

STATE OF TEXAS

COUNTY OF BRAZORIA

CITY OF LAKE JACKSON

BE IT KNOWN that the Charter Review Commission of the City of Lake Jackson met on Tuesday, August 12, 2025, at 5:30 p.m. at 25 Oak Drive, Lake Jackson, Texas, at Lake Jackson City Hall, with the following in attendance:

Bill Yenne
Drew Davenport, Secretary
Eric Henderson

Modesto Mundo, City Manager
Sherri Russell, City Attorney
Council Liaison: Leonard Schooler

Absent: Will Brooks, Chair
Kevin Lindenschmidt

APPROVAL OF MINUTES

On a motion by Mr. Henderson, seconded by Mr. Davenport, with all present members voting “aye,” the minutes were approved as presented.

DISCUSSION AND COMMENTS WITH MODESTO MUNDO, CITY MANAGER

Mr. Mundo felt the charter was working well. He noted it is used as a resource, but not as often as ordinances. He recommended reviewing the charter less frequently. He believes that changing up the wording does not affect the overall meaning of the charter. Ms. Russell shared that the average review period for other cities' charters is every six years. She would prefer to see the charter reviewed in an odd-numbered year. Mr. Mundo also suggested adding a provision to hold meetings if needed. The commission will review this suggestion.

Mr. Mundo suggested removing Sec. 9.17 – Department of Taxation – because the city no longer has this department.

DISCUSSION AND COMMENTS WITH SHERRI RUSSELL, CITY ATTORNEY

Ms. Russell suggested reviewing the need for the Board of Health. It was not used during the COVID outbreak. The board of health will probably be utilized for a more local event.

Mr. Henderson inquired about what the Vernon’s Annotated Civil Statutes meant. He asked if it was relevant. Ms. Russell stated that those are the editor's notes, and the city is not in control of them, although it says they have been transferred to the local government code. It’s more of a historical reference.

Ms. Russell mentioned that the posting period for agendas will change on September 1st to three full business days before the meeting date, instead of 72 hours. She noted this may impact initiatives and recalls for elections. She suggested they review it when they reach that section.

There were comments made about the changes that Mr. Lindenschmidt suggested at the first meeting. Ms. Russell and the commission decided to wait until the full commission was present to discuss further.

DISCUSSION AND AGREEMENT ON ARTICLES 1 & 2

Review of Section 1

- 1.01 – no changes/questions
- 1.02 – no changes/questions
- 1.03 – see below
- 1.03.c – Question for City Attorney: This section references “5 to 30 days” to hear a petition.
Will that accommodate the “2025 Open Meetings Act”?
- 1.04 – no changes/questions

Review of Section 2

- 2.01 – no changes/questions
- 2.02 – no changes/questions
- 2.03 – no changes/questions

DISCUSSION AND AGREEMENT ON ARTICLES 3 & 4

Review of Section 3

- 3.01.f.3 – remove extra word “of” in line 1
- 3.02 – no changes/questions
- 3.03 – no changes/questions
- 3.04 – no changes/questions
- 3.05 – no changes/questions
- 3.06 – no changes/questions
- 3.07 – Consider changing title of this section to “Powers and Duties of the City Council.”
- 3.08 – no changes/questions
- 3.09 – no changes/questions
- 3.10 – no changes/questions
- 3.11 – no changes/questions
- 3.12 – no changes/questions
- 3.13 – no changes/questions
- 3.14 – no changes/questions
- 3.15 – no changes/questions

Review of Section 4

- 4.01 – no changes/questions
- 4.02 – no changes/questions
- 4.03 – no changes/questions
- 4.04 – no changes/questions
- 4.05 – no changes/questions
- 4.06 – no changes/questions
- 4.07 – no changes/questions
- 4.08 – no changes/questions
- 4.09 – no changes/questions
- 4.10 – no changes/questions

CONFIRM THE NEXT MEETING DATE AND SET THE AGENDA

- The next meeting is scheduled for Tuesday, August 26, 2025, at 5:30 p.m.
 - Draft agenda:
 - Invite Sherri to talk to the whole group
 - Invite Councilmember Singhanian for comments
 - Review Items 1-4 with Mr. Brooks and Mr. Lindenschmidt
 - Review Articles 5 & 6

ADJOURNMENT

There being no further business, the meeting adjourned at 7:36 p.m.

Will Brooks, Chair

Drew Davenport, Secretary