

STATE OF TEXAS
COUNTY OF BRAZORIA
CITY OF LAKE JACKSON

BE IT KNOWN that the Parks & Recreation Board of the City of Lake Jackson met in regular session on TUESDAY, June 21st, 2022, AT 6:00 P.M. at the Civic Center, 333 Highway 332 E, Lake Jackson, Texas with the following in attendance:

Elaine Conley, Chair
Debra Perry, Secretary
Gabriel Moreno
David Altizer, Vice-Chair
Brad McNeil

Robin Hyden, Parks & Recreation Director
Justin Janis, Marketing & Youth Coordinator
Jonathan Phillips, Parks & Rec Assistant Director

I. **PLEDGE OF ALLEGIANCE**

Led by Elaine Conley.

II. **SWEAR IN NEW MEMBERS**

Anamaria Acuña swore in Parks Board Members: David Altizer, Gabriel Moreno, and Brad McNeil for the next two years.

III. **REORGANIZE THE BOARD (SELECT NEW OFFICERS)**

Debra Perry nominated Elaine Conley for Chairperson position, David Altizer seconds, with all members present voting “aye”. Debra Perry nominates David Altizer as Vice Chairperson, Gabriel Moreno seconds, with all members present voting “aye”. Elaine Conley nominates Debra Perry as Secretary, David Altizer seconds, with all members present voting “aye”.

IV. **APPROVAL OF MINUTES**

On motion by Debra Perry, second by Gabriel Moreno, with all members present voting "aye" the April 19, 2022, minutes were approved.

V. **VISITORS**

Mallory Doyle - Civic Center Manager
Anamaria Acuña – Assistant City Secretary
Matthew Broaddus – City Council

VI. **REVIEW THE 2022/2023 PARKS FUND BUDGET**

Robin reviewed the 2022/2023 Parks fund budget with the board. The board discussed the budget line items.
No action necessary.

VII. **DISCUSS, CONSIDER, TAKE ACTION ON 2022/23 RATE INCREASES FOR THE CIVIC CENTER AND JASMINE HALL**

Robin explained how the current fees for the Civic Center are broken down and the need to look at fee changes for 2022-2023. Staff proposed to take out the non-resident rate and make one rate in addition having a non-profit rate available only Sundays – Thursdays. The non-profit rate would be a flat 30% discount off the new proposed rate. Mallory mentioned that the current non-profit rate includes active-duty Military and that should be included in the new non-profit rate as well. Robin explained the Outdoor Plaza and

proposed Gazebo rates at the Civic Center. For South Parking Place a fee of \$200 would be added for rentals who have seafood or fried fish at their events to cover cleaning costs. Robin proposed an increase in rates to Jasmine Hall that includes a non-negotiable cleaning fee to the rentals.

On motion to accept this proposal with addition of seafood cleaning costs and a 2-year evaluation of fees by David Altizer, second by Brad McNeil, with all members present voting "aye" the Parks Board passes this motion to be sent to City Council for approval.

VIII. **DISCUSS, CONSIDER, TAKE ACTION ON MACLEAN PARK SKATE PARK RULES**

Robin updated the Parks Board on the status of the Skate Parks construction and noted that it was ahead of schedule and will most likely be completed by the end of July 2022. Robin presented a list of rules for the new Skate Park, the Board mentioned adding vaping to the article that mentioned "no drugs, alcohol or tobacco usage".

On motion to approve the Skate Park rules with addition vaping added to the rules by Debra Perry, second by Gabriel Moreno, with all members present voting "aye" the Parks Board passes this motion to be sent to City Council for approval.

IX. **REVIEW NEW PLAYGROUND EQUIPMENT FOR PECAN PARK AND NEW RESTROOM FACILITIES FOR PEE WEE BASEBALL FIELDS AND DUNBAR PARK**

Robin updated the Parks Board on the playground equipment proposed for the Pecan Park as well as the new restroom facilities and their designs for both the Pee Wee Baseball Fields and Dunbar Park.

X. **DISCUSS, CONSIDER, TAKE ACTION ON MEETINGS DAYS AND TIMES**

Discussion ensued about what times and days worked best for all members present.

On motion by Elaine Conley, second by Debra Perry, with all members present voting "aye" the meetings will be held every 3rd Tuesday of each month beginning at 5:30pm

XI. **HIKE, BIKE & PADDLE TRAILS SUBCOMMITTEE UPDATE**

Robin will begin meeting with Nicole soon for this subcommittee. Last meetings held for subcommittee were in either January or February of 2022.

XII. **DIRECTOR'S UPDATE**

1. Jonathan updated the board on the Recreation Division

- i. Softball league numbers are looking great.
- ii. Youth Programs: Archery session 1 just completed and session 2 has begun. TAAF Volleyball had over 400 registered participants.
- iii. Swim Lessons Session 1 has completed and session 2 has begun.
- iv. First Responder Fridays began on June 10th at Shy Pond with EMS, next event July 8th at Garland Park with PD including time change to 10am-12pm, final event on August 5th at Jasmine Park with FD.
- v. First Movie in the Park was on June 17th with 50 people in attendance, next movie will be July 15th showing "Sing 2".
- vi. Parks and Recreation Month is in July, Parks and Rec Scavenger hunt will begin on July 11th.
- vii. Recently hired 4 new Rec Attendants to assist with monitoring halls and other tasks as assigned.

- viii. Pool update.
 - ix. Marquee update.
 - x. Outdoor Pool is now open over at 300 Magnolia Street.
 - xi. Partnering with BCLS for Storytime walk at MacLean Park.
2. Robin updated the board on the Parks Division:
- i. Several trees have been falling with the heat being so intense.
 - ii. Mowing has slowed down with the heat so the focus has been shifted to more maintenance.
 - iii. Skate Park nearly finished, looking at plans for a soft opening and then a grand opening ceremony to follow.
3. Mallory updated the board on the Civic Center:
- i. Summer Concert Series is in full swing. Steel Country on 6/24, Cole Degges on 7/4 and Brazosport Big Band on 7/8 to finish the series.
4. Robin updated the board on the Golf Course Updates:
- i. New GM has been hired and will begin on 6/25.
 - ii. Business is booming.
 - iii. Ongoing renovations to tees and greens.

XIII. ITEMS OF COMMUNITY INTEREST

XIV. DISCUSS FUTURE MEETING DATES

Next meeting will be held July 19th beginning at 5:30pm

XV. ADJOURNMENT

Meeting was adjourned at 8:11pm

These minutes read and approved this _____ day of _____, 2022.

Elaine Conley, Chairperson

Debra Perry, Secretary