

STATE OF TEXAS

COUNTY OF BRAZORIA

CITY OF LAKE JACKSON

BE IT KNOWN that the Museum Board of the City of Lake Jackson met in regular session on Wednesday, June 16, 2011 at 5:15 p.m. at Lake Jackson City Hall with the following present:

Carl Wolfe, Chairman
Mary Wing, Vice Chair
Harry Sargent, Secretary
Dolores Stovall

Modesto Mundo, Asst. City Manager
Dixie Roberts, Asst. City Secretary
Sandra Oliver, Civic Center Manager
Jennifer Caulkins, Museum Director

APPROVAL OF MINUTES

On motion by Ms. Stovall, second by Ms. Wallis with all members present the minutes were approved as presented.

CONSIDER, REVIEW AND ADOPT 10-11 BUDGET AND SUBMIT TO CITY COUNCIL FOR APPROVAL AND INCLUSION IN THE FY 10-11 ANNUAL CITY OF LAKE JACKSON BUDGET

MUSEUM - 4300

<i>Resources</i>	2009-10 Actual	2010-11 Budget	2010-11 Estimated	2011-12 Proposed
General Resources	\$93,452	\$93,950	\$92,016	\$93,190
Total Resources	\$93,452	\$93,950	\$92,016	\$93,190

<i>Expenditures</i>	2009-10 Actual	2010-11 Budget	2010-11 Estimated	2011-12 Proposed
Operating Expenses	\$93,452	\$93,950	\$92,016	\$93,190
Total Expenditures	\$93,452	\$93,950	\$92,016	\$93,190

<i>Personnel</i>	2008-09 Budget	2009-10 Budget	2010-11 Budget	2011-12 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00

Major Budget Changes

No major budget changes.

Mr. Mundo presented the budget and gave a brief overview of the line items listed. He stated that windstorm insurance has increased for the museum and the Alden Dow building. The contract cleaning company will clean the museum one time a week and the Alden Dow building one time a month.

There was discussion had on the air conditioning unit not working properly at the museum.

Mr. Mundo stated that the roof for the museum is on the Capital Project long term list; this will include the air conditioning unit.

Ms. Caulkins stated that there are no major problems at the museum.

Mr. Mundo stated that the city obtained a grant to change out the lighting in city buildings. They are aware of the special lighting needs of the museum

On motion by Mr. Sargent second by Ms. Stovall with all members present voting "aye" the FY 11-12 budget was approved as presented.

COMMISSION ITEMS

Mr. Mundo gave a brief update regarding the downtown revitalization.

ADJOURNMENT

On motion by Ms. Stovall second by Mr. Sargent with all members present voting "aye", the meeting was adjourned at 5:40 p.m.

These minutes read and approved this the ____ day of _____, 2012

Chairman

Secretary