

STATE OF TEXAS

COUNTY OF BRAZORIA

CITY OF LAKE JACKSON

BE IT KNOWN that the Library Board of the City of Lake Jackson met in regular session on Tuesday, May 15, 2012 at 5:15 p.m. at the Lake Jackson Library with the following present:

Mary-Ellen Thomas, Chair

Wendi Stewart, Secretary

Mary Meyers

Lisa Pauls

Nancy Hackney, Branch Librarian

Cathy Threadgill, Brazoria County Library Director

Modesto Mundo, Assistant City Manager

Dixie Roberts, Asst. City Secretary

SWEAR IN MEMBERS

Ms. Roberts, Assistant City Secretary delivered the Oath of Office to Mary-Ellen Thomas and Lisa Pauls who were appointed by City Council to serve a two year term on the board.

ORGANIZE BOARD

Ms. Thomas was nominated to serve as chairman. Ms. Thomas appointed Ms. Stewart to serve as vice chair and Ms. Meyers to serve as secretary

APPROVAL OF MINUTES

The minutes were approved as presented.

VISITORS

There were no visitors.

REPORTS AND UPDATES

NANCY HACKNEY, BRANCH LIBRARIAN - Lake Jackson Programs

Ms. Hackney reported that the painting of the library turned out very nice. It gives it such a clean and fresh look. The Rotary club and city crews helped to move things around so that the painting could be done. The library closed Thursday August 16th through Monday August 20th so the painting could be done. The Friends of the Library were so very gracious and fed rotary volunteers and library staff during the days the library was closed. The reference area has been rearranged to have a more open concept and looks very nice. The Summer Reading statistics were reviewed. The summer programs were well received and participation was up. The magazine selection keeps to dwindle because many magazines are now going electronic. The new book area has been revamped and 3 months of new books are now kept on the shelves. This seems to be working very nicely. The Lake Jackson library has seen a very high turnover rate for employees this last year. Employees are moving to other areas within the system. They will hopefully be fully staffed with the hiring of 2 pages. Ms. Hackney reported that she will be transferring to the Freeport Library for 6 months. All librarian branch managers are being cross trained at other libraries within the county. Ms. Cindy Yell with the Freeport Library will be transferring to Lake Jackson for 6 months. Ms. Hackney came to work at the Lake Jackson Library as the branch manager in March of 1982.

CATHY THREADGILL, BRAZORIA COUNTY LIBRARY DIRECTOR

Ms. Threadgill reported that the book sale at the end of July raised \$3,525.15. The next book sale will be in January. These are held every 6 months. Two nonprofit groups came in and wiped out all of the children's books. One of the groups was taking the collection to help start school libraries in Kenya. The "Little Library" concept will begin soon and the county will start with the installation of 12 "boxes" in county facilities where people will have waiting time. The Gulf Coast Reads campaign will begin soon. The book *Extremely Loud and Incredibly Close* by Jonathan Safran Foer has been chosen. Ms. Threadgill reported that the county hopes

to open store front library somewhere in the west side of Pearland in 2013. There have been some concerns by other retail establishments in relation to the facility (wherever this may be) being used as an early voting location. This store front concept will be approximately 6,000 sq. ft. This will include 1,000 sq. ft. meeting room and 5,000 sq. ft. of library. CPM Smith Engineering will be hosting a golf tournament at the Wildcat Golf Course on September 27th. All proceeds from this tournament will go towards the Pearland west side store front library. The United Way 125 year celebration campaign is gearing up. The County has offered to supply tutors and readers and also has offered the use of Stories in a Bag. This bag contains everything needed to have a great story time. The county now has 50 of these bags for use. National Teen Read Week will be October 14-20th. The book chosen to read during this time is the *The Absolutely True Diary of a Part Time Indian*. October 21-27 is National Friends of the Libraries Week. John Hofmeister will be at the Lake Jackson Library on January 7th at 7:00 p.m. to discuss his book *Why We Hate the Oil Companies*. Ms. Threadgil stated that the County recently took a \$250,000 tax write off in uncollected library fines. This drew a lot of media attention and positive press for the library.

DISCUSS AND APPROVE FY 2012-2013 BUDGET REQUEST

The following budget was presented for discussion and approval:

LAKE JACKSON LIBRARY
 FY 2012-2013
 CITY BUDGET REQUEST

McNaughton Standing Orders	
Book Service	\$ 24,420
Audio Book Service	\$ 11,880
Brazosport Facts	
Microfilm (Oct-Dec)	\$ 663
Microfilm (Jan-Dec)	\$ 2,652
Shipping 6.75 per reel	\$ 102
Furniture for Librarian's Office	
Desk, Credenza, Highback Organizer	\$ 6,900
Display Panels	\$ 350
Painting	
Meeting Room, staff lounge, etc	\$ 3,000
TOTAL	\$ 49,967

Ms. Hackney stated that the microfilm for Jan-Dec for \$2,652 is optional. The board discussed and approved the budget. This will be reviewed by staff and presented to City Council for approval and inclusion in the FY2012-2013 budget.

SET NEXT MEETING DATE

The next meeting will be held on Tuesday August 21st at 5:15 p.m.

ADJOURN

The meeting adjourned at 6:15 p.m.

These minutes read and approved this _____ day of _____, 2012.

 Chairperson

 Secretary