

STATE OF TEXAS

COUNTY OF BRAZORIA

CITY OF LAKE JACKSON

BE IT KNOWN that the Library Board of the City of Lake Jackson met in regular session on Tuesday, February 21, 2012 at 5:15 p.m. at the Lake Jackson Library with the following present:

Mary-Ellen Thomas, Chair  
Wendi Stewart, Secretary  
Mary Meyers  
Nancy Hackney, Branch Librarian  
Cathy Threadgill, Brazoria County Library Director

Modesto Mundo, Assistant City Manager  
Dixie Roberts, Assistant City Secretary

Heather Melass, City Council Liaison

#### APPROVAL OF MINUTES

The minutes were approved as presented.

#### VISITORS

There were no visitors.

#### REPORTS AND UPDATES

**NANCY HACKNEY, BRANCH LIBRARIAN - Lake Jackson Programs**

Ms. Hackney stated that the Lake Jackson Library will be used as the early voting location for the City of Lake Jackson for upcoming elections. The Friends of the Library are doing a giveaway basket for the Author Dinner. She stated that the Lake Jackson staff has been very short handed. They have a new clerk and a new Children's person has been selected and will begin soon. They will be interviewing next week for a reference librarian. She is hoping to be fully staffed and trained and back to normal very soon. The summer reading program is in place and is moving ahead. Ms. Delgado is the new Children's Librarian and happens to be a former art teacher from Angleton. She will be great with crafts for the kids. Ms. Hackney also stated that she has not yet talked to city staff about hiring a contractor for painting of the library. She stated that the weeding process is moving along nicely and the shelves are looking a lot neater.

**CATHY THREADGILL, BRAZORIA COUNTY LIBRARY DIRECTOR**

Ms. Threadgill stated that the book sale in January raised \$3,460.00. This will be used to help the summer reading programs. This year the summer reading program will be adding a youth or teenage component. They are asking each Friends of the Library group to donate \$150 to be used towards incentives for the Summer Reading program. The Author Dinner will be held on March 29<sup>th</sup>. Tickets are \$35 each. The money that is raised will go towards no computers for the library's. A mock up to use for the Little Library program was drafted. The prototype was way too big. It is being scaled down quite a bit so that it can be used. This program is on hold until a new box can be designed and built. The Gulf Coast Reads event is being pushed back to October. The book that has been chosen is

*The Absolutely True Diary of a Part Time Indian*. Ms. Threadgill also stated that the county is now accepting credit cards for payment of fees. She has not heard of any complaints as of yet.

**MODESTO MUNDO, ASSISTANT CITY MANAGER – City of Lake Jackson**

Mr. Mundo stated that city staff is working on getting 3 quotes for cost of painting the library. This needs to be done by April 15<sup>th</sup> so that the city has a solid number for the upcoming budget session. He stated that council is now working on a list of Capital Improvement Projects for the upcoming year. The foundation problem at the library building is a high priority. He hopes that the next budget will include a line item to pay for the engineering work that will be needed to get this project rolling. The engineering work alone will cost approximately \$50,000 and then another \$100,000-\$150,000 to fix the problem. This will have to be spread out

in the forthcoming fiscal years. He stated that there was a major repair in the amount of \$4,500 done to one of the library air condition units. City staff is creating a database for all city a/c units so that we can tell what units have been worked on and when. Staff is working on a proposal to go out for bid for the maintenance of air conditioners city wide. The railing outside of the library needs to be painted. He is working on a task system to prioritize maintenance issues that need to be addressed. Mr. Mundo also stated that he would like to bring the design of the newly placed handi-cap parking signs downtown to the library. He stated that he would like to try and get a sign similar to the sign (with backlighting) in front of the new municipal court building for the library. Mr. Mundo reported that the water leak in the garden area in front of the library has been repaired.

SET NEXT MEETING DATE

Next meeting will be held on Tuesday, May 15, 2012 at 5:15 p.m.

ADJOURN

The meeting adjourned at 5:52 p.m.

These minutes read and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary