

STATE OF TEXAS

COUNTY OF BRAZORIA

CITY OF LAKE JACKSON

BE IT KNOWN that the City Council of the City of Lake Jackson met on Monday, June 18, 2018 at 6:30 p.m. in Regular Session at 25 Oak Drive, Lake Jackson, Texas, in the Council Chambers at the Lake Jackson City Hall with the following in attendance:

Bob Sipple, Mayor
Buster Buell, Council member
Vinay Singhanian, Council member
Matt Broaddus, Mayor Pro Tem
Tim Scott, Council member
Gerald Roznovsky, Council member

William P. Yenne, City Manager
Modesto Mundo, Asst. City Manager
Alice A. Rodgers, City Secretary
Sherri Russell, City Attorney
Pam Eaves, Finance Director
Rick Park, Police Chief
Sal Aguirre, City Engineer
Jeremy Bubnick, Parks & Rec Director
David Van Riper, Public Works Director
Eddie Herrera, Engineer Technician

PLEDGE OF ALLEGIANCE

Council member Buell led the pledge of allegiance to the flags.

INVOCATION

Mayor Sipple led the invocation.

VISITORS

There were no visitors to speak on a non-agenda item.

COMMENDATIONS - PRESENTATION OF POLICE STAR AWARD TO DETECTIVE SERGEANT STEPHEN BAILEY WITH COMMENDATIONS FOR CORPORAL JUSTIN NESRSTA AND OFFICER ROBERT JORDAN FOR ASSISTING SERGEANT BAILEY

Rick Park, Police Chief stated that on May 23, 2018 Officer Baily responded to a potential suicidal subject at the Best Western Hotel. He was assisted by Corporal Nesrsta and Officer Jordan. Upon smelling an accelerant, the officers entered the hotel room just as the subject was attempting to ignite the accelerant. The subject was covered in accelerant as well as the flooring. Sergeant Bailey, with concern of the life of the subject, disregarded his personal safety and entered the room through the gasoline soaked flooring and dragged the suspect to safety. Chief Park awarded Sergeant Bailey with the Police Star medal.

Chief Park presented Officers Nesrsta and Jordan with letters of commendation recognizing their actions in assisting Officer Bailey.

CONSENT AGENDA

- A. APPROVAL OF MINUTES – JUNE 4, 2018
- B. BOARDS AND COMMISSIONS

On motion by council member Roznovsky second by council member Buell with all members present voting “aye” the consent agenda was approved as follows:

- A. APPROVAL OF MINUTES – JUNE 4, 2018 - approved
- B. BOARDS AND COMMISSIONS - accepted

DISCUSS AND CONSIDER THE FOLLOWING BOARD AND COMMISSION APPOINTMENTS: GLEN JONES TO KEEP LAKE JACKSON BEAUTIFUL, LARRY STANLEY TO TRAFFIC COMMISSION AND CHRISTY ALFORD TO THE SENIOR CITIZENS COMMISSION

On motion by council member Singhania second by council member Roznovsky with all members present voting “aye” the following appointments were made: Glen Jones to Keep Lake Jackson Beautiful, Larry Stanley to Traffic Commission and Christy Alford to Senior Citizens Commission.

APPROVE AMENDMENT TO CITY DRESS CODE POLICY NO. 808

This item was pulled and will be brought back to the next meeting.

DISCUSS AND CONSIDER TRAFFIC CONTROL SIGNAGE AND PAVEMENT MARKING PLAN AT PLANTATION DRIVE BRIDGES INTERSECTION OF PLANTATION AND MEDICAL DRIVE AT SEA CENTER

Sal Aguirre provided three options for consideration Three options were presented with one being the recommendation from the Traffic Commission.

Mr. Yenne stated there is a yield sign in place on Plantation Drive at Medical Drive. Option 2 would require minor restriping for the left turns.

Discussion followed on now allowing the contractor traffic to use Plantation Drive. There will be officers in place to help direct traffic. The thought was to open the bridge with the current yield sign in place to see how the traffic handles. Also discussed was the placement of the crosswalk. It is proposed to be located near the Sea Center entrance with possible flashing lights for the crosswalk

On motion by council member Roznovsky second by council member Broaddus with all members present voting “aye” approve option 2 as illustrated below.



APPROVE LIST OF QUALIFIED ENGINEERING FIRMS AND CONSULTING SERVICES FOR PUBLIC WORKS AND UTILITY CAPITAL IMPROVEMENT PROJECTS

David Van Riper, Public Works Director presented the following:

The City of Lake Jackson advertised an Request for Qualification (RFQ) for engineering firms. The purpose was to create a pool of pre-approved engineering firms to pull from to perform engineering services for the many Capital Improvement Projects and consulting.

Staff received 19 Statement of Qualifications from many outstanding firms. The submittals were given to a committee and graded on 4 categories:

1. Experience/Project Team
2. Project Understanding/Approach/Timeline
3. Recent, Current, and Projected Work
4. Reference from Public Agencies

Staff is submitting 16 firms for use.

- Harkness Engineering and Consulting, LLC
- Stantec Consulting Services INC.
- Baker & Lawson, INC.
- LJA Engineering
- HDR Engineering, Inc.
- CP&Y
- Blackline
- Ardurra
- Amani Engineering, Inc.
- Bleyl Engineering
- IDS Engineering Group
- Schauburg & Polk, Inc.
- Cobb, Fendley & Associates, Inc.
- Dannenbaum Engineering
- Raba Kistner
- Kimley-Horn

Staff hopes to put out an RFQ yearly to allow other qualified firms the opportunity to become part of the pool of preferred engineering firms.

On motion by council member Roznovsky second by council member Singhania with all members present voting “aye” approval was granted for the above list of qualified engineering firms and consulting services for public works and utility capital improvement projects.

RESOLUTION AMENDING THE 2017-18 CAPITAL IMPROVEMENT PROJECTS TO INCLUDE THE BEECHWOOD CHEMICAL STORAGE BUILDING IN THE AMOUNT OF \$180,000

During the Capital Workshop with City Council on April 23, 2018 staff proposed for the next fiscal year constructing a new chemical storage area at the Beechwood Water Plant. City Council requested that this project be expedited if possible.

The project will include a cinder block building specified to meet windstorm and coatings for chemical resistance. It will house 100% chlorine gas, and the equipment to feed the chlorine gas. This includes chlorine injectors, vacuum feed system and a chlorine booster pump. It will also house liquid ammonia sulfate (LAS), Fluoride, and the pumping equipment to feed these chemicals. Safety equipment included in the scope of work: air circulation; air monitoring; dial out system to detect leaks; audible and visual alarms; self contained breathing apparatus; and emergency safety shower.

Project Update

- Terracon has completed the geotechnical sampling to determine the thickness of the slab for the building which is a cost factor;
- Dannenbaum Engineering is preparing proposal for their design services. We anticipate presenting to City Council for approval in July.

On motion by council member Buell second by council member Scott with all members present voting “aye” a resolution was passed amending the 2017-18 Capital Improvement Projects to include the Beechwood Chemical Storage Building in the amount of \$180,000.

APPROVE THE PURCHASE OF A 2018 FORD CNG F550 WITH VERSALIFT SST-40-E1H THRU GOODBUY PURCHASING PROGRAM IN AN AMOUNT NOT TO EXCEED 113,589.35

On motion by council member Roznovsky second by council member Broaddus with all members present voting “aye” approval was granted for the purchase of a 2018 Ford CNG F550 with Versalift SST-40-E1H thru Goodbuy Purchasing Program in an amount not to exceed \$113,589.35.

CONSIDER AWARD TO MATULA CONSTRUCTION FOR OAK DRIVE SOUTH WESTBOUND PAVEMENT REPAIR PROJECT FROM LAKE ROAD TO 900 FEET WEST IN AN AMOUNT NOT TO EXCEED \$180,000

Sal Aguirre, City Engineer presented the following for the council packets.

This is a continuation of the pavement replacement program of spot repairs in the Plantation Village area, but with a different twist from spot location repair as in the past. This project attempts to reduce the cost of this type of pavement repair by assembling longer segments of spot repair into a more cohesive construction train that avoids move-in and equipment/material limitations and labor delays. This project replaces the entire inside of the westbound lane for 900 feet and replaces sections of the outside lane made necessary due to storm pipe crossing failures and their repair.

Contract:

Bids were opened on June 13, 2018 on this project that had a positive response of competitors which gives signs of a more competitive market for municipal work in the region as has been the case of our recent bid contests.

The low bid came in from:

Matula & Matula Construction (Lake Jackson) \$163,972.70 Calendar Days: 45

Engineer Estimate: \$179,464.00

CIP Budget Fund: \$190,000.00

Staff is recommending award to the responsive low bidder in the amount of \$163,972.70 with a not to exceed amount of \$180,000.00.

On motion by council member Roznovsky second by council member Scott with all members present voting “aye” bid was awarded to Matula & Matula Construction in an amount not to exceed \$180,000.

AWARD BID 18-05-003 CUSTODIAL SERVICES TO M&R’S ELITE JANITORIAL SOLUTIONS FOR THE RECREATION CENTER, CIVIC CENTER AND LIBRARY IN AN AMOUNT NOT TO EXCEED \$96,585.97 AND A VETERAN’S TOUCH FOR THE LAKE JACKSON HISTORICAL MUSEUM IN AN AMOUNT NOT TO EXCEED \$2,498.60.

Mr. Mundo stated that staff had an addendum on this bid and there was some confusion. Because of that the Recreation Center portion will be brought back to the next meeting.

On motion by council member Singhania second by council member Buell with all members present

voting “aye” bid was awarded to M&R’s Elite Janitorial Solutions for the Civic Center and Library in an amount not to exceed \$38,259.20 and to A Veteran’s Touch for the Lake Jackson Historical Museum not to exceed \$2,498.60.

DISCUSS AND CONSIDER THE PLACEMENT OF A SIDEWALK TO CONNECT STRAWBERRY STREET TO TIMBERCREEK DRIVE

The proposal is to place a sidewalk of in the drainage easement between Strawberry and Timbercreek Drive.

Consensus of Council was to add this to the list of projects in the Capital Improvement Projects with two options of concrete or crushed granite.

DISCUSS AMENDING CH. 98 TRAFFIC AND VEHICLES TO BAN OR LIMIT THE PARKING OF VEHICLES IN SINGLE-FAMILY YARDS

Sherri Russell, City Attorney presented the following for consideration. However, Ms. Russell stated she would like to make a few minor changes and bring this back. She will move vehicle length of 27 feet. To include the improved surface must be an extension of the driveway to prevent driving through the yard to get to the improved surface.

ARTICLE V. STOPPING, STANDING, PARKING

**Division 3: Parking of Boats, Trailers, Recreational or Commercial Vehicles in Residential Areas
Sec 98-151 Definitions**

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

All-weather surface means a surface that does not create mud and/or ruts during a rainfall, such as concrete, asphalt, crushed concrete, limestone gravel, or caliche.

Residential yard means the area of the lot that is not fenced, excluding the city’s right-of-way and utility easements.

Vehicle means any device in, upon, or by which any person or property may be propelled, moved, or drawn or otherwise transported upon a street or highway, except a device which is designed to be exclusively moved by human power or used exclusively upon stationary rails or tracks. The term “vehicle” shall include, but is not limited to, passenger vehicle, boat or watercraft, trailer, recreational vehicle, truck, motor vehicle, motorized vehicular home, motor coach, bus, converted bus, truck-tractor, and wrecker.

Sec. 98-157. Parking in residential yards

1. A vehicle may not be parked in a residential yard unless:
 - a. The driveway is occupied by a vehicle;
 - b. The vehicle in the yard is on an all-weather surface;
 - c. The vehicle is no longer than 27 feet;
 - d. The all-weather surface extends from the lot’s driveway; and
 - e. The all-weather surface is not on the city’s right-of-way.

2. It is presumed that the registered owner of the vehicle is the person who parked or allowed the vehicle to be parked in the residential yard.

3. Emergency and utility vehicles are exempt from this section.

Sec. 98-158. Same – exceptions.

A vehicle is exempt from the requirements of this section if it is parked in a residential yard for the following purposes:

- a. Temporary special events;
- b. Loading and unloading;
- c. Construction, including remodeling;
- d. Landscaping; or
- e. Washing of the vehicle.

Council member Roznovsky brought up the issue of possibly restricting the amount or percentage of yard that could be paved.

Discussion followed on percentage of impervious coverage for a yard. Athelstan Sanchez stated he would present information for the next meeting.

UPDATE ON DRAINAGE IN THE PARKWOOD SUBDIVISION NEAR MOSS, CHESTNUT AND PALM LANE

Phase I: Completed

Phase II (approx. 70% Completion / Alternatives to coincide with Phase III):

Freese & Nichols (FNI) is in the process of finalizing response to my review comments of the Hydrology & Hydraulic (H&H) model sent for this phase.

Will be providing feedback on the proposed alternative for this phase.

Phase III (Final Phase):

The Wilson Survey Group now conducting topographic conventional survey in Area 4 and plan to continue moving northwards into adjacent Area 2 later this month while FNI continues collecting data. No Electronic drawing files from either Cities have been sent to FNI this period.

UPDATE ON CONSTRUCTION PROJECTS

- a. CONSTRUCTION FUNDS FINANCIAL UPDATE
- b. SIDEWALK PROJECTS
- c. UTILITY REPAIR PROJECTS
- d. DRAINAGE REPAIR PROJECTS
- e. PLANTATION DRIVE BRIDGE

ITEMS OF COMMUNITY INTEREST

Council member Singhanian stated there is a lot of vegetation on the concrete bottom of the drainage ditch between Banyan and Huckleberry.

Mayor Sipple said in the 700 block of Lake Road the sidewalk is tilting severely.

ADJOURNMENT

There being no further business the meeting adjourned at 7:45 p.m.

These minutes read and approved this _____ day of _____, 2018.

Bob Sipple, Mayor

Alice A. Rodgers, City Secretary