

STATE OF TEXAS

COUNTY OF BRAZORIA

CITY OF LAKE JACKSON

BE IT KNOWN that the City Council of the City of Lake Jackson met on Monday July 3, 2017 at 6:30 p.m. in Regular Session at 25 Oak Drive, Lake Jackson, Texas, in the Council Chambers at the Lake Jackson City Hall with the following in attendance:

Joe Rinehart, Mayor
Buster Buell, Council member
Will Brooks, Council member
Matt Broaddus, Council member
Tim Scott, Council member

William P. Yenne, City Manager
Modesto Mundo, Asst. City Manager
Alice A. Rodgers, City Secretary
Sherri Russell, City Attorney
Pam Eaves, Finance Director
Sal Aguirre, City Engineer
Rick Park, Police Chief
David Van Riper, Public Works Director
Eddie Herrera, Engineering
Jeremy Bubnick, Parks and Rec Director
David Walton, Building Official

PLEDGE OF ALLEGIANCE

Council member Buell led the pledge of allegiance to the flags.

INVOCATION

Council member Brooks led the invocation.

VISITORS

There were no visitors to speak on a non-agenda item.

PROCLAMATION – PARKS AND RECREATION MONTH

Mayor Rinehart proclaimed July as Parks and Recreation Month.

PRESENTATION OF FISCAL YEAR 2017-2018 PROPOSED BUDGET

Mr. Yenne presented the FY 2017-18.

In 2018 Lake Jackson turns 75 years old. To celebrate our Diamond Jubilee an energetic group of citizens has formed a 75th committee and are planning a host of various events to celebrate this important milestone!

While the FY16-17 budget focused on public safety, the FY17-18 budget is basically a maintenance, status quo-type budget.

The FY17-18 General Budget is proposed to be \$20,510,685. This is only 1.65% (\$339,388) more than the FY16-17 adopted budget.

The proposed Utility Operating Budget for FY17-18 is proposed to be \$13,163,778. This is \$376,205 (2.9%) more than the FY16-17 adopted budget

I am proposing to keep the current tax rate of 33.75 cents/\$100 valuation.

Sales tax dipped significantly this year. So, I am proposing no increased sales tax revenues over what we budgeted in FY16-17.

Utility rates will increase slightly to cover the increased insurance, landfill and source water costs mentioned above.

FY2016-2017 in Review

We are blessed to continue to see the benefits of the some \$30 billion in new investments that local industry has been making in our area over the last few years.

Dow continues work on their Dow Texas Innovation Center and it is nearing completion.

The Plantation Park and Urban Crest Apartment complexes are opened and new residents are filling them up. The Creekside subdivision is doing very well and houses are selling as quickly as they are built. We have extended water to the County airport and we are simply waiting for them to hook up to it. The sewer system will be to the airport by this fall.

The mall redevelopment is well underway as the old Sears wing of the mall is being completely reconstructed. To date the mall has announced that TJ Maxx, Home Goods and Ulta will occupy major portions of the newly reconstructed area.

Design and engineering work is well underway on the first projects approved by the voters in the May, 2016 bond issue. These include the Willow/Blossom drainage project; the new Plantation Drive Bridge at Medical Drive; the traffic signal and right turn lanes at Circle Way and Oak Drive near City Hall; and, the design work for the Woodland Park s/d street reconstruction project.

Also, we have awarded the bid to reconstruct South Parking Place downtown.

FY16-17 Operating Budget Review

General Operating Fund

I project that revenues for FY16-17 in the General Operating Fund will be \$19,738,988. This is \$432,309 (2.1%) less than the adopted budget of \$20,171,297. This is primarily due to \$175,000 less sales tax revenue and \$126,169 less property tax revenue than projected.

The sales tax decline is primarily due to the Sears store at the mall closing.

The property tax numbers are lower because we made a larger rebate to Dow Chemical than anticipated at the new Innovation Center.

Other revenues falling a bit short of projections include franchise fees (\$28,933 less than expected); permits (down \$72,725); the Recreation Center (down \$37,650); and Municipal Court fines (down \$77,084). Bright spots on the revenue side include the Industrial District (up \$27,480); and, interest income up some \$17,500 over budget.

On the expenditure side, I am expecting expenses to be \$19,627,924 in FY16-17. This is \$543,373 (2.7%) less than the adopted budget.

General Operating Fund (estimated at 9/30/17)

	<u>FY 16-17 Budget</u>	<u>FY 16-17 Projected</u>	<u>Difference</u>
Revenues	\$20,171,297	\$19,738,988	<\$432,309>
Expenditures	<u>\$20,171,297</u>	<u>\$19,627,924</u>	<u>\$543,373</u>
Excess <Deficit>	0	\$111,064	\$111,064

Utility Operating Fund

I expect Utility Operating Fund revenues of \$12,826,873. This is \$39,300 (0.3%) more than the adopted FY16-17 budget of \$12,787,573.

I anticipate expenditures to end at \$12,441,881. This is 345,692 (2.7%) less than the adopted budget.

Utility Operating Fund (estimated at 9/30/17)

	<u>FY 16-17 Budget</u>	<u>FY 16-17 Projected</u>	<u>Difference</u>
Revenues	\$12,787,573	\$12,826,873	\$39,300
Expenditures	<u>\$12,787,573</u>	<u>\$12,441,881</u>	<u>\$345,692</u>
Excess <Deficit>	0	\$384,992	\$384,992

Year End Transfer

I am proposing that of the \$111,064 of projected positive general operating fund balance for FY16-17, that \$100,000 be transferred to general capital projects and \$11,064 be added to the General Operating Fund balance.

I am proposing that of the \$384,992 projected positive Utility Operating Fund balance for FY16-17, that \$300,000 be transferred to Utility Capital Projects and \$84,992 be added to the Utility Operating Fund balance.

I also plan to budget a \$250,000 transfer from the Utility Operating Budget to the Utility Capital Projects fund in FY17-18.

Preparing the FY2017-18 Budget Goals and Objectives

For the past ten years (since 2007) City Council and staff meet in January and February to go through our formalized goals and visioning process. This year City Council met on January 30, 2017 and February 13, 2017.

City Council reaffirmed our vision statement, which is:

“Our vision is to create an ideal community to live, work and play for all”.

City Council renewed their commitments to infrastructure upgrades and expansions; public safety; and, keeping city employees at the “forefront” related to compensation and benefits.

Other priorities of the City Council include:

- The eastside drainage master plan project
- Emphasizing development in the airport area

- Continuing efforts to attract mid to high end single family residential housing to Lake Jackson
- Promote economic development
- Work on implementing the Master Plan and Park's Master Plan

The FY 2017-2018 Budget - Major Issues - 2016 Bond Issue

In May, 2016 voters overwhelmingly approved five bond propositions totaling \$16 million.

We sold the first \$3 million of these bonds last fall. This \$3 million provided funding for proposition 2 (\$1 million for the Plantation Drive bridge project); Proposition 4 (\$800,000) to provide drainage improvements in the Willow Drive, Daisy and Blossom area; Proposition 5 (\$500,000) for a traffic signal and right turn lanes at the busy intersection of Circle Way and Oak Drive near City Hall; and, \$450,000 to design the residential street work to be funded by Proposition 3. Streets included in this design work include all or portions of Oleander, Hickory, South Yaupon, Bois D Arc, Lotus and Lotus Court (all in the Woodland Park s/d). Also, \$250,000 is to provide additional funding to complete the previously approved South Parking Place project downtown.

In FY2017-2018 we will sell the second phase of the approved bond issue. This will be for \$4 million. This will pay for the reconstruction of the streets previously mentioned in the Woodland Park subdivision.

For the second year in a row we have received double digit increases to our health insurance costs. In FY 16-17 we saw an 18% increase. In FY17-18 we are being told that our premium is going up 20%.

While these increases can be partially attributed to the volatile and unsettled national health insurance issue, we have also had a string of high usage years. We are looking at our options. We are also working with Brazoria County to see if we can participate in their employee health clinic.

We will continue to examine all our options. Currently I have budgeted the 20% increase into the FY17-18 budget as a worst-case scenario. My hope is that we can come up with something that will help control costs and still give an acceptable level of health care to our employees.

As I write this letter the increase in health costs for employees will impact the General Operating fund by \$220,000 more than we currently pay and the Utility Operating Fund portion of health care costs will go up \$80,300.

Because of the "hiccup" with our sales tax revenues, we will need to hold tight this year. I am not recommending an across the board cost of living increase this year. Rather, we will provide a merit based increase to employees based on their individual annual performance evaluation. Employees who "meet" expectations will receive a 2% raise. Those who "exceed" will receive a 3% increase and those who "significantly exceed" will receive a 4% raise.

This merit based raise will cost \$216,000 to the General Operating Fund and \$76,000 to the Utility Operating Fund.

I have included \$66,500 in the General Operating Fund to provide for an additional IT position.

I previously mentioned the work to extend water and sewer to the airport area to serve the airport and help promote business development in that area. This past year we also completely rehabilitated the

Beechwood water tower.

In the fall of 2017 we are scheduled to sell \$5 million in revenue bonds to address mostly old sewer lines in the lift station 6 basin. Lift station 6 is near Sycamore and Plantation and serves the east side of town.

The plan is to sell another \$5 million revenue bonds in 2019 to address some of the nearly \$25 million in identified projects that need to be addressed and then systematically sell \$2.5 million to \$3 million in revenue bonds every two years to fund identified projects.

Potential Debt Issues (2017-2026)

Year	General Fund	Utility Fund	1/2 Cent	Total
2017	4,000,000	5,000,000		9,000,000
2018	9,000,000			9,000,000
2019		5,000,000	4,600,000	9,600,000
2020	6,250,000			6,250,000
2021				0
2022	6,250,000	2,500,000		8,750,000
2023				0
2024	6,250,000	2,500,000		8,750,000
2025			6,000,000	6,000,000
2026	6,250,000	2,500,000		8,750,000
Total	\$38,000,000	\$17,500,000	\$10,600,000	\$66,100,000

I am proposing to keep our property tax rate at 33.75 cents/\$100 assessed valuation.

The Appraisal District has set our estimated property values as of May 24, 2017, at \$2,176,257,943. Once appeals by tax payers are completed we believe the final number will be \$2,123,304,010. This is a substantial increase over the final FY 2016-2017 values of \$1,879,514,589. This is a 13% (\$243,789,421) increase in overall values from FY16-17. Of this \$243,789,421, \$152,683,530 is new values added to the tax roll for FY 17-18. This means \$91,105,891 or 4.8% is due to the increase of existing property values over FY16-17 values.

Based on this information we have calculated the “effective tax rate” per the state mandated formula to be 32.213 cents for FY17-18. The “rollback” tax rate calculates to be 33.969cents. The 33.75 cent tax rate is comprised of 22.0276 cents for general operations and 10.7224 cents for debt service.

The Dow property tax rebate for FY17-18 is proposed to be \$415,875 and the HEB property tax rate rebate is expected to be \$32,039. When these rebate payments are removed, this will leave \$4,441,539 to be used for General Operations.

The Brazosport Water Authority has announced a rate increase of 11 cents for FY17-18. Therefore, the rate we pay per thousand gallons for our annual allotment of 730 million gallons is going up from

\$2.94/1000 gallons to \$3.05/1000.

We anticipate our sanitation disposal rate will increase 2.3% as allowed in our current contract. I am proposing the following rate increases for FY17-18:

The only change to the rates for water and sewer is that the base rates for 2,000 gallons for water will be \$26.50/month and for sewer \$26.80/month for commercial and multi-family accounts.

Highlights of the FY2017-2018 Budget

- The combined General and Utility Operating Budget for FY2017-2018 is proposed at \$33,674,463. This is \$751,593 (2.2%) more than the FY16-17 adopted budget of \$32,758,870.
- The General Operating Budget is proposed at \$20,510,685 for FY17-18. This is \$339,388 (1.65%) higher than the FY16-17 budget of \$20,171,297.
- The Utility Operating Budget is proposed at \$13,163,778 for FY17-18. This is \$376,205 (2.94%) more than the FY16-17 adopted budget of \$12,787,573.
- The proposed tax rate is 33.75 cents for FY17-18. This is the same rate as FY16-17. The proposed tax rate is 4.8% higher than the “effective tax rate” of 32.213 cents. The rollback rate is 33.969 cents.
- Appraised property values increase 13% from \$1,879,514,589 to \$2,123,304,010. New values added to the property rolls this year are projected to be \$152,683,530.
- I am recommending merit increases of 2-4% for employees, depending on their individual performance evaluation. This merit increase amounts to \$216,000 in the General Operating Fund and \$76,000 in the Utility Operating Fund.
- Benefit costs (health, retirement and workers comp) are increasing city wide \$370,500. Most of this (\$300,000) is the result of a 20% increase in health insurance premiums. As noted earlier, we are looking at various options to mitigate this increase.
- I am recommending one new position in the FY17-18 budget. This is an IT. position at City Hall. Cost for this position is \$66,500.
- Utility base rates will increase 88 cents (1.9%) from \$45.82/month in FY16-17 to \$47.90/month in FY17-18. A resident using 5,000 gallons of water per month will see their bill increase \$1.48 (2%) from \$72.32/month in FY16-17 to \$73.80/month in FY17-18.
- The Brazosport Water Authority is raising their rate 11 cents from \$2.94/1000 to \$3.05/1000 an increase of \$472,700 to the utility fund.
- Disposal costs at the landfill are going up some 2.3% or \$18,100 for a proposed total cost of \$950,000 in FY17-18.
- Sales tax revenues are proposed to be the same \$6.6 million in FY17-18 as we budgeted in FY16-17.

- Industrial District revenues, per our contract with industry, is proposed to increase \$118,447 (2.7%) in FY17-18 from \$4,367,079 budgeted in FY16-17 to \$4,485,526 in FY17-18.
- Building permit revenue is expected to be \$77,700 (22%) less in FY17-18 than we budgeted in FY16-17. The main reason, is for the time being, there are fewer larger building projects in the que.
- Electricity Costs will decrease significantly in FY17-18. Beginning in January, 2018 our electric rate per kwh will drop from 7.768 cents/kwh to 3.567 cents/kwh. This will save us \$248,500 in FY17-18 - \$154,870 in the General Fund and \$93,630 in the Utility Fund.
Just over a year ago we renegotiated, as a member of TCAP (Texas Coalition for Affordable Power), our five-year electric contract. The new contract begins January 1, 2018 and runs through December, 2022.
- For the first time in many years a transfer (\$250,000) to Capital Projects is being budgeted in the Utility Fund.
- At the April, 2017 Capital Projects workshop City Council authorized \$1,222,500 in General Capital Projects and \$420,000 in the Utility Capital Projects.

General Operating Fund FY 2017-2018 Revenues

Property Tax

We are talking a 4.8% increase in assessed values on existing properties. The actual cost to any single taxpayer will depend on whether their individual appraised value increases, decreases, or remains the same. I am recommending maintaining our 33.75 cent tax rate.

I anticipate sales tax receipts to end FY16-17 at \$6,425,000 down from the \$6,600,000 million we budgeted in FY16-17.

Industrial District will result in an increase of \$118,447 for a total of \$4,485,526 for FY17-18.

For FY 2017-2018 franchise fees are decreasing slightly from \$1,737,500 budgeted in FY16-17 to \$1,722,000 in FY17-18, a difference of <\$15,500>.

We expect to collect \$267,275 in permit fees this year (FY16-17). We had budgeted to receive \$340,000 in FY16-17. I anticipate this permit activity will level off and have budgeted for \$265,300 in permit fees for FY17-18.

Municipal Court fines are down for the third consecutive year. We had budgeted \$492,084 in fine revenues in FY16-17. Projected collections in FY16-17 are \$415,000.

We restaffed the motorcycle division by adding two more patrol officers in FY16-17 for traffic enforcement. I am budgeting fine revenue at \$450,000 in FY17-18.

I am recommending a General Operating Budget of \$20,510,685.

Here is a summary of the major changes for FY17-18:

- Salary increases \$216,000

• Benefit cost increases	\$278,000
• New I.T. employee	\$66,500
Decrease in electric costs	<\$154,870>

The Utility Operating Fund budget for FY 2017-2018 is proposed to be \$13,163,778. This is \$376,205 (2.94%) greater than the \$12,787,573 FY16-17 budget.

The new water base rate will be \$13.25/month for residential customers. The new multi-family/commercial rate will be \$26.50/month. The residential base sewer will be \$13.40/month, so the multi-family/commercial sewer base rate will be \$26.80/month.

The new base rates for residential customers:

	<u>FY16-17</u>	<u>FY17-18</u>
Water	\$13.05/month	\$13.25/month
Sewer	\$13.20/month	\$13.40/month
Sanitation	\$16.60/month	\$17.00/month
Recycle fee	\$2.40/month	\$2.45/ month
Sales tax	<u>\$1.57/month</u>	<u>\$1.60/ month</u>
Total base bill	\$46.82/month	\$47.70/month

Rates above the base bill increase as follows:

	<u>FY16-17</u>	<u>FY17-18</u>
Water		
2,000-20,000 gallons	\$4.10/tgal	\$4.20/tgal
Over 20,000 gallons	\$4.60/tgal	\$4.70/tgal
*Sewer		
Over 2000 gallons	\$4.40/tgal	\$4.50/tgal
*residential sewer is capped at 15,000 gallons per month		

I am recommending a Utility Operating Budget of \$13,163,778.

Here is the summary of the changes for FY17-18:

Salary increases	\$76,000
Benefit cost increases	\$92,500
Brazosport Water Authority rate increase	\$72,700
Increase in sanitation disposal costs	\$18,100
Repairs/replacements of water meters	<\$71,764>
Reduction in electric costs	<\$93,630>
Transfer to Utility Capital Projects	\$250,000

Here is what City Council set at the April 24, 2017 Capital Projects Workshop to fund in FY17-18.

The General Capital Projects for FY17-18

Eastside drainage study (Phase 3)	\$365,000
Creekside s/d bridge (4th of 5 payments)	\$70,000
Replace fire bunker gear	\$65,000
Transit system (annual)	\$60,000
A/C replacements (annual)	\$45,000

Sidewalk repairs (annual)	\$35,000
Demo of condemned buildings (annual)	\$20,000
Oak Drive So. Repairs near Lake Rd.	\$190,000
Civic Center carpet replacement	\$70,000
Civic Center fountain repair	\$65,000
Buxton retail market survey	\$60,000
Records scanning	\$50,000
Facility Master Plan	\$35,000
River Oaks outfall	\$32,500
City Hall remodel office space (IT office)	\$25,000
Traffic signal Priority (Opticom)	\$20,000
Jasmine Hall repairs	<u>\$15,000</u>
Total	\$1,222,500

Utility Capital Projects

Dow water tower 10" water main replacement	\$300,000
Water meter replacement program (annual)	<u>\$120,000</u>
	\$420,000

As discussed earlier, a \$5 million revenue bond will be sold in late 2017 to begin to address the backlog of utility projects.

I previously discussed the progress of the first phase of the \$16 million General Obligation Bonds approved by voters in May, 2016.

The current Parks Fund balance is \$77,432 and there is little prospect for future funding. The Parks board has voted to recommend the following budget for FY17-18:

Kid Fish	\$ 3,000
Community (matching) Park Improvement Funds	\$20,000
Contingency	<u>\$ 5,000</u>
Total	\$28,000

This will leave a projected balance of \$49,432 at 9/30/18.

Actually, our parks/recreation system now has a more stable source of funding from the Economic Development (1/2 cent optional sales tax).

Equipment Replacement Fund

For major pieces of equipment- (generally our "rolling stock") we set aside an annual amount for each designated unit in an effort to provide available funds for when that particular unit needs replacing. This fund has been indispensable in keeping our fleet up to date. This year I recommend the following purchases:

<u>Equipment type</u>	<u>Amount</u>
Engineering Dept. pickup (Replace #746)	\$40,000
Replace patrol & Detective vehicles (8)	\$344,600
Replace police tactical team gear	\$33,200
Fire – new command vehicle	\$34,500
Replace ambulance	\$263,000

Replace bucket truck (#741) streets	\$120,000
Replace slope mower (#497) drainage	\$120,000
Replace meter reading handhelds/software	\$25,000
Replace meter reading probes	\$6,500
New van for water dept.	\$37,000
Replace 2 residential garbage trucks (#823 & 827)	\$590,000
New John Deere w/grappler-sanitation	\$100,000
Computer items	<u>\$243,975</u>
	\$1,957,775

Disbursement of Hotel Occupancy Tax is budgeted as follows in FY17-18:

Recipient	FY17-18
Fine Arts Center	\$73,185
Museum of Natural Science	\$109,778
Tourism (chamber)	\$151,598
LJ Historical Museum	\$109,778
Promotion of FOL and other events	\$78,413
<u>Level 2 funds</u>	<u>\$67,352</u>
Total	\$590,102

The LJDC has held public hearings and is recommending the following “projects” for City Council to approve in the FY17-18 budget.

- Increase Golf Course annual transfer (from \$250,000) \$300,000
- Construction of dog park (1st year-total is \$580,000) \$200,000
- Increase downtown landscape maintenance \$55,000
(From 50,000 to 55,000 annually)
- MacLean Park improvements \$435,000
- Dunbar Park pavilion restroom replacement \$275,000
- Golf Course repairs \$115,000

For FY17-18 Kemper Sports estimates revenues for the Golf Course to be \$1,311,811, while expenses are proposed to be \$1,702,680 (\$291,202 below revenues). Hence, the need for a \$300,000 transfer from the ½ cent optional sales tax fund. In FY17-18 Kemper is asking for an increase in their management fee for the first time in many years. It is proposed to go up from \$87,840 to \$89,952.

The Golf Course stays very busy and Kemper Sports is expecting FY17-18 rounds to be 40,973-about the maximum the course can handle in a year.

Overall the FY17-18 budget is a maintenance/stay the line/status quo type budget.

Because of this “pause” in sales tax growth I am proposing that our tax rate remain the same (33.75 cents) in FY17-18. Keeping the tax rate the same is a 4.8% increase over the effective tax rate of 32.213 cents. Most other General Operating revenues will remain flat and the overall General Operating Fund is only increasing 1.65% in FY17-18.

Utility rates will rise about 2% in the FY17-18 budget, mostly to cover the cost of an 11 cent Brazosport Water Authority water rate increase.

City employees will be eligible for merit raises ranging from 2 to 4% in FY17-18.

We will be looking at ways to reduce the proposed 20% increase to employee health benefits. Insurance markets are very unsettled and medical costs continue to skyrocket.

FY17-18 will be a year of construction as a number of projects approved by voters in the May, 2016 bond election reach the construction stage. These include the Willow/Blossom drainage, the Plantation Drive bridge and the traffic signal right turn lanes at Oak Drive and Circle Way near City Hall.

In 2018 we celebrate a very special milestone in our city's history as we turn 75 years old. Planning is currently underway for our celebration of our Diamond Jubilee!

Our budget workshop will be held on Saturday July 15, 2017 and will begin at 8am at City Hall. All are welcome to attend this all day workshop.

Staff and I look forward to working with you and our citizens on developing our final FY17-18 annual budget.

CONSENT AGENDA

- A. Approval of Minutes – June 19, 2017
- B. Minutes of Boards and Commission
- C. Ordinance Amending Chapter 110 Zoning Section 110-135 Planned Unit Residential Zone (Purz) In the City of Lake Jackson Code of Ordinances to Amend the Minimum Number of Units Allowed in The Planned Unit Residential Zone (Purz) – Second Reading
- D. Ordinance Updating Regulations for Tow Trucks on The Non-Consent Towing Rotation List – Second Reading
- E. Approve Annual Membership Fee for The Brazoria County Cities Association in The Amount Of \$50
- F. Approve Letters of Support from The Mayor and City Manager for Participation in the 2017 Bark for Your Park Grant Program
- G. Accept Resignation Letter from David Melass And Appoint Jon Baker to The Parks and Recreation Board to Fill the Unexpired Term of David Melass
- H. Accept Resignation Letter from The Senior's Commission Member Sharee Maffettone And Appoint James Bonner To Fill the Unexpired Term and Appoint Shon Baker to Reserve on The Senior Citizens Commission

On motion by Council member Roznovsky second by Council member Brooks with all members present voting "aye" the consent agenda was approved as follows:

- A. Approval of Minutes – June 19, 2017
- B. Minutes of Boards and Commission
- C. Ordinance Amending Chapter 110 Zoning Section 110-135 Planned Unit Residential Zone (Purz) In the City of Lake Jackson Code of Ordinances to Amend the Minimum Number of Units Allowed in The Planned Unit Residential Zone (Purz) – Second Reading
- D. Ordinance Updating Regulations for Tow Trucks on The Non-Consent Towing Rotation List – Second Reading
- E. Approve Annual Membership Fee for The Brazoria County Cities Association in The Amount Of

\$50

- F. Approve Letters of Support from The Mayor and City Manager for Participation in the 2017 Bark for Your Park Grant Program
- G. Accept Resignation Letter from David Melass And Appoint Jon Baker to The Parks and Recreation Board to Fill the Unexpired Term of David Melass
- H. Accept Resignation Letter from The Senior's Commission Member Sharee Maffettone And Appoint James Bonner To Fill the Unexpired Term and Appoint Shon Baker to Reserve on The Senior Citizens Commission

DISCUSS AND CONSIDER COMPLAINT BY HUGHES TREE SERVICE ON THE INCREASE OF RATES FOR COMMERCIAL BRUSH AND LANDSCAPE DEBRIS AT THE MULCH SITE FROM \$4.80 TO \$12 PER CUBIC YARD

Mr. Yenne stated that this item has been resolved. When staff crunched the numbers, it was found that the commercial users are only 7% of those bringing brush to the mulch site. Staff is proposing an increase to \$6 with a \$1 increase each year.

DISCUSS AND CONSIDER AN ORDINANCE AMENDING CHAPTER 78 SIGNS OF THE LAKE JACKSON CODE OF ORDINANCES AMENDING REGULATIONS FOR SIGNS IN RESIDENTIAL AREAS – FIRST READING

On motion by Council member Roznovsky second by Council member Buell with all members present voting “aye” an ordinance amending Chapter 78 Signs of the Lake Jackson Code of Ordinance amending regulations for signs in residential areas passed on first reading.

DISCUSS AND CONSIDER AN ORDINANCE AMENDING CHAPTER 78 SIGNS AND CHAPTER 90 SUBDIVISIONS OF THE CODE OF ORDINANCES OF THE CITY OF LAKE JACKSON TO RESTRICT PLATTING AND SIGNAGE OF FLAG SHAPED COMMERCIAL LOTS – FIRST READING

On motion by Council member Brooks second by Council member Scott with all members present voting “aye” an ordinance amending Chapter 78 Signs and Chapter 90 Subdivisions of the Code of Ordinance of the City of Lake Jackson to restrict platting and signage of flag shaped commercial lots was passed on first reading.

DISCUSS AND CONSIDER APPOINTING MEMBERS TO THE YOUTH ADVISORY COMMISSION

On motion by Council member Brooks second by Council member Broaddus with all members present voting “aye” the following were appointed to the Youth Advisory Commission:

2017-2018 YAC Board Members

Mary Macrae, Chairman
Emilio Razo, Vice Chair
Emma Nguyen, Secretary
Zachary Merritt, Alumni Chair
Madeline Merritt, Events Chair
Alexia Boe
Ashley Hidalgo
Meagen Fails
Dillon Lackey
Emily Liondas
Gwyneth Macrae
Christian Melass
Annaleah Merritt
Adult Advisor

Vivian Jones

AWARD ONE YEAR EXTENSION TO NAPCO CHEMICAL COMPANY FOR 500 GALLONS PER MONTH OF ZINC ORTHOPHOSPHATE AT A RATE OF \$9.50 PER GALLON

On motion by Council member Buell second by Council member Brooks with all members present voting “aye” bid was awarded for a one year extension to NAPCO Chemical Company for 500 gallons per month of Zinc Orthophosphate at a rate of \$9.50 per gallon.

AWARD ONE YEAR EXTENSION TO MANSFIELD OIL WITH A MARKUP RATE OF .0173 FUEL AND .0173 FOR DIESEL

On motion by Council member Roznovsky second by Council member Scott with all members present voting “aye” bid was awarded for a one year extension to Mansfield Oil with a markup rate of .0173 fuel and .0173 for diesel.

AWARD BID 17-06-004 CUSTODIAL SERVICES TO:

- A. Cervantes Building Maintenance for Fire Department 1 And Civic Center in An Amount Not to Exceed \$ 24,180; And
- B. A Veteran’s Touch for Municipal Court, Jasmine Hall and Alden Dow Museum in An Amount Not to Exceed \$ 13,636.32.

On motion by Council Member Brooks second by Council member Roznovsky with all members present voting “aye” bids were awarded to Cervantes Building Maintenance for Fire Department 1 and Civic Center in an amount not to exceed \$ 24,180; and A Veteran’s Touch for Municipal Court, Jasmine Hall and Alden Dow Museum in an amount not to exceed \$ 13,636.32.

RESOLUTION AMENDING THE FY 2016-17 LAKE JACKSON DEVELOPMENT FUND BUDGET TO INCREASE EXPENDITURES FOR:

- a. Increasing the Golf Operating Fund Annual Transfer From \$250,000 To \$300,000
- b. For Golf Course Pump Station Repairs By \$115,000

On motion by Council member Roznovsky second by Council member Broaddus with all members present voting “aye” a resolution amending the FY 2016-17 Lake Jackson Development Fund budget to increase expenditures for increasing the Golf Operating Fund annual transfer from \$250,000 to \$300,000 and for golf course pump station repairs by \$115,000.

UPDATE ON DRAINAGE IN THE PARKWOOD SUBDIVISION NEAR MOSS, CHESTNUT AND PALM LANE

Athelstan Sanchez included the following information in the council packets.

Phase I:

Will be submitting my review comments on Phase I report and the actual hydraulic and hydrologic model to Freese & Nichols (FNI) early next week, closing this phase. Please note that these models will be built upon and refined each following phase for the areas to be studied in more detail. The techniques and procedures established and applied here in phase I, have been implemented and will apply throughout the other phases.

Phase II:

Doyle & Wachtstetter (Surveying & Mapping Co.) has completed the aerial flight survey, by Drone (UAV), of the approximately 291 acres covering the areas in Phase II. Data collected is being processed to synchronized ground elevations with the City of Lake Jackson bench mark, making them seamlessly merged with elevation values obtain from conventional means.

The Wilson Group (FNI original contracted Surveying Team) is still in the process of conducting conventional topographic surveying of ditches and preselected cross sections of streets within the same

areas surveyed by drone. The rainy conditions have slowed progress.

Phase III:

Will be working on getting a contract, between the Cities of Clute & Lake Jackson and FNI, going for this Phase as soon as I get through reviewing Phase I and delivering all requested information for Phase II.

UPDATE ON CONSTRUCTION PROJECTS

- a. CONSTRUCTION FUNDS FINANCIAL UPDATE
- b. SIDEWALK PROJECTS
- c. UTILITY REPAIR PROJECTS
- d. DRAINAGE REPAIR PROJECTS
- e. SOUTH PARKING PLACE

Athelstan Sanchez gave an update on the Willow/Blossom drainage project and the South Yaupon drainage project.

ITEMS OF COMMUNITY INTEREST

There were no items of community interest.

EXECUTIVE SESSION – IN ACCORDANCE WITH THE TEXAS LOCAL GOVERNMENT SECTION 551.071(I)(A) TO DISCUSS PENDING OR CONTEMPLATED LITIGATION ON ARDITH SIDNEY V. CITY OF LAKE JACKSON, ET AL

Mayor Rinehart adjourned the meeting to executive session at 7:21 p.m.

Mayor Rinehart reconvened the meeting to open session at 7:28 p.m.

ADJOURNMENT

There being no further business the meeting adjourned at 7:28 p.m.

These minutes read and approved this _____ day of _____, 2017.

Joe Rinehart, Mayor

Alice A. Rodgers, City Secretary