

STATE OF TEXAS

COUNTY OF BRAZORIA

CITY OF LAKE JACKSON

BE IT KNOWN that the Charter Review Commission of the City of Lake Jackson met on Monday, August 16, 2021, at 4:30 p.m. at 25 Oak Drive, Lake Jackson, Texas, in the Conference Room at the Lake Jackson City Hall with the following in attendance:

Will Brooks
Bill Yenne
Brad Whitehead
Jesse Glatz
Ariel Lara

APPROVAL OF MINUTES – JULY 19, 2021 & AUGUST 2, 2021

On motion by Mr. Glatz second by Mr. Yenne with all present members voting “aye”, the July 19, 2021, minutes were approved as presented.

On motion by Mr. Whitehead second by Mr. Glatz with all present members voting “aye”, the August 2, 2021, minutes were approved as presented.

COMPLETE DISCUSSION ON ARTICLES 3 & 4 STARTING WITH SECTION 3.08

Continued from last meeting on Section:

3.08 – no change

3.09 – suggestion to change: the 2nd to last line “circulation to city of Lake Jackson...” add “issue of newspaper and/ or official city website” for the publication of the ordinances

3.10 – no change

3.11 – suggestion to change: “no ordinance should be finally passed until it has been fully read” to “until it’s caption has been fully read”

3.12 – addressed to Sherri Russel: please review to either strike the whole paragraph or rewrite

3.13 – no change

3.14 – no change

3.15 – no change

Article 4:

4.01 – no change

- Side conversation between Mr. Glatz and Mr. Yenne about the annual budget. The city of Lake Jackson does line items which is typical of other cities, but the city is required to do so

by the Charter. The mayor has requested that the Charter Review Commission look over and review. This will be further discussed on section 9.02.

4.02 – no change

4.03 – no change

4.04 – no change

4.05 – change all “he/ him/ his” pronouns or add a footnote

4.06 – no changes for subsections A-C

- Everything in subsection D- for sanitary code needs to be reviewed by health inspector and Mr. Mundo. It was suggested to require an explanation paragraph.
 - Section 4.06 D (2)- Ask health inspector (Leslie Cancino) if this is still relevant. Mr. Glatz questioned, “why is this so specific? Does this subsection need to be reworded for “Candies or manufactured sweets”? Is there a timeline for a sale? examples: Bake Sale/ Lemonade (which tend to last only for a day.) Is this outdated from when candy stores or confectionaries were prevalent?” Mr. Yenne explained that it had to be specifically phrased as “manufactured” so that bake sales would not require inspections. Mr. Glatz then questioned if this would pertain to homemade candies as well and suggested that this subsection needed to be rephrased. Mr. Brooks suggested that if subsection D is rephrased or reworded to add an explanation as to why it was changed so that it could clear any confusion.
 - Section 4.06 D (4) –Mr. Glatz questioned if the city must comply with the state and / or County Code? Mr. Brooks gave an example, stating the water issue this past year required the city of Lake Jackson to comply with state and / or county’s regulations. The city, state, and county all helped with tracking to find where the problem started and how they could address it. The key point to take away is that the city can initiate inspections if there are any problems.
 - Section 4.06 D (6) – Mr. Whitehead asked if showers needed to be added to the subsection, such as showers at the rec center or other public areas. Mr. Yenne asked if fountains needed to be added to subsection but then realized that showers, and pools may be under state inspections. Mr. Glatz asked when it comes

to pools, splashpads, fountains etc., are there any permits, codes, or even building methods, which would exempt a “fountain” in this case from being used or inspected as a pool or a splashpad and safe from litigation as a decorative structure and not public use? It was suggested to partner with Ms. Russell to discuss.

- Conversation turned to asking Health Inspector and David Walton if the entire Sanitary Code in the Charter needed to be reviewed, updated to reflect current state health inspections or reflection of the times when it comes to candy, meat, milk etc.

4.07– no change

4.08 – no changes for A-E

4.09 – no change

4.10 – no change

- Side conversation over 4.10 was mentioned by Mr. Yenne. He noted the Traffic Commission set up a “manual” that sets procedure for the public to submit requests and how those requests would be prioritized, investigated, and researched by the Traffic Commission, and brought to City Council for recommendation.

AFFIRM NEXT MEETING DATE AND DRAFT AGENDA

Next meeting date – Tuesday, September 7, 2021, at 4:30 p.m.

Meet with Mr. Mundo, Sherri Russel and Sally Villarreal.

Have discussion and agreement over Articles 5 & 6, and 7 & 8

ADJOURN

The meeting adjourned at 6:19 p.m.

These minutes read and approved this _____ day of September 2021.

Will Brooks, Chairman

Ariel Lara, Secretary