

STATE OF TEXAS
COUNTY OF BRAZORIA
CITY OF LAKE JACKSON

BE IT KNOWN that the Parks & Recreation Board of the City of Lake Jackson met in regular session on TUESDAY, March 1, 2022, AT 5:30 P.M. at the Civic Center, 333 Highway 332 E, Lake Jackson, Texas with the following in attendance:

Elaine Conley, Chairperson
Debra Perry, Secretary
Nicole Larson
David Altizer
Michael Musquiz

Robin Hyden, Parks & Recreation Director
Justin Janis, Marketing & Youth Coordinator

I. **PLEDGE OF ALLEGIANCE**

Led by Elaine Conley.

II. **APPROVAL OF MINUTES**

On motion by Debra Perry, second by Michael Musquiz, with all members present voting "aye" the October 19, 2021, minutes were approved.

III. **VISITORS**

Jesse Glatz – Candidate/TBT Reality
Ben Madary – Cycle Works
Aaron Smith - LJGSA

IV. **REVIEW, DISCUSS AND TAKE ACTION ON THE PROPOSAL FOR REDESIGN OF DUNBAR PARK DISK GOLF COURSE**

Robin introduced Ben Madary, local business owner and member of local disk golf organization, to showcase his plan for a redesign of the Dunbar Park Disk Golf Course. Ben presented his new design along with the prospect of bringing tournaments to the city and the income that could be generated from such tournaments.

On motion by Debra Perry, second by David Altizer, with all members present voting "aye" the Parks Board approved funding the cost of the renovations for redesign in the sum of \$8971.75.

V. **REVIEW, DISCUSS AND TAKE ACTION ON THE LAKE JACKSON'S GIRL SOFTBALL ASSOCIATION TO INSTALL A GATE TO CLOSE OFF THE BACK PARKING LOT WHEN FIELDS ARE NOT IN USE TO CONTROL VANDALISM AT THE COMPLEX**

Robin presented the request and plans for a gate to be installed at the Girls Softball Fields to reduce vandalism and vehicle traffic when fields are not in use. LJGS will cover the cost of the gate and the Parks Department will supply the lock.

On motion by Michael Musquiz, second by Nicole Larson, with all members present voting "aye" the Parks Board approved installation of the gate.

VI. **DISCUSS AND TAKE ACTION ON POSSIBLY MOVING THE DATES FOR PARKS BOARD MEETINGS**

Discussion of when would be the best time for Parks Board members to meet ensued.

On motion by Michael Musquiz, second by Nicole Larson, with all members present voting "aye". the Parks Board agreed to change meetings to the 3rd Tuesday of the month beginning at 6pm.

VII. **CAPITAL IMPROVEMENT PROJECTS UPDATE**

Robin presented updates on the CIP Projects that have been completed and ones that are in the works. UV System has been installed at the Natatorium, Garland Tennis Court fences have been repaired and resurfacing of the courts began this Monday. Metal roof replacement has neared completion at the Recreation Center, Natatorium roof cost has increased and awaiting materials. Skate Park Phase 2 will start any day now and groundwork sometime next week with completion estimated for September of 2022. Civic Center has been renamed Doris Williams Civic Center in honor of former Mayor Doris Williams, who was instrumental in bringing the half cent fund to the city, thus allowing the Recreation Center, Civic Center and Golf Course to be built. Little League renaming will be done at Opening Ceremonies. Update on Bonds for playground equipment and bathroom replacement.

VIII. **HIKE, BIKE & PADDLE TRAILS SUBCOMMITTEE UPDATE**

Robin updated that Mountain Biking group has made tremendous progress on new paths and trails. Elaine informed that last meeting was in January. Looking for more members to join subcommittee.

IX. **DISCUSS AND CONSIDER SETBACK REQUIREMENTS FOR PROPERTY THAT ABUTT GREENSPACE**

Robin presented discussion from City Council about a resident who has requested consideration of building a workshop within 15 feet near yard setback. Building would back onto Park Land for Key Club Park.

On motion to approve setback, no members in favor, motion dies.

X. **DIRECTOR'S UPDATE**

1. Robin updated the board on the Recreation Division Updates
 - i. New Assistant Director, Jonathan Phillips, begins tomorrow
 - ii. Easter Egg Hunt tickets go on sale Saturday March 5th, for teen and adult hunts. Actual event is April 14th.
 - iii. New Marketing and Youth Programs Coordinator, Justin Janis. Working to bring back YAC.
 - iv. Teen Room Update
 - v. New Fun Illustrated being worked on
2. Robin updated the board on the Parks Updates
 - vi. Looking to add equipment for ballfields
 - vii. New cloud-based work order system is being implemented.
3. Robin updated the board on the Civic Center:
 - viii. Currently hiring in Parks department.
4. Civic Center Updates:
 - ix. New Marquee sign installed and new name to Civic Center
5. Robin updated the board on the Golf Course Updates:
 - x. Course is busy as usual.

XI. **ITEMS OF COMMUNITY INTEREST**

1. Michael Musquiz – possibly honor and recognize Sheila Austin in some sort of way (dedication of park, field, etc) for her service to the community.

XII. **DISCUSS FUTURE MEETING DATES**

Next meeting set for April 19th at 6:00pm

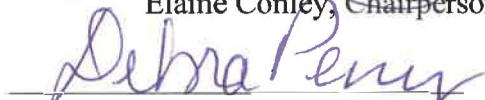
XIII. **ADJOURNMENT**

Meeting was adjourned at 7:07 P.M.

These minutes read and approved this 19th day of April, 2022.



Elaine Conley, Chairperson



Debra Perry, Secretary

