

STATE OF TEXAS

COUNTY OF BRAZORIA

CITY OF LAKE JACKSON

BE IT KNOWN that the City Council of the City of Lake Jackson met on Monday May 1, 2017 at 6:30 in Regular Session at 25 Oak Drive, Lake Jackson, Texas, in the Council Chambers at the Lake Jackson City Hall with the following in attendance:

Joe Rinehart, Mayor	William P. Yenne, City Manager		
Gerald Roznovsky, Council member	Modesto Mundo, Asst. City Manager		
Will Brooks, Mayor Pro-Tem	Sherri Russell, City Attorney		
Heather Melass, Council member	John Boehm, Asst. to the City Mgr.		
Buster Buell, Council Member		Sally	
Villarreal, Asst. City Secretary			
	Buster Buell, Council Member	Pam	Eaves,
	Finance Director		
	Eddie Herrera, Engineering		
	Jose Sanchez, HR Director		
	Rick Park, Police Chief		
	John Plaia, Public Works Superintendent		
	Gaye Shockley, Garage Supervisor		
	David Walton, Building Official		
	David Van Riper, Public Works Director		
	Randy Crim, Fire Marshal		
	Sal Aguirre, City Engineer		
	Athelstan Sanchez, Asst. City Engineer		

PLEDGE OF ALLEGIANCE

Harrison Huitt led the pledge of allegiance to the flags.

INVOCATION

Council member Buster Buell led the invocation.

VISITORS

David Van Riper introduced the new Public Works Superintendent, John Plaia.

John Plaia introduced himself to council and spoke about his Public Works background and experience.

PRESENTATION

RECOGNITION OF EAGLE SCOUT HARRISON HUITT - Mayor Rinehart presented Harrison Huitt with a recognition award.

PRESENTATION OF THE 25TH GFOA BUDGET AWARD – Mr. Yenne – For the 25th year in a row, the City of Lake Jackson has been awarded by the Governor’s Finance Officer Association the distinguished budget presentation award. Special commendations given to the budget staff and council for their hard work.

CONSENT AGENDA

- A. Approval of Minutes – April 3, 2017 & April 17, 2017
- B. Minutes of Boards and Commission
- C. Resolution Amending The Personnel Policy Regarding Leave, Catastrophic Events And Sick Leave

On motion by Council member Brooks second by Council member Buell with all members present voting “aye” the consent agenda was approved as follows:

- A. Approval of Minutes – April 3, 2017 & April 17, 2017
- B. Minutes of Boards and Commission
- C. Resolution Amending The Personnel Policy Regarding Leave, Catastrophic Events And Sick Leave

PUBLIC HEARING AND ACTION ON REQUEST FROM TACO CABANA FOR A VARIANCE TO CAPTER 78 SIGNS AS IT PERTAINS TO SKIRTING OF THE POLE

Public Hearing opened at 6:37

Chad Moss announced that Taco Cabana is scheduled to open in 2-3 weeks. Taco Cabana has worked to mirror their sign to fit in with the COLJ downtown area signage.

Mr. Moss gave the dimensions of the proposed Taco Cabana sign. The brick base will be 8’ high and 9’ wide. The square wrap on by the pole above the brick base will be 30” square.

Mr. Yenne went over our current ordinance.

Mr. Moss stated the brick for the sign will be matched as close as possible to the LJ sign.

Closed public hearing at 6:42

On motion by Council member Brooks second by Council member Melass with all members voting “aye” the variance was approved.

DISCUSS AND CONSIDER EXTENDING CENTERPOINT ENERGY’S EMERGENCY STAGING SITE AGREEMENT FOR THE USE OF THE CIVIC CENTER AND THE RECREATION CENTER

No one was present from CenterPoint Energy

Mr. Yenne stated that this agreement allows lineman from around the county to be housed at the Civic Center and Recreation Center in the aftermath of a big storm such as a hurricane.

On motion by Council member Melass second by Rosnovsky with all members present voting “aye” the staging site agreement was approved.

DISCUSS AND CONSIDER A RESOLUTION AMENDING THE PERSONNEL POLICY AS IT PERTAINS TO LONGEVITY PAY FOR THE FIRE MARSHAL’S OFFICE

Jose Sanchez, Personnel Director requested the longevity pay be extended to the Fire Marshal’s office. Currently Longevity is provided to all police officers as mandated by State Law. Both Fire Marshal Crim and Assistant Fire Marshal Dahse are certified peace officers.

On motion by Council member Melass second by Council member Buell with all members present voting “aye” the Longevity pay was approved for the Fire Marshal’s office.

DISCUSS AND CONSIDER REPORT ON THE CURRENT ISO (INSURANCE SERVICE OFFICE) RERATING PROCESS

David Walton, Building Official stated iIn January of 2017, the City of Lake Jackson underwent an ISO rating to determine the effectiveness of building codes and administration of the building codes for the new construction inside Lake Jackson.

Mr. Walton stated the survey takes place every four years with the last one in 2013.

Mr. Walton stated in January 2017, the City's numbers slid down from previous years from a 3 residential and 4 commercial to a 6 in both categories. The initial findings of the survey reflected poorly on the City's efforts to administer the building codes as related to training, certifications, detail of plan review and detail of inspections.

Mr. Walton stated a poor score was also received on the ration of inspections/plan reviews per inspector.

Mr. Walton has proposed a plan to improve our training and certifications and submitted it to the ISO. The ISO will give us a grace period to meet our goals in order to keep our current ratings.

Mr. Walton stated in March 2018, ISO will review where the department stands vs. the last rating.

Mr. Walton discussed an aggressive training program for his existing staff members. The training will be for the Building Inspector, Building Official, Plans Examiner and Permit Secretary. A list of training classes and dates for each employee has been proposed.

Mr. Walton stated that large projects for commercial and multi-family occupancies will be sent to a licensed architect or engineer for review. This will carry on through December 2018 or until current staff is sufficiently trained. The City of Lake Jackson is currently using Mikayla Architects in Houston.

Mr. Walton stated his plan to increase public awareness by increasing building department presence via the City TV channel, public outreach meetings, quarterly newsletters and handouts.

Council member Buell asked if the ratings are based on certifications? Walton replied, partially yes.

Mr. Walton gave an overview of his staff and how many inspections they are doing.

Council member Melass stated her concern is for our citizens and insurance rates going up.

Council member Melass stated that residents in the unincorporated area around Lake Farms saw a dramatic increase in their insurance rates.

Mr. Walton indicated our ISO rating will remain the same during the grace period. The number of inspections the department is completing is outstanding for the number of employees.

Council member Rosnovsky asked Mr. Walton to let council know what he needs to accomplish his action plan.

Mayor Rinehart commended Mr. Walton on taking the initiative to come up with the action plan to obtain certifications and improve the ISO rating.

APPROVE INTER-LOCAL AGREEMENT WITH THE GOODBUY PURCHASING COOPERATIVE TO JOIN THEIR COOPERATIVE PURCHASING PROGRAM FOR GOODS AND SERVICES

Modesto Mundo – Staff is recommending the City join the “Good Buy” purchasing cooperative agency for the purchase of vehicles.

Gaye Shockley stated if we can purchase two CNG trucks and one CNG van from Good Buy, we could get them at a cheaper price than going through our other choices.

On a motion from Council member Melass second by Council member Brooks and all members present voting “aye” the “Good Buy” Interlocal agreement was approved.

DISCUSS AND APPROVE THE PURCHASE OF TWO CNG TRUCKS AND ONE CNG VAN FROM GOODBUY PURCHASING COOPERATIVE IN AN AMOUNT NOT TO EXCEED \$106,566.25

Modesto Mundo stated that all three items have been budgeted for this Fiscal Year.

On a motion from Council member Rosnovsky second by Brooks and all members present voting “aye” the purchase of the two CNG trucks and one CNG van was approved in the amount of \$106,566.25.

UPDATE ON DRAINAGE IN THE PARKWOOD SUBDIVISION NEAR MOSS, CHESTNUT AND PALM LANE

Athelstan Sanchez, Assistant City Engineer gave an update on all the drainage projects.

Mr. Sanchez stated that the projects are moving along.

Mr. Sanchez stated that it has been decided to have Doyle & Wachtstetter (Surveying & Mapping Co.) conduct an aerial flight by Drone of approximately 291 acres covering the areas in Phase II of the existing drainage projects to generate a high resolution aerial mosaic and elevation point of the bare ground.

UPDATE ON CONSTRUCTION PROJECTS

- a. CONSTRUCTION FUNDS FINANCIAL UPDATE
- b. SIDEWALK PROJECTS
- c. UTILITY REPAIR PROJECTS
- d. DRAINAGE REPAIR PROJECTS
- e. SOUTH PARKING PLACE

Athelstan gave an update on the construction projects. No questions were asked.

ITEMS OF COMMUNITY INTEREST

Council member Buell – There will be a great concert on Friday at the Civic Center.

Council member Rosnovsky – May 4th noon is the National Day of Prayer.

Mayor Rinehart commended Modesto Mundo, Vicki Murray and John Boehm for doing a great job of hosting the first graders who came to visit City Hall last Friday.

David Van Riper – Beechwood is scheduled to be completed by the end of the week.

EXECUTIVE SESSION – IN ACCORDANCE WITH THE TEXAS LOCAL GOVERNMENT SECTION 551.071(I)(A) TO DISCUSS PENDING OR CONTEMPLATED LITIGATION ON TEXAS PROPANE GAS ASSOCIATION VS. RAILROAD COMMISSION OF TEXAS, ET AL

Mayor Rinehart convened the meeting to Executive Session at 7:15 p.m.

Mayor Rinehart reconvened the meeting to open session at 7:21 p.m.

ADJOURNMENT

There being no further business the meeting adjourned at 7: 21 p.m.

These minutes read and approved this _____ day of _____, 2017.

Joe Rinehart, Mayor

Alice A. Rodgers, City Secretary