

STATE OF TEXAS

COUNTY OF BRAZORIA

CITY OF LAKE JACKSON

BE IT KNOWN that the Charter Review Commission of the City of Lake Jackson met on Tuesday, October 28, 2025, at 5:30 p.m. at 25 Oak Drive, Lake Jackson, Texas, at Lake Jackson City Hall, with the following in attendance:

Will Brooks, Chair

Drew Davenport, Secretary

Bill Yenne

Eric Henderson

Amy Tasto, KLJB Chair

Sherri Russell, City Attorney

Sally Villarreal, City Secretary

ABSENT: Kevin Lindenschmidt

APPROVAL OF MINUTES

On a motion by Mr. Yenne, seconded by Mr. Henderson, with all present members voting “aye,” the minutes were approved as presented.

DISCUSSION AND COMMENTS WITH AMY TASTO

Reviewed Section 4.09 and discussed the Keep Lake Jackson Beautiful Commission.

DISCUSSION AND COMMENTS WITH SHERRI RUSSELL AND SALLY VILLARREAL

Confirmed with City Attorney Sherri Russell and City Secretary Sally Villarreal that no changes are needed to comply with the Open Meetings Act. Ms. Russell advised keeping the language in Sec. 11.01 as it is.

DISCUSSION OF ANY MATTER TO BE PUT INTO THE FINAL REPORT

The commission reviewed suggestions/edits from all previous meetings and finalized the suggested changes:

- 3.01.f.3 – remove extra word “of” in line 1
- 5.01 – Replace first sentence with:
 - “All municipal elections of the City of Lake Jackson shall be conducted by the City or other election authority as provided by law, in accordance with the Texas Election Code and applicable state law.
- 6.06 – Replace the last sentence of this section with:
 - “In this event, the public hearing shall be held at the next regular city council meeting.
- 11.14 – Change CRC frequency from mandatory every two years to the following:
 - The city shall appoint within forty-five (45) days after the regular city election in odd numbered years to meet no more than every two (2) years and no less than six (6) years, a Charter review commission of five (5) citizens of the City of Lake Jackson.

CONFIRM NEXT MEET DATE AND SET THE AGENDA

- Next meeting is scheduled for Tuesday, November 4, 2025, at 5:30 p.m.
- Draft and prepare final report to present to the City Council on December 1, 2025.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:00 p.m.

These minutes were approved on November 4, 2025.

Will Brooks, Chair

Drew Davenport, Secretary