

STATE OF TEXAS

COUNTY OF BRAZORIA

CITY OF LAKE JACKSON

BE IT KNOWN that the Planning Commission of the City of Lake Jackson met in regular session on January 2, 2024, at 6:30 p.m. in Lake Jackson, Texas, with the following agenda:

Locke Sanders, Chair

Matthew Bjune, Secretary

Kay Aplin, Vice-Chair

Jeff Gilbert

Cotton Tyler

Harry Sargent

Sal Aguirre, City Engineer

Nicholle Wilson, Asst. City Engineer

Eddie Herrera, Project Manager

Anamaria Acuña, Asst. City Secretary

David Walton, Building Official

Vinay Singhania, Council Liaison

PLEDGE OF ALLEGIANCE

Mr. Sargent led the pledge of allegiance.

APPROVAL OF MINUTES – November 7, 2023

The minutes were approved as presented.

VISITOR COMMENTS

No comments.

FINAL FILING AND ACTION OF A REPLAT OF LAKE JACKSON TOWN CENTER REPLAT OF LOT J INTO LOTS J1 & J2 AND 60-FT STREET RIGHT-OF-WAY FILED ON JANUARY 2, 2024

Mr. Aguirre went over the Engineer's Memo below:

This item has been akin to herding cats with so many players having a piece of the easement rights in this property. Trying to get the recorded documentation between them to be referenced in the plat as required became a chore dating before the groundbreaking of the street construction project. Now that the project has been completed and about to be opened for public use, finally the plat has cleared all outstanding property clouds and is ready for final filing.

We are anxious to putting these cats back to nest and due to the simple repartition of the original single lot into two lots and a 60-ft right-of-way public dedication, staff is recommending that you consider this review for final approval and filing on January 2, 2024.

Mr. Aguirre mentioned they are pending the Tax Certificates for this to be filed properly, but this can still be approved by the commissioners.

Mr. Aguirre stated the city is also debating whether they should open or keep the road closed until construction is completed. The final signatures from the Velasco Drainage District will be done on January 16th, but they can sign their portion.

Mr. Tyler motioned to approve the final filing and action of a replat of Lake Jackson Town Center replat of Lot J into Lots J1 & J2 and 60-ft street right-of-way filed on January 2, 2024, seconded by Mr. Gilbert with all present members voting “aye,” the motion carried.

ADMINISTRATIVE AND FINAL ACTION OF A PLAT AMENDMENT OF LOTS 2 & 3 INTO LOT 2A OF THE WEST WAY OFFICE PARK REPLAT OF LOT F, BLOCK 10, AREA J AT 5 WEST WAY COURT FILED ON JANUARY 2, 2024

Mr. Aguirre went over the Engineer’s Memo below:

This is another simple replat request to remove a lot line between two to create a single lot for a planned development for a local insurance office business use. This revision falls within the definition of plat amendment, so staff is processing it on a one step basis. All platting format and content requirements comply with the ordinance and staff recommend your consideration of final approval.

Mr. Gilbert stated for anyone to build there and meet the parking requirements, doing so would require using both of the lots and he has no issues with a replat.

Mr. Gilbert motioned to approve the administrative and final action of plat amendment of Lots 2 & 3 into Lot 2A of The West Way Office Park replat of Lot F, Block 10, Area J at 5 West Way Court filed on January 2, 2024, seconded by Ms. Aplin with all present members voting “aye,” the motion carried.

SIGNATURE OF DOCUMENTS

- Lake Jackson Town Center Replat of Lot J into J1 & J2 and 60-ft Street Right-of-Way
- Plat Amendment of Lots 2 & 3 to Lot 2A of West Way Office Park Subdivision

ITEMS OF COMMUNITY INTEREST

- Ms. Aplin mentioned that the Home2 Suites hotel is coming along great.
- Mr. Sargent commented that three lots on Elm Street near the Softball fields have overgrown grass. He asked if the city maintains abandoned lots.
 - Mr. Walton noted the lots are not the city’s property and do not have the funds to maintain them.
- Mr. Sanders stated there is a water leak on Circle Way near the intersection of Oak Drive.
 - Mr. Herrera stated staff will check on it.
- Mr. Bjune shared that The Villas have started painting buildings.
- Mr. Sargent mentioned The Civic Center outage and asked for an update.
 - Mr. Walton mentioned they did place a bid for emergency repairs and will go before council next week.
- Mr. Bjune asked if there were any business plans for the old Taco Bueno building.
 - Mr. Walton noted that there was not.
- Mr. Bjune noted the cell towers by Dunbar were complete which cleaned up the Golf Course.

- Mr. Singhania commented that they are in the process of adding the (cell) antennas to the water tower.
- Mr. Herrera gave updates on the delays on upcoming projects.

SET NEXT MEETING DATE

The next regularly scheduled meeting is Tuesday, February 6, 2023.

ADJOURN

There being no further business, the meeting was adjourned at 7:10 p.m.

These minutes were read and approved on the 6th day of February 2024.

Locke Sanders, Chair

Matthew Bjune, Secretary