

STATE OF TEXAS

COUNTY OF BRAZORIA

CITY OF LAKE JACKSON

BE IT KNOWN that the City Council of the City of Lake Jackson met on Monday, May 21, 2018 at 6:30 p.m. in Regular Session at 25 Oak Drive, Lake Jackson, Texas, in the Council Chambers at the Lake Jackson City Hall with the following in attendance:

Bob Sipple, Mayor
Buster Buell, Council member
Vinay Singhania, Council member
Matt Broaddus, Council member
Tim Scott, Council member
Gerald Roznovsky, Mayor Pro Tem

William P. Yenne, City Manager
Modesto Mundo, Asst. City Manager
Alice A. Rodgers, City Secretary
Sherri Russell, City Attorney
Pam Eaves, Finance Director
Rick Park, Police Chief
Sal Aguirre, City Engineer
Jeremy Bubnick, Parks & Rec Director
David Van Riper, Public Works Director
Eddie Herrera, Engineer....

OATH OF OFFICE BY CITY SECRETARY TO MAYOR BOB SIPPLE AND COUNCIL MEMBERS RALPH "BUSTER" BUELL AND VINAY SINGHANIA

Alice Rodgers, City Secretary administered the oath of office to in coming Mayor Bob Sipple and Council members Singhania and Buell.

PLEDGE OF ALLEGIANCE

Council member Singhania led the pledge of allegiance to the flags.

INVOCATION

Fred Ortiz, EMS Director led the invocation.

VISITORS

There were no visitors to speak on a non-agenda item.

COMMENDATIONS

There were no commendations.

PRESENTATION - PROCLAMATION – EMERGENCY SERVICES WEEK MAY 20-26, 2018

Mayor Sipple proclaimed May 20-26, 2018 as Emergency Services Week. LJEMS employees along with Fred Ortiz, Director were present to accept the proclamation.

CONSENT AGENDA

- A. APPROVAL OF MINUTES – MAY 7, 2018
- B. BOARDS AND COMMISSIONS
- C. RESOLUTION DECLARING THE RESULTS OF THE ELECTION OF MAY 5, 2018
- D. APPOINT WANDA COKER TO THE HOTEL OCCUPANCY TAX COMMITTEE

On motion by Council member Buell second by Council member Scott with all members present

voting “aye” the consent agenda was approved as follows:

- A. APPROVAL OF MINUTES – MAY 7, 2018 - approved
- B. BOARDS AND COMMISSIONS - accepted
- C. RESOLUTION DECLARING THE RESULTS OF THE ELECTION OF MAY 5, 2018 - approved
- D. APPOINT WANDA COKER TO THE HOTEL OCCUPANCY TAX COMMITTEE - appointed

APPOINT MAYOR PRO-TEM

On motion by Council member Singhania second by Council member Roznovsky with all members present voting “aye” Matt Broaddus was appointed as Mayor Pro-Tem

CONSIDER AND DISCUSS DESIGNATING THE FACTS AS THE OFFICIAL NEWSPAPER OF THE CITY OF LAKE JACKSON

On motion by Council member Roznovsky second by Council member Buell with all members present voting “aye” The Facts newspaper was designated as the official newspaper of the City of Lake Jackson.

SET REGULAR COUNCIL MEETING DAYS AND TIMES

On motion by Council member Roznovsky second by Council member Scott with all members present voting “aye” the first and third Monday at 6:30 p.m.

SET INTERVIEW DATE FOR BOARD AND COMMISSION APPLICANTS

On motion by Council member Buell second by Council member Singhania with all members present voting “aye” the interview date for the board and commission applicants was set for June 4, 2018 at 5:00 p.m.

APPROVE PURCHASE FOR EQUIPMENT THROUGH THE PEG INTER-LOCAL AGREEMENT WITH BRAZOSPORT INDEPENDENT SCHOOL DISTRICT IN AN AMOUNT NOT TO EXCEED \$59,709.49

Glen Rankin, PEG Coordinator for BISD gave a presentation on what the school district has done to date.

State of the Program:

Established procedures for:

- Maintaining inventory
- Uploading and processing footage (over 4 TB of footage recorded so far)
- Scheduling event coverage
- Adding intros to videos

A core group of students have been instrumental in gathering and editing footage. However, consistent student participation needs to be increased.

Additionally, we are working with STEM teachers/students as drone pilots.

Next Steps:

Expand student participation to groups beyond AV classes (STUCO, journalism, theater, NHS, YAC).

Increase involvement of lower grades in production.

Dual focus of capturing events and creating original content.

Booster club or other logistical support organization.

Outreach through action. Show what we are instead of telling what we are.

Advanced techniques to elevate productions.

Budget Addendum:

Initial allocation of \$166,000 (\$25k under budget due to discounts) was used to equip two high schools with the basic materials needed to produce video content.

The bulk of the initial allocation was used for camera gear and computers.

An additional \$60,000 is being requested to:

1. Fill in identified equipment gaps (30%)
2. Expand production capabilities (58%)
3. Broaden reach of program to grades 5-6 (12%)

John Boehm provided the following in the Council packets: BISD has requested \$59,790.49 for equipment through the PEG inter-local agreement. The interlocal PEG agreement with BISD allows the City to fund equipment costs for the BISD audio/visual classes in exchange for a minimum of five videos produced each year for the City's local PEG TV channel. The 2017-2018 school year was the first year of this program.

On motion by Council member Roznovsky second by Council member Broaddus with all members present voting "aye" approval was granted for the purchase for equipment through the PEG Inter-Local Agreement with Brazosport Independent School District in an amount not to exceed \$59,709.49.

APPROVE THE PURCHASE OF A 2018 FORD TRANSIT 250 CNG CARGO VAN THRU GOODBUY CONTRACT 17-174 8F000 IN AN AMOUNT NOT TO EXCEED \$35,710.25

On motion by Council member Buell second by Council member Singhania with all members present voting "aye" approval was granted for the purchase of a 2018 Ford Transit 250 CNG Cargo Van thru Goodbuy Contract 17-174 8F000 in an amount not to exceed \$37,710.25.

AWARD BID FOR THE 2017-18 CDBG/ LAKE JACKSON PEDESTRIAN MOBILITY IMPROVEMENTS -CIRCLE WAY TRAIL AND PEDESTRIAN BRIDGE TO MATULA & MATULA CONSTRUCTION IN THE AMOUNT OF \$114,671.30 WITH AN AMOUNT NOT TO EXCEED \$125,000

On motion by Council member Singhania second by Council member Scott with all members present voting "aye" bid was awarded for the 2017-18 CDBG\Lake Jackson Pedestrian Mobility improvements – Circle Way Trail and Pedestrian Bridge to Matula & Matula Construction in the amount of \$114,671.30 with an amount not to exceed \$125,000.

AWARD BID FOR OAK DRIVE ELEVATED STORAGE TANK REHAB PROJECT TO CFG INDUSTRIES IN AN AMOUNT NOT TO EXCEED \$249,500.00

On motion by Council member Roznovsky second by Council member Buell with all members present voting "aye" bid was awarded for the Oak Drive Elevated Storage Tank Rehab Project to CFG Industries in an amount not to exceed \$249,500.00

DISCUSS AND CONSIDER AN ORDINANCE AMENDING CHAPTER 58 MANUFACTURED HOMES AND TRAILERS TO INCLUDE TEMPORARY HOUSING IN MULTIFAMILY AND SINGLE-FAMILY RESIDENTIAL ZONES – FIRST READING

On motion by Council member Roznovsky second by Council member Singhania with all members present voting "aye" an ordinance amending Chapter 58 Manufactured Homes and Trailers to include temporary housing in multifamily and single-family residential zones was passed on first reading.

DISCUSS AMENDING CH. 98 TRAFFIC AND VEHICLES TO BAN OR LIMIT THE PARKING OF VEHICLES IN SINGLE-FAMILY YARDS

Sherri Russell presented three ordinances for Council to consider and reviewed each; Yard Parking is OK, Yard Parking No way, Yard Parking Neighbors Choice.

Council member Singhania stated he felt the problems stem from out of state visitors renting out rooms in single family home areas.

Council member Roznovsky asked for the information to be plotted on a map. He suggested requiring an improved surface to park vehicles on. Do we want to include side yards or just front yards? He stated he has received complaints from residents that park vehicles\boats on the side yard and then don't mow around them. This is a matter of trying to keep Lake Jackson looking nice. Some of his concerns were the older neighborhoods have clay sewer pipes which could be damaged when they are parked on.

Council asked that this be placed on the next agenda with the map being plotted.

UPDATE ON DRAINAGE IN THE PARKWOOD SUBDIVISION NEAR MOSS, CHESTNUT AND PALM LANE

Athelstan Sanchez provided the following in the Council packets.

Phase I: Completed

Phase II (approx. 70% Completion / Alternatives on to coincide with Phase III):

Freese & Nichols (FNI) addressing my review comments of the Hydrology & Hydraulic (H&H) model sent for this phase.

Will be providing feedback on the proposed alternative for this phase. Though FNI will be looking at the alternative developments at the same time and along with the proposed developments from Phase III, exchange of information for assessing the existing conditions continues.

Phase III (Final Phase):

The Wilson Survey Group continues surveying in Area 1 and will then move on to Area 2 (see attached "DrainStdy_East_332_exhibit1.pdf" for area locations) while FNI is in the process of requesting and collecting data from Clute / Lake Jackson. Electronic drawing files for drainage areas north of Oyster Creek (Pecan Lake Estates) have been sent with those of the Lake Bend Subdivision to follow.

Freese and Nichols provided the following information:

PROJECT UPDATES:

Phase 2

· Addressing H&H comments.

Phase 3

· Continuing Data Collection. Survey by the Wilson Survey Group (WSG) started on 04/30/2018 in Area 1. Two weeks' notice will be provided to the Cities for the Cities to coordinate mowing and/ or property notification within neighborhoods.

UPCOMING ACTIVITIES:

Phase 2

· All H&H comments will be addressed, and the H&H model will be finalized as soon as possible.
· At the request of Lake Jackson, Alternative Development will be postponed to coincide with Phase 3 Alternative Development.

Phase 3

· WSG to continue survey.

PROJECT SCHEDULE AND UPCOMING DELIVERABLES:

Phase 2

· Alternative Development is on hold.

Phase 3

· Data Collection is in progress.

OUTSTANDING ISSUES OR INFO NEEDS:

Phase 2

· Feedback on proposed alternatives.

Phase 3

· Plans for neighborhood adjacent to Woodshore at Dixie Drive and Ditch A.

UPDATE ON CONSTRUCTION PROJECTS

- a. CONSTRUCTION FUNDS FINANCIAL UPDATE
- b. SIDEWALK PROJECTS
- c. UTILITY REPAIR PROJECTS
- d. DRAINAGE REPAIR PROJECTS
- e. PLANTATION DRIVE BRIDGE
- f. SOUTH PARKING PLACE

Sal Aguirre stated the Plantation Drive bridge was going well and they were waiting on the railing. This should be done by the end of the week. Staff is working on the traffic plan and striping.

Mr. Aguirre stated the work is proceeding on Creekside, they are in the last phase and it is going well.

Mr. Aguirre stated that they are putting the finishing touches on the Woodland Park street project that will be started shortly. They are also putting out for bid soon the rehab job for the failing portion on Oak Drive South from Lake Road to the entrance to the softball field.

Council member Singhanian stated that the neighbors in the Jackson Oaks area are expressing concerns about the drainage project. Mr. Aguirre stated that the neighborhood has been made aware of what is happening. Mr. Yenne stated that the project is ongoing with Velasco Drainage District. Lake Jackson is providing funding and VDD has already slip lined the drainage channel that comes out the north side of the detention facility and goes east towards the creek. They are already working on the road and the pad which will be right behind the homes there. Lake Jackson will be installing the duck bill flap gate shortly. Before hurricane season gets going it will be done.

Council member Roznovsky asked if there was going to be a plaque for the focal point on South Parking Place stating its significance. Mr. Mundo stated there would be.

ITEMS OF COMMUNITY INTEREST

Council member Singhanian stated it was great to be back.

Council member Roznovsky said he is getting calls for what is going to happen with the parkland that is set aside for the Creekside subdivision. This will be on the next agenda.

ADJOURNMENT

There being no further business the meeting adjourned at 7:35 p.m.

These minutes read and approved this _____ day of _____, 2018.

Bob Sipple, Mayor

Alice A. Rodgers, City Secretary