

STATE OF TEXAS

COUNTY OF BRAZORIA

CITY OF LAKE JACKSON

BE IT KNOWN that the City Council of the City of Lake Jackson met on Monday, August 5, 2019 at 6:30 p.m. in Public Hearing and Regular Session at 25 Oak Drive, Lake Jackson, Texas, in the Council Chambers at the Lake Jackson City Hall with the following in attendance:

Bob Sipple, Mayor
Vinay Singhanian, Mayor Pro Tem
Matt Broaddus, Council member
Gerald Roznovsky, Council member
Buster Buell, Council member
Jon Baker, Council member

William P. Yenne, City Manager
Modesto Mundo, Asst. City Manager
Alice A. Rodgers, City Secretary
Sherri Russell, City Attorney
Pam Eaves, Finance Director
Sal Aguirre, City Engineer
Eric Wilson, Public Works Director
Paul Kibodeaux, Police Chief
Jeremy Bubnick, Parks & Rec Director
Athelstan Sanchez, Asst. City Engineer
Eddie Herrera, Engineering Tech
David Walton, Building Official
Terri Cardwell, Volunteer Coordinator
Irene MacKay, Health Officer
Tina Doyle, Code Enforcement Officer

Pledge of Allegiance

Council member Singhanian led the pledge of allegiance.

Invocation

Council member Buell led the invocation. Mayor Sipple called for a moment of silence for the victims in El Paso and Dayton Ohio.

Visitors

There were no visitors present.

CONSENT AGENDA

- A. Approval of Minutes –July 15, 2019
- B. Boards and Commissions
- C. Ordinance amending Section 110 Zoning of the Code of Ordinance to remove the permitted use of a membership club from the zones B-1 Neighborhood Business, B-2 Central Business, C-1 Commercial and as a conditional use in R-4 Multifamily Residential – second reading
- D. Resolution approving the City of Lake Jackson Investment Policy
- E. Award one-year extension to Napco Chemical Company for 500 gallons per month of Zinc Orthophosphate at a rate of \$9.50 per gallon.
- F. Approve sale of old radios to Sunny Communications in the amount of \$12,500

On motion by Council member Singhanian second by Council member Buell with all members present voting “aye” the consent agenda was approved as follows:

- A. Approval of Minutes –July 15, 2019 - approved
- B. Boards and Commissions - accepted
- C. Ordinance amending Section 110 Zoning of the Code of Ordinance to remove the permitted use of a membership club from the zones B-1 Neighborhood Business, B-2 Central Business, C-1 Commercial and as a conditional use in R-4 Multifamily Residential – second reading – passed and adopted
- D. Resolution approving the City of Lake Jackson Investment Policy - approved
- E. Award one-year extension to Napco Chemical Company for 500 gallons per month of Zinc Orthophosphate at a rate of \$9.50 per gallon. - awarded
- F. Approve sale of old radios to Sunny Communications in the amount of \$12,500 - approved

Lake Jackson EMS Bi-Monthly Report

Chris Semarini, LJEMS presented the Bi-Monthly Report.

Approve Interlocal Agreement with Gulf Coast Center/Connect Transit for fixed route transportation

On motion by Council member Baker second by Council member Broaddus with all members present voting “aye” approval was granted for an interlocal agreement with Gulf Coast Center/Connect Transit for fixed route transportation.

Discuss and consider resolution setting date and time for public hearing for Fiscal Year 2019-2020 Annual Budget for August 26, 2019 at 6:30 p.m.

On motion by Council member Buell second by Council member Singhania with all members present voting “aye” a resolution was approved setting the date and time for a public hearing for Fiscal Year 2019-2020 Annual Budget for August 26, 2019 at 6:30 p.m.

Discuss and consider resolution setting public hearings on the proposed tax rate of \$.3482 (Per 100) which is 6.41% greater than the effective rate for the City of Lake Jackson for August 19, 2019 and August 26, 2019 at 6:30 P.M. and placing the adoption of said tax rate on the Council agenda of September 3, 2019

On motion by Council member Broaddus second by Council member Baker with all members present voting “aye” a resolution was approved setting public hearings on the proposed tax rate of \$.3482 (Per 100) which is 6.41% greater than the effective rate for the City of Lake Jackson for August 19, 2019 and August 26, 2019 at 6:30 P.M. and placing the adoption of said tax rate on the Council agenda of September 3, 2019

Resolution amending the FY 18-19 Budget by increasing expenditures in the Utility Project Fund for the following: emergency repairs to Lift Station 5 in the amount of \$70,000, Dyson Campbell Water Reclamation Fine Screen Replacement to increase the amount from \$75,000 to \$90,000 and Citizens Convenience Center in the amount of \$162,500.

On motion by Council member Roznovsky second by Council member Buell with all members present voting “aye” a resolution was approved amending the FY 18-19 Budget by increasing expenditures in the Utility Project Fund for the following: emergency repairs to Lift Station 5 in the amount of \$70,000, Dyson Campbell Water Reclamation Fine Screen Replacement to increase the amount from \$75,000 to \$90,000 and Citizens Convenience Center in the amount of \$162,500.

Award bid for Fine Screen Replacement at the Dyson Campbell Water Reclamation Center to C3 Constructors in an amount not to exceed \$85,000

On motion by Council member Broaddus second by Council member Buell with all members present voting “aye” a bid was awarded for the Fine Screen Replacement at the Dyson Campbell Water Reclamation Center to C3 Constructors in an amount not to exceed \$85,000.

Resolution amending the FY 18-19 Budget by increasing expenditures to the Economic Development Fund for repair to golf course pumps in an amount of \$95,000

On motion by Council member Roznovsky second by Council member Singhania with all members present voting “aye” a resolution was approved amending the FY 18-19 Budget by increasing expenditures to the Economic Development Fund for repair to golf course pumps in an amount of \$95,000.

Resolution amending the FY 18-19 Budget by increasing expenditures to the Economic Development Fund for a one time increase the operating transfer to the golf course in the amount of \$200,000

On motion by Council member Roznovsky second by Council member Broaddus with all members present voting “aye” a resolution was approved amending the FY 18-19 Budget by increasing expenditures to the Economic Development Fund for a one time increase the operating transfer to the golf course in the amount of \$200,000.

Discuss and consider proposed FY 2019-2020 Annual Budget and give direction to staff

Mr. Yenne stated that the city received our final assessed values from the Appraisal District. They are lower than anticipated. The initial appraisal numbers had us seeing an increase of \$84,915,366 over FY18-19 to \$2,384,932,306. The final numbers came in at \$2,355,215,496 or \$55,198,556 more than the FY18-19 value of \$2,300,016,940.

What this means is our projected property tax levy for FY19-20 will be \$103,474 lower than we had projected.

To make up this loss of expected property tax revenues we are making the following changes:

Revenues

- Increase proposed court fines revenues from \$498,300 to \$515,000.
an increase of \$16,700
- Increase proposed building permit revenues from \$235,000 to \$250,000.
an increase of \$15,000
- Increase proposed electric permit revenues from \$28,000 to \$30,000.
an increase of \$2,000
- Increase proposed interest income from \$93,618 to \$121,992.
an increase of \$28,394
- Decrease property tax M&O revenues from \$5,524,446 to \$5,420,972.
a decrease of <\$103,474>

Net revenue increase <decrease> - <\$41,400>

Expenditures

- Reduce dental insurance expenditures - <\$9,600>
- Reduce health insurance expenditures - <\$31,800>
- Net expenditure increase <decrease> - <\$41,400>

We can make these expenditure changes because we had initially budgeted a health insurance increase of 2.5%. In the end we will see no increase. Also, we are receiving a 10% decrease in dental.

So, the overall proposed General Fund Operating budget is decreasing from \$22,381,512 to \$22,340,112.

Update on drainage in the Parkwood Subdivision near Moss, Chestnut and Palm Lane

Athelstan Sanchez presented the following information for Council consideration.

Phases 2 & 3

- Coordinated with the City of Lake Jackson with regards to cost estimates on 07/23/2019.

- Completed draft alternative development modeling and submitted to Cities for review on 08/01/2019. The Cities have one month to review all alternatives and provide feedback to FNI before they are finalized and included in the final deliverable.
- Scheduled project summary presentations to City Councils on 11/14/2019 for the City of Clute and 11/18/2019 for the City of Lake Jackson.

UPCOMING ACTIVITIES:

Phases 2 & 3

- Begin creation of the final deliverables.

PROJECT SCHEDULE AND UPCOMING DELIVERABLES:

Phases 2 & 3

- Existing Conditions H&H phase is complete.
- Alternative Development phase is near completion.
- Deliverable phase is commencing.

Update on Construction Projects

- Construction Funds Financial Update
- Sidewalk Projects
- Utility Repair Projects
- Drainage Repair Projects
- Woodland Park Paving Project

Eddie Herrera gave an update on the Construction Projects.

Items of Community Interest

There were no items of community interest.

EXECUTIVE SESSION - Under Texas Government Code Section 551.074(A) Personnel Matters - to deliberate the employment, evaluation, and duties of the City Manager, City Attorney, City Judge and City Alternate Judge

Mayor Sipple adjourned to executive session at 6:57 p.m.

RECONVENE AND TAKE ACTION ON EXECUTIVE SESSION to set and fix compensation for FY 2019-2020 for Council appointed employees: City Manager, City Attorney, City Judge and Alternate Judge

Mayor Sipple reconvened the meeting to regular session at 8:31 p.m.

On motion by Council member Roznovsky second by Council member Buell with all members present voting “aye” the council appointed employees’ salaries were set as follows:

| | |
|-----------------|-----------|
| Judge | \$ 57,106 |
| Alternate Judge | 19,767 |
| City Attorney | 153,603 |
| City Manager | 216,647 |

ADJOURNMENT

There being no further business the meeting adjourned at 8:32 p.m.

These minutes read and approved this _____ day of _____, 2019.

Bob Sipple, Mayor

Alice A. Rodgers, City Secretary