

COVER PAGE

As required by the State of Texas
Section 102.005, Local Government Code

The proposed budget will raise more total property taxes than last year's budget by \$32,969 a .58% increase. More than all of this increase is attributable to taxes on new property. Based on certified values taxes on new property will generate \$58,700 in tax revenue.

The proposed tax rate will raise \$30,499 more taxes for maintenance and operations than last year. The tax rate will effectively be raised by .2%, and raise taxes for maintenance and operations on a \$100,000 home by approximately \$.74.

	FY2009-2010	FY2008-09	Difference
Maintenance & Operation	\$3,417,451	\$3,386,952	30,499
Debt Service	<u>2,279,225</u>	<u>2,276,755</u>	<u>2,470</u>
Total	\$5,696,676	\$5,663,707	\$32,969





City of

LAKE JACKSON

Enchantment



THIS DOCUMENT WAS PREPARED BY THE
OFFICE OF THE CITY MANAGER

FOR FURTHER INFORMATION, CALL OR WRITE:

CITY OF LAKE JACKSON
25 OAK DRIVE
LAKE JACKSON, TX 77566
(979) 415-2407

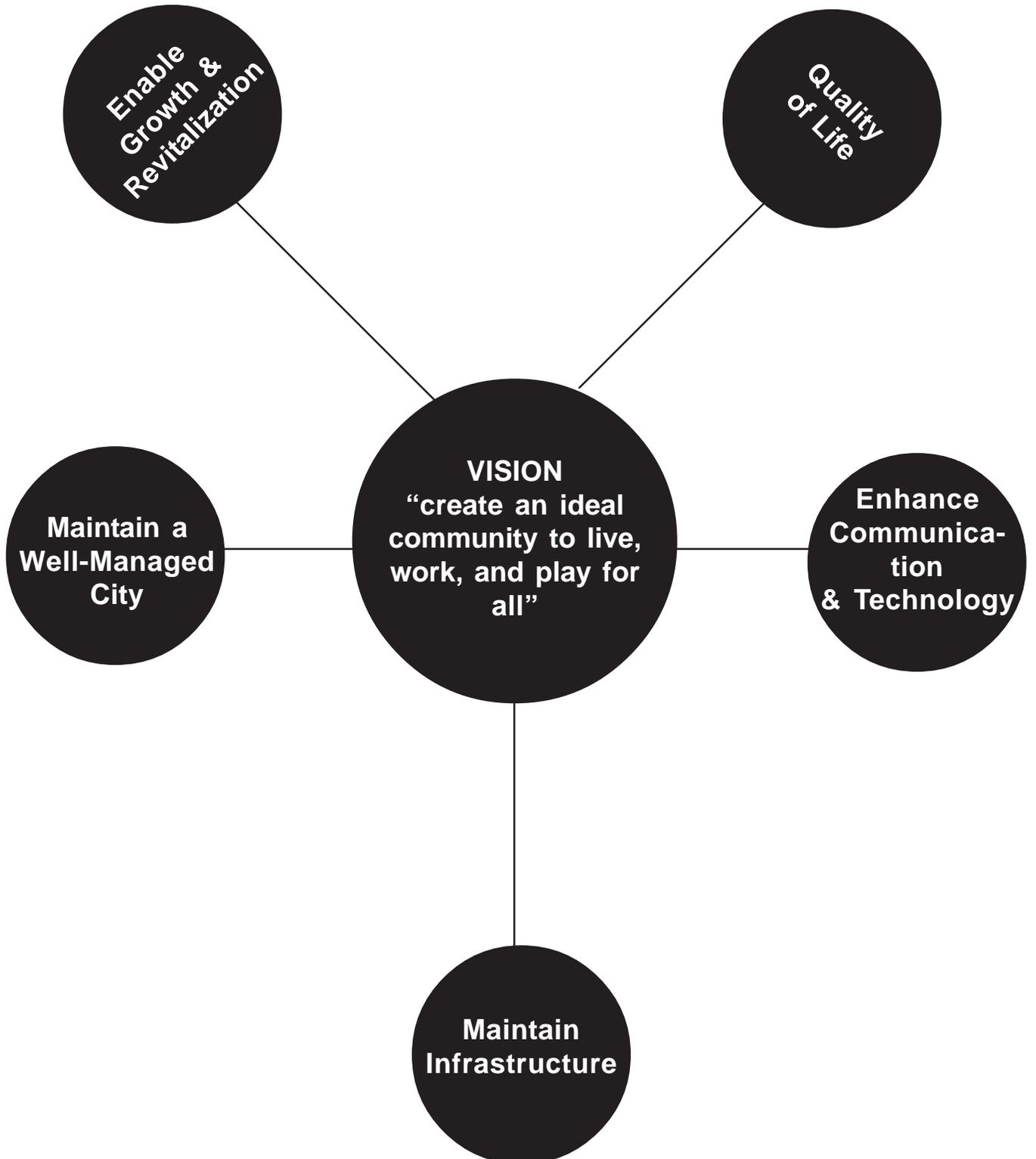
City Council



Back Row, Left to Right: City Attorney Sherri Russell, Councilmembers Gerald Roznovsky, Will J. Brooks, Bob Geter, Vinay Singhanian, and City Secretary Alice Rodgers.
Bottom Row, Left to Right: Councilmember Charlie Golden, Mayor Bob Sipple, and City Manager William P. Yenne.

The City of Lake Jackson operates under the Council/Manager form of government. Your City Council consists of a mayor and five council members, who serve two year staggered terms, and are elected on an “at-large” basis. Your City Council meets every first and third Monday of the month at 6:30 p.m. in City Hall. You are invited to attend any of these meetings. Operating under a Home Rule Charter and the Council/Manager plan, the City Council is the legislative body of your city government. The City Council appoints the City Manager who is responsible for the general administration of the City on a daily basis. The City Council appoints the City Attorney and Municipal Judges. Council also appoints the members of all the various boards and commissions, who volunteer their time and energy to the City.

Our Strategic Plan



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LAKE JACKSON

City of Enchantment



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ADOPTED TRANSMITTAL LETTER



LAKE JACKSON

City of Enchantment

City of
Enchantment





CITY OF LAKE JACKSON

25 OAK DRIVE • LAKE JACKSON, TEXAS 77566-5269 • 979-415-2400 • FAX 979-297-9804

October 1, 2009

The Honorable Mayor and City Council

I am pleased to present to you and the citizens of our fine city, the Adopted FY2009-10 Annual Budget and Program of Services.

This was an extremely difficult budget to prepare. Our city was hit by a ‘triple whammy’. First, we spent much of the first part of the fiscal year recovering from Hurricane Ike. I am very proud of the effort our citizens and employees put in to get our city back to normal in such short order. I am also grateful for the long term efforts of recovery and reimbursement. Many thanks to FEMA and our insurance carrier TML-IRP for their quick response to our needs. A special thanks goes to Modesto Mundo, Assistant City Manager, who worked as our liaison with FEMA and TML.

We were then strongly affected by the recession as local industry furloughed contract employees and cut back spending. We immediately implemented a hiring freeze. Ultimately, at its peak, we had 25 open positions in the city workforce. Then the third ‘calamity’ was the drought. The drought has caused major damage to our street and utility infrastructure. We won’t know the full affect of the drought for some time.

Many difficult choices had to be made in an effort to keep our city services going while recognizing that our citizens were hurting economically.

I believe this budget has done a good job of balancing our needs with the current financial reality.

THE BUDGET PROCESS

In January of each year the city council, interested citizens and city staff meet to review the city’s visioning process. City council establishes vision elements and 3-5 year objectives. City staff then looks at what goals can be set during the fiscal year to work toward achieving the objectives and ‘vision’ set by city council.

Through the ‘vision and goal setting process’ City Council reconfirmed the vision for our City:

“Our vision is to create an ideal community to live, work and play for all.”

This visioning process, along with a pre-budget capital project workshop helped set the objectives and goals of the City Council for staff to follow in preparation of the FY2009-10 budget.

Beginning in April of each year, Directors and Department Heads meet with the Budget Staff (composed of the City Manager, Assistant City Manager, Finance Director, and Administrative Assistant) to discuss their proposed budget requests. The Budget Staff reviews and considers these requests and balances them to meet projected revenues. The Budget Staff then prepares the proposed budget and work document. The proposed budget was submitted to the City Council on July 6, 2009.

Each year at least one public budget workshop is held in which the City Council, Budget Staff, Department Heads and interested citizens discuss the proposed budget. This year the workshop was held on July 18th. This workshop was open to the public and the press. The proposed budget and major issues facing the City were discussed in detail during this workshop and at subsequent regular city council meetings.

Reviewing the Manager’s Letter, which was submitted to the City Council with the proposed budget and work document on July 6, 2009, will provide you with a good overview of the proposed budget. The following pages of this letter will discuss the changes to the proposed budget made by City Council during the budget process.

Taxable Value

The certified tax roll, submitted to the City on July 22, 2009 by the Brazoria County Appraisal District (BCAD), was \$1,460,686,450. This is \$61,299,248 less than the preliminary estimate of \$1,521,985,698 provided by BCAD in May.

I had anticipated that the assessed value would drop to \$1,491,545,984 (98% of the unofficial estimate) from the May estimate. As you can see, we ended up below that estimate at \$1,460,686,450.

Also, I had estimated that \$20 million of this increase in values would be for new construction. The final numbers from the Appraisal District showed new values at \$15,051,250.

With the certified tax roll at \$1,460,686,450, less new value of \$15,051,250, shows existing properties in the city are valued at \$1,445,635,200. This compares to \$1,440,330,841 last year. Therefore, the increase in appraised values for existing property is 0.004%.

Based on the Appraisal District calculations, our effective tax rate (to bring in the same revenues as last year) is \$.389227/\$100 assessed value. The rate at which citizens can petition to “rollback” the tax rate is \$.407422/\$100 assessed value. The 39.0¢ rate adopted in the budget is a 0.002% rate increase over the “effective tax rate.”

TAX RATE

The tax rate adopted in the budget for FY09-10 is \$.39¢/\$100 assessed value. As noted above, the “effective tax rate” (as determined by State Law – which is the rate that will bring in the same level of revenue as the previous year) is \$.389227/\$100 assessed value. This is only a 2 tenths of one percent increase over the “effective tax rate”. The 39 cent tax rate remains the same as last year.

Our tax rate is made up of two components. The rate required for our daily maintenance and operations (M&O) and our debt rate to pay off voter approved bond issues. The following chart is a comparison of FY08-09 to FY09-10:

	<u>FY 08-09</u>	<u>FY 09-10</u>	<u>%diff</u>
Maintenance & Operations	\$0.2332	\$0.233962	0.003%
Debt and Service	<u>0.1568</u>	<u>0.156038</u>	<u><0.003% ></u>
Total	\$0.3900	\$0.3900	0%

Changes to the Proposed Budget

When property values declined further than anticipated we faced a decline in tax revenues of \$120,352 from what we had proposed for FY 09-10. To make up this revenue deficit I proposed to unfund two additional positions in the General Operating Fund to add to the five positions already slated to remain unfunded in FY 09-10. These two positions were the Assistant Police Chief and a laborer in the Drainage Department. This saved \$131,685. This savings was \$11,333 more than needed to cover the \$120,352 revenue short fall so we added in \$6,333 to the temp/seasonal line item in the Drainage Department to help during the mowing season and a \$5,000 line item for contract cleaning the new municipal court facility that we had failed to include in the original budget proposal.

So the total General Fund operating budget is \$16,276,397, down \$306,624 (1.8%) from the FY 08-09 General Operating Fund Budget.

Originally I had recommended not funding three open positions in the Utility Operating Fund Budget for FY 09-10. However, city council recognized the need to keep our utility crews fully funded and staffed to meet our daily maintenance needs and especially to respond to the over 400 water leaks we have experienced during this extended drought. So council added back in the funding for these three positions (which comprises one 3 person crew). This added \$111,960 to the Utility Operating Budget. To fund this, utility rates were raised above the increases proposed in the budget. The utility rates will now be:

	<u>CURRENT</u>	<u>BUDGETED FY 09-10</u>	<u>ADOPTED FY 09-10</u>
Water Base Rate (2,000 gallons)	\$8.60/mo	\$10.00/mo	\$10.30/mo
Water Consumption Rate	\$2.85/1000	\$2.91/1000	\$2.95/1000
Sewer Base Rate (2,000 gallons)	\$9.60/mo	\$10.00/mo	\$10.30/mo
Sewer Consumption Rate	\$3.20/1000	\$3.20/1000	\$3.23/1000

Also, there is now the 25 cents per thousand surcharge for usage over 20,000 gallons as strongly recommended by TCEQ to promote water conservation.

The Utility Operating Budget went from a proposed \$10,267,474 to an adopted \$10,379,454. The adopted budget is a \$412,253 (4.1%) increase over the \$9,967,201 Utility Operating Fund Budget in FY 08-09. Again, most of the \$412,253 increase is to pay for the debt service to fund the \$1.65 million revenue bond to replace 2 inoperable water wells and add another well to meet TCEQ production requirements.

So, our combined operating budget is now \$26,655,851, which is \$8,392 less than the proposed FY 09-10 budget of \$26,664,243; it is \$105,629 (0.004%) more than the FY 08-09 combined operating budget of \$26,550,222.

One additional modification to the budget was increasing the annual allocation to the Chamber of Commerce tourism branch \$5,720 to \$85,720 out of the Motel Occupancy Fund. Revenue here is higher because of the opening of Candlewood Suites.

Conclusion

The economy and this substantial drought continue to stress our budget and our operations.

I appreciate the hard work and effort city council and staff have put in to crafting this budget. Public comment has been welcomed at all of the workshops we have held on our goals and visioning, capital projects, the budget workshop and the public hearing held on August 24, 2009.

It is my hope that the local and national economies begin to recover this next year. Until we see this recovery we will, as always, continue to watch our finances closely and make any mid-year corrections necessary to keep us in “the black”.

I thank the City Council and the budget staff for the exceptional effort put in to this most difficult budget process. The final product is a budget focused on our vision, yet cognizant of the difficult economic times our city and our citizens are facing. I am optimistic that we will emerge from this recession stronger and ready to resume our steady, continued growth.

Sincerely

A handwritten signature in black ink, appearing to read "William P. Yenne". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

William P. Yenne
City Manager

AMENDMENTS TO PROPOSED
BUDGET



LAKE JACKSON

City of Enchantment



AMENDMENTS TO PROPOSED BUDGET - AS SUBMITTED 08-09

OPERATING FUNDS

GENERAL FUND

Revenues
 Property Taxes Decrease -lower certified values \$ (120,352)

NET INCREASE (DECREASE) \$ (120,352)

Expenditures
Police Dept
 Decrease in Police Salaries \$ (75,610)
 Decrease in related benefits (21,855)
Drainage Dept
 Decrease in Salaries (24,170)
 Decrease in related benefits (10,050)
 Increase Temp / Seasonal 6,333

Municipal Court
 Add Contract Cleaning 5,000
 NET INCREASE (DECREASE) \$ (120,352)

GENERAL FUND REVISED REVENUES 16,276,397

GENERAL FUND REVISED EXPENDITURES 16,276,397

PROJECTED ENDING FUND BALANCE 4,873,363

AMENDMENTS TO PROPOSED BUDGET - AS SUBMITTED 08-09

UTILITY FUND

UTILITY FUND

Revenues		
Increase Water Rates		\$64,346
Increase Sewer Rates		\$53,272
Increase Senior Discount		(\$5,658)
NET INCREASE (DECREASE)		<u>\$ 111,960</u>
Expenditures		
Water Department		
Increase Salaries	\$	24,170
Increase related benefits		9,710
Wastewater Department		
Increase Salaries	\$	56,770
Increase related benefits		21,310
NET INCREASE (DECREASE)		<u>\$ 111,960</u>
<i>UTILITY FUND REVISED REVENUES</i>	\$	10,379,454
<i>UTILITY FUND REVISED EXPENDITURES</i>	\$	10,379,454
<i>PROJECTED ENDING FUND BALANCE</i>		<u>\$ 2,971,594</u>

AMENDMENTS TO PROPOSED BUDGET - AS SUBMITTED 08-09

MOTEL OCCUPANCY

MOTEL OCCUPANCY FUND

Expenditures

Increase payment to Chamber of Commerce	\$5,720
NET INCREASE (DECREASE)	<u>\$5,720</u>

<i>PROJECTED BEGINNING FUND BALANCE</i>	<i>\$137,943</i>
<i>MOTEL OCCUPANCY PROPOSED REVENUES</i>	<i>\$301,000</i>
<i>MOTEL OCCUPANCY REVISED EXPENDITURES</i>	<i>\$306,150</i>
<i>PROJECTED ENDING FUND BALANCE</i>	<u><i>\$132,793</i></u>

ORDINANCES ADOPTING
BUDGET



LAKE JACKSON

City of Enchantment



RESOLUTION 09-584

A RESOLUTION ADOPTING THE BUDGET FOR THE CITY OF LAKE JACKSON, TEXAS, FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2009 AND ENDING ON SEPTEMBER 30, 2010.

WHEREAS, on July 6, 2009, the City Manager of the City of Lake Jackson filed with the City Secretary the proposed Budget for the City of Lake Jackson Fiscal Year 2009-2010; and

WHEREAS, on July 6, 2009, the City Manager of the City of Lake Jackson submitted the proposed Budget for the City of Lake Jackson Fiscal Year 2009-2010 to the City Council; and

WHEREAS, a public hearing on the said budget was duly held on the 24th day of August, 2009 and all interested persons were given an opportunity to be heard for or against any item thereof;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LAKE JACKSON, TEXAS:

SECTION 1: That the City Council hereby adopts and approves the budget as filed with the City Secretary and amended for the fiscal year beginning October 1, 2009 through September 30, 2010 and hereby appropriates the amounts as specified therein at the fund level.

SECTION 2: That the City Manager shall cause copies of the budget to be filed with the City Secretary and the County Clerk of Brazoria County.

PASSED AND APPROVED 8th day of September, 2009.

Bob Sipple
Mayor

ATTEST:

Alice A. Rodgers
City Secretary

APPROVED AS TO FORM:

Sherri Russell
City Attorney

ORDINANCE NO. 2009-1908

AN ORDINANCE LEVYING THE AD VALOREM TAX OF THE CITY OF LAKE JACKSON, TEXAS ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY, NOT EXEMPT BY LAW; PROVIDING REVENUES FOR PAYMENT OF CURRENT MUNICIPAL EXPENSES, AND FOR INTEREST AND SINKING FUNDS ON OUTSTANDING CITY OF LAKE JACKSON BONDS; PROVIDING FOR ENFORCEMENT OF COLLECTION; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE, AND PROVIDING THAT THE CHARTER RULE REQUIRING TWO READINGS BE SUSPENDED.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LAKE JACKSON, TEXAS:

Section 1:

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY .02% PERCENT AND RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$.74.

Section 2: That under the authority of the Charter of the City of Lake Jackson, Texas, and the laws of the State of Texas, there is hereby levied for the fiscal year October 1, 2009 through September 30, 2010, on all taxable property situated within the corporate limits of the City of Lake Jackson, and not exempt by the Constitution and Laws of the State of Texas or by Sections 5 and 6 of the Ordinance, a tax of \$.39 on each \$100 assessed value of all taxable property.

Section 3: That of the total tax \$.233962 on each \$100 assessed value shall be distributed to the General Fund of the City to fund maintenance and operation expenditures of the City.

Section 4: That of the total tax \$.156038 on each \$100 assessed value shall be distributed to pay the City's debt service as provided by Section 26.04(e)(3) of the Texas Tax Code.

Section 5: That for enforcement of the collection of taxes hereby levied, the City of Lake Jackson shall have available all rights and remedies provided by law.

Section 6: All monies collected under this ordinance for the specific items therein named, shall be and the same are appropriated and set apart for the specific purpose indicated in the City Budget and the City shall keep these accounts so as to readily and distinctly show the amount collected, and the amounts expended and the amounts on hand at any time belonging to such funds. All receipts for the City not specifically apportioned by the Ordinance are hereby made payable to the General Fund of the City.

Section 7: That if any section, subsection, paragraph, sentence, clause, phrase or word in this ordinance, or application thereof to any person or circumstance is held invalid by any court or competent jurisdiction, such holding shall not affect or impair any remaining portions or provisions of this ordinance and the City Council of the City of Lake Jackson, Texas, hereby declares it would have enacted such remaining portions despite any such invalidity.

Section 8: Upon the affirmative vote of all Council members present, the rule requiring ordinances to be read on two separate days is hereby suspended and this ordinance shall be passed and become effective from and after the date of its adoption on its first reading.

PASSED AND APPROVED on the first and final reading this 8th day of September, 2009.

Bob Sipple, Mayor
City of Lake Jackson

ATTEST:

Alice A. Rodgers, City Secretary

APPROVED AS TO FORM:

Sherri Russell, City Attorney

READER'S GUIDE



LAKE JACKSON

City of Enchantment



CITY OF LAKE JACKSON
2009-2010 Budget Schedule

January 26	Goals & Vision Workshop
March 23	CIP Workshop with City Council
April 6	Regular City Council Meeting
April 20	Regular City Council Meeting
April 22	9:00 a.m. Budget Kickoff. Distribute Worksheets to Department Heads – Staff
May 4	Regular City Council Meeting
May 4	Strict Deadline – Goals and Accomplishments & YTD Performance Measures submitted by Department Heads & Directors
May 11	Strict Deadline – Department Heads Submit Budget Request to City Manager –
May 14-May 22	Budget Hearings Department Heads, Budget Staff Explain Department Head Requests
May 18	Regular City Council Meeting
May 26-June 15	Budget Staff prepares Preliminary Budget Requests
June 15	Regular City Council Meeting – Review CIP with City Council (obtain feedback).
June 15–July 2	Proposed Budget Request Prepared for Presentation to City Council
July 3	Independence Day – Holiday
July 6	Regular City Council Meeting – Proposed Budget Delivered to City Council
July 7	File Proposed Budget with City Secretary
July 18	Saturday Budget Workshop
July 20	Regular City Council Meeting
July 23	Receive Certified Appraisal Roll, Calculate Effective Tax Rate
July 25	Budget Workshop with City Council, if necessary. Estimated appraisal roll and effective tax rate.
July 31	72-hour Open Meetings Notice
August 3	Call public hearing for Budget on August 24 by Resolution
August 3	Publish Effective Tax Rate
August 3	Regular Council Meeting – Council will discuss tax rate; if proposed tax rate will exceed the rollback rate or the effective tax rate (whichever is lower), Schedule a public hearing for August 17 & 24 and take record vote to place a proposal to adopt the tax rate on the agenda of September 8 th meeting (specifying rate).
August 10	Notice of Public Hearing on Tax Increase – is the first quarter-page notice in newspaper and on TV and Website published at least 7 days before public hearing.
August 14 (last day to publish)	72-hour Open Meetings Notice for Public Hearing on Tax Rate & 10 day Newspaper Notice on Budget Public Hearing (required by charter) 72-hour Open Meetings Notice for Public Hearing on Tax Rate & 10 day Newspaper Notice on Budget Public Hearing (required by charter).
August 17	Regular Council Meeting – First Public Hearing on Tax Rate (council announced date, time & place of vote)
August 18 (publish between 8/18 & 8/24)	Notice of Vote on Tax Rate published before meeting to adopt tax rate - is the second quarter-page notice in newspaper before meeting and published on TV and Website at least seven days before meeting.
August 21	72-hour Open Meetings Notice for Public Hearing (Open Meetings Notice)
August 24	Council Meeting-Second Public Hearing on Tax Rate Increase and announce meeting to Adopt Tax Rate on September 2. Public Hearing on Budget, announce meeting to Adopt Budget on September 8.
August 25	Public notice of vote in paper, on internet, and on cable channel.
September 4	72-hour Open Meetings Notice for City Council to adopt Budget and Tax Rate
September 7	Labor Day Holiday
September 8	Regular Council Meeting: a) Final Adoption of Budget by Resolution. b) Adopt Tax Rate by Ordinance.
September 9	Final Budget is filed with City Secretary, County, and State.
September 21	Regular City Council Meeting
October 1	New Fiscal Year Begins

Budget Kick-off Memo



To: All Directors, Dept. Heads & Supervisors
From: William P. Yenne, City Manager
Date: April 22, 2009
Re: FY2009-10 Budget

We continue to maintain our vision statement of:

“Our vision is to create an ideal community to live, work and play for all”

Our five vision elements are:

- Maintain a Well Managed City - with its guiding principle: “work to hire and retain qualified employees in all areas”.
- Maintain Infrastructure - with its guiding principle: “maintain existing facilities and infrastructure at current high standards”.
- Enhance Communication and Technology - with its guiding principle: “use new technology to improve areas of operation, with special emphasis on communication”.
- Enhance Growth and Revitalization – with its guiding principle: “promote quality growth following the established Master Plan”.
- Quality of Life – with its guiding principle: “provide excellent quality of life for all Lake Jackson citizens”.

As you establish your goals for FY 2009-2010 please see that they tie back to one of these vision elements and the appropriate 3-5 year objective established by City Council/Staff at our annual Goals and Visioning workshop.

I know this year will be an extremely challenging one as our national and local economies continue to struggle.

The guiding principle for this year will be to maintain our funding levels at FY 2008-2009 levels. I know we will be faced with insurance increases, especially in response to damages incurred in our area during Hurricane Ike. Please review all your programs and see if we can provide services at or below our current costs. Also, identify services or programs that we may have to reduce or eliminate.

For the first time in my years with the city I will not be proposing any form of salary increase for employees. The hiring freeze will stay in effect for the foreseeable future. Budget for open positions in FY 2009-2010, but we will not fill those positions until we can afford them. Yes this will impact quality of service and we will need to work to continue the highest level of service we can under these very trying conditions.

In the event the economy does begin to improve, we can work with the City Council on possible salary increases for employees – say mid-fiscal year 2009-2010.

I need your help in identifying any increases in our costs to do business. I already mentioned that I anticipate increases in our insurance costs; I also anticipate increase in our health care costs. We already know about the

proposed increase in bulk water costs from the Brazosport Water Authority as well. So, again, please help us identify these types of increases as soon as possible.

This will be, at best, a status quo budget year. But this doesn't mean we are status quo in our thinking. Look for better, more cost effective ways to operate and meet the vision of our city.

We have a difficult and challenging task ahead of us. But I am confident that we can meet these challenges and prepare a budget that will serve our citizens well and prepare us for better days ahead.

THE BUDGET PROCESS

The City of Lake Jackson uses a hybrid performance/program oriented budgeting process.

1. City Council Issue Development

Early in the year, the City Council reviews the City’s Goal and Visioning process and considers goals to meet the established vision elements. Also, a capital improvements workshop is held to establish the capital project priorities for the coming fiscal year. Council priorities and goals are incorporated into the proposed budget. Major issues are fully addressed in the “Manager’s Message” section of this document.

2. Revenue Projection

The budget revenue projection for the new fiscal year begins midyear of the current fiscal year. This projection is made by the City’s Budget Committee (comprised of the City Manager, Assistant City Manager, Finance Director and Administrative Assistant) with the help of department directors and supervisors. Projections are based upon consultations with state and local agencies, trend analysis, anticipated changes in the local and regional economy, and discussions with directly associated staff members. Although beginning earlier, the budget revenue projection occurs concurrently with departmental budget development and extends until the budget is adopted based upon the receipt of any new information.

3. Proposed Budget Development

During budget development at the department level, the City’s Budget Committee works with department directors and supervisors to analyze requests, provide advice and lend assistance. Staff work sessions are held to discuss and develop goals and performance measures which tie in to council set goals and priorities.

4. Proposed Budget Analysis/Compilation

Once departmental budget requests are completed, the Budget Committee meets with each department to review and discuss their funding request.

Given revenue projections and funding requirements, requests are proposed for funding according to ranking received by the Budget Committee. At this time the funding level is weighed against available resources, and a tax rate increase may or may not be recommended depending upon Council program priorities and issues previously expressed in the budget process.

5. City Council Budget Study

Several budget work sessions, which are open to the public, are held with the City Council to review and discuss the proposed budget. At the work sessions, the City Manager reviews major issues and presents an overview of the budget and department directors present their budget to the City Council.

6. Public Hearing/Budget Adoption

A public hearing on the budget and tax rate is held in August prior to final budget consideration. At said hearing, citizens or any other individual may make formal comment either for or against the proposed budget. The public also has the opportunity to attend City Council budget work sessions occurring in July and possibly August.

Budget adoption occurs in September after City Council deliberations and the public hearing. City Council may take action to modify the proposed budget per its discretion. The City Council also adopts a tax rate to support adopted funding levels.

7. Compilation of Adopted Budget/Budget Maintenance

An adopted budget is compiled and published during the first months of the new fiscal year. The adopted budget in the form of an amended proposed budget is available for public inspection in late September. Ledger accounts are prepared for the new fiscal year prior to October 1.

Budget maintenance is a year round activity of department directors and the Budget Committee. Spending control mechanisms include monthly review of expenditures by the Department Directors, Supervisors and Budget Committee. Also, all purchase requisitions are compared to the line item and departmental budget prior to approval. Beginning in January, monthly budget analysis reports are prepared to present budget versus estimated expenditure variances. These reports are reviewed by staff to identify any major expenditure variances. Quarterly reports are prepared for City Council. Department heads are instructed that expenditures for individual line items may exceed the budgeted amount as long as the department's total expenditures remain less than the budgeted amount.

8. Budget Amendment

In some cases department expenditures may exceed the budgeted amount so long as the fund as a whole remains within the budgeted amount. This is the case because the budget is adopted at the fund level. A budget amendment is presented to Council for approval only if the budget for an individual fund is being changed.

9. Program Goals and Measures

Finally, program goals and measures are evaluated during the fiscal year to determine effectiveness of program activities and levels of appropriate funding and effectiveness in meeting the vision and vision elements established by City Council.

Although enhanced with important information and explanations, this year's budget is submitted to the City Council in a format notably similar to last year.

ORGANIZATION OF THE BUDGET

BUDGET SUMMARIES

The Budget Summaries section is designed to provide a quick overview of the budget for all funds of the City. This section includes the following schedules:

Combined Funds Summary - Presents the total budgeted revenues and expenditures for each fund. Transfers between funds are subtracted from the total to indicate total dollars in and out of the City.

All Funds Revenues by Category - Presents a breakdown of all City revenues by Category and presents it graphically.

All Funds Expenditures by Category - Presents a breakdown of all City expenditures by Category and presents it graphically.

Governmental Fund Types Projected Fund Balances - Summarizes the projected beginning and ending governmental funds. This schedule is useful in determining whether fund balances are maintained at sufficient levels.

Proprietary Fund Types Projected Cash Balances - Summarizes the projected beginning and ending cash balance for each of the proprietary funds. This schedule is useful in determining whether cash balances are maintained at sufficient levels.

Personnel Summary by Department - Summarizes authorized positions for the current budget and previous three years. Explains what positions have been added, deleted or reclassified.

Operating Funds Summary - Presents the combined revenues and expenditures for the General & Utility operating funds. Presents a more detailed breakout of expenditures.

General Fund Revenues by Category - Presents a breakout of the General Operating Fund revenues by Category and presents it graphically.

General Fund Expenditures by Category - Presents a breakdown of all General Operating Fund expenditures by Category. Includes a summary of General Fund authorized personnel.

Utility Fund Revenue by Category - Presents a breakout of the Utility Operating Fund revenues by Category and presents it graphically.

Utility Fund Expenditures by Category - Presents a breakdown of all Utility Operating fund expenditures by Category. Includes a summary of Utility Fund authorized personnel.

Summary of Capital Items - Summarizes all capital expenditures.

GENERAL AND UTILITY FUND DEPARTMENT DETAIL

The detail for each department includes the following information:

Program Description This section outlines the duties and responsibilities performed by the department. It is provided to enable the reader to understand the function of each department.

Goals and Objectives Each department has provided a summary of specific goals they wish to achieve during the coming fiscal year. They should have a specific time frame or measurable achievement.

Accomplishments - Each department has provided a listing of major accomplishments for the previous fiscal year.

Measures Measures include workload indicators as well as performance measures indicators which reflect major activities of the department. Workload measures also indicate the amount of work that has been done in the past and projected workload levels for the current and next years. Performance measures may also include productivity indicators. Productivity indicators reflect how well a program is performing its activities to meet the needs of the public and the organization. They should measure productivity, effectiveness, efficiency or the impact of a service provided. While workload indicators indicate “how much” activity the department is performing, productivity indicators identify “how well” the department is performing. These indicators should be able to be tracked with a reasonable amount of time and effort.

Resources The summary of resources identified by department, highlights fees and revenues which are generated as a result of department activities. In many departments, a change in level of activity will have an impact on associated revenues. This section highlights that relationship.

Expenditures The summary of expenditures identified by department shows the category of expenses for each of the department’s programs as compared from year to year.

Personnel Summary The Personnel summary section shows the positions or personnel resources budgeted to carry out services.

Major Budget Changes The summary of major budget changes identifies significant changes in funding levels and organizational alignment. This section also details major new programs and items proposed for funding.

SUMMARY OF FINANCIAL FUND ACCOUNTING

The City uses individual funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and achieve fiscal accountability by segregating transactions related to certain government functions and activities.

ORGANIZATION OF THE BUDGET

A fund is a fiscal and accounting entity with a self-balancing set of accounts. A separate fund may be established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

The two types of funds utilized in the City's Comprehensive Annual Financial Report (CAFR) are *Governmental* and *Proprietary*. For the City's day-to-day operations, and for budgetary purposes, some of the funds reported in the CAFR are broken down into sub-funds. Each of the sub-funds budgets is established independently. The following is an explanation of the City's use of funds.

GOVERNMENTAL FUND TYPES

General Fund

The *General Fund* is the City's primary operating fund. The *General Fund* is presented as a major fund in the basic financial statements of the CAFR. It accounts for all financial resources of the City, except those required to be accounted for in another fund. The principal sources of revenues of the *General Fund* are property taxes, sales taxes, franchise taxes, permit fees and fines. Expenditures are tax supported activities such as general government, finance, public safety, public works, parks and recreation. For budgetary purposes, the *General Fund* of the City is comprised of: the General Operating Fund, Equipment Replacement Fund, Unemployment Insurance Fund, Special Events Fund, and the General Contingency Fund. Each of these funds is budgeted independently, with the emphasis on the General Operating Fund. According to the City Charter, the General Operating Fund budget must balance – revenues must equal expenditures.

Special Revenue Funds

The *Special Revenue Funds* are used to account for specific resources and expenditures that are legally restricted for particular purposes. Special Revenue funds include: the Park Fund, the Motel Occupancy Tax Fund, and the Economic Development fund. In the CAFR, the Economic Development fund is presented as a major fund.

Debt Service Fund

The *Debt Service Funds* are used to account for the accumulation of resources for the annual payment of debt principal and interest, and to provide a reserve for such payment. Debt Service Funds include: General Debt Service, Economic Development Debt Service, Golf Course Debt Service, Utility Debt Service and Utility Debt Service Reserve. A cash basis budget is adopted for each of these funds. In the CAFR, the General Debt Service fund is included as a major fund. The Golf Course Debt Service and the Economic Development Debt Service are presented combined with other non-major governmental funds. Utility Debt Service and Utility Debt Service Reserve are included as part of the Utility Fund in the proprietary fund statements.

Capital Projects Funds

Capital Project Funds are used to account for the acquisition, construction or repair of major capital facilities and equipment other than those financed by proprietary funds. These funds include the General Projects Fund, 2004 Infrastructure Improvement Fund, 2007 Infrastructure Improvement Fund, and 2009 Infrastructure Improvement Fund. In the 2008 CAFR, the 2007 Infrastructure Improvement Fund was classified as a major fund. In the 2009 CAFR, the probable candidate for the major fund classification are the 2007 and 2009 Infrastructure Improvement Fund.

PROPRIETARY FUND TYPESEnterprise Funds

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. Such funds are to be financed or recovered primarily through user charges. The City has two Enterprise Funds: the Utility Fund and the Golf Course Operating Fund. For budgetary purposes, the Utility Fund includes the following sub-funds: Utility Operating Fund, Utility Contingency, Utility Debt Service, Utility Debt Service Reserve, Utility Projects, 1996 Utility Bond Construction Fund, 2007 Water and Sewer Construction Fund, and 2010 Infrastructure Improvement Fund. Each of these funds is budgeted independently with emphasis on the Utility Operating Fund. The City's charter states that the Utility Operating Fund's budget must balance—revenues must equal the expenses.

SUMMARY OF ACCOUNTING FINANCIAL STRUCTURE**GOVERNMENTAL FUNDS**

General Fund Sub-Funds

General Operating Fund - This fund includes the maintenance and operations portion of the tax revenues and tax supported activities such as Police, Fire, Drainage, Streets, Parks and Recreation. This fund is annually budgeted to “balance” or is prepared so that revenues equal expenditures.

Equipment Replacement - Each department has a budgeted transfer to this fund. The transfer amount is based on the equipment used by the department, the original cost of the equipment and its estimated useful life. Accumulated resources in this fund are then used to purchase new and replacement equipment. This fund is not necessarily budgeted to be balanced. In some years revenues may exceed expenditures and vice versa.

Unemployment Insurance - If necessary, each department has a budgeted transfer to this fund. The transfer amount is roughly based on the number of employees in the department. Accumulated resources are used to pay unemployment claims.

Special Events Fund - Money is transferred to this fund from the Motel Occupancy Tax Fund to assist with the payment of Festival of Lights expenditures. The General Fund also transfers money here to pay the Fourth of July expenditures. If there is not accumulated fund balance, this fund will be budgeted as balanced.

General Contingency Fund - This fund contains money to be used in case of emergency or special situation. The City seeks to maintain this fund balance at 3% of the General Fund budgeted expenditures. This fund usually has no budgeted expenditures.

Special Revenue Funds

Motel Occupancy Fund - This fund accounts for the revenue received from the tax on motel rooms. The use of this revenue is limited and is therefore accounted for separately. This fund is not necessarily budgeted to be balanced.

BUDGET BASIS

Parks Fund - This fund accounts for revenue received from donations in lieu of parkland. This fund's revenue is also supplemented by year-end transfers from the General Fund. The Parks Board is responsible for establishing the budget for this fund. Normally, the fund is not budgeted as balanced.

Economic Development Fund - This fund accounts for the revenues received from the additional 1/2¢ sales tax. This fund is not budgeted as balanced. Our objective is to establish a fund balance equal to the next year's debt service requirements.

Debt Service Funds

General Debt Service Fund - This fund includes the debt service tax revenues and the debt service expenditures related to tax supported General Obligation Bonds.

Golf Course Debt Service - Money is transferred to this fund from the Economic Development Fund and the Golf Course Operating Fund to pay debt service on bonds issued to construct the golf course. This fund is budgeted as balanced and is reduced to zero once a year.

Economic Development Debt Service - Money is transferred to this fund from the Economic Development Fund to pay debt service on Certifications of Obligations issued to construct recreation related projects.

Capital Projects Funds

General Projects Fund - This fund receives transfers from the General Fund. Accumulated resources are used for capital projects throughout the City. This fund is budgeted based on accumulated resources. The goal is to maintain at least \$500,000 in the fund.

Multi-Year Funds - This includes all Governmental construction funds funded by the issuance of bonds or Certificates of Obligation. Current funds include the 2004 Infrastructure Improvement Fund, 2007 Infrastructure Improvement Fund, and 2009 Infrastructure Improvement Fund.

PROPRIETARY FUNDS

Proprietary funds are considered to be similar to a business enterprise. Expenditures are supported by user fees and charges. The specific funds which make up the proprietary fund type are:

Utility Fund Sub-Funds

Utility Operating Fund - This fund includes the revenues from the Water, Sewer, and Sanitation charges. It includes the expenditures related to providing these services. This fund is annually budgeted so that revenues equal expenditures.

Utility Contingency Fund - This fund contains money to be used in case of emergency or special situation. The City seeks to maintain this fund balance at 3% of the Utility Operating Fund budgeted expenditures. This fund typically has no budgeted expenditures.

Utility Debt Service - Money is transferred to this fund from the Utility Operating Fund to provide for the payment of utility related debt service. This fund is not budgeted to be “balanced” but revenue and expenditure amounts are close to the same amount.

Utility Debt Service Reserve Fund - This fund is used for the accumulation of resources to provide a reserve fund for the \$16 million Wastewater Treatment Plant bonds. There are no budgeted expenditure amounts in this fund.

Utility Project - This fund receives transfers from the Utility Fund. Accumulated resources are used for Utility capital projects throughout the City. This fund is budgeted based on accumulated resources. The goal is to maintain at least \$500,000 in the fund balance.

Golf Course Funds

Golf Course Operating Fund - This fund accounts for the revenues and expenditures of the Wilderness Golf Course which opened May of 2004. The course is managed and operated for the city by KemperSports. This fund is budgeted as balanced or with a slight income.

ACCOUNTING AND BUDGETING BASIS

Basis of Accounting

The City of Lake Jackson uses governmental and proprietary fund types to account for its activities. All fund structures and accounting standards used for financial reporting are in compliance with Generally Accepted Accounting Principles (GAAP) for local governments as prescribed by the Governmental Accounting Standards Board (GASB) and other recognized professional standards.

The City’s accounting records for *governmental funds* are maintained on a modified accrual basis. Under this basis of accounting, revenues are recognized when they are susceptible to accrual (i.e. measurable and available). Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period (usually within 60 days of fiscal year-end). Ad valorem tax, sales tax, franchise tax, and interest revenues are susceptible to accrual. Licenses and permits, charges for services, fines and forfeiture revenues are recorded as revenues when received in cash because they are generally not measurable until they are received. Expenditures are recorded when the related liability is incurred.

Accounting records for the City’s *proprietary funds* are maintained on the accrual basis. Revenues are recognized when earned and expenses are recognized when the liabilities are incurred.

Basis of Budgeting

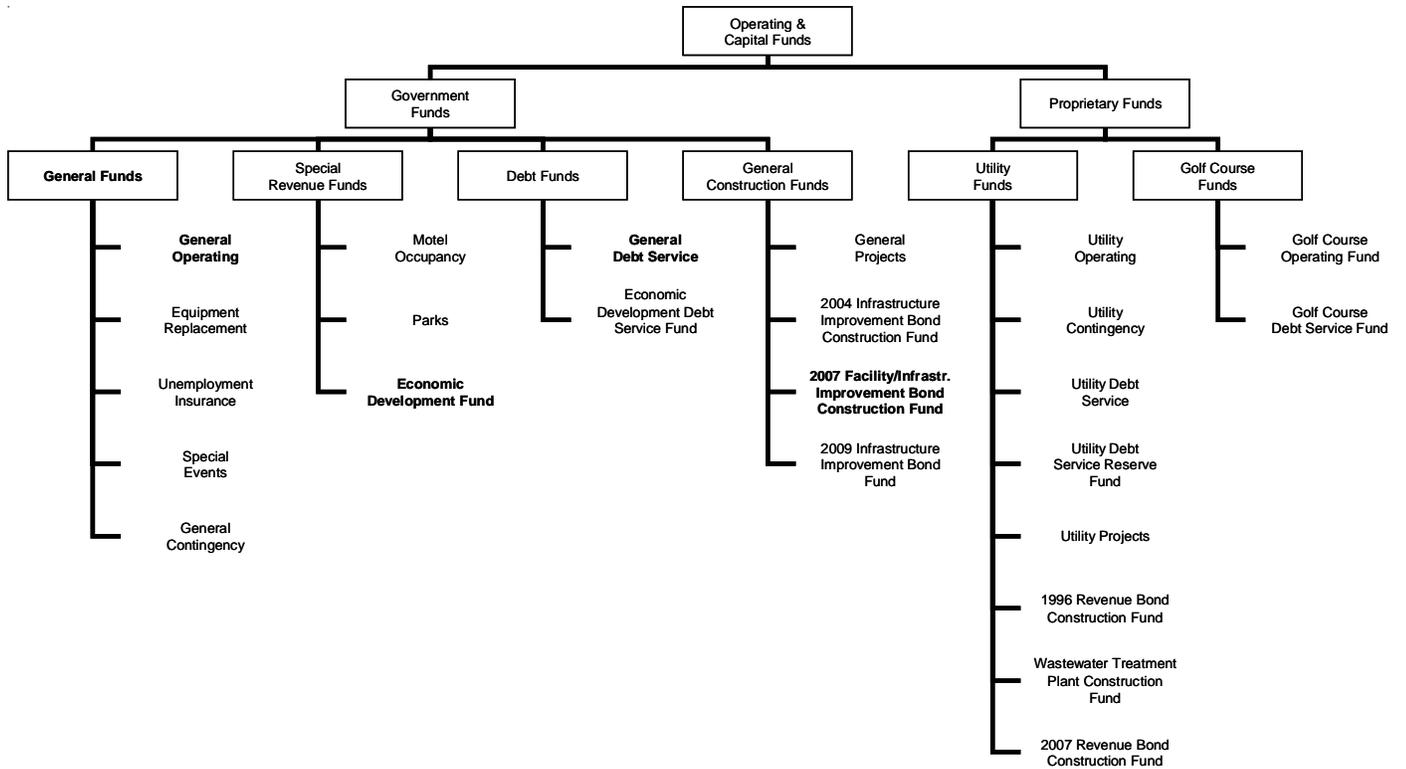
The City prepares its annual budget using concepts compatible with the modified accrual basis of accounting. Similar to the accounting basis, the budgetary basis recognizes revenues in the accounting period in which they become available and measurable. Expenditures (expenses) are budgeted in the accounting period in which the fund liability is incurred. The major differences between the budgetary and accounting basis are that:

BUDGET BASIS

- Interest expense on long-term debt is budgeted when due.
- Depreciation is not budgeted.
- Encumbrances are treated as budgetary expenditures in the year the commitment to purchase is made; as opposed to when the goods or services are received (accounting basis).
- Capital outlay is budgeted during the year the expenditure will occur.

Budgets for the proprietary funds are prepared on the accrual basis of accounting, with certain exceptions, under which revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

Financial Structure



Bolded Funds were accounted for as Major Funds in the 2007-08 Comprehensive Annual Financial Report.

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DIRECTIVES & POLICIES



LAKE JACKSON

City of Enchantment

City of
Enchantment



ADMINISTRATIVE POLICY

SUBJECT:

REVENUES

1. Development of Revenue Projection. During the budget process the City will estimate its future revenues using an objective analytical process. Past trends will be examined as well as expected future events. Additionally, a five year projection of revenues will be performed as part of the debt capacity analysis. This analysis is updated at least annually. It is utilized to plan the timing and amount of future bond issues so as to have the least possible impact on the overall tax rate.
2. User Charges and Fees. As part of the budget process user charges and fees will be examined and compared to the cost of providing the services. It is not intended for all services, such as recreation, to be fully supported by user charges. However, revenue from the user fees will be compared to the cost of providing service to facilitate City Council's policy decision regarding the level of support to be provided.

For Enterprise Funds, such as the Utility Fund which accounts for the water, wastewater and sanitation operations of the City, fees and charges will be established which fully support the total direct and indirect cost of the fund. Indirect costs include the cost of administration borne by other operating funds.

Additionally, for each of the operations accounted for by this fund a detail proforma will be presented projecting revenues and expenditures for three years.

3. One-Time Revenues - The City shall not use one-time revenue for continuing expenses. All new and continuing expenses will be provided for based on known and conservatively projected revenue sources. The identification of new, but on-time revenue opportunities will be used to fund one-time expenses such as capital equipment purchases and small capital projects not involving on-going operating expenses.

SUBJECT:

EXPENDITURES

1. Budgeted expenditures in the General Operating Fund and Utility Operating Fund will not exceed projected revenues.
2. Core services will be budgeted in order that outstanding quality services will be provided. Generally, only when known increases in revenues are going to take place or are planned (such as increased fees or industrial district revenue) will new or expanded services be considered.
3. As part of the debt capacity analysis, a five year forecast of expenditures will be made. This forecast will be updated at least annually.

SUBJECT:

INVESTMENTS

As adopted by the City Council, It is the policy of the City of Lake Jackson that the administration and investment of funds be handled as its highest public trust. Investments shall be made in a manner that will provide the maximum security of principal invested, employing limitations on maturities and diversification of the portfolio, while meeting the daily cash flow needs of the City; and conforming to all applicable Federal, State and local government statutes governing the investment of public funds. The receipt of a market rate of return will be secondary to safety and liquidity requirements. It is the intent of the City of Lake Jackson to pursue a passive investment strategy in which investments are held to maturity as opposed to an active strategy in which invest-

ments are sold prior to maturity. The earnings from investment will be used in a manner that best serves the public trust and interest of the City of Lake Jackson.

The investment policy applies to all financial assets of the City of Lake Jackson. These funds are accounted for in the City's Comprehensive Annual Financial Report and include the General, Special Revenue, Debt Service, Capital Projects, and Proprietary Funds. All cash of the various funds (excluding bond funds) are combined into the pooled cash fund for efficiency and maximum investment opportunity. Interest revenue derived from the pooled cash fund is allocated to the participating funds (monthly) based on the relative cash balance of each fund. Bond funds are invested in separate investment pool accounts. Maintaining these funds in separate accounts simplifies the calculation necessary for the reporting of arbitrage earnings. All funds in the pooled cash fund are to be administered in accordance with this policy.

The primary objectives, in priority order, of the City's investment activities shall be preservation and safety of principal, liquidity and yield.

SUBJECT:

FUND BALANCE

General Operating Fund. The City will seek to maintain an undesignated fund balance equal to 25% to 33% of budgeted expenditures for the General Operating Fund. Maintaining the fund balance at this level provides a source of funds in the event of an unexpected budget shortfall or in case of disaster. At the end of the current fiscal year we anticipate a positive budget variance in the General Fund. After determining the desired fund balance in the General fund, the remainder of the positive budget balance is transferred to the General Capital Projects Fund or other funds as directed by City Council.

Utility Operating Fund. The City will seek to maintain a working capital (current assets minus current liabilities) balance equal to 25% to 33% of budgeted expenditures for the Utility Operating Fund. Again, maintaining a balance at this level provides a source of funds in the event of an unexpected budget shortfall or in case of disaster. At the end of the current fiscal year we anticipate a positive budget variance in the Utility Fund. After determining the desired fund balance in the Utility fund, the remainder of the positive budget balance is transferred to the Utility Capital Projects Fund or other funds as directed by City Council.

General Debt Service Fund. This fund is treated as a combination interest and sinking fund and reserve fund for each of general obligation debt issues. The maximum reserve balance for each of the issues being the lower of 1) average annual debt service x 1.25, 2) maximum yearly payment, or 3) 10% of principal. The fund balance must stay under the maximum allowed reserve so that this fund maintains bona fied debt service fund status for arbitrage calculation purposes. All money in this fund has been raised from the assessment of property taxes for the purposes of debt service. As such, they may only be used for debt service.

Utility Debt Service Fund. The Utility Debt Service Fund is used for the accumulation of resources for the payment of Water and Sewer Revenue Bonds and also to provide a reserve as provided by the City's bond ordinances. A separate reserve fund has been established for the \$16M wastewater treatment plant bonds. These ordinances currently require the City to maintain a reserve equal to the succeeding fiscal year's principal and interest payment. Upon the issuance of additional debt, the ordinances allow the reserve to be raised to the required level over 60 months. Additionally, each month there must be deposited in the fund 1/6th of the next maturing interest and 1/12th of the next maturing principal.

ADMINISTRATIVE POLICY

Utility Projects Fund and General Projects Fund. The City will seek to maintain a minimum balance of \$500,000 in each of these funds. These balances will allow for the completion of necessary but unforeseen projects that may occur during the year.

Utility Contingency & General Contingency Fund. The City, by Charter requirement, will maintain a balance in these funds equal to 3% of its respective operating fund's budgeted expenditures. These funds are maintained strictly for emergency use and will only be used in the event that purchases cannot be accommodated through current year savings.

Economic Development Fund. The Lake Jackson Development Corporation established a target fund balance for this fund equal to the succeeding years debt service requirement. Because the sole source of income for this fund is sales tax, the Corporation board wanted to protect against the possibility of a downturn in revenue.

Equipment Replacement Fund. The fund balance in this fund is tied to specific pieces of equipment for which a reserve for replacement is provided.

Unemployment Insurance Fund. The City will seek to maintain a fund balance in this fund such that the interest earnings are sufficient to pay any claims.

Motel Occupancy Tax. There is no designated desired fund balance. Currently, City Council has chosen to spend down the fund balance and then operate year to year on revenues recovered.

Park Fund. The City will seek to maintain a \$100,000 balance in this fund. We are never sure there will be additional revenues (transfers) to this fund. Leaving a \$100,000 balance will allow at least one additional year of projects to be completed in the event funding is unavailable.

SUBJECT:

FUNDING OF CAPITAL PROJECT AND EQUIPMENT PURCHASES

The City desires to fund as many Capital Projects and equipment purchases as possible on a pay as you go basis. Larger projects, typically those over \$500,000, will be accomplished by the issuance of General Obligation Bonds. To accomplish this goal the City has established three funds, the General Projects Fund, the Utility Projects Fund and the Equipment Replacement Fund.

The primary revenue source for the General and Utility Projects Fund is year-end transfers from their respective operating funds. After taking into consideration any desired growth in the fund balance, positive budget variances are transferred to the capital projects funds. In budgeting for these funds a five-year capital improvement plan is maintained and updated at least annually. City staff, with input from City Council and citizens continually assesses potential projects that will require funding. The City desires to maintain a fund balance of \$500,000 in each of the capital project funds. However, these funds are typically budgeted to end the year with a fund balance greater than this to enable City Council to approve some urgent projects that arise during the year.

The Equipment Replacement Fund is the primary source of funds for all of the City's equipment purchases, both replacements and additions. Rather than budget for equipment purchases in each department, each department pays a calculated amount into the equipment replacement fund on a yearly basis. This strategy prevents severe fluctuations in the operating funds from year to year created by the purchase of expensive equipment. Each

department's payment to the equipment replacement fund is budgeted in a line item labeled transfer to Equipment Replacement. The amount a department budgets as their transfer is calculated based on the equipment used by the department, the equipment's estimated cost and its estimated useful life. Each year the city typically budgets \$1 to \$2.0 million in equipment purchases.

SUBJECT:

PLANNING AND STRUCTURE OF CITY INDEBTEDNESS

The City's capital improvement plan calls for all but the largest, typically at least \$500,000, projects to be financed on a pay as you go basis through the General and Utility Projects funds. For larger projects the City will issue three types of debt instruments. These are General Obligation Bonds, Certificates of Obligation and Revenue Bonds.

General Obligation Bonds. The principal and interest on these bonds is paid with tax revenues. Any projects funded by the issuance of these bonds will be voted on by the citizens. Before the citizens vote, a detailed analysis and projection of the impact on the tax rate will be performed. The citizens will be informed via city newsletter, public meeting and other media what this potential impact on the tax rate is.

Certificates of Obligation. The principal and interest on these bonds is paid with revenue from the half-cent sales tax (Economic Development Fund). As part of the Lake Jackson Development's Corporation process, projects funded with Certificates of Obligation will have two public hearings before being approved. State law does not permit these additional half cent sales tax projects to be voted on individually. The ability to issue new debt to be repaid from the half-cent sales tax is based on the ability of the fund to make the principal and interest payments and still maintain a balance equal to the succeeding years principal and interest payment.

Revenue Bonds. The principal and interest on these bonds is paid with net revenues of the water and sewer system. A reserve fund, as required by bond ordinances, equal to the succeeding years principal and interest payment is maintained. However, if a surety bond is allowed to secure the payment of bonds this may be purchased in lieu of a reserve fund.

Sale of Bonds. The sale of bonds is coordinated by the City's financial advisors using a competitive bidding process.

Bond Rating. When issuing new bonds the City will seek bond ratings from two recognized rating agencies.

Bond Insurance. If financially advantageous to do so the City will insure it's bonds to AAA.

Debt Service Schedule. The repayment schedule on each new series of bonds issued is structured with level principal payments rather than level debt payments. This results in a declining debt service schedule. The annual debt service amount will only increase from year to year if new bonds are sold.

ADMINISTRATIVE POLICY

SUBJECT:

ACCOUNTING, AUDITING & FINANCIAL REPORTING POLICIES

1. The City will maintain a high standard of accounting practices in conformance with Generally Accepted Accounting Principals (GAAP) for governmental entities as promulgated by the Governmental Accounting Standards Board (GASB).
2. An independent firm of certified public accountants will perform an annual financial and compliance audit according to Generally Accepted Auditing Standards (GAAS) and will publicly issue an opinion which will be incorporated in the Comprehensive Annual Financial Report.
3. Provide timely information including comparisons of expenditures to budgeted amounts to all department heads and directors.

SUBJECT:

CLASSIFICATION AND COMPENSATION PROGRAM

The City's Performance Pay plan aims to accomplish the following: recognize individual performance; equitably compensate employees based upon the market value of a position and the type of work performed; and attract, retain and motivate competent employees.

Each year the city studies the municipal market to see if it provides a competitive compensation plan. The City utilizes Texas Municipal League salary data for comparison of salaries and benefits of similar sized cities statewide. It is the city's intent to establish salary ranges competitively within the municipal market throughout the state.

The goal of the compensation plan is to set the starting pay for each position at 65% of the market survey for each position. The top of the range is then set at 30% above the starting pay. Market adjustments are effective October 1st of each year as the budget allows.

As part of its goal to recognize individual performance, performance evaluations for all employees are completed once each year. Merit increases are based on an employee's past annual performance. Employees may receive either a percentage increase in their hourly pay or a one-time lump sum payment. New employees are eligible for merit increases during the annual evaluation period if they have completed six months of employment with the City.

SUBJECT

FISCAL YEAR

The fiscal year of the City of Lake Jackson shall begin on the first day of October and shall end on the last day of September of each calendar year. Such fiscal year shall also constitute the budget and accounting year.

SUBJECT:

BUDGET PRESENTATIONS

The City Manager, between sixty and ninety days prior to the beginning of each fiscal year, shall submit to the Council a proposed budget, which budget shall provide a complete financial plan for the fiscal year, and shall contain the following:

- (a) A budget message, explanatory of the budget, which message shall contain an outline of the proposed financial policies of the City for the fiscal year, shall set forth the reasons for salient changes from the previous fiscal year in expenditure and revenue items, and shall explain any major changes in financial policy.
- (b) A consolidated statement of anticipated receipts and proposed expenditures for all funds.
- (c) An analysis of property valuations.
- (d) An analysis of tax rate.
- (e) Tax levies and tax collections by years for at least five years.
- (f) General fund resources in detail.
- (g) Special fund resources in detail.
- (h) Summary of proposed expenditures by function, department, and activity.
- (i) (Deleted Election April 7, 1956.).
- (j) Detailed summary of expenditures shown separately for each activity to support the summaries, (h) and (i) above. Such estimates of expenditures are to include an itemization of positions showing the number of persons having each title.
- (k) A revenue and expense statement for all types of bonds.
- (l) A description of all bond issues outstanding, showing rate of interest, date of issue, maturity date, amount authorized, amount issued and amount outstanding.
- (m) A schedule of requirements for the principal and interest of each issue of bonds.
- (n) The appropriation ordinance.
- (o) The tax levying ordinance.

CHARTER DIRECTIVES

SUBJECT: ANTICIPATED REVENUES

In preparing the budget, the City Manager shall place in parallel columns opposite the several items of revenue: the actual amount of each item for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

SUBJECT: PROPOSED EXPENDITURES

The City Manager in preparation of the budget shall place in parallel columns opposite the various items of expenditures: the actual amount of such items of expenditures for the last completed fiscal year, the estimated amount for the current fiscal year and the proposed amount for the ensuing fiscal year.

SUBJECT: PUBLIC RECORD

The budget and all supporting schedules shall be filed with the person performing the duties of City Secretary, submitted to the City Council and shall be a public record. The City Manager shall provide copies for distribution to all interested persons.

SUBJECT: PUBLIC HEARING

At the meeting of the City Council at which the budget is submitted, the City Council shall fix the time and place of public hearing on the budget and shall cause to be published in the official newspaper of the City of Lake Jackson, a notice of the hearing setting forth the time and place thereof at least ten (10) days before the date of such hearing. (Ord. No. 76-580, ~ 1, 2,-16-76)

At the time and place set forth in the notice required by Section 9.06, or at any time and place to which such public hearing shall from time to time be adjourned, the City Council shall hold a public hearing on the submitted budget, not earlier than the fourteenth day nor later than the third day before the date of final adoption of the budget as provided in Section 9.10, and all interested persons shall be given an opportunity to be heard for or against any item or the amount of any item therein contained. (Ord. No. 82-840, ~ 1, 2-1-82; Ord. No. 918, ~ 1, 2-6-84; Ord. No. 86-996, ~ 1, 2-3-86)

Editor's note - Ord. No. 86-996, ~ 1, adopted February 3, 1986, amended ~ 9.07 of the charter to read as set out herein. Said amendment was approved at referendum held April 5, 1986.

After the conclusion of such public hearing, the City Council may insert new items or may increase or decrease the items of the budget, except items in proposed expenditures fixed by law, but where it shall increase the total proposed expenditures, it shall also provide for an increase in the total anticipated revenue to at least equal such proposed expenditures.

SUBJECT: BUDGET ADOPTION

Vote required for adoption

The budget shall be adopted by the favorable vote of majority of the members of the whole City Council. The budget shall be finally adopted prior to the beginning of the fiscal year, and should the City Council fail to so adopt a budget, then the existing budget together with its tax-levying ordinance and its appropriation ordinance, shall remain in effect for the ensuing fiscal year, but only until such time as the Council passes a budget and tax-levying ordinance for the new fiscal year. (Ord. No. 82-840, ~ 1, 2-1-82)

Effective date of budget; certification; copies made available

Upon final adoption, the budget shall be in effect for the fiscal year. A copy of the budget, as finally adopted, shall be filed with the person performing the duties of City Secretary, the County Clerk of Brazoria County and the state Comptroller of Public Accounts in Austin. The final budget shall be printed, mimeographed or otherwise reproduced and copies shall be made available for the use of all offices, departments and agencies and for the use of interested persons and civic organizations.

Budget establishes appropriations.

From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several objects and purposes therein named.

Budget establishes amount to be raised by property tax.

From the effective date of the budget, the amount stated therein as the amount to be raised by property tax shall constitute a determination of the amount of the levy for the purposes of the City in the corresponding tax year; provided, however, that in no event shall such levy exceed the legal limit provided by the laws and constitution of the State of Texas.

SUBJECT: CONTINGENT APPROPRIATION

Provisions shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount not more than three per centum of the budget, to be used in case of unforeseen items of expenditure. Such contingent appropriation shall be under the control of the City Manager and distributed by him, after approval of the City Council. Expenditures from this appropriation shall be made only in case of established emergencies and detailed account of such expenditures shall be recorded and reported.

SUBJECT: BALANCED BUDGET REQUIRMENT

The total estimated expenditures of the general fund and debt service fund shall not exceed the total estimated resources of each fund (prospective income plus cash on hand). The classification of revenue and expenditure accounts shall conform as nearly as local conditions will permit to the uniform classification as promulgated by the National Committee on Governmental Accounting or some other nationally accepted classification.

CHARTER DIRECTIVES

SUBJECT:

EMERGENCY APPROPRIATION

The City budget may be amended and appropriations altered in accordance therewith in cases of public necessity, the actual fact of which shall have been declared by the City Council.

SUBJECT:

TAXATION

Tax limitation.

The City Council shall have the power under the provisions of the state law to levy, assess and collect an annual tax upon real and personal property within the City to the maximum provided by the Constitution and general laws of the State of Texas. However, the City Council shall not make, permit, or approve any increase in ad valorem taxes in any one year exceeding five (5) percent of the City's immediate prior year's ad valorem tax without approval by the electorate at an election held for that purpose. Such five (5) percent limitation shall not prevent increased taxations of taxable property when subsequent improvements are made, not prevent taxation of annexed property, nor shall it effect, limit or apply to debt service requirements and bond obligations. (Ord. No. 80-726, ~ 1, 2-11-80)

VISION



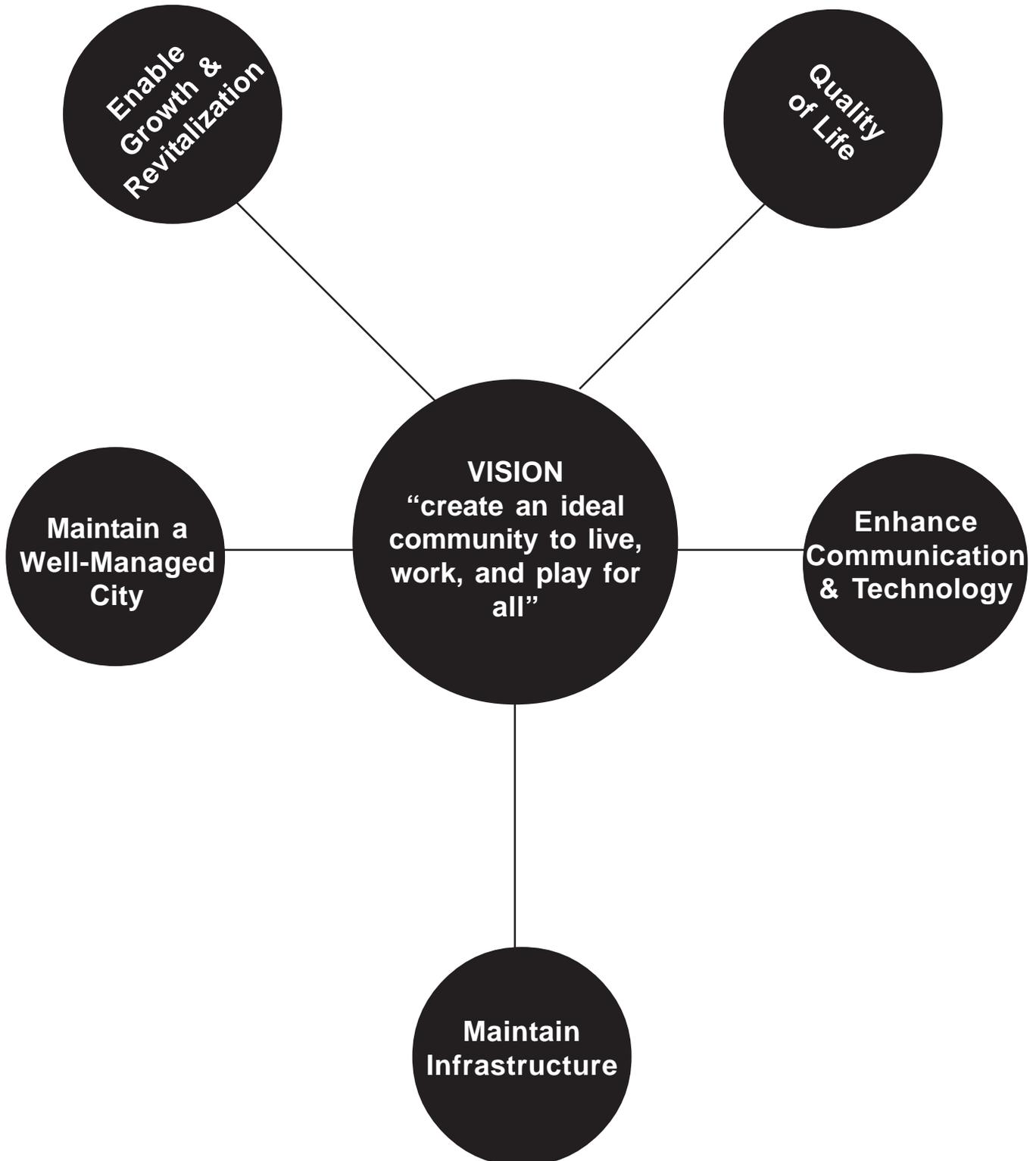


Oyster Creek Clearing (also shown on budget cover)

The City received funding under the Emergency Watershed Program as administered by the Natural Resources Conservation Service to remove debris from Oyster Creek. There are 8 miles of Oyster Creek in Lake Jackson and 6.5 miles of Oyster Creek in Clute that are being cleaned under this program. The removal of debris is mainly to allow better drainage but will also make the creek more accessible for recreational use. Most of the debris removed are trees and branches that either have fallen or hanging into the channel, are a danger of falling into the channel, or are a hindrance to navigation.

**The City of Lake Jackson
2009-2010
Vision Elements Implementation Plan**

Our Strategic Plan



Our Vision

For over fifteen (15) years, the City operated under the following mission statement:

“It is the MISSION of the City of Lake Jackson to be a leader among cities and in the region at large in delivering outstanding quality services to all citizens through innovative and efficient use of resources.”

Attached to this guiding statement were various goals and objectives, and how we would measure the achievement of these goals.

This Mission Statement and its goals and objectives served us well for this past decade and a half.

However, City Council wanted to take a fresh look at our City, its goals and our organization to see what was working, what was not working, and what “vision” City Council had for our City and its future.

In October, 2006 City Council, Staff, and interested citizens participated in two days of intense discussions. The visioning process was facilitated by Mr. Jim Jarvie. He helped guide us to our new vision and set the path for us to take. In the initial phase, Mr. Jarvie led those gathered in defining the current situation of the City, current issues and potential barriers to success. He led the Council and Staff to develop initial 3-5 year objectives and then assisted us in preparing the various city departments to communicate that vision to the entire city organization. Out of those meetings, came the vision,

Our Vision Statement

“Our Vision is to create an ideal community to live, work, and play for all.”

The following “Vision Elements” were developed:

- “Maintain a Well Managed City”
- “Maintain Infrastructure”
- “Enable Growth & Revitalization”
- “Enhance Communication & Technology”

Unfortunately, Mr. Jarvie passed away in June, 2007. We were all saddened by his passing. But his influence will continue as we follow the dynamic pathway he has started us on in this important Visioning Process.

Council and staff met again in April, 2007 in anticipation of the preparation of FY2007-08 Budget and to move to the next phase of the visioning process. With Mr. Jarvie ill, council member Gerald Roznovsky stepped forward to facilitate this meeting. City Staff, with the assistance of Mayor Sipple and Councilmember Roznovsky, prepared 2006-2007 goals. These goals were to be obtainable and measurable within a year period. They would tie back to the 3-5 year objectives established by City Council. These objectives are attached to one of the above “Vision Elements” developed in accordance with our Vision Statement.

The Process Continues

In January, 2008 Council and staff met once again to review the goals for FY07-08 and to set our goals for FY08-09. Facilitator Frank Andrews led the discussion as Council and staff recommit-
ted themselves to the visioning process and determined goals and priorities for FY08-09.

Council reviewed our vision statement and our “vision elements” and chose to add one more vision element. It is:

- Quality of Life

On Monday, January 26, 2009 City Staff and Council held a visioning and goal setting workshop. This workshop focused our thoughts as we entered this new budget year.

Led by facilitator Duncan Cathcart we reviewed our vision process, determined what was working and what was not, revised our vision elements and set our priorities for the coming year. You can see the results of this outstanding work on the next several pages.

The City of Lake Jackson

2009 – 2010 Vision Elements Implementation Plan



Our VISION is to create an ideal community to live, work, and play for all.

Vision Element: Enable Growth and Revitalization

Vision Element Guiding Principle: Promote quality growth following the established Master Plan

Vision Element Barriers:

- More money (sensitivity to higher tax and utility rates)
- No established partnerships with private parties
- Pressure to deviate from Master Plan

3-5 Year Objectives:

	<u>Dept</u>
A Develop Alden Lake (prison land)	
1 Negotiate developer agreement by December 2009	1000
2 Work with owner to develop masterplan	1500
3 Negotiate increase in BWA contract and delivery location	5400
4 Secure permit from Groundwater Conservation District for additional well(s)	5400
5 Secure site for new Elevated Storage Tank and Booster Pump Station	5400
B. Implement Downtown Revitalization	
1 Begin construction of Phase 2 in the first quarter of 2010	1000
2 Oversee construction of Phase 2	1500
C Develop Extra-Territorial Jurisdiction) ETJ Area	
1 Participate with planners in creating a policy governing rural subdivision development	1500
D Develop Lakewood Manor & NE Quadrant	
1 Work with owners to approve a development plan and market area to prospective developers	1500
E Decrease the number of homes that do not meet minimum housing standards	
1 Identify and correct at least ten (10) distressed properties inside Community Development Block Grant (CDBG) area.	3300
2 Identify and correct five (5) distressed properties outside the CDBG area.	3300

The City of Lake Jackson

2009 – 2010 Vision Elements Implementation Plan



Our VISION is to create an ideal community to live, work, and play for all.

Vision Element: Enhance Communication and Technology

Vision Element Guiding Principle: Use new technology to improve areas of operation, with special emphasis on communication.

Vision Element Barriers: -Money (lack of funds)
-Resistance to change

3-5 Year Objectives:

	<u>Dept</u>
A Decrease the number of accounts payable checks processed.	
1 Pay vendors via Electronic Funds Transfer to reduce costs related to check processing and postage; and allow for faster response times to inquiries regarding status of payments.	1400
B Upgrade computer hardware & software	
1 Relocate all PD network equipment to new computer room.	1400
2 Coordinate installation of new audio visual equipment in John Dewey Municipal Justice Center	1400
3 Expand field access for inspectors to all Building/Code Inspectors	1400
C Use new technology to improve areas of operations	
1 Increase survivability of patients requiring CPR by using automated CPR equipment at scene while moving patients to ambulance.	2400
D Upgrade Radio Communications	
1 Implement Phase III: Complete transition for Police with purchase of additional 21 handheld and desktop chargers; consider Fire and Public Works purchase depending on budget.	2200
E Increase Use of GIS Technology	
1 Implement electronic data exchange protocol	1500
2 Continue to Update Attributes on Fire Hydrant and Utility lines	1500
3 Make available more Engineering Tools like querying elevation model etc.	1500
4 Start the process to incorporate Vertical benchmarks into National Geodetic System (NGS)	1500

The City of Lake Jackson

2009 – 2010 Vision Elements Implementation Plan



Our VISION is to create an ideal community to live, work, and play for all.

Vision Element:	Maintain Infrastructure
------------------------	--------------------------------

Vision Element Guiding Principle: Maintain existing facilities and infrastructure at current high standards

Vision Element Barriers:

- More money (sensitivity to higher tax and utility rates)
- Conflicting priorities (being reactive instead of proactive)
- High standards is not defined

3-5 Year Objectives:

	<u>Dept</u>
A Upgrade and Maintain Infrastructure and Facilities	
1 Court opened for operations by April 2010	1000
2 Reduce electrical usage from 1000 kw to 900 kw	4500
3 Maintain cleanliness and repair of facilities	4500
4 Complete Brazos Oaks Ph-2 (50%)	1500
5 Bid, contract and construct Oak Drive and Winding Way	1500
6 Replace 950 3/4" and 50 1" Meters (dependent on funding)	5400
7 Repaint Balsam Elevated Storage Tank	5400
8 Paint, Service and Flow Test 100 Fire Hydrants	5400
9 Test and Calibrate Meters for large customers accounting for 10% of water sales	5400
10 Replace 3,500 GPM Pumps and Controls at both Water Plants	5400
11 Well #10, Clean, Service and Inspect Well Screen and replace key equipment	5400
12 Replace Wells 4 & 9	5400
13 Replace one 6" Pump at Lift Station 25	6000
14 Replace pumps, motors and controls at Lift Station 28	6000
15 Clean, inspect and test 5% of collection system in basin 1	6000
16 Upgrade Lift Station 1, 20 and 35 to capacity identified in Master Plan	6000
B Maintain existing facilities and equipment at current standards	
1 Continue maintenance agreements for all equipment to insure longevity.	2400
2 Reconstruct and stabilize all of Morrison Park bank with its contact to Shy Pond in order to slow and/or eliminate erosion problems	3500
C Improve Assessment of Infrastructure	
1 Maintain condition assessment by assessing 20% of City maintained sidewalks	2800
2 Maintain condition assessment by assessing 20% of City Maintained streets	2800
3 Collect inlet and junction box information for an additional 20% of the drainage system and all collected information to the G.I.S.	2900
4 Update Condition Assessment for 20% of open ditches for siltation, ponding and sloughing.	2900
5 Complete adding Fire Hydrant Database to GIS System	5400
6 Collect 5% database information for basin 1	6000

The City of Lake Jackson

2009 – 2010 Vision Elements Implementation Plan



Our VISION is to create an ideal community to live, work, and play for all.

Vision Element: Maintain a Well Managed City

Vision Element Guiding Principle: Work to hire and retain qualified employees in all areas

Vision Element Barriers:

- More money (sensitivity to higher tax and utility rates)
- Difficult attracting individuals for professional positions.
- Lack of technology and communications
- Undefined expectations

<u>3-5 Year Objectives:</u>	<u>Dept</u>
A Recommend EMS operation improvements	
1 Evaluate current operations and other alternatives	1000
B Completely update/revise 2 chapters per year in the Code of Ordinances	
1 Draft Sexually Oriented Business Ordinance	1700
2 Draft Sprinkler Retrofit Ordinance for apartments	1700
3 Revise three chapters in the code of ordinances	1700
C Improve in-house training opportunities for all employees	
1 Encourage the use of OnDemand training for Microsoft classes as well as other personal development by training employees in the use of the SunGuard Training & Development website.	1400
2 Utilize the "On Demand" training provided by SunGuard to train court personnel on: Naviline Case Management; Microsoft Word and Excel	1100
3 Continue to offer to parks and recreation staff a minimum of 12 Supervisory Classes and 12 Customer Service Classes.	3700
D Improve areas of operation	
1 Establish and implement a procedure that will decrease the time period from default to warrant issuance.	1100
E Enhance Customer Service	
1 Finalize installation of Police to Citizen (P2C) software. Enabling citizens to retrieve accident reports and other information over the internet.	2200
2 Offer municipal court customers the option to pay fines on-line	1100
F Upgrade Emergency Operations Center and Communications Center	
1 Transition to new Center; determine the best interaction with the public upon entry into the Police Department; and set procedure for new keyless/security entry	2200
G Continue implementation of Records Management	
1 Input all engineering scanned plat records into Questys.	1500
H Continue to Hire and Retain Qualified Employees in all areas	
1 Obtain and Maintain full staffing level	2800
2 Obtain and Maintain full staffing level	2900
3 Obtain and Maintain full staffing level	5400
4 Obtain and Maintain full staffing level	6000
5 Obtain and Maintain full staffing level	7600

The City of Lake Jackson

2009 – 2010 Vision Elements Implementation Plan



Our VISION is to create an ideal community to live, work, and play for all.

Vision Element:	Quality of Life
------------------------	------------------------

Vision Element Guiding Principle: Provide excellent quality of life for all Lake Jackson citizens

Vision Element Barriers:

- Money
- Questionable need
- Trained personnel

3-5 Year Objectives:

	<u>Dept</u>
A Provide community with affordable and family oriented activities	
1 Expand Spring Concert Series to Fall	4500
2 Host Festival of Lights 2009	4500
3 Host Senior Fest 2010	4500
B Educate the public about new ordinances	
1 Revise handouts and educational materials to coincide with new ordinances.	2500
C Continue to decrease feral cat population	
1 Increase the number of feral cats picked up by 25%.	2500
2 Educate the public about responsibility for their cats and promote spay/neuter program.	2500
D Increase the number of animals licensed	
1 Increase the number of pets licensed 10% more than previous year.	2500
E Improve CPR bystander skills	
1 Teach CPR on a regularly scheduled basis improving the knowledge of the Citizens of Lake Jackson to provide quality Bystander CPR.	2400
F Improve park amenities by providing support for volunteer projects and work	
1 Partner with 6 Eagle Scout candidates to support public parks projects	3500
2 Complete 4 quartely volunteer workdays.	3500
G Maintaining and Providing Quality Recreational Opportunities	
1 Increase the variety of recreation and fitness programs offered through the rec center, including new programs relating to adult fitness, childrens fitness, etc.	3700



Veterans Memorial Plaza behind the Lake Jackson Civic Center

MANAGER'S MESSAGE



LAKE JACKSON

City of Enchantment

City of
Enchantment



MANAGER'S MESSAGE

The Manager's Message is submitted as part of the Proposed Budget on July 7, 2008. Later, the Approved Budget Transmittal Letter is published in the opening pages of this document, and itemizes any changes to the Proposed Budget as approved by the City Council.

The Manager's Message outlines major issues facing the City now and in the future. This section also provides a general overview of this City's financial status, as well as a discussion of proposed revenues and expenditures.



CITY OF LAKE JACKSON

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July 6, 2009

The Honorable Mayor and City Council,

Presented for your review and consideration is the proposed Fiscal Year (FY) 2009-2010 Annual Budget and Work Document.

This is the 30th budget I have had a part in preparing in my years with our beautiful city. In all these years this budget has been one of the most challenging. The only ones that could compare in the past were those in the early eighties where we battled “stagflation”. This was a combination of a stagnant economic and extremely high inflation. Interest rates at the time were well in to the double digits.

This go around we are challenged by the recovery from Hurricane Ike and a national economy that is deep in recession. Just as we were finished cleaning up the mess that was Ike, local industry began to furlough contract employees and lay off employees. As soon as industry announced its “downsizing” plans I instituted a hiring freeze for the city. We also instituted other cost cutting measures. We have been successful in keeping expenses down as revenue sources, especially our sales tax, dipped once again.

Hurricane Ike

Hurricane Ike made landfall the evening of September 12th and the morning of September 13th, 2008. We were spared the worst of the storm as it made landfall over the City of Galveston. We ended up on the “clean” side of the storm. Yet we saw sustained winds in excess of 100 mph. The damage from this storm was much worse than Hurricane Alicia in 1983.

We had over 500 homes and businesses damaged in the storm. Two homes were destroyed and another 82 suffered major damage. All in all we estimated about \$3 million in private property damage to our city.

City expenses to prepare for, clean up from and repair damaged city facilities are estimated at \$2,384,368. Most of this cost was for debris removal and disposal. We anticipate that between FEMA and our insurance we will receive reimbursements of \$2,063,782. So “uncovered” costs to the city will be about \$320,585. Fortunately we have been able to cover this cost from our year end positive operating balances and did not need to dip in to our fund balances and reserves.

FEMA has been very responsive and helpful and they have been easy to work with. Of course we have trained for this eventuality and used FEMA forms in our Emergency Operations Center to document our expenses – that helped substantially in getting reimbursement from FEMA.

Our Recreation Center received the most physical damage and repairs are just nearing completion as we enter the next hurricane season.

I want to once again thank our citizens, the City Council, our various contractors and especially our employees for the fabulous job done in preparing for and recovery from this storm. It was an excellent job done across the board.

MANAGER'S MESSAGE

The Recession

While our area has not been hit as hard as many places in our country, we are nonetheless feeling the effects of the recession. As noted earlier industry began furloughing contract employees at the end of 2008 and reduced the output of their plants substantially. Again, I implemented a hiring freeze immediately upon hearing of industry's actions and also implemented other cost control measures – such as limiting training and travel to only that necessary to maintain employee's licenses and certifications as required by law.

As I write this letter we are currently short some 24 positions. I have over the period of the freeze allowed the hiring of certain positions, mainly police officers. My intention is to keep the majority of these open positions unfilled for the rest of this fiscal year. This is producing considerable savings, but it is also affecting service as preventive maintenance has been delayed, mowing schedules elongated, projects delayed and all but emergency response calls for service delayed as well.

As you know we rely heavily on our sales tax revenues and I expect these to be some \$314,000 below our budgeted amount. Building permits are off substantially, along with other inspection related fees, and will likely fall some \$80,000 below budget. Revenues at our Civic Center are off some \$40,000 from the budget and interest income is off by nearly \$130,000. I do not expect these to recover next year.

I also do not anticipate a quick recovery for the economy in general and expect a bleak revenue picture for FY 2009-2010. Later you will see that I am recommending that at least 8 full-time positions city wide be left unfunded for the next fiscal year. I do hope that we will be able to fill the balance of the remaining open positions as we get a better feel for our financial condition.

In all the bleak news there is some good news, such as solid reimbursements from FEMA for our Ike costs and also a one-time jump in our industrial district revenues for FY 2008-2009.

As we near the end of our 10 year industrial district contract (IDC), the percentage of the property values in the industrial district subject to our weighted tax rate rises to 45% this year and goes to 50% in 2010. Current value in the IDC- is some \$3.750 billion. Unfortunately in 2010 the value is expected to drop by about a half billion dollars to around \$3.2 billion. Our negotiated value "floor" in 2001 was \$3.157 billion. So you can see we will lose almost all the value gained during the past 9 years. The end result is a onetime spike this year and then a leveling off of IDC revenues next year in lieu of a big increase we had anticipated.

Our response to the recession is to continue to control costs and watch our pennies very closely. This will affect levels of service. But the alternative is higher taxes and I do not think that is desired by anyone at this point.

FY 2009-2010 Highlights

- General operating fund expenditures for FY 09-10 will be 1.1% (\$186,272) less than the FY 08-09 budget.
- I am recommending that 8 currently vacant positions be unfunded for FY 09-10. Five of these are in the General Operating Fund and three are in the Utility Operating Fund. The positions that are to be authorized but unfunded are:
 - one code enforcement officer
 - two groundskeepers in parks
 - one mechanic in the garage
 - one custodian at the Civic Center
 - one utility crew leader
 - two utility laborers

- I recommend keeping our tax rate at 39 cents.
- For one year I recommend suspending the \$50,000 street joint sealant program
- In the Capital Projects Fund, I have set aside \$150,000 from FY 08-09 “savings” to fund the first three years of a regional transit fixed route bus system recently approved by City Council
- I have earmarked \$330,000 from FY 08-09 “savings” to fund a lump sum 3% payment to all full-time and regular part time employees.
- I do not recommend increasing the senior citizen/disability tax exemption from the current \$65,000. We will need to consider resuming our gradual increase to \$75,000 when economic times are better.
- I recommend issuing a \$1.65 million revenue bond to replace two inoperable water wells and to add a new well to keep us in compliance with TCEQ regulations.
- This revenue bond will necessitate a rate increase to cover this new debt. I recommend:
 - increase the base water rate from \$8.60/mo to \$10/mo
 - increase the base sewer rate from \$9.60/mo to \$10/mo
 - increase water usage above 20,000 gallons by .25 cents per thousand gallons.This “tier” concept is recommended by TCEQ.
- If the Brazosport Water Authority raises their rate I recommend we pass that rate directly along to our customers.
- I have not included funding for odor control at our wastewater facilities.
- The LJDC has recommended the issuance of \$5 million in certificates of obligation that will fund the next phase of our downtown revitalization program.
- Suggest that City Council consider creating a bond task force to look at funding the next phase of our infrastructure repair/rehabilitation program which we began in earnest back in 1991. There would be a drop in our debt service in 2010/11 and 2012/13 that would allow for some additional bond funds while keeping the tax rate relatively stable. This could go to the voters in 2010.

Review of FY 08-09 Operating Budget

Before we get in to the new budget we need to take a look at how we expect to end FY 08-09.

General Operating Budget

I anticipate that we will receive \$17,620,886 in FY 08-09. This is \$1,037,865 more than the FY 08-09 budget of \$16,583,021.

On the surface this looks great and would have you asking “what recession?” However \$1,037,069 of these revenues are reimbursement from FEMA and \$296,820 is insurance reimbursement for Ike expenditures.

MANAGER'S MESSAGE

If you remove these Ike related “revenues” you are left with \$16,286,997 in revenue for FY 08-09 – that is 1.8% or \$296,024 below the budget.

We are also blessed to receive approximately \$200,000 more in industrial district payments in FY 08-09 than we budgeted for. Because of the drop in IDC value anticipated in FY 09-10 we will not see an increase in IDC revenue next year.

Sales tax is down for the second year in a row. I expect we will end the year \$314,078 lower than what we had forecast in the FY 08-09 budget. We will bring in approximately \$4,554,622 – about what we brought in last year.

As to expenditures I anticipate we will spend \$16,882,184 in FY 08-09 or 1.8% (\$299,163) more than budgeted. But, \$1,145,465 is Ike expenditures and \$330,000 is a proposed transfer to general contingency to be used for a 3% lump sum payment to all employees in December, 2009. If you remove these two “expenses” we will actually end the year at \$15,406,719. This is 7.1% or \$1,176,302 below the FY 08-09 budget. Almost all of this savings is in salary costs as a result of the hiring freeze.

General Operating Fund (estimated at 9/30/09)

	<u>FY08-09 Budget</u>	<u>FY08-09 Projected</u>	<u>Difference</u>
Revenues	\$16,583,021	\$17,620,886	\$1,037,865
Expenditures	<u>16,583,021</u>	<u>16,882,184</u>	<u><299,163></u>
Excess<Deficit>	0	\$738,702	\$738,702

Less Ike:

Revenues	\$16,583,021	\$16,286,997	<\$296,024>
Expenditures	<u>16,583,021</u>	<u>15,406,719</u>	<u>1,176,302</u>
	0	\$880,278	\$880,278

Utility Operating Fund

I expect utility operating fund revenues will be \$9,909,505 or 0.6% (\$57,696) less than budgeted in FY 08-09.

I expect expenditures to be \$9,804,829 by 9/30/09, or 1.6% (\$162,372) less than the FY 08-09 budget of \$9,967,201. As with the general fund most of this savings is due to the hiring freeze.

Utility Operating Fund (estimated at 9/30/09)

	<u>FY08-09 Budget</u>	<u>FY08-09 Projected</u>	<u>Difference</u>
Revenues	\$9,967,201	\$9,909,505	<57,696>
Expenditures	<u>9,967,201</u>	<u>9,804,829</u>	<u>162,372</u>
Excess<Deficit>	0	\$104,676	\$104,676

Year End Transfer

Each year we take positive operating fund balances and consider making transfer for various uses – generally to our capital projects funds.

As with last year, I am asking council to consider allowing me to transfer \$330,000 from the positive General Operating Fund balance for FY 08-09 to the General Contingency Fund. From there, in FY 09-10, we

would transfer \$260,000 to the General Operating Fund and \$70,000 to the Utility Operating Fund to provide for a 3% lump sum payment for employees to be distributed in December, 2009. It has been the employees who have borne the brunt of the hiring freeze and who have done a yeoman's job of picking up the slack of those unfilled positions. I am extremely proud of their effort and would like to see this payment since there will be no room in the FY 09-10 budget for a salary increase.

The remaining \$738,702 of the projected positive year-end balance I recommend transferring to general capital projects. This will leave our general fund balance the same as is was at 9-30-08 of \$4,873,317. This equals 29.7% of the proposed \$16,396,749 FY 09-10 General Operating Fund. Our policy is to maintain an operating fund balance of between 25% and 33% of annual expenditures.

The Utility Operating Fund will have a projected \$104,676 positive year end balance at 9-30-09. I recommend all of this be transferred to the Utility Projects Fund. This will leave our utility operating fund balance at \$2,943,537 or 28.7% of the proposed \$10,267,494 FY 09-10 budget.

The Proposed FY 09-10 Budget
By Fund

General Operating Fund

The proposed general operating budget proposed for FY 09-10 is \$16,396,749, \$136,641 or 0.8% less than the FY 08-09 budget of \$16,583,021.

Revenues

The Brazoria County Appraisal District has estimated our assessed value at \$1,521,985,698. This is up 5.7% over last year's certified tax roll of \$1,440,330,841.

We anticipate that property owner appeals will reduce the final value (which we generally receive in late July) to \$1,491,545,984 or about a 3.6% increase in assessed values.

I also have estimated that \$20 million of the increased values come from new properties or improvements being added to the tax roll. If that is the case, and you remove that \$20 million from the estimate to determine the existing property value increase for FY 09-10, we are talking a 2.2% increase in assessed values, overall, on existing properties. That would continue the trend of modest increases to existing properties. However, even with this modest increase I believe taxpayers will be concerned about an increase in values during such a difficult economic downturn. I understand that appraisals can run behind a year or so, but our taxpayers are feeling the pinch now.

Assessed Value Increased for Existing Property Year to Year

2001	4.6%
2002	3.02%
2003	3.70%
2004	2.65%
2005	1.88%
2006	1.64%
2007	1.21%
2008	0.79%
2009	2.17%

The actual cost to any single taxpayer will depend on whether their individual appraised value increases, decreases, or remain the same.

MANAGER'S MESSAGE

Tax Rate

I am recommending a maintenance and operations rate 23.719 cents, up slightly (1.7%) from the 23.320 cent m&o rate in FY 2008-2009. The debt rate for FY 2009-2010 will be 15.281 cents, down (2.5%) from the 15.68 cents last year. This maintains our tax rate at 39 cents for FY 2009-2010.

The State calculated "effective tax rate" for FY 09-10 is 38.079 cents. Based on the State mandated formula keeping our tax rate at 39 cents is a 2.4% increase in the tax rate. The "rollback rate" is 39.872 cents.

This is how our tax rate compares with other communities:

<u>City</u>	<u>Rate</u>	<u>City</u>	<u>Rate</u>
Holiday Lakes	0.9241	Seabrook	0.5884
West Columbia	0.8319	Manvel	0.5878
Alvin	0.8036	Friendswood	0.5797
Baytown	0.7870	Pasadena	0.5620
Sweeny	0.7621	Missouri City	0.5172
Danbury	0.7606	Brookside Village	0.4600
Brazoria	0.7283	Oyster Creek	0.3950
La Porte	0.7100	Lake Jackson	0.3900
Angerton	0.7060	Bellaire	0.3775
Deer Park	0.7050	Hillcrest Village	0.3745
Freeport	0.7000	W. University Place	0.3590
Clute	0.6980	Surfside Beach	0.3524
Richwood	0.6937	Village of Jones Creek	0.3400
South Houston	0.6784	Tomball	0.2515
Pearland	0.6526	Humble	0.2000
Houston	0.6388	Liverpool	0.1758
League City	0.6300	Quintana	0.0271
Katy	0.5937		

Sales Tax

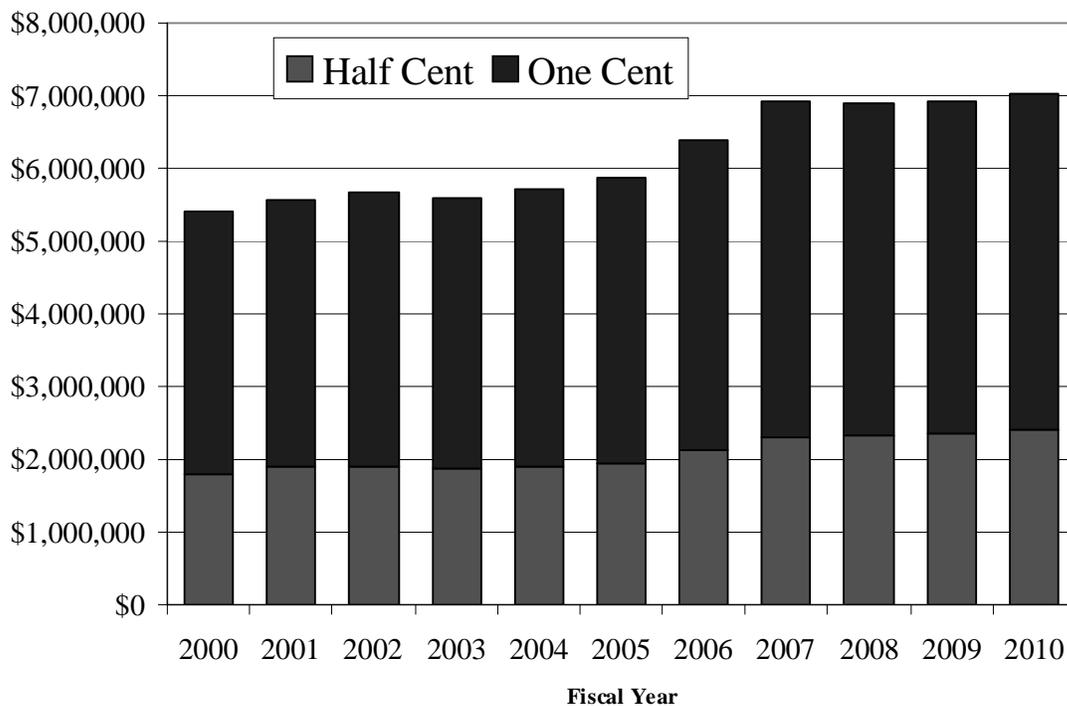
As I noted earlier, our sales tax has now declined for the past two years. The recession has affected the public's shopping habits.

Lately we have seen a bit of a rebound in sales tax receipts, but it is entirely too soon to see if this is the start of a trend.

I anticipate sales tax revenues of \$4,600,000 for FY 09-10 or 1% over the \$4,554,672 I expect us to collect in FY 08-09.

The following chart shows our sales tax collection history since 1999:

<u>Fiscal Year</u>	<u>one cent sales tax</u>	<u>half cent sales tax</u>	<u>percentage growth</u>
1999	\$3,460,834	\$1,730,417	3.52%
2000	3,601,981	1,800,991	4.08%
2001	3,673,682	1,896,841	1.99%
2002	3,778,512	1,889,256	2.85%
2003	3,726,533	1,863,267	<1.38%>
2004	3,810,459	1,905,230	2.25%
2005	3,914,130	1,957,065	2.72%
2006	4,261,667	2,130,834	8.88%
2007	4,618,469	2,309,235	8.37%
2008	4,553,842	2,337,052	<1.40%>
2009 (projected)	4,554,672	2,365,905	0.02%
2010 (budgeted)	4,600,000	2,413,223	1.00 %



Industrial District

Our industrial district revenues will be the biggest disappointment this next year.

We have been eagerly awaiting the increase of the industrial value subject to our weighted tax rate to go to 50%. This has been a steady 10 year climb from 32.5% back in 2001. Industrial values had grown from our floor value of \$3.157 billion to just over \$3.75 billion in 2009. As a \$3.75 billion appraised value we would have collected \$4,480,050 in IDC revenues in FY 09-10. However, in talking with Hugh Landrum of Hugh Landrum and Associates who appraises the plants for the IDC cities and the Brazoria County Appraisal District, I was told to expect industrial values to decline some half billion dollars to about \$3.2 billion for FY 09-10. So, this will give us revenues of \$3,822,450 in FY 09-10. This is down \$127,550 (3.2%) from the \$3,950,000 we should collect in FY 08-09.

Also, it is not expected that industrial values will rebound quickly. My hope is that the reduction in value is not as severe as currently anticipated. In the event of even more loss in value we are protected by the \$3.157 billion floor value negotiated in 2001. Speaking of negotiations, we will need to meet with our city partners and industry to negotiate the next contract – the timing couldn't be worse.

Other Revenues

- Franchise fees will be slightly up next year from \$1,581,355 to \$1,630,000. At this time there has not been any action by the legislature to further diminish cities abilities to collect these fees.
- Building permit fees will not recover until the economy recovers. So, I am budgeting \$60,000 in FY 09-10, about what we are bringing in this year but much lower than the \$140,000 we had budgeted for.
- Curiously our Recreation Center revenues are projected to be better than expected in FY 08-09 by almost \$40,000. Therefore I am proposing \$648,707 for FY 09-10. I suppose during today's economic times people stay closer to home and take advantage of facilities such as our Recreation Center.
- Civic Center fees are down nearly \$60,000 in FY 08-09 and we are expecting that decline to continue next year. Most of this decline is the result of industry cutting back on the use of our facility for training.

MANAGER'S MESSAGE

- Interest income will not recover next year and we are estimating revenues of less than \$60,000 for FY 09-10 – down \$120,000 from the FY 08-09 budget.
- All other revenues will stay relatively flat

Expenditures

Cutting costs was the main effort to combat lower revenue budgets for FY 09-10.

- Five (5) positions – A code enforcement officer, a mechanic, a custodian and two parks groundskeepers will be authorized but not funded for FY 09-10. Straight salary savings for these positions is \$178,000.
- The annual \$50,000 joint sealant program in the street department is not funded for FY 09-10.
- Property insurance rates, as a result of Ike, are budgeted to go up almost \$60,000.
- Equipment replacement costs are up \$70,490 for equipment purchased this past year.
- The contribution to the Southern Brazoria County Animal Shelter dropped by \$21,900 to \$91,100.
- Municipal Court costs are up some \$20,000 in anticipation of the new court facility being open for a portion of next fiscal year.
- Police expenditures are up \$135,978 primarily as a result of the mid-year 2009 2% salary increase which now must be cost out over a full 12 month period.
- Eliminated the \$15,000 storm sewer cleaning program for FY 09-10.
- I am proposing \$260,000 to be transferred from FY 08-09 year end savings to pay for a 3% lump sum payment to all full-time and regular part time employees in December, 2009 otherwise there is no salary increase proposed for FY 09-10.

Utility Operating Fund

The Utility Operating Fund budget proposed for Fiscal Year 2009-2010 is \$10,267,494. This is \$300,293 (3%) more than the \$9,967,201 FY 08-09 budget.

Revenues

In order to pay for the \$1.65 million revenue bond issue to pay for three water wells, we have had to raise rates to meet the \$240,591 in increased debt service payments.

Also the TCEQ is pressuring cities to implement a tier water rate system to encourage water conservation.

The BWA has also been discussing a rate increase. Their first in eight years. Any increase from our supplier of surface water will be passed directly along to our customers.

So, I am recommending an increase in our water base rate for the first 2,000 gallons from \$8.60/mo. to \$10.00/mo. I recommend a 25 cent/thousand gallon surcharge on all usage over 20,000 gallons to comply with the TCEQ's desire for tiered water rates. And, as noted I recommend passing along any BWA rate increase to our customers. We have heard of estimates up to 11 cents per thousand. Whatever it is we will add that increase to our per thousand rate for water above the minimum. At this time I have included the 6 cent rate increase.

So the base bill will change as follows:

<u>Service</u>	<u>Current</u>	<u>Proposed</u>
Water	\$8.60/mo	\$10.00/mo
Sewer	9.60/mo	10.00/mo
Sanitation	14.00/mo	14.00/mo
Recycle fee	2.10/mo	2.10/mo
*sales tax	<u>1.33/ mo</u>	<u>1.33/mo</u>
	\$35.63/mo	\$37.43/mo

MANAGER'S MESSAGE

That is a \$1.80 (5%) increase per month or \$21.60 a year.

*State law required sales tax be applied to sanitation services

I have factored in the BWA rate increase being considered, which is 3.8% or 6 cents per thousand gallons. That would move the water rate for usage over the base rate from \$2.85/thousand to \$2.91/thousand. We will adjust this rate to whatever the final rate increase is from the BWA.

The following chart shows how we compare with cities in our region:

Combined Monthly Rate 5,000 Gal			Combined Monthly Rate 10,000 Gal		
	Pop.	5,000 Gal.		Pop.	10,000 Gal.
Jamaica Beach	1,200	\$ 64.85	Jamaica Beach	1,200	\$ 103.60
Brazoria	2,950	\$ 54.75	Baytown	70,000	\$ 98.98
Baytown	70,000	\$ 52.73	League City	68,178	\$ 90.84
South Houston	16,421	\$ 49.40	Brazoria	2,950	\$ 83.50
Danbury	1,649	\$ 49.35	W. University Plac	15,427	\$ 80.80
Seabrook	11,483	\$ 48.75	Seabrook	11,483	\$ 78.40
Bay City	18,450	\$ 46.07	South Houston	16,421	\$ 75.70
W. University Plac	15,427	\$ 45.72	Bay City	18,450	\$ 74.32
Friendswood	34,037	\$ 42.18	Jersey Village	7,350	\$ 73.73
Jersey Village	7,350	\$ 41.48	Houston	2,208,180	\$ 72.28
Angleton	18,951	\$ 41.40	Angleton	18,951	\$ 72.15
Pearland	63,685	\$ 40.76	Deer Park	30,628	\$ 71.48
Alvin	22,688	\$ 40.28	Freeport	12,802	\$ 71.20
League City	68,178	\$ 40.14	Friendswood	34,037	\$ 70.12
Freeport	12,802	\$ 39.20	Alvin	22,688	\$ 69.60
Humble	15,000	\$ 38.60	Rosenberg	32,978	\$ 67.48
Rosenberg	32,978	\$ 37.93	Lake Jackson	27,614	\$ 66.10
Sugarland	79,573	\$ 37.60	Pearland	63,685	\$ 64.71
Houston	2,208,180	\$ 36.77	Richwood	3,396	\$ 64.50
Clute	10,763	\$ 36.50	La Porte	34,261	\$ 61.94
Deer Park	30,628	\$ 36.18	Danbury	1,649	\$ 61.35
Lake Jackson	27,614	\$ 36.10	Clute	10,763	\$ 61.25
Richwood	3,396	\$ 34.50	W. Columbia	4,282	\$ 60.24
La Porte	34,261	\$ 34.29	Sugar Land	79,573	\$ 59.15
Conroe	53,300	\$ 33.28	La Marque	13,682	\$ 55.00
W. Columbia	4,282	\$ 32.59	Conroe	53,300	\$ 54.23
La Marque	13,682	\$ 24.50	Bellaire	17,272	\$ 53.53
Bellaire	17,272	\$ 22.53	Humble	15,000	\$ 46.35
Shenandoah	1,503	\$ 18.00	Shenandoah	1,503	\$ 20.00
LJ Proposed		\$ 38.48	LJ Proposed		\$ 69.28

MANAGER'S MESSAGE

Expenditures

- The largest increase in cost to the Utility Operating Fund is the additional \$230,591 in debt service primarily required to cover the cost of the \$1.65 million revenue bond to replace two water wells and add a new well.
- At 6 cents the cost of the BWA rate increase is \$43,800. Again this will be adjusted based on whatever the actual rate increase is finally set at.
- \$48,000 is added to secure standby generators during hurricane season from mid-June through mid-October. Getting generators to run our utility system was a huge challenge following Hurricane Ike. This \$48,000 assures their availability in the event of a storm. If put into service we would have to pay the full operating cost of the generators. This is just the cost to have them on stand-by.
- 3 positions, one crew leader and two laborers, will not be funded in FY 09-10 at a straight salary savings of \$112,604.
- Electricity costs are up \$49,620. This is based less on an increase in cost but that we underestimated usage last year.

Projects and Issues

Brazos Oaks Subdivision

The first phase of this project to replace the streets/sidewalks in the Brazos Oaks subdivision was completed in FY 08-09 and the second and final phase is currently under way. The goal is to complete this entire project sometime after the New Year. This project was funded using \$3,450,000 in general obligation bonds approved by voters in 2001 and 2005.

Northeast Sewer Project

The installation of a sanitary sewer force main, lift station and main trunk collection system along and near FM 2004 and the Old Angleton Road was completed this past year. Final cost on this project was \$515,063 and was funded by voter approved bonds from 1996 and interest income.

Municipal Court/Emergency Operations Center

In 2005 voters approved \$2.5 million to expand and improve the Municipal Court and to provide for a new dispatch/emergency operation center.

Subsequently city council authorized \$350,000 from capital projects in the FY 07-08 General Projects Fund to pay IAD Architects to design the project. In FY 08-09 council authorized an additional \$300,000 from general projects to fund the EOC/dispatch area.

In January, 2008 council awarded the Construction Manager at Risk contract to Frost Construction Co. Inc to build the project. We finalized their contract in June, 2008. After many months of design and cost control measures construction began in April, 2009. Construction will take 12-18 months.

Downtown Revitalization

The Lake Jackson Development Corporation held required public hearings on May 28, 2009 and June 4, 2009 to discuss issuing \$5 million to fund the next phase of the Downtown Revitalization Project. The project scope includes portions of This Way, That Way, Center Way and Parking Way.

On June 17th LJDC voted to recommend funding of this project and \$30,000 for the conceptual design for South Parking Place. Normally we would put such a large issue to the voters for approval, but based on state

law related to the use of ½ cent optional sale tax we are not authorized to call such an election – odd but true. There is a provision in the law that if a proper petition is received from voters following the recommendation of the LJDC that this item can be put to the voters.

Recall our ½ cent optional sales tax has provided the funding and is funding the debt that built the Outdoor Pool, the Recreation Center, the Youth Sports Complex, the Civic Center and Plaza and the Wilderness Golf Course.

The decrease in ½ cent sales tax revenues as a result of the recession has caused us to extend the previously proposed timeline to fund the revitalization of the downtown area.

SH 332 and FM 2004

The Texas Department of Transportation will begin work this year on major improvements to SH 332 and to FM 2004. The SH 332 project will add overpasses at This Way, Oak Drive and Plantation Drive, in Lake Jackson and Dixie Drive and Main Street in Clute. The project will provide 2 main lanes in each direction and full service roads on either side of the main lanes throughout Lake Jackson. This project will take several years to complete.

The FM 2004 project will provide four lanes from SH 288 East through our city and in to Richwood. There will also be an overpass constructed over the Old Angleton Road and the Missouri Pacific rail line. This project will also take several years.

When completed these projects will help mobility, safety and hurricane evacuation.

Transit (Bus) Service

Recently the City Council's of Lake Jackson, Angleton, Clute and Freeport approved the creation of a transit service for Southern Brazoria County. This had been in the discussion phase for several years.

In 2006 the cities hired A&R Consulting to conduct a "needs assessment" for a bus system for the region. This assessment, which included a series of public hearings with area residents, was presented in January, 2007 and concluded there was a need for a transit system in the area.

In March 2007 the cities hired A&R consulting to prepare an implementation plan.

In July, 2007 a draft of the Southern Brazoria Transit Service Plan was submitted to each community. During the ensuing months routing and funding issues were discussed. At this time last year, funding and routing were still issues unresolved. At that time Lake Jackson's share of the annual cost of the system was about \$72,000. The plan was shelved.

Around April of this year the HGAC and Federal Transportation Administration (FTA) contacted us about federal stimulus money (ARRA) funding earmarked for the Lake Jackson/Angleton Urban Transit Zone (Lake Jackson is the "lead" agency). HGAC and FTA wanted us to allow this American Recovery and Reinvestment Act funding of over \$1.3 million be transferred to League City for a park and ride at their UTMB campus. I called the other cities to discuss this along with the HGAC and consultants. It was decided to give transit another look, especially with the potential of additional federal funding.

After a couple of additional meetings, including Brazosport College, routing and cost issues were finalized. The final report on the transit plan was presented to each city council in late May or early June.

Our funding share dropped to \$41,700 for the first year. What I have done is set aside \$150,000 from FY 08-09 savings into a general project to fund the first three years of operation. By the fourth year, if the transit system is viewed as a success, we would need to move this cost into the operating budget.

Total operating cost for the system in the first year is estimated to be \$973,080. After accounting for Federal, State, Fare box, and other community funding, LJ's share is \$41,702.

The operator of the bus system will be Connect Transit, who already provides demand response service to the area.

MANAGER'S MESSAGE

The expectation is that the system will be operating by this fall. We will utilize about \$317,000 of the ARRA- funding for bus shelters in our area and will release just over \$1 million to League City for the UTMB Park and ride.

EMS

We are still looking at our options related to EMS service.

In last year's budget I discussed the options of whether to retain LJEMS and reinstate the existing ordinance, whether to put the service out to bid, or whether to make EMS a city provided service. By my-self imposed April, 2009 deadline we had worked up a revised contract to continue with LJEMS or the contract could serve as the basis for preparing a bid document.

As we were working on this we became aware of public safety consulting services through ICMA. We have discussed this with them and they have come back with a proposal to fully examine our EMS operations and the options discussed and offer a recommendation for about \$50,000 in fees and expenses.

We discussed this proposal with you at your June 15th council meeting. The consensus was that the cost was too high and that you would prefer that the scope be reduced to an examination of the contract and benchmarking in the industry by the consultants. This will be brought to you in July.

LJEMS has continued to recover from its difficulties and appears to be steadily improving. Their actual service to the citizens has never been an issue; it had been management and financial control.

I believe LJEMS has improved, but I also believe that this review study would be very beneficial. So, I would like to work with you to see how we can get this study funded, likely from FY 08-09 savings.

Alden Lake

The Alden Lake Project is the next large development being planned for our community.

This 990 acre mixed use development is located just south of the Brazoria County Airport and just west of SH 288.

Currently the plan calls for some 1,800 single family homes to be built in the \$150,000 to \$275,000 price range. There are plans for some 630 multi-family units and over 200 acres of commercial and retail property. The developer estimates that when complete in some 15-20 years Alden Lake will generate some \$450 million in property value (in 2009 dollars).

The City Council, Planning Commission, city staff and the developer have been meeting for the better part of the year to work to modify the city rules and regulations to allow such a development.

The council and planners have developed in the past year a policy for use of special districts and special incentives. Planners and council have also worked on a revised planned unit development ordinance. Second reading of the revised PUD ordinance is scheduled for your July 6, 2009 meeting.

At the request of the developer (Retrieve, LTD) the state legislature created a Municipal Management District for Alden Lake.

The next step is to finalize the city's consent to the creation of the MMD. Then Retrieve, LTD will submit their request for a TIRZ (Tax Incremental Reinvestment Zone) for Alden Lake under the recently approved policy for special districts and incentives.

A development agreement will also have to be prepared and agreed to. In this document will be listed what will be built in the subdivision and how infrastructure will be put in place.

The goal is to have the development of Alden Lake be as cost neutral to the city as possible. In fact under the special district policy the developer is paying for our legal and consulting costs (we hired Mr. Ron Cox to help us through this process).

So much more is left to be done and in the end, the economy will ultimately dictate if this development starts soon or not.

Bond Task Force

In 2010/2011 we will see a 1 ½ cent decrease in the debt service tax rate and another ½ cent in 2012/2013. We can simply reduce the tax rate at those times; or, we can consider funding some of the many infrastructure projects still pending. So, as we have done in the past I recommend council consider appointing a bond task force to look into what projects and level of funding that could be provided to pay for these projects. We could look at a potential bond issue going to the voters as early as May, 2010. These task forces have been very effective in the past.

Other Funds

Capital Project Funds

As noted earlier, when possible, we transfer portions of our positive year end balances to the Capital Projects Funds – general and utility.

I am anticipating a transfer of \$738,702 to the General Projects Fund and \$104,676 to the Utility Projects Fund from FY year end 08-09 positive balances from the General and Utility Operating Funds, respectively.

On March 23, 2009 council held a workshop on capital projects. Based on priorities set by city council I am recommending the following projects be funded from the General Projects Fund:

Sidewalks/ADA (annual allocation)	\$75,000
Records storage (personnel dept.)	20,000
Shy Pond erosion control	45,000
Improve radio communications (3 rd phase)	224,210
Garland sidewalks and Plantation crosswalk	54,000
Marigold asphalt overlay	4,200
Generator at the service center	55,000
Demo of condemned buildings	50,000
Transit funding (3 years)	150,000
Bunker gear for firefighters (33 sets)	<u>82,500</u>
	\$734,910

The transit funding was added after your approval of the transit system on June 1st. I have added the bunker gear for our firefighters. Our volunteer firefighters put in an enormous amount of time and effort in helping the city recover from Hurricane Ike. We had debated about what we could do to thank these outstanding volunteers. During the budget hearings with the department heads Chief Harper was looking at funding a few sets of bunker gear each year to replace aging gear. It was then that I thought securing 33 new sets of bunker gear for our volunteers would be an appropriate way to show our gratitude. I hope you agree.

We strive to maintain a minimum balance of \$500,000 in each Capital Project Fund. After these proposed expenditures our balance in General Projects will be \$755,985.

The transfer of \$104,676 to the Utility Projects Fund from the Utility Operating Fund is positive because from FY 08-09 will bring our fund balance to \$481,595. This is still below the recommended fund balance minimum. So, for the second year in a row I recommend no projects to be funded from the Utility Projects Fund.

Parks Fund

I anticipate no transfer to the parks fund from anticipated year end FY 08-09 positive fund because in the General Operating Fund.

MANAGER'S MESSAGE

The Parks Board has requested the following projects to be funded in FY 09-10:

MacLean playground equipment	\$6,000
Drinking fountain on the OCD trail	5,000
Dow Centennial Park study (phase 3)	5,000
Kid Fish	4,500
Youth soccer improvements	25,000
Trail at Dunbar Park	<u>10,500</u>
	\$56,000

These projects will reduce the Parks fund balance to \$207,437. At this rate we only have funding for another 3-4 years of similarly costing projects.

Motel Occupancy Tax Fund

The city collects a 7% motel occupancy tax on motel room rentals in the city. The State collects an additional 6%. Use of local funds is rigidly regulated by the State and can only be used to promote people coming to our community and utilizing the services of our four motels. This year we welcome the opening of the Candlewood Suites (opened June, 2009). They join the Cherotel, Comfort Suites and Super 8 in offering services to the business and traveling public that visit our city.

We estimate revenue of \$300,000 in fiscal year F"Y 09-10 and an ending fund balance at 9/30/09 of \$140,062.

Following State regulations and guidelines expenditures are proposed as follows:

<u>Allocation</u>	<u>cents</u>	<u>FY 09-10</u>
Fine Arts Center	1 cent	\$42,860
Museum of Natural Science	1.5 cents	64,285
*Tourism (Chamber)	2.0 cents	85,714
L.J. Historical Museum	1.0 cents	64,285
Promotion of Festival of Lights and other events	<u>1.0 cents</u>	42,860
	7.0 cents	

*City Council has agreed to a flat \$80,000 payment to the chamber's tourism branch. At 2 cents their allocation would be \$85,714.

Economic Development Fund

This fund is administered by the Lake Jackson Development Corporation, approved by City Council. It is comprised of four citizen members and three council members. The corporation receives its funding from the ½ cent optional 4B economic development sales tax authorized by voters in May, 1995. Use of these funds is restricted to the language on the ballot and by State law.

The ½ cent optional sales tax will generate \$2,371,380 in FY 09-10. Interest income is proposed to be \$23,598. Therefore the total FY 09-10 revenue will be \$2,394,978.

Budgeted expenditures for FY 09-10 are proposed to be \$2,004,895.

In the last few years this fund has paid off the debt on the Youth Sports Complex and on the Civic Center/Plaza.

LJDC has held public hearings and recommended that up to \$500,000 be set aside annually for 20 years to fund the \$5 million debt needed to pay for the next phase of the Downtown Revitalization Plan. LJDC also recommends \$30,000 to study/plan for improvements to South Parking Place.

The Golf Course Fund

The Wilderness Golf Course opened in May, 2004 and just completed its fifth year of operating.

Kemper Sports was initially hired for a five year term to operate the course. This contract was put out for bid and Kemper Sports once again was the winning bidder. They will be retained for another 5 year term with an option for yet another 5 year term.

Kemper Sports honored the Wilderness as its "Facility of the Year" in 2009. This was a great achievement for the golf course and its wonderful staff.

In spite of Hurricane Ike the golf course is expected to end in the "black" for the second year in a row and is proposed to do the same in FY 2009-10. This is related to maintenance and operating costs. The ½ cent optional sales tax services the debt for the golf course. This performance is what we had anticipated and hoped for 5 years ago. The rounds played at the golf course have steadily increased. In FY 2007-2008 45,730 rounds were played and it is estimated that 46,791 rounds will be played in FY 08-09. The proposal for FY 09-10 is 46,947 rounds. In fact play has been so strong that there has been a request by the Wilderness Golf Association that we consider adding another 9 holes. That option is not in our immediate plans.

Overall the golf course has done very well and is the only recreational opportunity/facility we provide that pays for its maintenance and operations expenditures.

Equipment Replacement Fund

This fund continues to show its value by keeping our fleet in excellent condition and minimizing large fluctuations in our operating expenditures.

This fund provides a systematic schedule of when to replace vehicles/equipment and a calculation to set aside funds annually for that purpose. Because of that growing set aside as a result of major purchases over the past few years, I have asked our Directors and Department Heads to scale back on purchasing and try to get additional useful time out of our vehicles/equipment before we replace it. Therefore my recommendations for purchases from this fund in FY 09-10 are considerably lower than they have been in recent years.

Here are my/staff's recommendations:

Replace police impala unit 779 (2004)	\$ 20,000
Replace streets pickup (unit 690) w/cng pickup	20,000
Replace parks pickup (unit 619) w/cng pickup	20,000
Replace blower at WWTP	25,000
Replace 40-4 cu yd dumpster	20,000
Replace 4 roll off containers	16,000
Computer items	<u>\$263,680</u>
	\$384,680

Conclusion

As required by our City Charter this budget is balanced and presented in a "line-item" format. The proposed budget contains my recommendations and projections. The "visioning process" guided my preparation of the budget. I also rely heavily on the advice and participation of my Directors and Department Heads. I am most appreciative of the valuable assistance provided by my budget staff (comprised of myself; Modesto Mundo, Assistant City Manager; Pam Eaves, Finance Director; and Kim Knapp, Administrative Assistant).

We are fortunate to have a veteran City Council which fully understands the budget process and has been intimately involved in establishing our visioning process. The priorities set by Council through the visioning process are reflected in this budget. We are pleased to welcome Mr. Golden back to City Council.

MANAGER'S MESSAGE

While this document gives the appearance of the final budget, it is not. Our City Charter requires that I submit a full and balanced budget proposal to you each year. The final adopted budget will be developed through the hard work and input of the City Council, interested citizens, and our dedicated City employees.

As I stress each year, the annual budget is far more than a financial document. The budget is an important planning tool. We set not only next year's expenditures, we also examine and set our near and long term goals and objectives. This document shows what we have accomplished and what we hope to accomplish next year and in the years to come.

The budget staff strives to make the budget easy to read and use, yet thorough and comprehensive. As I noted earlier the City Charter requires that I submit the budget to City Council in a "line-item" format. This I do, but we also employ a "modified performance based" budget format which reflects how our expenditures work to carry out the overall vision of the City.

We also follow the guidelines established by the Government Finance Officers Association (GFOA) in preparing the annual budget. We have been honored to have received seventeen (17) consecutive "Distinguished Budget Presentation Awards" from GFOA for our budget documents. Our goal is to receive our 18th award for the final FY 2009-2010 budget. Each year GFOA reviewers look at our budget document; grade us on our ability to meet the established guidelines and to make suggestions. We incorporate suggestions made each year by the reviewers as much as we can and still comply with our City Charter requirements.

Our Vision

"Our vision is to create an ideal community to live, work and play"

This vision statement was adopted by City Council in early 2007 and we incorporated the new visioning process as we could in the preparation of the FY 07-08 budget. FY 08-09 was the first year we fully utilized the visioning/goal setting process established by City Council.

On Monday, January 26, 2009 City Staff and Council held a visioning and goal setting workshop. This workshop focused our thoughts as we entered this new budget year.

Led by facilitator Duncan Cathcart we reviewed our vision process, determined what was working and what was not, revised our vision elements and set our priorities for the coming year. You can see the results of this outstanding work by going to the vision tab in this document.

Vision Elements

To achieve our vision statement, City Council and Staff have over the years established five vision elements. Our five vision elements are:

- Enable growth and revitalization
- Maintain a well managed City
- Maintain infrastructure
- Enhance communication and technology
- Quality of life (new this year)

Under each vision element we established 3-5 year objectives and the annual goals that will help us meet these objectives. You will see that all established goals are tied back to a vision element, and each performance measure is tied back to a goal to help us gauge our success.

MANAGER'S MESSAGE

Our vision and goals are really being put to the test as we prepare the FY 09-10 budget during these very difficult economic times.

Yet even in these difficult times the goals and visioning process has helped keep us focused as we prepared this year's budget.

We have lots of work ahead of us and difficult decisions still lie ahead. Staff and I pledge our commitment to assist council in this important task.

Our all-day Saturday budget workshop is scheduled for July 18, 2009. We begin at 8am and work until we are finished.

On a personal note I want to thank City Council past and present for giving me the privilege and honor to serve this beautiful city. We have made so much progress together towards improving our city and in providing high quality service to our deserving citizens.

This community has been very good to me and my family. Not too many City Managers' get to see their child enter kindergarten and then see that child graduate high school in the same school system. Yet my son is now a proud graduate of Brazoswood High School and will be off at college this fall. Now my daughter enters Brazoswood and I have learned to treasure every moment and every day. It all goes too fast.

I now leave the budget in your capable hands. With your and citizen input we can guide our city through these difficult times and into a brighter future.

Respectfully submitted,



William P. Yenne
City Manager



Sidewalks Repairs

Recently completed sidewalk on Dixie Drive, located between Pine and Blunck Streets.

ORGANIZATIONAL CHARTS



LAKE JACKSON

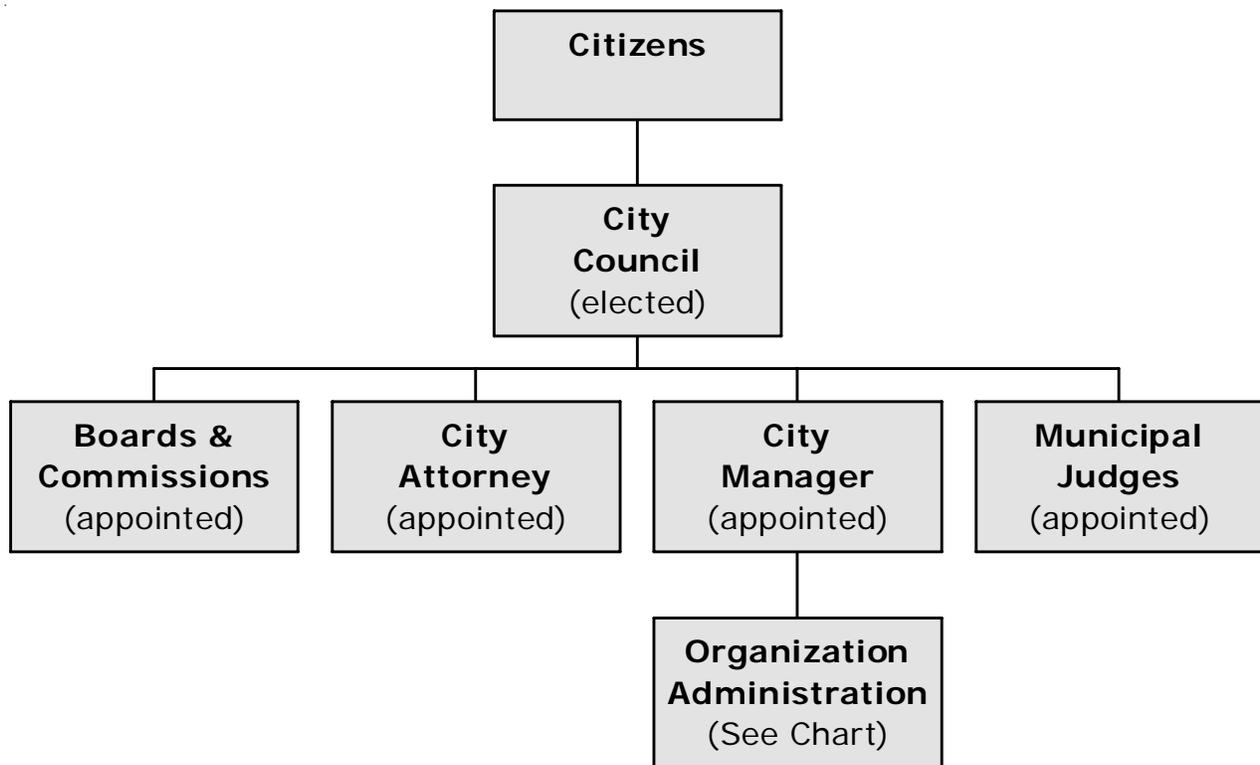
City of Enchantment

City of
Enchantment

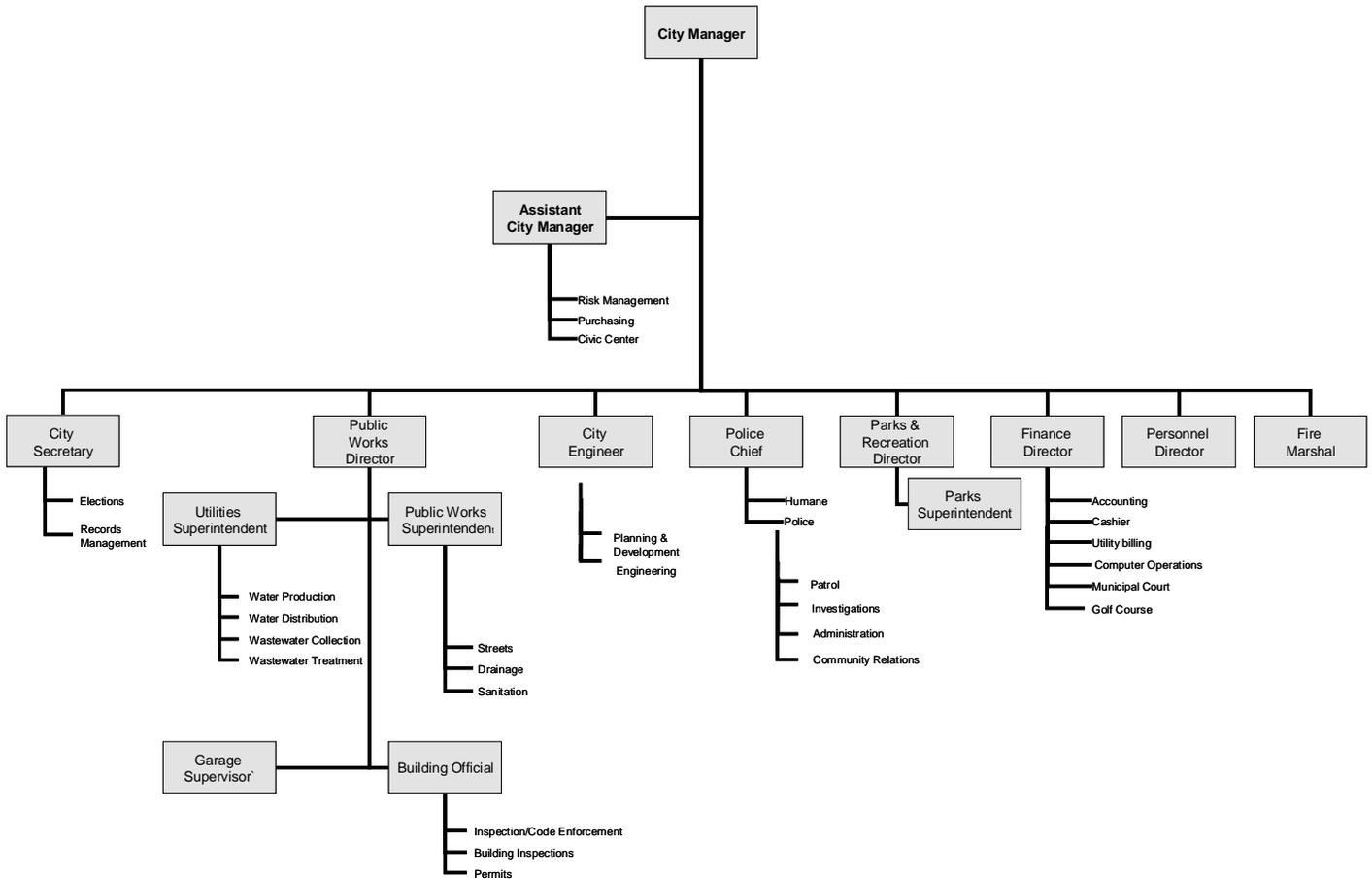


City of Lake Jackson

"Council-Manager Government"



Organization Administration Chart





The Alden Dow Building. This building housed the office of Dr. Beutel. The Lake Jackson Historical Association has renovated the office and it is open to visitors.

“Back in 1941 when the great push was on to build the Dow Chemical plants, Dr. A.P. Beutel had an idea which was to prove fateful to the history of Brazoria County.

Facing a basic decision as to what could be done to provide the living accommodations for the thousands of Dow employees already here and the thousands more to come, Dr. Beutel took a carload of his fellow Dow directors over a bumpy country road to the site of the old Lake Jackson Plantation. He stopped the car and said, “What we ought to do is build a completely new town here.”

That was the beginning of the City of Lake Jackson. The Dow Board of Directors agreed with him that a new community offered a better solution to the problems than attempting to develop additional areas of the already existing Brazoria County towns.

Mr. Alden B. Dow was one of the people whom Dr. Beutel took with him that day and Mr Dow immediately began planning Lake Jackson.”

BUDGET SUMMARIES

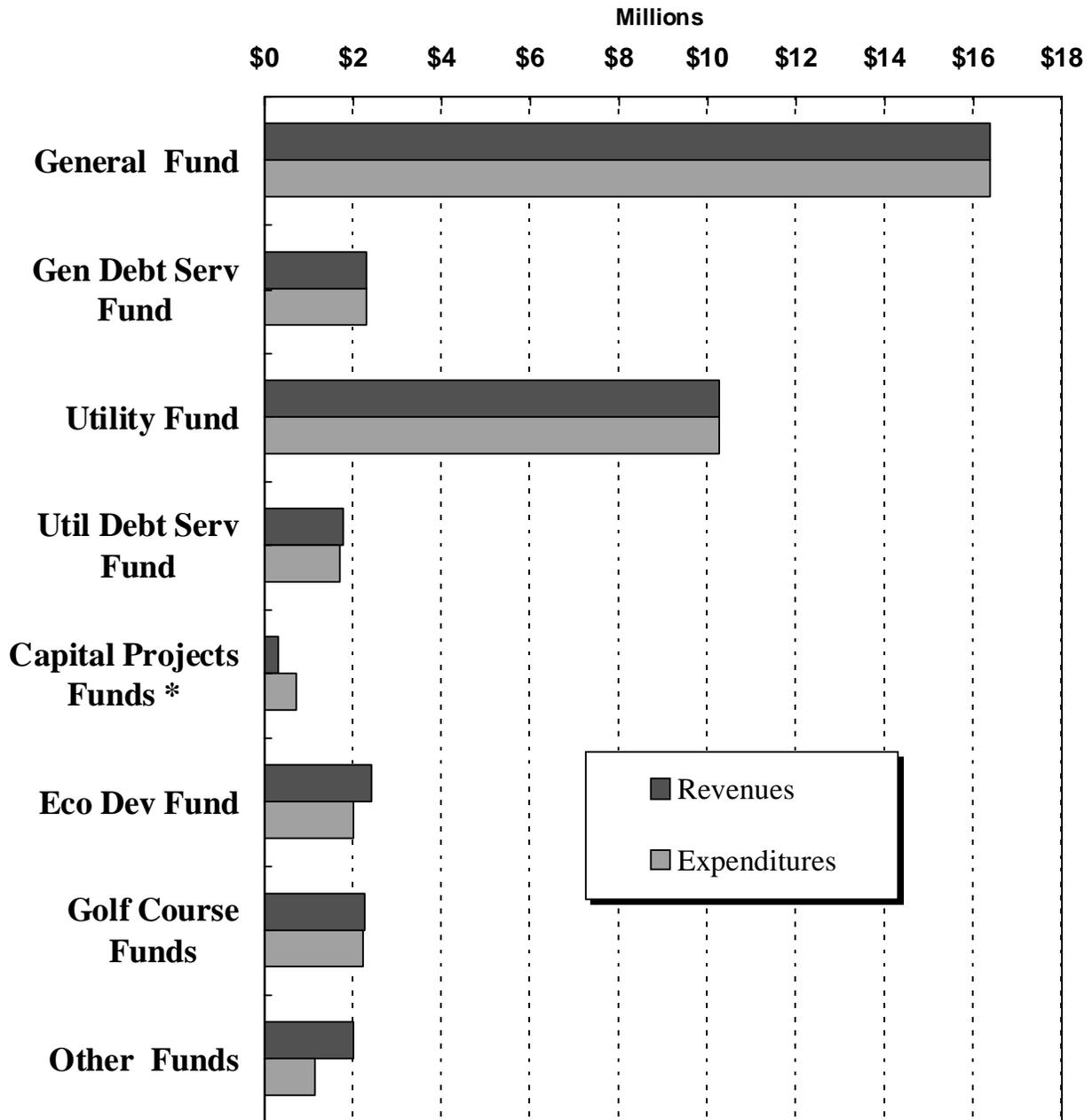


LAKE JACKSON

City of Enchantment



COMBINED FUNDS REVENUES & EXPENDITURES



* The Capital Projects Funds have historically been supported by year-end transfers from the related operating fund. These transfers are not budgeted but result from any budget savings which occur in the operating funds. As a result, budgeted expenditures always exceed budgeted revenues in the Capital Projects Funds.

2009- 10 PROPOSED BUDGET
COMBINED FUNDS SUMMARY
TOTAL REVENUES AND EXPENDITURES BY FUND

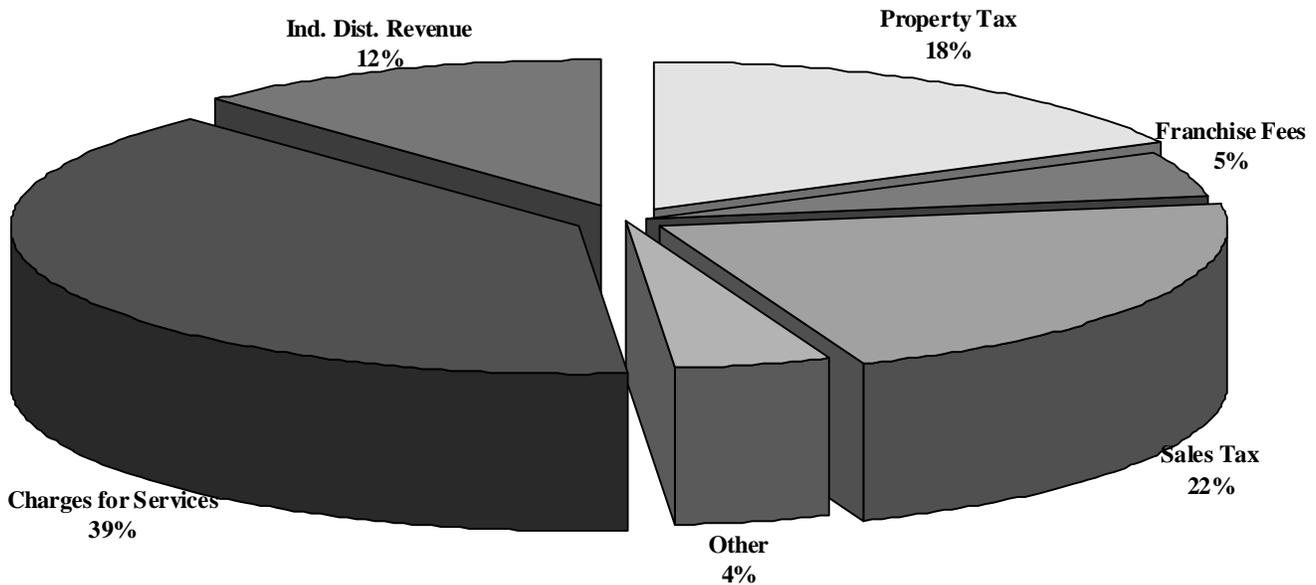
<i>REVENUES</i>	ACTUAL	BUDGET	ESTIMATED	ADOPTED
	2007 - 08	2008 - 09	2008 - 09	BUDGET
GENERAL FUND	\$ 16,533,390	\$ 16,583,021	\$ 17,620,885	\$ 16,276,397
GEN DEBT SERV FUND	2,147,202	2,299,799	2,270,953	2,298,225
UTILITY FUND	9,731,941	9,967,201	9,909,505	10,379,454
UTILITY DEBT SERV & RESERVE	1,659,274	1,596,350	1,596,042	1,775,940
CAPITAL PROJECT FUNDS	84,290	80,000	112,418	30,000
ECONOMIC DEVELOPMENT FUND	2,390,116	2,531,580	2,389,559	2,436,821
GOLF COURSE FUNDS	2,127,838	2,252,906	2,213,313	2,283,141
OTHER FUNDS *	2,486,468	1,947,177	2,325,082	2,017,380
SUBTOTAL	\$ 37,160,519	\$ 37,258,034	\$ 38,437,757	\$ 37,497,358
INTERFUND TRANSFERS	(4,905,910)	(4,945,416)	(5,324,658)	(5,194,209)
TOTAL	\$ <u>32,254,609</u>	\$ <u>32,312,618</u>	\$ <u>33,113,099</u>	\$ <u>32,303,149</u>

<i>EXPENDITURES</i>	ACTUAL	BUDGET	ESTIMATED	ADOPTED
	2007 - 08	2008 - 09	2008 - 09	BUDGET
GENERAL FUND	\$ 16,473,806	\$ 16,583,021	\$ 16,882,184	\$ 16,276,397
GEN DEBT SERV FUND	2,154,426	2,299,800	2,100,007	2,298,225
UTILITY FUND	9,432,715	9,967,201	9,804,829	10,379,454
UTILITY DEBT SERV & RESERVE	1,683,926	1,641,180	1,641,180	1,712,770
CAPITAL PROJECT FUNDS	1,260,859	1,306,422	1,792,927	734,910
ECONOMIC DEVELOPMENT FUND	2,101,532	2,394,239	2,394,239	2,007,396
GOLF COURSE FUNDS	2,079,564	2,181,642	2,156,289	2,232,506
OTHER FUNDS *	1,511,631	1,916,955	2,564,503	1,151,830
SUBTOTAL	\$ 36,698,459	\$ 38,290,460	\$ 39,336,158	\$ 36,793,488
INTERFUND TRANSFERS	(4,905,910)	(4,945,416)	(5,324,658)	(5,194,209)
TOTAL	\$ <u>31,792,549</u>	\$ <u>33,345,044</u>	\$ <u>34,011,500</u>	\$ <u>31,599,279</u>

* OTHER FUNDS: EQUIPMENT REPLACEMENT, SPECIAL EVENTS, MOTEL OCCUPANCY TAX,
UNEMPLOYMENT INSURANCE, PARK FUND AND CONTINGENCY FUNDS.

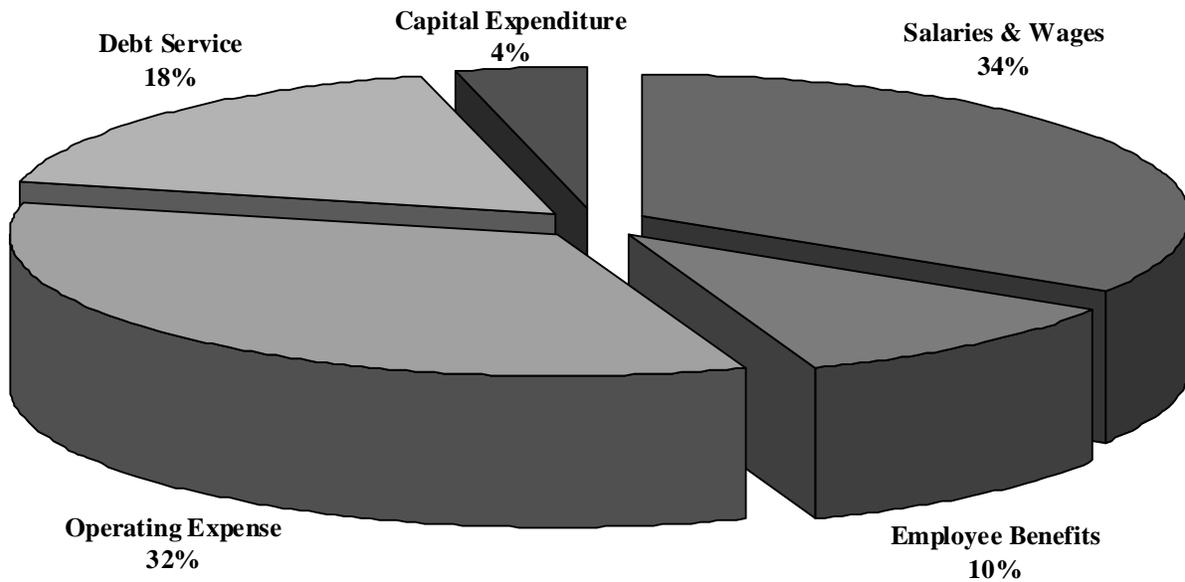
2009 - 10 BUDGET
ALL FUNDS
REVENUES BY CATEGORY

REVENUES	2007 - 08 ACTUAL	2008 - 09 BUDGET	2008 - 09 ESTIMATED	2009 - 10 BUDGET
PROPERTY TAX	\$ 5,358,317	\$ 5,663,707	\$ 5,609,818	\$ 5,696,676
CITY SALES & USE TAX	6,890,894	7,350,145	6,920,577	7,013,223
MOTEL OCCUPANCY TAX	272,703	250,000	250,000	300,000
FRANCHISE FEES	1,525,196	1,479,355	1,536,225	1,528,000
INDUSTRIAL DISTRICT REVENUE	3,422,770	3,750,000	3,950,000	3,822,450
LICENSES & PERMITS	260,303	242,900	168,365	163,100
CHARGES FOR SERVICES	12,136,311	12,345,037	12,253,753	12,813,895
MUNICIPAL COURT FINES	404,118	364,000	385,850	385,900
INTERGOVERNMENTAL	744,892	0	1,037,069	0
INTEREST	629,375	565,814	220,694	217,480
MISCELLANEOUS	459,730	301,660	780,448	362,425
TOTAL REVENUES	\$ 32,104,609	\$ 32,312,618	\$ 33,112,799	\$ 32,303,149



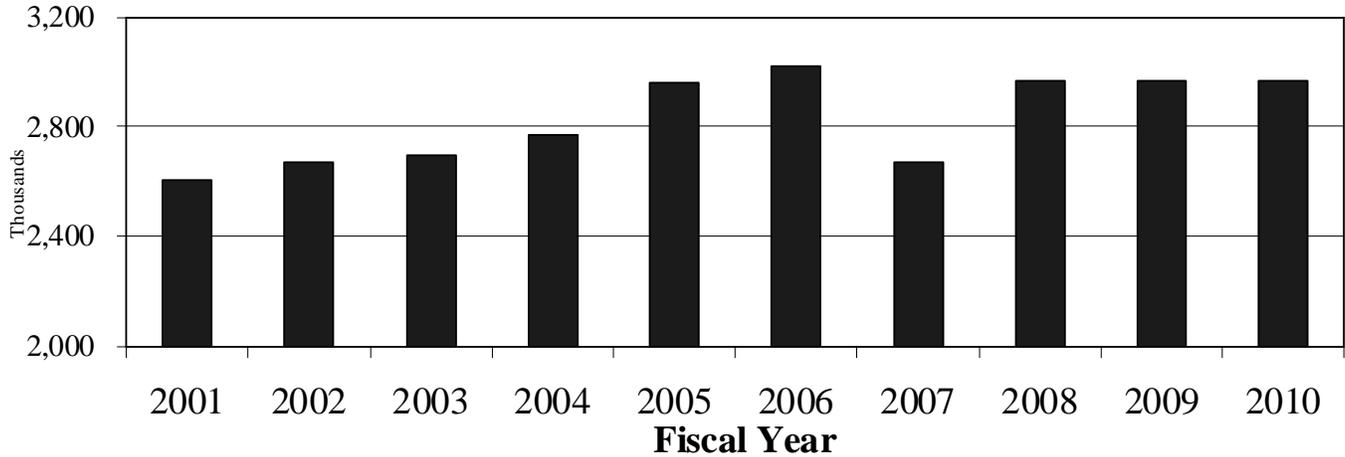
2009 - 10 BUDGET
ALL FUNDS
EXPENDITURES BY CATEGORY

<i>EXPENDITURES</i>	2007 - 08 ACTUAL	2008 - 09 BUDGET	2008 - 09 ESTIMATED	2009 - 10 BUDGET
SALARIES & WAGES	\$ 10,535,184	\$ 10,951,943	\$ 9,899,735	\$ 10,739,864
EMPLOYEE BENEFITS	2,874,097	3,247,820	2,888,643	3,275,845
OPERATING EXPENSES	10,447,367	10,744,335	11,889,828	10,852,210
DEBT SERVICE	5,502,264	5,295,824	5,096,031	5,542,421
CAPITAL PROJECTS	1,315,214	1,988,622	2,460,571	790,910
EQUIPMENT PURCHASES	<u>1,130,808</u>	<u>1,116,500</u>	<u>1,862,193</u>	<u>398,029</u>
<i>TOTAL EXPENDITURES</i>	<u>\$ 31,804,934</u>	<u>\$ 33,345,044</u>	<u>\$ 34,097,001</u>	<u>\$ 31,599,279</u>



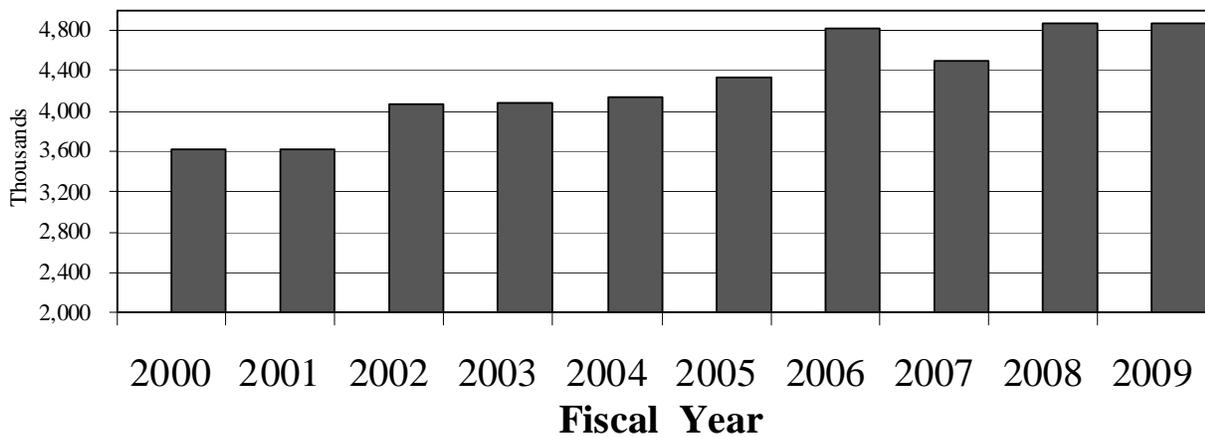
FUND BALANCE HISTORY AND PROJECTIONS

**Working Capital Balance
Utility Fund**



Working capital balances are used for the proprietary funds because; for our City, working capital balances best represent the available resources with which to fund current expenditures.

**Fund Balance
General Fund**



GENERAL FUNDS FUND BALANCE ANALYSIS

FUND	GENERAL OPERATING FUND	GENERAL DEBT SERVICE	GENERAL CAPITAL PROJECTS	EQUIPMENT REPLACEMENT FUND
FUND BALANCE 9-30-07	\$ 6,460,340	534,831	1,132,586	1,699,649
Prior Period Adjustment	415,778			
TRANSFERS TO CAPITAL				
TO GENERAL CAPITAL PROJECTS	(1,912,339)		1,912,339	
TO PARKS FUND	(150,000)			
REVENUES FISCAL YEAR 2008	16,533,390	2,147,202	64,585	1,559,706
EXPENDITURES FISCAL YEAR 2008	16,473,806	2,154,426	809,648	1,109,508
FUND BALANCE 9-30-08	\$ 4,873,363	\$ 527,607	\$ 2,299,862	\$ 2,149,847
TRANSFERS TO CAPITAL				
TO GENERAL CAPITAL PROJECTS		0		0
TO PARKS FUND		0	0	0
FUND BALANCE AFTER CAPITAL TRANSFERS	4,873,363	527,607	2,299,862	2,149,847
FISCAL 2009 PROJECTED REVENUES				
TRANSFERS IN				
FROM GENERAL OPERATING		0	0	926,240
FROM UTILITY OPERATING		0	0	614,937
ADMINISTRATIVE TRANSFERS				
FROM GENERAL CONTINGENCY	308,000	0	0	0
FROM UTILITY FUND	540,389	0	0	
FROM ECONOMIC DEVL. FUND	350,000	0	0	
ALL OTHER REVENUE	16,422,497	2,270,953	102,418	89,000
	17,620,886	2,270,953	102,418	1,630,177
FISCAL 2009 PROJECTED EXPENDITURES				
TRANSFERS OUT				
TO SPECIAL EVENTS FUND	20,000			
TO GENERAL CAPITAL PROJECTS				
TO PARKS FUND				
TO GENERAL CONTINGENCY	330,000			
TO EQUIPMENT REPLACEMENT	926,240			
ALL OTHER EXPENDITURES	15,605,944	2,100,007	1,670,087	1,855,668
	16,882,184	2,100,007	1,670,087	1,855,668
PROJECTED FUND BALANCE 9-30-09	5,612,065	698,553	732,193	1,924,356
PROJECTED TRANSFERS TO CAPITAL				
TO GENERAL CAPITAL PROJECTS	(738,702)		738,702	
TO PARKS FUND	0			
FUND BALANCE AFTER CAPITAL TRANSFERS	4,873,363	698,553	1,470,895	1,924,356
2010 BUDGETED REVENUES				
TRANSFERS IN				
FROM GENERAL OPERATING	0	0	0	996,730
FROM UTILITY OPERATING	0	0	0	626,150
ADMINISTRATIVE TRANSFERS				
FROM UTILITY FUND	540,389			
FROM ECONOMIC DEVL. FUND	350,000			
FROM GENERAL CONTINGENCY	260,000			
ALL OTHER REVENUE	15,126,008	2,298,225	20,000	15,000
	16,276,397	2,298,225	20,000	1,637,880
BUDGETED EXPENDITURES				
TRANSFERS OUT				
TO SPECIAL EVENTS FUND	20,000			
TO CAPITAL PROJECTS	0			
TO EQUIPMENT REPLACEMENT	996,730			
ALL OTHER EXPENDITURES	15,259,667	2,298,225	734,910	384,680
	16,276,397	2,298,225	734,910	384,680
BUDGETED FUND BALANCE 9-30-10	\$ 4,873,363	\$ 698,553	\$ 755,985	\$ 3,177,556
TARGET FUND BALANCE	RANGE	\$ 0	\$ 500,000	\$

UTILITY FUNDS FUND BALANCE ANALYSIS

FUND	UTILITY OPERATING FUND	UTILITY DEBT SERVICE	UTILITY DEBT SERVICE RESERVE	UTILITY PROJECTS FUND
FUND BALANCE 9-30-07	\$ 2,672,368	960,752	1,256,800	809,007
REVENUES INCLUDING TRANSFERS	9,731,941	1,688,874	0	121,963
EXPENDITURES INCLUDING TRANSFERS	<u>9,432,715</u>	<u>1,683,926</u>	<u>29,600</u>	<u>451,211</u>
 FUND BALANCE 9-30-08	 \$ 2,971,594	 965,700	 1,227,200	 479,759
TRANSFERS TO CAPITAL				
UTILITY CAPITAL PROJECTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE AFTER CAPITAL TRANSFERS	2,971,594	965,700	1,227,200	479,759
2009 PROJECTED REVENUES				
TRANSFERS IN				
FROM UTILITY OPERATING		1,573,042	0	0
FROM UTILITY CONTINGENCY	85,500			
FROM GENERAL OPERATING				0
UTILITY DEBT SERVICE RESERVE		30,000	0	0
ALL OTHER REVENUE	<u>9,824,005</u>	<u>23,000</u>	<u>0</u>	<u>10,000</u>
	9,909,505	1,626,042	0	10,000
2009 PROJECTED EXPENDITURES				
TRANSFERS OUT				
ADMINISTRATIVE TRANSFER				
TO GENERAL FUND	540,389			
TO UTILITY DEBT SERVICE	1,573,042		30,000	
TO UTILITY CONTINGENCY	0			
TO UTILITY CAPITAL PROJECTS	0			
TO EQUIPMENT REPLACEMENT	614,937			
ALL OTHER EXPENDITURES	<u>6,426,516</u>	<u>1,641,180</u>	<u>0</u>	<u>122,840</u>
	9,804,829	1,641,180	30,000	122,840
PROJECTED FUND BALANCE 9-30-09	3,076,270	950,562	1,197,200	366,919
PROJECTED TRANSFERS TO CAPITAL				
TO UTILITY CAPITAL PROJECTS	<u>(104,676)</u>	<u>0</u>	<u>0</u>	<u>104,676</u>
FUND BALANCE AFTER CAPITAL TRANSFERS	2,971,594	950,562	1,197,200	471,595
2010 BUDGETED REVENUES				
TRANSFERS IN				
FROM GENERAL CONTINGENCY	70,000			
FROM UTILITY OPERATING		1,755,940	0	0
FROM DEBT SERVICE RESERVE		30,400	0	
FROM ECONOMIC DEVL. FUND				
ALL OTHER REVENUE	<u>10,309,454</u>	<u>20,000</u>	<u>0</u>	<u>10,000</u>
	10,379,454	1,806,340	0	10,000
BUDGETED EXPENDITURES				
TRANSFERS OUT				
ADMINISTRATIVE TRANSFER				
TO GENERAL FUND	540,389			
TO UTILITY DEBT SERVICE	1,755,941		30,400	
TO UTILITY DEBT SERVICE RESERVE	0			
TO UTILITY CAPITAL PROJECTS	0			
TO EQUIPMENT REPLACEMENT	626,150			
ALL OTHER EXPENDITURES	<u>7,044,721</u>	<u>1,712,770</u>	<u>0</u>	<u>0</u>
	10,379,454	1,712,770	30,400	0
BUDGETED FUND BALANCE 9-30-10	\$ 2,971,594	\$ 1,044,132	\$ 1,166,800	\$ 481,595
TARGET FUND BALANCE	RANGE	\$ 1,044,132	\$ 1,166,800	\$ 500,000
Low 25% of Operating Budget	\$ 2,594,864			
High 33% of Operating Budget	\$ 3,425,220			

OTHER FUNDS FUND BALANCE ANALYSIS

FUND	ECONOMIC DEVELOPMENT FUND	MOTEL OCCUPANCY FUND	PARK FUND
FUND BALANCE 9-30-08	\$ 1,971,188	\$ 143,147	\$ 317,313
PROJECTED REVENUES			
TRANSFERS IN			
FROM ECONOMIC DEVL. FUND	0	0	0
FROM GENERAL FUND	0	0	0
ALL OTHER REVENUE	2,389,559	251,400	36,457
	2,389,559	251,400	36,457
PROJECTED EXPENDITURES			
TRANSFERS OUT			
TO SPECIAL EVENTS FUND	0	26,549	0
TO GOLF COURSE DEBT SERVICE	550,000	0	0
TO GOLF COURSE OPERATING	100,000	0	0
TO GENERAL FUND	350,000	0	0
ALL OTHER EXPENDITURES	1,394,239	230,055	67,644
	2,394,239	256,604	67,644
FUND BALANCE 9-30-09	1,966,508	137,943	286,126
BUDGETED REVENUES			
TRANSFERS IN			
FROM ECONOMIC DEVL. FUND	0	0	0
ALL OTHER REVENUE	2,436,821	301,000	3,000
	2,436,821	301,000	3,000
BUDGETED EXPENDITURES			
TRANSFERS OUT			
TO SPECIAL EVENTS	0	25,000	0
TO GOLF COURSE DEBT SERVICE	550,000	0	0
TO GOLF COURSE OPERATING	100,000		
TO GENERAL FUND	350,000	0	0
ALL OTHER EXPENDITURES	1,007,396	281,150	56,000
	2,007,396	306,150	56,000
BUDGETED FUND BALANCE 9-30-10	\$ 2,395,933	\$ 132,793	\$ 233,126
TARGET FUND BALANCE	1,198,574	None	None

**2009-10 BUDGET
PERSONNEL SUMMARY BY DEPARTMENT & STATUS**

<i>GENERAL FUND</i>	2006-07 FT	2007-08 FT	2008-09 FT	2009-10 FT	2009-10 PT/Seasonal	2009-10 Total
ADMINISTRATION	9.50	10.50	10.50	10.50	0.00	10.50
FINANCE	9.00	10.00	10.00	10.00	0.33	10.33
MUNICIPAL COURT	4.00	4.00	4.00	4.00	0.24	4.24
LEGAL	1.00	1.00	1.00	1.00	0.00	1.00
POLICE	58.00	59.00	59.00	59.00	1.73	60.73
FIRE	1.00	1.00	1.00	1.00	0.00	1.00
HUMANE	3.00	3.00	3.00	3.00	0.00	3.00
ENGINEERING	4.00	4.00	4.00	4.00	1.03	5.03
STREET	6.83	6.83	6.83	6.83	0.00	6.83
DRAINAGE	14.83	14.83	14.83	14.83	0.48	15.31
CODE ENFORCEMENT	6.00	8.00	8.00	8.00	0.00	8.00
PARKS	13.50	13.50	13.50	13.50	0.58	14.08
RECREATION	13.50	13.50	13.50	13.50	16.22	29.72
GARAGE	9.00	9.00	9.00	9.00	0.00	9.00
LIBRARY	0.50	0.50	0.50	0.50	0.00	0.50
CIVIC CENTER	4.00	5.00	5.00	5.00	0.00	5.00
TOTAL GENERAL FUND	157.66	163.66	163.66	163.66	20.61	184.27

<i>UTILITY FUND</i>	2006-07 FT	2007-08 FT	2008-09 FT	2009-10 FT	2009-10 PT/Seasonal	2009-10 Total
UTILITY ADMINISTRATION	6.00	6.00	6.00	6.00	0.00	6.00
WATER PRODUCTION	7.41	11.50	11.50	11.50	0.00	11.50
WATER DISTRIBUTION	4.75	0.00	0.00	0.00	0.00	0.00
WASTEWATER COLLECTION	10.41	19.50	19.50	19.50	0.00	19.50
WASTEWATER TREATMENT	8.43	0.00	0.00	0.00	0.00	0.00
SANITATION	25.34	25.34	25.34	25.34	0.00	25.34
TOTAL UTILITY FUND	62.34	62.34	62.34	62.34	0.00	62.34
TOTAL ALL FUNDS COMBINED	220.00	226.00	226.00	226.00	20.61	246.61

SUMMARY OF RECOMMENDED NEW POSITIONS FOR FISCAL YEAR 2009-10

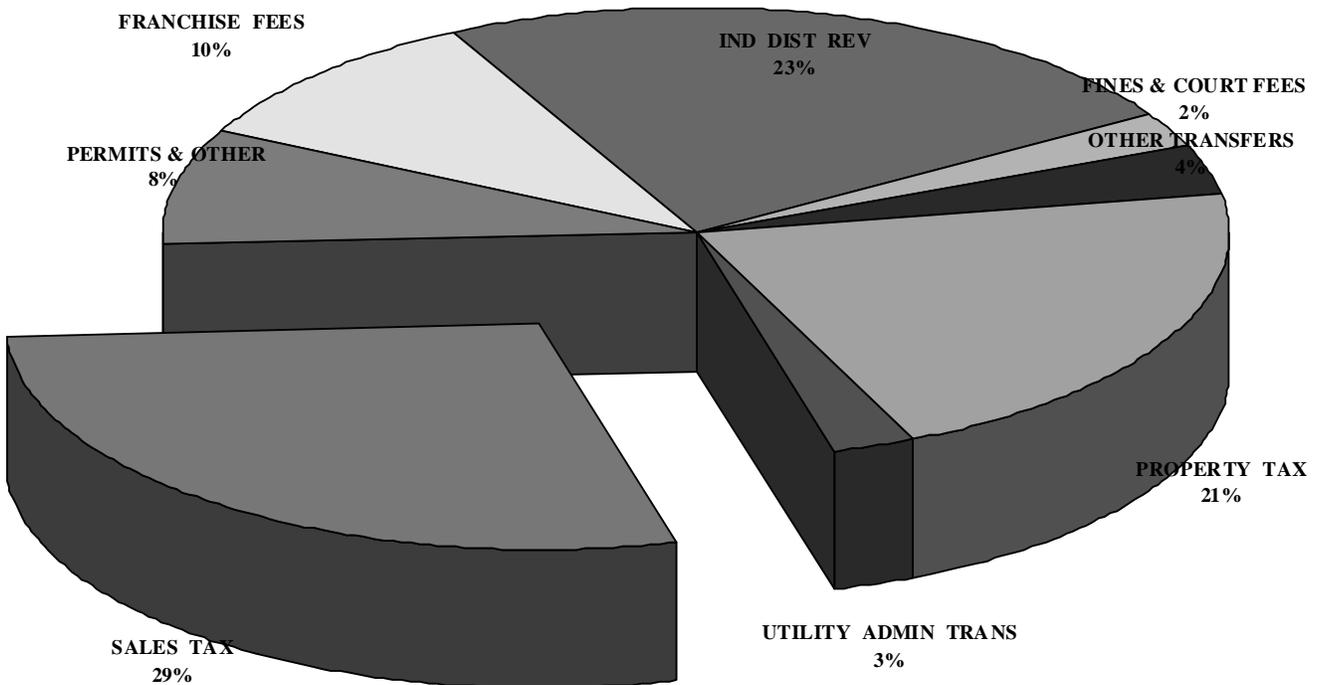
DEPARTMENT POSITION
None

2009 - 10 PROPOSED BUDGET OPERATING FUNDS SUMMARY

REVENUE	2007 - 08	2008 - 09	2008 - 09	2009 - 10
	ACTUAL	BUDGETED	ESTIMATED	ADOPTED
General Fund Resources	\$ 16,533,390	\$ 16,583,021	\$ 17,620,886	\$ 16,276,397
Utility Operating Revenues	9,731,941	9,967,201	9,909,505	10,379,454
Total Revenue	\$ 26,265,331	\$ 26,550,222	\$ 27,530,391	\$ 26,655,851
EXPENDITURES	2007 - 08	2008 - 09	2008 - 09	2009 - 10
	ACTUAL	BUDGETED	ESTIMATED	ADOPTED
Salaries & Wages	\$ 9,887,665	\$ 10,254,263	\$ 9,202,075	\$ 10,019,893
Group Insurance	813,981	941,000	811,372	981,760
Employer FICA	671,658	732,800	677,283	718,855
Retirement Contribution	1,040,242	1,195,600	1,107,341	1,187,240
Workers Compensation	225,273	245,200	145,776	240,135
Other Employee Benefits	5,487	10,100	8,755	5,800
Emergency Medical Services	274,300	337,000	337,000	337,000
Street Markings & Sealant	51,916	75,000	66,439	25,000
Fire Code Inspections	15,209	17,000	16,640	17,000
Housing (Property) Inspections	30,110	50,000	35,000	40,000
Drainage Maintenance Program	42,733	70,000	70,000	70,000
Braz. Cty Partnership	10,000	10,000	10,500	10,500
Recycling & Waste Disposal	697,951	766,800	762,400	762,400
Sludge Disposal	69,595	75,000	75,000	65,000
Pavement Improvement Program	80,253	80,000	80,000	80,000
Contract Mowing	218,216	300,000	300,000	300,000
Contract Cleaning	516,326	116,770	114,770	114,770
Other Prof/ Tech Services	444,001	450,153	470,103	386,545
Maintenance & Repair				
Water System	242,464	355,100	358,600	354,370
Wastewater System & Plant	266,204	346,500	366,700	409,854
Sanitation Fleet	139,801	125,000	140,000	125,000
Street & Drainage System	111,046	99,135	84,665	95,070
Other Maintenance & Repair	799,254	863,270	857,860	846,197
BWA - Water	1,156,560	1,175,300	1,175,300	1,197,200
Braz. Cty Water Conservation District	20,636	23,000	18,200	23,000
Other Property Services	181,434	119,805	150,582	153,784
Property & Liability Insurance	405,197	365,085	400,579	440,498
Other Purchased Services	468,595	552,120	1,673,408	539,526
Electricity & Natural Gas	1,718,906	1,677,405	1,844,100	1,662,075
General Supplies	1,350,552	1,486,800	1,315,432	1,494,820
Capital Outlay	49,357	8,100	6,525	13,349
Transfers				
To General Fund	540,389	540,389	540,389	540,389
To Equipment Replacement	1,444,545	1,541,177	1,541,177	1,622,880
To Park Fund	0	0	0	0
To General Projects	112,339	0	0	0
To Special Events Fund	20,000	20,000	20,000	20,000
To General Contingency	308,000	0	330,000	0
To Utility Projects	0	0	0	0
To Utility Debt Service	1,588,900	1,525,350	1,573,042	1,755,941
To Utility Contingency	85,500	0	0	0
Total Expenditures	\$ 26,104,595	\$ 26,550,222	\$ 26,687,013	\$ 26,655,851

GENERAL FUND REVENUE BY CATEGORY

REVENUE	2007 - 08 ACTUAL	2008 - 09 BUDGET	2008 - 09 ESTIMATED	2009 - 10 ADOPTED
Property Tax	\$ 3,259,202	\$ 3,386,952	\$ 3,369,865	\$ 3,417,451
Sales Tax	4,553,842	4,868,750	4,554,672	4,600,000
Franchise Fees	1,627,196	1,581,355	1,638,225	1,630,000
Industrial District Revenue	3,422,770	3,750,000	3,950,000	3,822,450
Licenses and Permits	239,062	242,900	159,865	154,600
Civic Center / Jasmine Hall Fees	286,418	284,250	227,100	241,700
Recreation Fees	700,192	616,400	654,300	648,700
Fines and Court Fees	404,118	364,000	385,850	385,900
Intergovernmental	744,892	0	1,037,069	0
Utility Administrative Fee	438,389	438,389	438,389	438,389
Interest and Other	507,309	392,025	547,550	327,207
Transfer from Econ. Devl. Fund	350,000	350,000	350,000	350,000
Transfer from General Contingency	0	308,000	308,000	260,000
Total General Fund	<u>\$ 16,533,390</u>	<u>\$ 16,583,021</u>	<u>\$ 17,620,885</u>	<u>\$ 16,276,397</u>



**GENERAL FUND
EXPENDITURES BY CATEGORY**

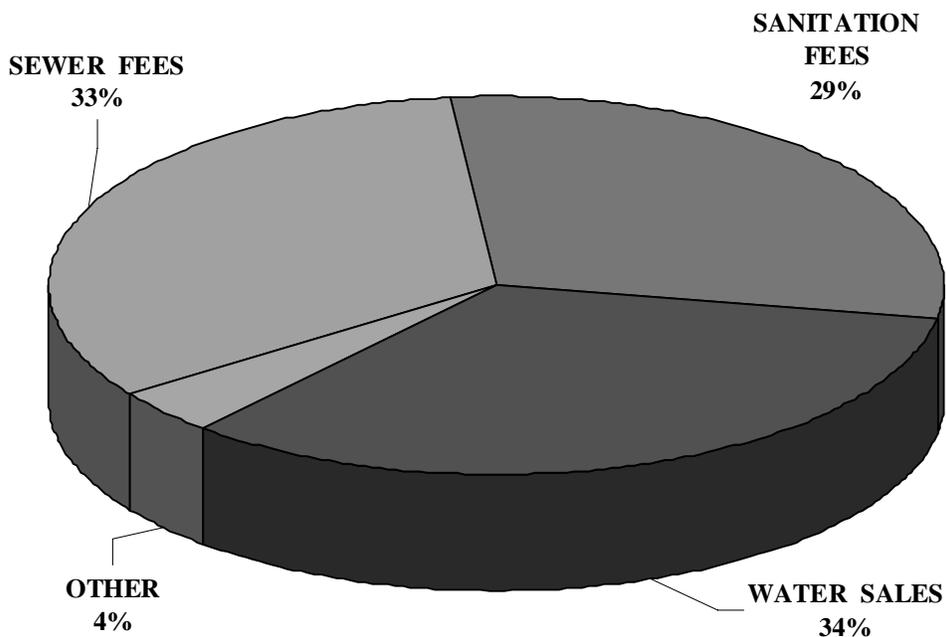
<i>EXPENDITURES</i>	2007 - 08 ACTUAL	2008 - 09 BUDGET	2008 - 09 ESTIMATED	2009 - 10 ADOPTED
SALARIES & WAGES	\$ 7,903,730	\$ 8,009,963	\$ 7,160,260	\$ 7,795,053
EMPLOYEE BENEFITS	2,144,693	2,374,300	2,135,407	2,363,970
OPERATING EXPENSES	5,206,207	5,244,418	6,303,752	5,087,295
CAPITAL OUTLAY	21,300	8,100	6,525	13,349
INTERFUND TRANSFERS:				
EQUIPMENT REPLACEMENT	869,876	926,240	926,240	996,730
UTILITY PROJECTS	0	0	0	0
SPECIAL EVENTS FUND	20,000	20,000	20,000	20,000
GENERAL CONTINGENCY	308,000	0	330,000	0
<i>Total General Fund</i>	<u>\$ 16,473,806</u>	<u>\$ 16,583,021</u>	<u>\$ 16,882,184</u>	<u>\$ 16,276,397</u>

<i>AUTHORIZED PERSONNEL</i>	FISCAL 2006-07	FISCAL 2007-08	FISCAL 2008-09	FISCAL 2009-10
SERVICE / MAINTENANCE	41.00	41.00	41.00	41.00
OFFICE / CLERICAL	20.00	22.00	22.00	22.00
TECHNICAL	23.00	26.00	26.00	26.00
SWORN PERSONNEL	39.00	40.00	39.00	39.00
PROFESSIONAL	9.00	8.00	8.00	8.00
MANAGEMENT / SUPERVISION	25.66	26.66	27.66	27.66
TEMPORARY / SEASONAL	19.64	19.64	20.61	20.61
<i>Total General Fund Personnel</i>	177.30	183.30	184.27	184.27

One Management/Supervision, four Service Maintenance and two Technical positions remain authorized but are unfunded for the

UTILITY FUND REVENUE BY CATEGORY

REVENUE	2007 - 08 ACTUAL	2008 - 09 BUDGET	2008 - 09 ESTIMATED	2009 - 10 ADOPTED
Plumbing Permits	\$ 21,241	\$ 15,000	\$ 8,500	\$ 8,500
Tap Fees	42,900	35,000	11,500	11,500
Administrative Fees	187,484	191,500	185,400	185,400
Water Fees	3,116,231	3,135,710	3,134,950	3,491,881
Sewer Fees	3,252,076	3,317,468	3,317,468	3,441,483
Sanitation Fees	2,971,747	3,046,803	3,059,722	3,060,090
Miscellaneous	58,159	69,420	71,965	72,625
Interest	82,103	70,800	34,500	37,975
Transfer from Utility Contingency	0	85,500	85,500	0
from General Contingency	0	0	0	70,000
Total Utility Revenue	<u>\$ 9,731,941</u>	<u>\$ 9,967,201</u>	<u>\$ 9,909,505</u>	<u>\$ 10,379,454</u>



**UTILITY FUND
EXPENDITURES BY CATEGORY**

<i>EXPENDITURES</i>	2007 - 08	2008 - 09	2008 - 09	2009 - 10
	ACTUAL	BUDGET	ESTIMATED	ADOPTED
SALARIES & WAGES	\$ 1,983,935	\$ 2,244,300	\$ 2,041,815	\$ 2,224,840
EMPLOYEE BENEFITS	611,948	750,400	615,120	769,820
OPERATING EXPENSES	4,047,374	4,291,825	4,419,526	4,462,314
CAPITAL OUTLAY				
INTERFUND TRANSFERS:				
GENERAL FUND				
ADMIN FEE - SANITATION	127,100	127,100	127,100	127,100
ADMIN FEE - WATER W/WATER	311,289	311,289	311,289	311,289
FRANCHISE FEE	102,000	102,000	102,000	102,000
EQUIPMENT REPLACEMENT	574,669	614,937	614,937	626,150
UTILITY PROJECTS	0	0	0	0
UTILITY DEBT SERVICE	1,588,900	1,525,350	1,573,042	1,755,941
UTILITY CONTINGENCY	85,500	0	0	0
UNEMPLOYMENT INSURANCE	0	0	0	0
<i>Total Utility Fund</i>	\$ 9,432,715	\$ 9,967,201	\$ 9,804,829	\$ 10,379,454

<i>AUTHORIZED PERSONNEL</i>	BUDGET	BUDGET	BUDGET	BUDGET
	2006-07	2007-08	2008-09	2009-10
SERVICE / MAINTENANCE	43.00	41.00	41.00	41.00
OFFICE / CLERICAL	4.00	5.00	5.00	5.00
TECHNICAL	9.00	10.00	10.00	10.00
PROFESSIONAL	0.00	0.00	0.00	0.00
MANAGEMENT / SUPERVISION	6.34	6.34	6.34	6.34
<i>Total Utility Fund Personnel</i>	62.34	62.34	62.34	62.34

Adopted FY09-10 Budget Summary of Capital Items

Typically, capital items are defined as any one item exceeding \$2,000 in cost, which has a useful life of more than one year. Based on the cost of a capital item, they may be budgeted in one of several funds.

Capital items costing less than \$5,000 are usually budgeted in the operating budget of the department making the request under a line called Capital Outlay - Equipment or Capital Outlay -Furniture & Fixtures.

Equipment purchases exceeding \$5,000 are budgeted in the Equipment Replacement Fund. Each department then has a line item in their budget called Operating Transfer - Equipment Replacement Fund. Each department is required to transfer money to the Equipment Replacement Fund based on the Equipment purchased for that department and its estimated useful life.

Drainage, street, facility, water and wastewater projects costing less than \$300,000 are budgeted in the General Projects Fund and the Utility Projects Fund if money is available. These funds accumulate money solely from “budget savings” occurring in the operating funds.

Larger projects are funded by issuing some form of debt, i.e., bonds. These expenditures are budgeted in multi-year bond construction funds.

Summary of Capital Purchases included in the 2009-2010 Budget

Included in the Capital Outlay accounts of:

General and Utility Fund Departments	\$13,349
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The item budgeted is a dance floor for the Civic Center.

Equipment Replacement Fund Purchases (see Other Funds Tab)	\$398,680
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The majority of the items budgeted here are computer equipment and software (\$263,680).

General Projects estimated expenditures (see Capital Projects Tab)	\$734,910
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These projects include: radio communications (\$224,210), transit route funding (\$150,000), Bunker Gear (\$82,500) and ADA Ramps/Sidewalks (\$75,000).

Total Capital Expenditures from annually budgeted funds	\$1,146,939
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On-going or planned Bond Construction Projects include the completion of projects from the 2007 Infrastructure and Facilities (\$5,300,000), 2007 Water and Sewer (\$2,000,000) and 2009 Infrastructure Improvement bond issues. In FY 2010, \$1.6 million revenue bonds will be issued to replace and purchase water wells. Also, \$5 million of certificates of obligations will be issued to fund the revitalization of downtown.

GENERAL FUND



LAKE JACKSON

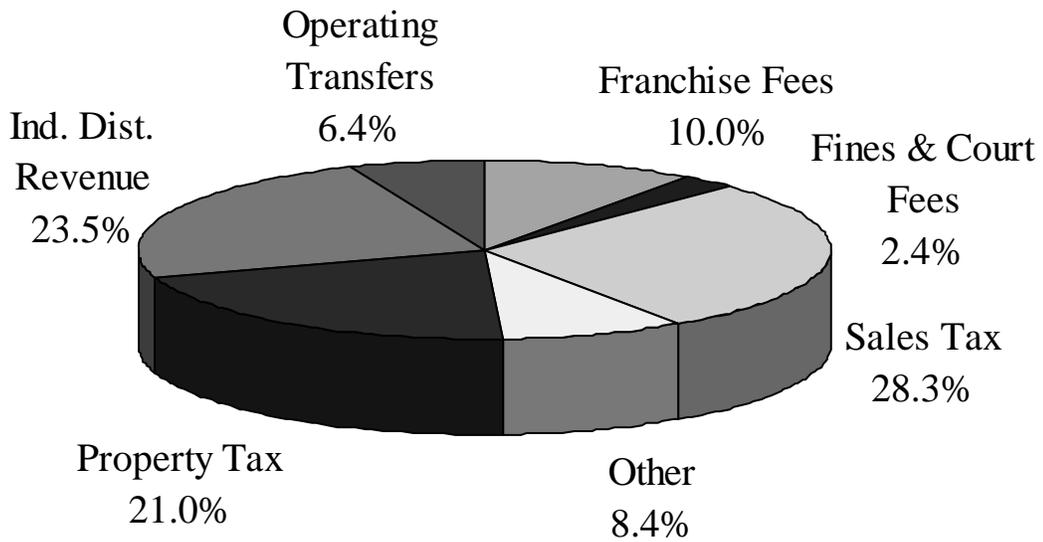
City of Enchantment



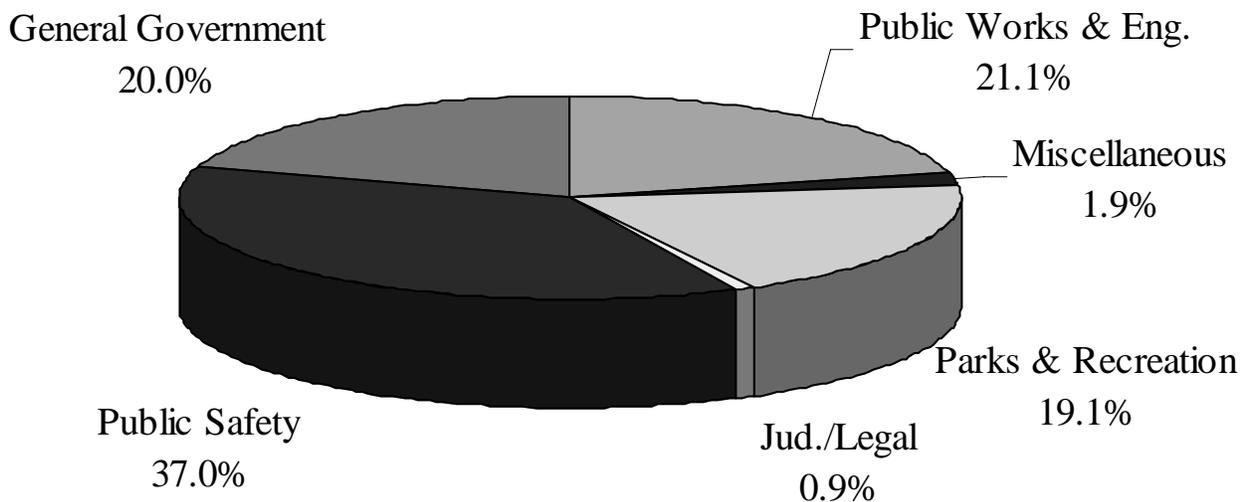
GENERAL OPERATING FUND

Revenues vs Expenditures

Revenues



Expenditures



GENERAL FUND BUDGET SUMMARY

<i>Revenues</i>	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
Property Tax	\$3,259,202	\$3,386,952	\$3,369,865	\$3,417,451
Sales Tax	4,553,842	4,868,750	4,554,672	4,600,000
Franchise Fees	1,627,196	1,581,355	1,638,225	1,630,000
Industrial District Revenue	3,422,770	3,750,000	3,950,000	3,822,450
Licenses and Permits	239,062	242,900	159,865	154,600
Civic Center/Jasmine Hall Fees	286,418	284,250	227,100	241,700
Recreation Fees	700,192	616,400	654,300	648,700
Fines and Court Fees	404,118	364,000	385,850	385,900
Intergovernmental	744,892	0	1,037,069	0
Interest and Other Revenue	507,309	392,025	567,750	327,207
Utility Administrative Fee	438,389	438,389	438,390	438,389
Transfer from Economic Development	350,000	350,000	350,000	350,000
Transfer from General Contingency	0	308,000	308,000	260,000
Total Resources	\$16,533,390	\$16,583,021	\$17,641,086	\$16,276,397

<i>Expenditures</i>	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
General Government Services				
Non-Departmental	\$1,627,620	\$425,200	\$1,581,640	\$377,300
Administration	1,157,238	1,168,840	1,219,478	1,181,755
Elections	6,748	21,600	5,850	20,000
Civic Center	562,570	575,140	554,679	529,459
Financial Services				
Finance	758,349	849,990	807,883	846,985
Municipal Court	272,949	274,210	269,789	300,090
Legal Services	132,443	137,400	142,069	144,146
Public Safety Services				
Police	4,225,354	4,593,111	4,296,842	4,631,624
Fire	586,770	669,600	670,571	674,305
Emergency Medical Services	362,108	466,916	460,168	462,705
Humane	261,266	270,296	257,152	252,186
Engineering Services	390,442	418,365	412,951	412,795
Public Works Services				
Street	1,000,258	954,757	903,165	921,860
Drainage	739,174	944,145	794,703	893,898
Code Enforcement/Bldg. Inspection	558,869	649,286	586,391	586,250
Garage	617,782	676,835	613,118	624,375
Parks and Recreation Services				
Parks	1,059,066	1,193,815	1,085,708	1,162,535
Recreation	1,869,971	1,987,875	1,902,020	1,938,604
Miscellaneous Services				
KLJB	41,920	45,000	45,000	45,000
Library	147,747	147,985	150,913	151,375
Museum	66,271	73,655	83,094	80,150
Senior Advisory	22,013	23,000	23,000	23,000
Youth Advisory	6,878	16,000	16,000	16,000
Total Expenditures	\$16,473,806	\$16,583,021	\$16,882,184	\$16,276,397

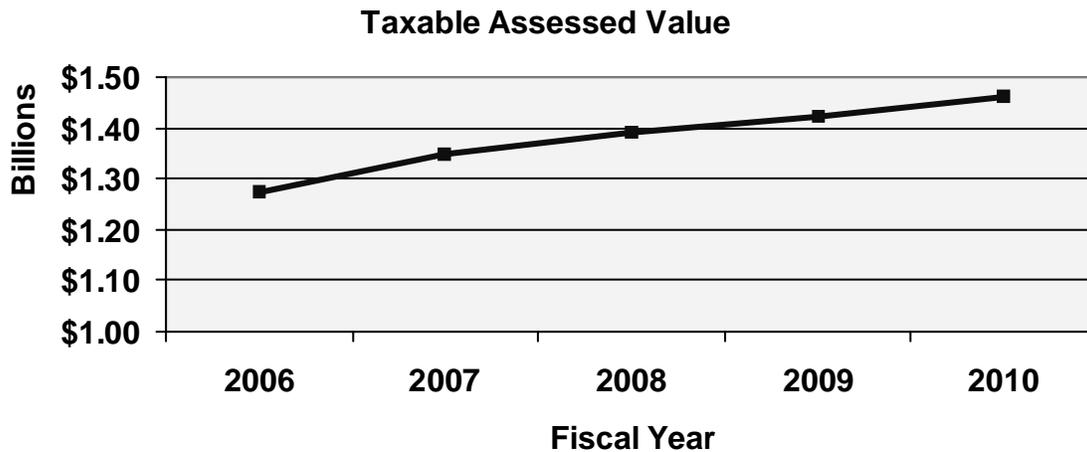
GENERAL FUND

MAJOR REVENUE SOURCES

Property Tax

Property taxes (ad valorem) attach as an enforceable lien on property as of each January 1st. The city's property tax is levied each October 1st on the assessed value listed as of January 1st for all real and business personal property located in the City. Assessed values are established by the Central Appraisal District of Brazoria County at 100% of the estimated market value and certified by the Appraisal Review Board. Pursuant to state law, individual residential values cannot increase more than 10% annually.

The estimated net assessed value for tax year 2009 is \$1,460,686,450. The State Constitution allows the City to levy taxes up to \$2.50/\$100 of assessed valuation for general government services including the payment of principal and interest on general obligation long-term debt. The proposed tax rate for tax year 2009 is \$0.3900 per \$100 valuation, of which \$0.233962 is allocated to operations and maintenance and \$0.156038 for repayment of tax-exempt long-term debt.



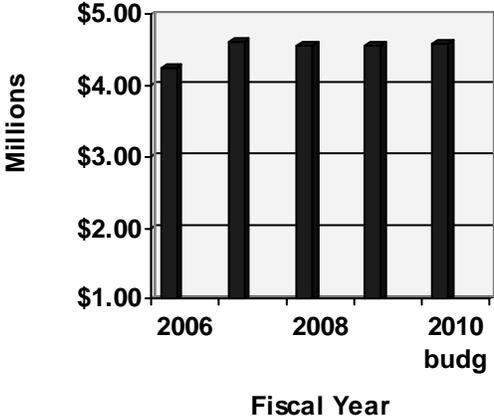
Taxes are due January 31st following the October 1st levy date and are considered delinquent after February 1st of each year. The 2009 tax year levy at 100% estimated collection rate, based on the preliminary 2009 taxable value, totals \$5,817,028 of which \$3,537,803 is allocated for operations and \$2,279,225 for debt service.

**GENERAL FUND
MAJOR REVENUE SOURCES**

Sales Tax

The Sales tax in Lake Jackson is 8.25% of goods or services sold or delivered within the City’s boundaries. The tax is collected by businesses making the sale and is remitted to the State Comptroller of Public Accounts on a monthly, quarterly, or annual basis. Of the 8.25% tax, the State retains 6.25% and distributes 1.5% to the City and .5% to the county. The State distributes tax proceeds to local entities within forty days following the period for which the tax is collected by the business. Of the City’s share, .50% is allocated to the Lake Jackson Economic Development Fund and 1% is deposited in the General Fund. General sales tax collections in fiscal year 2009-10 are estimated to be \$4.6 million, which is \$45,328 (.995%) higher than fiscal 2008-09 projected sales tax collections.

**General Fund
Sales Tax Revenue**

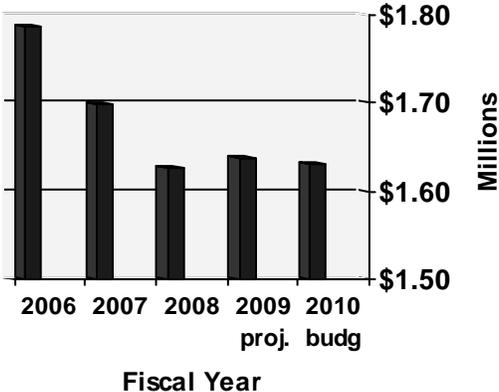


Additionally, the State of Texas allows cities to enter into incentive agreements for companies to locate to the City and report sales tax collections from the City for local collections. In turn, the City grants a portion of the collections to the company in the form of an incentive payment. The City currently has two incentive agreements in place and the City’s net receipt from companies under these agreements are estimated to exceed \$120,000 in fiscal 2009-10.

Franchise Fees

The City of Lake Jackson maintains franchise agreements with utilities that use the City’s right-of-way to conduct their business. The agreements contain a franchise fee clause, which requires the utilities to compensate the City for use of right-of-ways. Generally, the fees are based upon a percentage of a utility’s gross receipts or a per-unit of usage charge (generated by customers located within the City’s corporate limits that range from 2% – 5%. However, Texas has amended its state statues which affect franchise tax. As of January 1, 2008 utilities will be taxed based on their profit margin. Thus, the City’s franchise fees are estimated to total \$1,630,000 in fiscal year 2009-10, which is slightly lower (2.35%) than fiscal year 2008-09 projections.

Franchise Fees



GENERAL FUND

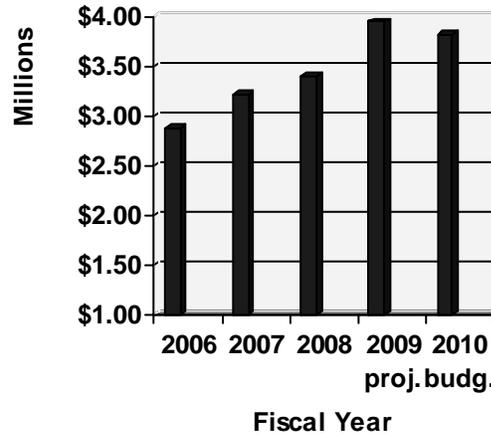
MAJOR REVENUE SOURCES

Industrial District

In concert with the cities of Clute and Freeport, Lake Jackson entered into an industrial District contract with the Dow chemical company, BASF Corporation, and the Brock Interests. The contract calls for industry to make payments to the cities in lieu of being annexed and paying the full tax rate. In exchange, this relieves the cities from having to provide full city services, such as police and fire, to the industrial complex.

The current Industrial district contract was negotiated in 2001 and extends through 2010. A floor industrial value of \$3.157 billion was established. Values in the plants may rise, but if they fall below the floor value, that value will hold. Also, the percentage of value on which industry pays will rise gradually from 32.5% in 2001 to 50% in 2010. Currently the percentage of value is 45% and will reach 50% in FY 2009-10. Therefore, in FY 2009-10 the City of Lake Jackson is budgeting to receive approximately \$3,822,450 from the industrial district. This is calculated based on projected industrial district values of \$3.2 billion and the Cities' proposed tax rates.

Industrial District Revenue



Operating Transfers

The City's water, wastewater, and sanitation operations annually reimburse the General Fund for administrative services provided during the year. These include general administration, computer services, personnel services, purchasing services, engineering services, and the like. These transfers insure that the Utility Fund is self supporting and self sufficient. This transfer equates to \$438,389.

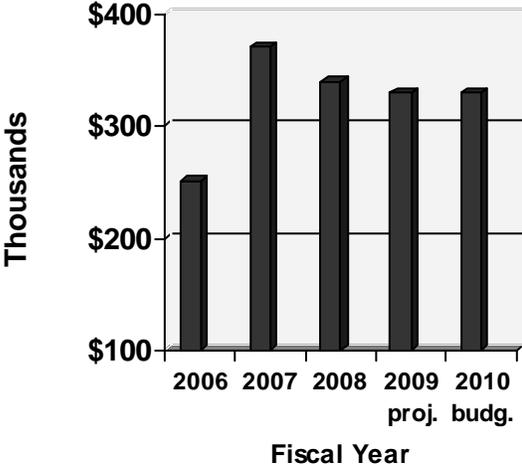
The General Fund also receives a \$350,000 transfer from the ½ ¢ optional sales tax (Economic Development Fund) to help offset the operating costs of the Recreation Center. Overall, operating transfers will equal \$788,389.

**GENERAL FUND
MAJOR REVENUE SOURCES**

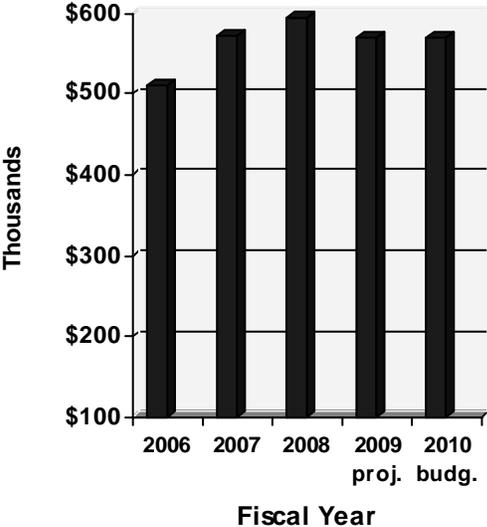
Court Fines

Court fine revenues fluctuate in relation to the number of citations issued and the amount of court fines collected. The City is projecting 2008-09 court fine revenue (\$330,000) to exceed 2008-09 budget expectations (\$300,000) by \$30,000 (10%). As is the City’s philosophy to budget revenues conservatively, for fiscal 2009-10, we are budgeting \$330,000 for court fine revenue.

Court Fine Revenue



**Recreation Center
Membership/Admission Revenue**



Recreation Fees

Over 80% of the Recreation revenues are comprised of admissions and memberships. Membership revenue is contingent upon the number of memberships, and admission revenue is contingent on the number of times non-members utilize the Recreation Center.

We are projecting to end fiscal 2008-09 \$30,000 above the 2008-09 budget for memberships and admissions. For 2009-10, we are budgeting \$570,000 for memberships and admissions –the same as 2008-09 projections. It is the City’s philosophy to budget revenues conservatively.

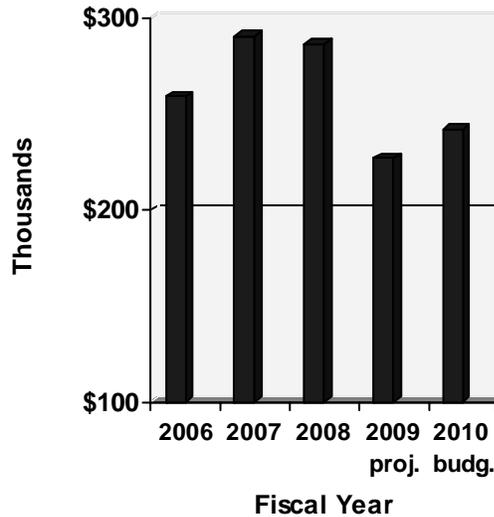
GENERAL FUND

MAJOR REVENUE SOURCES

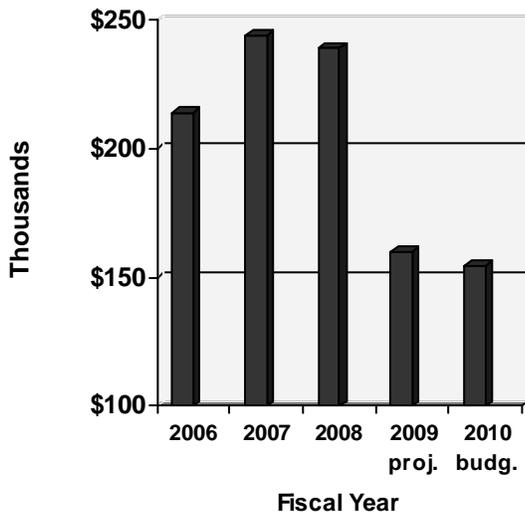
Civic Center Fees

Civic Center revenues fluctuate in direct proportion to the number of bookings. Rental activity at the Civic Center has decreased significantly. As a result, the City is projecting to end the 2008-09 fiscal year at \$227,100; which is \$57,150 below the 2008-09 budget. As is the City's philosophy to budget revenues conservatively, for 2009-10, Civic Center revenues are budgeted at \$241,700. This is a 6.4% increase from the 2008-09 projections and a \$42,550 reduction from the 2008-09 budget.

Civic Center Fees



License and Permits



License and Permits

Licenses and permits revenue include charges for alcoholic beverage, wrecker, and health licenses; and building, electrical, sign, and alarm permits. Fiscal 2008-09 projections are not expected to meet 2008-09 budget. The projected decrease in projected 2008-09 revenue is primarily a result of a reduction in building and sign permit activity. Fiscal 2009-10 budgeted revenues are expected to be slightly lower (\$5,265) than 2008-09 projections.

GENERAL FUND PROJECTED REVENUES

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Ad Valorem Taxes				
Ad Valorem Taxes	\$3,186,919	\$3,386,952	\$3,369,865	\$3,417,451
Delinquent Advalorem Tax	50,273	0	0	0
Penalty & Interest	22,010	0	0	0
	3,259,202	3,386,952	3,369,865	3,417,451
City Sales & Use Tax	4,553,842	4,868,750	4,554,672	4,600,000
Franchise Fees				
Electric	984,670	960,000	985,480	980,000
Natural Gas	135,354	135,355	160,950	161,000
Southwestern Bell	132,046	134,000	131,900	132,000
Comcast	273,126	250,000	257,895	255,000
Solid Waste	102,000	102,000	102,000	102,000
	1,627,196	1,581,355	1,638,225	1,630,000
Industrial District Revenue	3,422,770	3,750,000	3,950,000	3,822,450
Business				
Alcohol Beverage License	1,205	1,200	1,365	1,200
Peddler Permit	380	100	600	500
Wrecker License	800	800	800	800
Health Inspections	33,208	30,000	33,000	30,000
Alarm Permits	51,562	45,000	52,000	50,000
	87,155	77,100	87,765	82,500
Non-Business				
Building Permits	121,350	140,000	60,000	60,000
Electrical Permits	28,149	23,000	10,000	10,000
Sign Permits	2,408	2,800	2,100	2,100
	151,907	165,800	72,100	72,100
Federal Government Grant	15,000	0	0	0
FEMA - Hurricane Ike	729,892	0	1,037,069	0
State Govern. Shared Revenue				
Alcohol Beverage Taxes	54,581	50,000	49,000	49,000
Criminal Justice Tax	28,246	23,000	20,000	20,000
	82,827	73,000	69,000	69,000
General Government				
Planning Fees	3,350	3,000	2,000	2,000
Apartment Fee for Code Enforcement	62,341	61,440	61,280	68,000
Printing & Duplicating	65	0	50	0
	65,756	64,440	63,330	70,000

GENERAL FUND PROJECTED REVENUES

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Public Safety				
Arrest Fees	411	500	400	400
Restitution	0	0	350	0
	\$411	\$500	\$750	\$400
Recreation				
Recreation Center	\$601,808	\$548,500	\$576,100	\$576,100
Outdoor Pool	8,623	8,500	8,500	8,500
Youth Athletics	7,034	7,000	7,030	7,000
Youth Programs	43,010	27,900	30,900	27,900
Adult Aquatics	3,517	3,000	3,270	3,000
Adult Athletics	11,375	6,000	9,500	10,000
Adult Programs	3,227	1,800	3,000	1,700
MacLean Sportsplex	11,302	5,700	7,000	6,500
Misc. Park Use	10,296	8,000	9,000	8,000
	700,192	616,400	654,300	648,700
Civic Center Rentals	273,540	272,250	215,100	229,700
Jasmine Hall Rentals	12,878	12,000	12,000	12,000
Municipal Court Fines	362,384	326,000	350,500	350,500
Court Fees	41,323	37,500	34,600	35,000
Miscellaneous	120,592	32,500	26,200	23,500
BISD's Grant Portion	24,333	28,300	28,000	40,800
Brazosport College - SRO	0	0	20,200	52,500
Other Rent	13,000	12,000	12,000	12,000
Operating Transfers				
Transfer from General Contingency	0	308,000	308,000	260,000
From Economic Development	350,000	350,000	350,000	350,000
From Utility Fund:				
Admin. Fee - Sanitation	127,100	127,100	127,100	127,100
Admin. Fee - Water/WW	311,289	311,289	311,290	311,289
	788,389	1,096,389	1,096,390	1,048,389
Insurance Reimbursement	0	0	296,820	0
Interest Earned	200,801	181,785	52,200	59,407
Total Projected Revenues	\$16,533,390	\$16,583,021	\$17,641,086	\$16,276,397

**ESTIMATED AD VALOREM TAX COLLECTION & ADOPTED DISTRIBUTION
FISCAL YEAR 2009 - 10**

Assessed Valuation for 2008	\$ 1,440,330,841
Gain (Loss) in Value	<u>20,355,609</u>
Anticipated Assessed Valuation for 2009	1,460,686,450
Tax Rate Per \$100 Valuation	0.3900
Revenue from 2009 Tax Roll	5,696,677
Estimated Collections	<u>100.0%</u>
TOTAL FUNDS AVAILABLE	\$ <u><u>5,696,676</u></u>

SCHEDULE OF TAX LEVY AND COLLECTION RATE

TAX YEAR	TOTAL		TAX LEVY	TAX * COLLECTIONS	% COLLECTIONS TO LEVY
	ASSESSED VALUATION	TAX RATE			
1996	829,035,849	0.3400	2,818,722	2,809,104	99.659%
1997	847,067,939	0.3900	3,303,565	2,945,500	89.161%
1998	889,655,350	0.3500	3,113,794	3,091,895	99.297%
1999	935,110,266	0.3500	3,272,886	3,275,322	100.074%
2000	998,035,066	0.3500	3,493,123	3,471,809	99.390%
2001	1,068,602,660	0.3500	3,740,109	3,741,281	100.031%
2002	1,116,753,175	0.3750	4,187,824	4,171,444	99.609%
2003	1,185,429,367	0.3703	4,389,645	4,391,567	100.044%
2004	1,236,071,214	0.3700	4,573,463	4,578,873	100.118%
2005	1,273,059,582	0.3800	4,837,626	4,819,017	99.615%
2006	1,351,219,282	0.3700	4,999,511	4,971,255	99.435%
2007	1,391,772,727	0.3850	5,358,325	5,371,880	100.253%
2008	* 1,440,330,841	0.3900	5,617,290	5,342,780 *	95.113%
2009	** 1,460,686,450	0.3900	5,696,676		

* Tax collections as of April 30, 2008

** Projected per appraisal district certificate of estimated value.

ADOPTED DISTRIBUTION OF COLLECTED TAXES

FUND	ADOPTED TAX RATE	ADOPTED TAX RATE	ADOPTED AMOUNT	%
	2008 - 09	2009 - 10	2009 - 10	
General Fund	\$0.2332	0.233962	\$3,417,451	59.99%
General Debt Service Fund	0.1568	0.156038	2,279,225	40.01%
TOTAL	\$0.3900	0.3900	\$5,696,676	100.00%

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GENERAL GOVERNMENT



LAKE JACKSON

City of Enchantment

City of
Enchantment



Non-Departmental

Program Description

Non-Departmental includes transfers to the Special Events Fund (funding for the Annual Fourth of July Fireworks Celebration), and year end transfers to the General Projects and Parks Fund. Also there are expenditures for repairs and operations cost of the Christmas Lights and the contribution to Economic Development Alliance for Brazoria County.

GENERAL GOVERNMENT NON-DEPARTMENTAL - 0900

<i>Resources</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
General Resources	\$1,627,620	\$425,200	\$1,581,640	\$377,300
<i>Total Resources</i>	\$1,627,620	\$425,200	\$1,581,640	\$377,300

<i>Expenditures</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Employee Incentive*	\$0	\$308,000	\$0	\$260,000
Operating Costs	60,717	97,200	86,175	97,300
Hurricane Ike Expenditures	1,238,903	0	1,145,465	0
Transfer to Gen. Contingency	308,000	0	330,000	0
Transfer to Special Events	20,000	20,000	20,000	20,000
Transfer to Utility Projects	0	0	0	0
<i>Total Expenditures</i>	\$1,627,620	\$425,200	\$1,581,640	\$377,300

<i>Personnel</i>	2006-07 Budget	2007-08 Budget	2008-09 Budget	2009-10 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	0.00	0.00	0.00	0.00

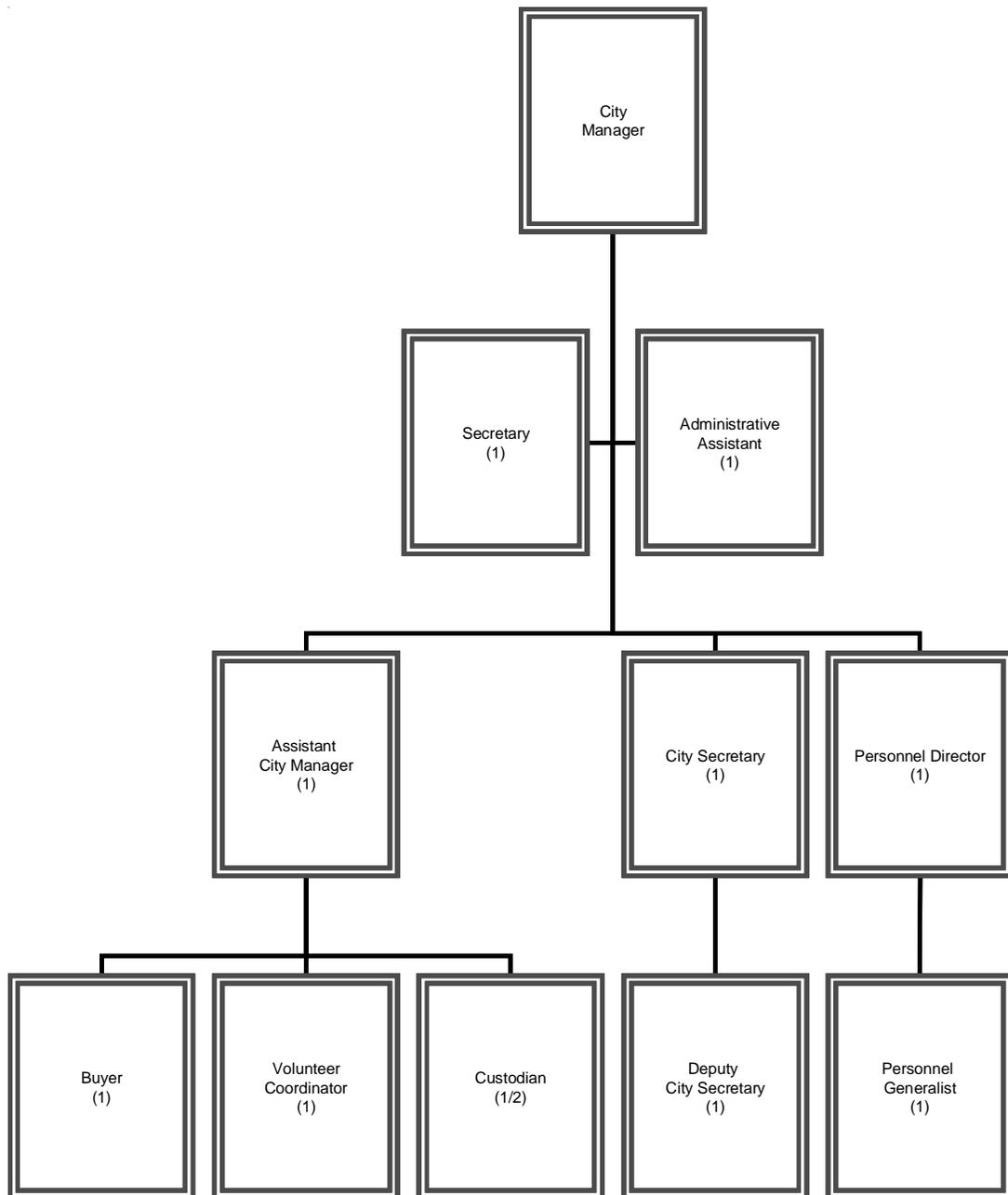
Major Budget Changes

A transfer of \$330,000 from year end savings via the General Contingency Fund, will fund a 3% lump sum for employees in both general and utility.

NON-DEPARTMENTAL - 0900

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Employee Incentive	\$0	\$308,000	\$0	\$260,000
BISD Busing Assistance	0	12,000	0	12,000
Eco. Dev. Alliance for Brazoria Cnty.	10,000	10,000	10,500	10,500
Brazoria County Child Advocacy	7,000	7,000	7,000	7,000
Connect CTY	10,370	26,000	25,925	26,000
Hurricane Ike Expenditures	1,238,903	0	1,145,465	0
General Supplies				
Christmas Lights	11,783	12,000	11,850	12,000
Anti-virals	6	0	0	0
Awards	1,804	5,000	5,000	5,000
Wellness Program	1,985	2,000	2,000	2,000
	15,578	19,000	18,850	19,000
Gas & Electricity (Christmas Lights)	4,262	4,600	5,300	4,200
CAPP Membership	0	6,600	6,600	6,600
Food Supplies				
Miscellaneous	9,109	7,500	7,500	7,500
Employee Picnic	4,398	4,500	4,500	4,500
	13,507	12,000	12,000	12,000
Transfer to Special Events Fund	20,000	20,000	20,000	20,000
Transfer to General Contingency	308,000	0	330,000	0
Transfer to Utility Projects	0	0	0	0
Total Non-Departmental	\$1,627,620	\$425,200	\$1,581,640	\$377,300

Administration



Program Description

General Government Administration is responsible for general management of the city's affairs as determined by policy established by the City Council. General Government Administration also includes the services of the City Secretary, who is responsible for the filing and retention of all official records and minutes of City Council.

This Department is also comprised of various other internal service operations, such as Purchasing, Personnel, and Risk Management.

ADMINISTRATION

Administration - 1000

FY08-09 ACCOMPLISHMENTS

Vision Element	Maintain a Well Managed City
Objective:	Improve In-House Training Opportunities
Goal:	Held six in-house supervisory training sessions per year.
Vision Element	Maintain Infrastructure
Objective:	Upgrade and Maintain Infrastructure and Facilities
Goal:	Coordinated the design and construction of Municipal Court.
Goal:	Conducted annual Council CIP workshop
Goal:	Included Council CIP priorities in FY2008-09 budget.
Vision Element	Enable Growth & Revitalization
Objective:	Implement Downtown Revitalization
Goal:	Coordinated design of Phase 2 which will include This Way, Parking Way from Oak Drive to This Way, and That Way from This Way to Circle Way.
Vision Element	Quality of Life
Objective:	Improve Communication to Public
Goal:	Implemented and trained staff in using the Connect CTY program for communicating information to the public. Fully utilized Connect CTY during Hurricane Ike.

FY09-10 GOALS & OBJECTIVES

Vision Element	Enable Growth & Revitalization
Objective:	Implement Downtown Revitalization
Goal:	Begin construction of Phase 2 in the first quarter of 2010
Objective:	Develop Alden Lakes
Goal:	Negotiate developer agreement by December 2009
Vision Element	Maintain a Well Managed City
Objective:	Recommend EMS operation improvements
Goal:	Evaluate current operations and other alternatives
Objective:	Upgrade and Maintain Infrastructure and Facilities
Goal:	Court opened for operations by April 2010

ADMINISTRATION

Administration - 1000

DEPARTMENT STANDARDS

1 Prepare all minutes for approval at Boards/City Council following regular meeting.

PROGRAM MEASURES

	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
1 City Council/Board/Commission meetings staffed	116	120	111	120
2 Mayor/Council agendas compiled	29	30	31	30
3 Public Hearings held	15	20	9	15
4 Bid specifications prepared	7	10	8	10
5 Employee applications processed	850	800	621	800
6 Average length of service (years)	9.51	10	9.66	10
7 Workers compensation claims	31	20	19	20
8 Liability claims	7	10	10	10
9 Injury Loss Days	409	250	100	200

GENERAL ADMINISTRATION - 1000

<i>Resources</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Planning Fees	\$3,350	\$3,000	\$2,000	\$2,000
General Resources	1,153,888	1,165,840	1,217,478	1,179,755
Total Resources	\$1,157,238	\$1,168,840	\$1,219,478	\$1,181,755

<i>Expenditures</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages	\$665,871	\$680,100	\$676,973	\$684,100
Employee Benefits	161,326	172,100	169,180	177,400
Operating Expenses	272,596	269,485	326,170	266,510
Capital Outlay	14,650	0	0	0
Operating Transfers	42,795	47,155	47,155	53,745
Total Expenditures	\$1,157,238	\$1,168,840	\$1,219,478	\$1,181,755

<i>Personnel</i>	2006-07 Budget	2007-08 Budget	2008-09 Budget	2009-10 Budget
Service/Maintenance	0.50	0.50	0.50	0.50
Office/Clerical	1.00	1.00	1.00	1.00
Technical	2.00	3.00	3.00	3.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	2.00	2.00	2.00	2.00
Management/Supervision	4.00	4.00	4.00	4.00
Temporary/Seasonal	0.19	0.00	0.00	0.00
Total Personnel	9.69	10.50	10.50	10.50

Major Budget Changes

No major budget changes.

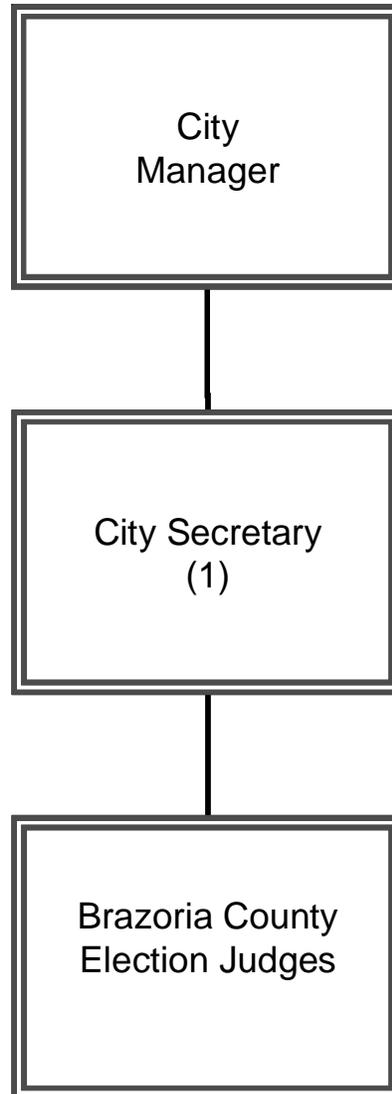
GENERAL ADMINISTRATION - 1000

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages				
Service/Maintenance	\$14,262	\$14,600	\$14,389	\$14,600
Office/Clerical	23,174	62,700	26,815	27,300
Technical	107,261	75,900	106,604	111,300
Professional	90,942	92,000	91,765	92,000
Management/Supervision	420,747	424,400	428,400	428,400
Council	5,475	7,500	7,500	7,500
Temp/Seasonal	338	0	0	0
	662,199	677,100	675,473	681,100
Overtime	3,672	3,000	1,500	3,000
Group Insurance				
Health	34,914	36,500	35,235	39,500
Life	724	1,300	1,788	1,300
Dental	3,460	3,900	3,593	4,100
Long Term Disability	2,547	3,000	2,579	3,000
	41,645	44,700	43,195	47,900
Employee Benefits				
Social Security	45,220	45,600	45,807	45,700
Retirement	72,016	79,300	78,006	81,300
Workers Compensation	2,445	2,500	2,172	2,500
	119,681	127,400	125,985	129,500
Professional Service Fees				
Physician - Examination	5,362	0	0	0
Employee Screening	1,053	1,000	150	1,000
Consultant - Alden Lakes	0	0	13,000	0
Consultant - EMS	0	0	50,000	0
Printing	34,976	35,000	35,000	35,000
Outside Attorney	4,534	10,000	10,000	10,000
Codification	5,848	5,000	5,000	5,000
TML Benefits Administration Fee	8,924	9,000	9,000	9,000
Consultant-Industrial District Values	11,650	13,000	13,980	13,980
Consultant-Goal Setting	0	2,500	1,250	2,500
Unemployment Insurance Service	250	500	500	500
	72,597	76,000	137,880	76,980
Water & Sewer	1,364	1,200	1,200	1,200
Maintenance & Repair				
Buildings - City Hall	8,198	10,000	7,000	10,000
Heating & Air Conditioning	1,902	2,000	2,000	2,000
Vehicles	1,427	500	1,100	500
Equipment	873	500	900	500
Maintenance Contract	22,326	19,400	12,326	15,020
	\$34,726	\$32,400	\$23,326	\$28,020

GENERAL ADMINISTRATION - 1000

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Rental - Vehicle & Equipment	\$15,769	\$14,000	\$14,000	\$14,000
Insurance				
Property	8,070	7,695	10,250	10,555
Liability	5,096	5,000	4,299	5,690
	13,166	12,695	14,549	16,245
Communication	10,872	10,000	14,150	10,000
Advertising	18,009	11,000	11,000	11,000
Training	12,847	17,850	15,000	15,000
Travel	12,395	12,000	10,000	10,000
Other Purchased Services				
Dues & Memberships	8,952	9,340	9,565	9,565
Recording	1,000	1,000	1,000	1,000
	9,952	10,340	10,565	10,565
General Supplies				
Office	15,287	15,000	13,500	15,000
Gasoline & Diesel	1,740	1,500	1,500	1,500
Operating	13,261	12,000	15,000	13,500
Cleaning	3,419	3,000	3,000	3,000
	33,707	31,500	33,000	33,000
Electricity	34,501	36,000	37,000	36,000
Miscellaneous	113	1,500	1,500	1,500
Books & Periodicals	2,578	3,000	3,000	3,000
Capital Outlay	14,650	0	0	0
Operating Transfers				
Equipment Replacement	42,795	47,155	47,155	53,745
Unemployment Insurance	0	0	0	0
	42,795	47,155	47,155	53,745
Total General Administration	\$1,157,238	\$1,168,840	\$1,219,478	\$1,181,755

Elections



Program Description

This budget provides for 3 elections, which includes City Official and Charter Amendment elections, also included are run-off and bond issue elections.

All state and federal mandated publications are budgeted within this unit. Joint elections with other governmental agencies are held when possible to aid in containing costs. Development and maintenance of this budget unit and administration of elections rests with the City Secretary. The City Secretary position is budgeted 100% in General Administration (1000).

ADMINISTRATION

Elections - 1200

FY08-09 ACCOMPLISHMENTS

Department Projects

Accomplished:

Contracted with Brazoria County to hold all General and Bond Elections. The May 2009 General Election was conducted by Brazoria County with no errors.

FY09-10 GOALS & OBJECTIVES

Department Projects

Goal:

Continue contract with Brazoria County Elections Department for all General, Charter Amendment, Special Called and Bond Elections.

ADMINISTRATION

Elections - 1200

DEPARTMENT STANDARDS

1 100% of elections held will comply with election laws.

PROGRAM MEASURES

	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
1 Number of registered voters	17,767	17,770	17,111	17,500
2 Voter turn out - May election	549	1,500	718	1,500
3 Number of elections held	1	1	1	1
4 Cost per ballot cast	7.01	2.35	5.36	2.57
5 Total cost per General Election	\$3,850	3500	3850	3850

ELECTIONS - 1200

<i>Resources</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
General Resources	\$6,748	\$21,600	\$5,850	\$20,000
<i>Total Resources</i>	\$6,748	\$21,600	\$5,850	\$20,000

<i>Expenditures</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Operating Expenses	\$6,748	\$21,600	\$5,850	\$20,000
<i>Total Expenditures</i>	\$6,748	\$21,600	\$5,850	\$20,000

<i>Personnel</i>	2006-07 Budget	2007-08 Budget	2008-09 Budget	2009-10 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	0.00	0.00	0.00	0.00

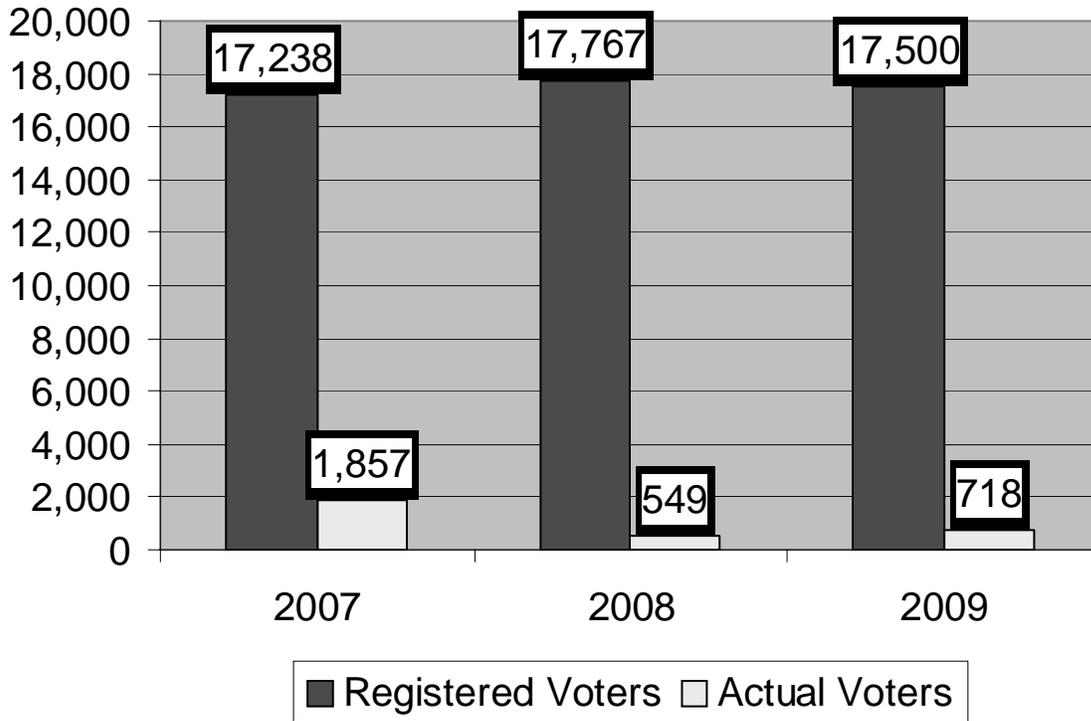
Major Budget Changes

There are no major budget changes.

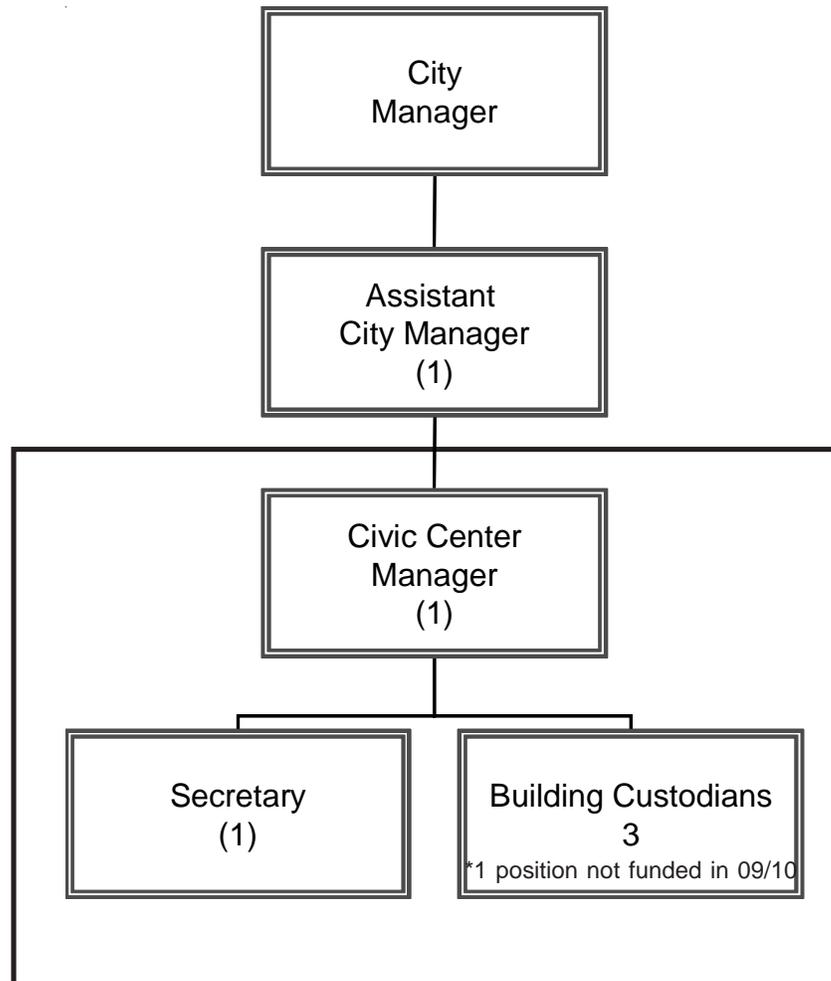
ELECTIONS - 1200

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Election Translator	381	500	0	500
Brazoria County Contract	3,844	18,000	3,850	12,000
Advertising	2,498	3,100	2,000	7,500
Office Supplies	25	0	0	0
Total Elections	\$6,748	\$21,600	\$5,850	\$20,000

Voter Turn Out May Elections



Civic Center



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The Civic Center provides approximately 15,500 square feet of meeting room space to the general public, corporate and business community. The center includes a beautifully landscaped outdoor mini-park area with plaza, staging area, two fountains, life size chess and checkerboard that provides a pleasant, enjoyable, attractive atmosphere for weddings and other special events. The center also provides space for ActionsS senior citizens activity organization and the Senior Citizen Commission.

GENERAL GOVERNMENT

Civic Center - 4500

FY08-09 ACCOMPLISHMENTS

Vision Element: Maintain Infrastructure
Objective: Upgrade and maintain infrastructure and facilities
Accomplishment: Increased damage/cleanup deposit of all hourly rental from \$50 to \$100

Vision Element: Quality of Life
Objective: Maintain and provide quality recreational opportunities
Accomplishment: Hosted Festival of Lights 2008
Hosted 9 Spring Concerts on the Plaza
Hosted Senior Fest 2009

FY09-10 GOALS & OBJECTIVES

Vision Element Maintain Infrastructure
Objective: Upgrade and maintain infrastructure and facilities
Goal: Reduce electrical usage from 1000 kvw to 900 kvw.
Maintain cleanliness and repair of facilities.

Vision Element Quality of Life
Objective: Provide community with affordable and family oriented activities
Goal: Expand Spring Concert Series to Fall
Host Festival of Lights 2009
Host Senior Fest 2010

**GENERAL GOVERNMENT
Civic Center - 4500**

DEPARTMENT STANDARDS

PROGRAM MEASURES

	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
1 Number of Civic Center rentals	1033	1100	800	850
2 Number of days with customers	312	340	320	330
3 Percent of expenditures covered by revenues (civic)	50.7%	50.1%	41.1%	46.1%
4 Number of Jasmine Hall events	230	220	205	210
5 Number of days with customers	224	215	205	210
6 Percent of expenditures covered by revenues (jasmine)	54.0%	38.1%	37.0%	38.1%

CIVIC CENTER - 4500

<i>Resources</i>	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
Civic Center Rental	\$273,540	\$272,250	\$215,100	\$229,700
Jasmine Hall Rental	12,878	12,000	12,000	12,000
General Resources	276,152	290,890	327,579	287,759
Total Resources	\$562,570	\$575,140	\$554,679	\$529,459

<i>Expenditures</i>	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
Salaries & Wages	\$192,459	\$187,200	\$166,764	\$155,900
Employee Benefits	53,063	60,900	52,169	51,200
Operating Expenses	312,688	325,315	334,021	307,285
Capital Outlay	0	0	0	13,349
Operating Transfers	4,360	1,725	1,725	1,725
Total Expenditures	\$562,570	\$575,140	\$554,679	\$529,459

<i>Personnel</i>	2006-07	2007-08	2008-09	2009-10
	Budget	Budget	Budget	Budget
Service/Maintenance	3.00	3.00	3.00	3.00
Office/Clerical	1.00	1.00	1.00	1.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	5.00	5.00	5.00	5.00

Major Budget Changes

One custodian position is not being funded; Electricity is decreasing by \$10,700.

CIVIC CENTER - 4500

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages				
Service/Maintenance	\$73,335	\$80,600	\$65,205	\$54,300
Office/Clerical	30,276	30,600	30,038	30,600
Management/Supervision	54,595	56,000	56,521	56,000
	158,206	167,200	151,764	140,900
Overtime	21,110	20,000	15,000	15,000
Contract Labor	13,143	0	0	0
Group Insurance				
Health	15,957	17,400	14,915	15,000
Life	318	600	422	500
Dental	1,581	1,800	1,521	1,600
Long Term Disability	625	800	608	700
	18,481	20,600	17,466	17,800
Employee Benefits				
Social Security	12,585	14,300	12,592	11,900
Retirement	18,831	22,100	19,664	18,700
Workers Compensation	3,166	3,900	2,447	2,800
	34,582	40,300	34,703	33,400
Professional Services				
Contract Cleaning	19,493	29,850	29,850	29,850
Physician Examination	768	150	75	0
	20,261	30,000	29,925	29,850
Water & Sewer	13,431	7,100	7,100	7,100
Maintenance & Repair				
Building - Civic Center	62,771	60,000	60,000	60,000
Building - Jasmine Hall	5,829	5,000	5,000	5,000
Heating & Air Conditioning	20,087	26,000	26,000	26,000
Maintenance Contract	1,887	2,335	2,335	2,320
	90,574	93,335	93,335	93,320
Insurance				
Property	34,562	33,385	33,368	34,370
Liability	1,320	1,320	1,143	1,495
	\$35,882	\$34,705	\$34,511	\$35,865

CIVIC CENTER - 4500

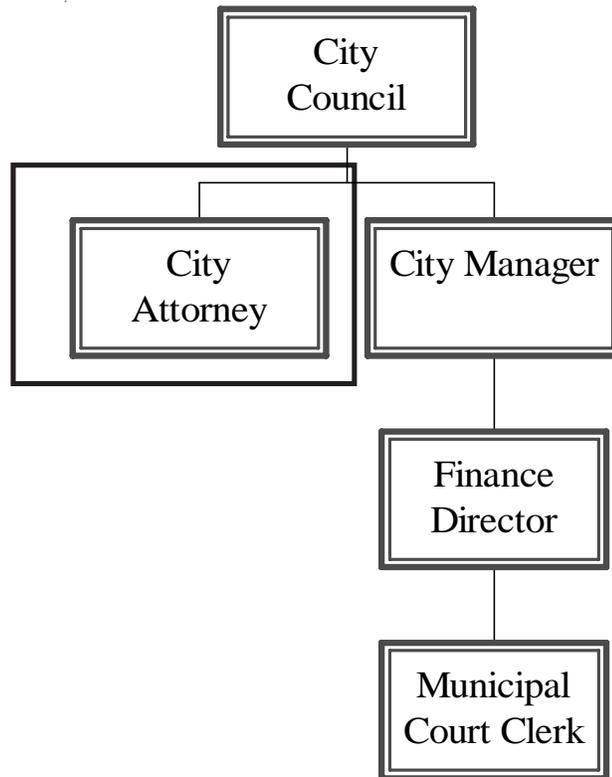
	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Rental - Vehicle & Equipment	\$2,734	\$2,250	\$1,800	\$1,350
Communications	6,019	5,300	5,650	5,650
Advertising	7,919	7,500	9,000	8,000
Training	231	3,000	2,700	400
Travel	298	750	650	650
Dues & Memberships	275	300	300	325
General Supplies				
Office	4,457	5,500	5,500	5,500
Wearing Apparel	847	1,100	1,000	1,000
Gasoline & Diesel	540	600	500	600
Operating	20,979	25,150	25,150	25,150
Miscellaneous	8,012	7,500	3,000	4,500
Cleaning	15,676	15,000	15,000	12,500
	50,511	54,850	50,150	49,250
Electricity	84,553	86,225	98,900	75,525
Capital Outlay	0	0	0	13,349
Operating Transfers				
Equipment Replacement	4,360	1,725	1,725	1,725
	4,360	1,725	1,725	1,725
Total Civic Center	\$562,570	\$575,140	\$554,679	\$529,459





Municipal Court/EOC

Construction on the new municipal court is expected to be completed in April, 2010.



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The City Attorney's Office provides in-house legal services to the City Council, boards, commissions, and all departments of the City. The City Attorney's Office also represents the City in litigation, drafts various legal instruments, such as contracts and ordinances, and answers legal claims filed against the City.

LEGAL

Legal - 1700

FY08-09 GOALS & OBJECTIVES

Vision Element:	Maintain a Well Managed City
Objective:	Completely update/revise 2 chapters per year in the Code of Ordinances
Accomplishment:	Drafted new animal ordinance (Ch. 10)
Accomplishment:	Drafted amendments to Chapter 78 Signs to allow variances for pole skirting, banner time limits, and signs damaged during disasters.
Accomplishment:	Drafted amendments to Chapter 14 to delay implementation of fire sprinklers in new buildings and to change the square footage requirement in commercial buildings for the fire sprinkler requirement.
Accomplishment:	Revised Ch. 98 to clarify when motor vehicles may drive off road in parks and deleted archaic park ordinances.
Accomplishment:	Update ordinances in response to 2009 legislative session
Vision Element:	Enable Growth & Revitalization
Objective:	Develop Alden Lake
Accomplishment:	Drafted new PUD ordinance and Economic Development Special Policy
Vision Element:	Provide Excellent Quality of Life for all Lake Jackson Citizens
Objective:	Safe Neighborhoods
Accomplishment:	Prosecuted vicious dog hearing for two dogs that mauled elderly lady Drafted new contract for EMS provider
Objective:	Improve Fire/Code Enforcement
Accomplishment:	Drafted new orders for DSDB and updated lien forms for code enforcement officers Presented explanation of DSDB powers and options for civil enforcement to DSDB
Department Accomp.	<ol style="list-style-type: none">1. Responded to new federal law by drafting identity theft program for utility department2. Presented explanation of potential long term contract for purchase of electricity to keep the City's electricity expenses low and predictable3. Presented explanation of short term contract for purchase of electricity with FPL Energy.4. Found on-line provider of alcohol classes legally required to be taken by all minors convicted of alcohol offenses.5. Filed applications with the Federal Trade and Patent Office and the Secretary of State to register the City's logo as a trademark.

FY09-10 GOALS & OBJECTIVES

Vision Element:	Maintain a Well Managed City
Objective:	Completely update/revise 2 chapters per year in the Code of Ordinances
Goal:	Draft: Sexually Oriented Business Ordinance
Goal:	Draft: Sprinkler Retrofit Ordinance for apartments
Goal:	Revise: Three chapters in the code of ordinances

LEGAL

Legal - 1700

DEPARTMENT STANDARDS

1 Assure that all defendants in Municipal Court are treated fairly and in a just manner.

PROGRAM MEASURES

	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
1 Ordinances prepared	19	40	24	36
2 Resolutions prepared	18	25	10	36
3 Jury trials prosecuted	7	10	15	12
4 Non jury trials prosecuted	25	65	40	48
5 Contracts	29	30	44	60
6 Red-light Hearings	24	48	55	48
7 Red-light Appeals	1	5	1	1

LEGAL - 1700

<i>Resources</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
General Resources	\$132,443	\$137,400	\$142,069	\$144,146
Total Resources	\$132,443	\$137,400	\$142,069	\$144,146

<i>Expenditures</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages	\$96,857	\$97,800	\$100,500	\$100,500
Employee Benefits	\$22,011	\$23,000	\$22,938	\$24,100
Operating Expenses	13,575	16,600	18,631	19,546
Total Expenditures	\$132,443	\$137,400	\$142,069	\$144,146

<i>Personnel</i>	2006-07 Budget	2007-08 Budget	2008-09 Budget	2009-10 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	0.00	1.00	1.00	1.00

Major Budget Changes

Outside attorney is budgeted to increase to \$6,000 this year.

LEGAL - 1700

	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
Salaries & Wages				
Management/Supervision	96,857	97,800	100,500	100,500
	96,857	97,800	100,500	100,500
Group Insurance				
Health	3,436	3,500	3,362	3,800
Life	70	100	260	100
Dental	336	400	342	400
Long Term Disability	369	400	376	500
	4,211	4,400	4,340	4,800
Employee Benefits				
Social Security	6,800	6,800	6,892	6,900
Retirement	10,708	11,500	11,450	12,100
Workers Compensation	292	300	256	300
	17,800	18,600	18,598	19,300
Professional Service Fees				
Outside Attorney	3,000	3,000	7,000	6,000
	3,000	3,000	7,000	6,000
Maintenance Contract	771	1,030	1,059	1,070
Insurance Liability	641	645	547	740
Communications	1,506	1,400	0	1,647
Training	596	1,245	1,366	845
Travel	915	1,300	679	1,300
Dues & Memberships	945	980	980	980
Internet Subscriptions	989	1,160	1,160	1,124
Office	565	500	500	500
Operating	737	800	800	800
Books & Periodicals	2,910	4,540	4,540	4,540
Total Legal	\$132,443	\$137,400	\$142,069	\$144,146

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FINANCE



LAKE JACKSON

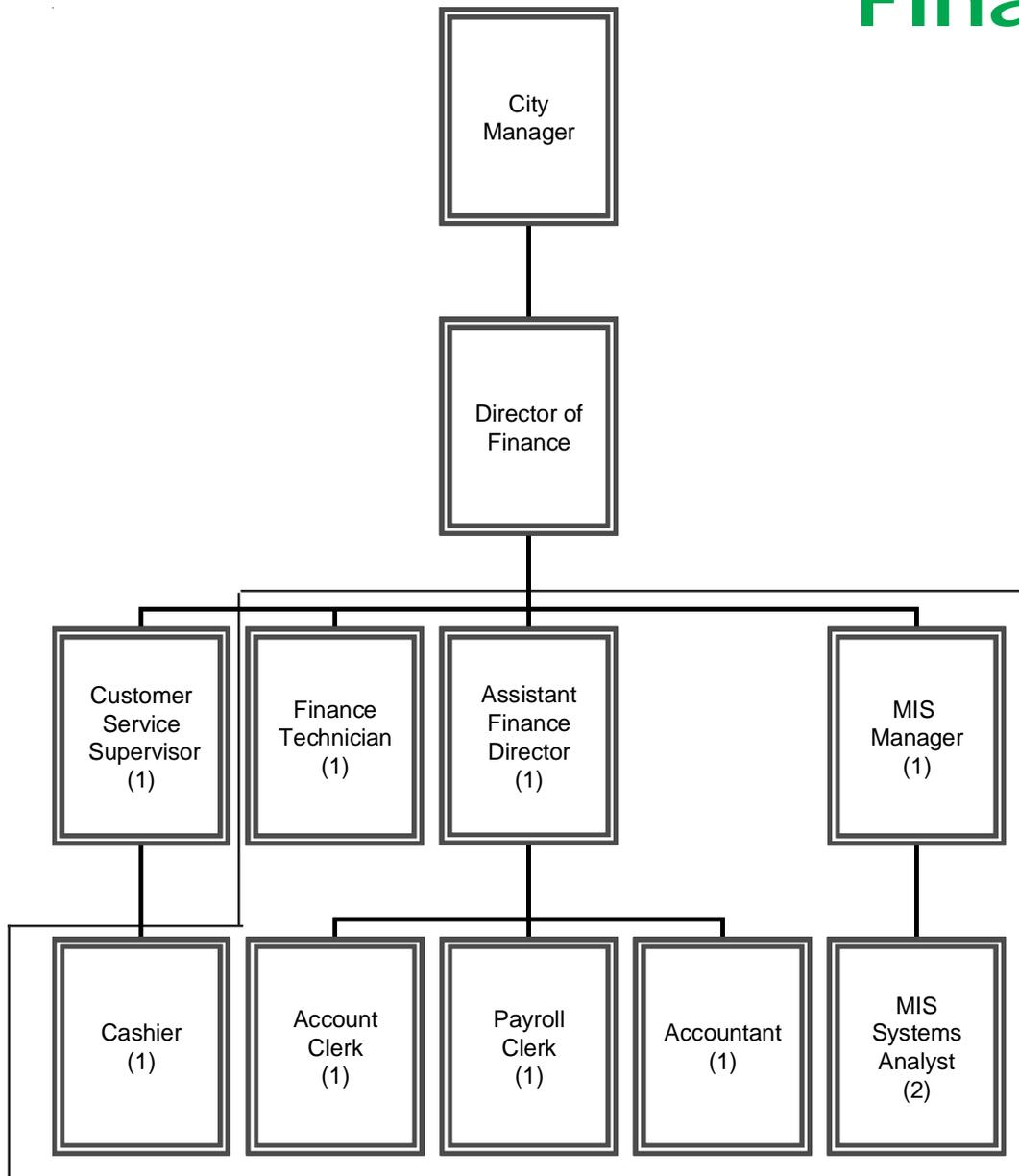
City of Enchantment

City of
Enchantment



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Finance



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

This department records and reports results of financial transactions, prepares various internal and external financial reports, advises management on matters of a financial nature and is responsible for the City's cash management and investing program.

Personnel in this department are the initial contact point at City Hall for citizen's inquiries, answering all incoming phone lines, greeting all walk in customers and serving as central cashier.

This department also provides all information technology service, which includes the City Hall IBM AS/400 and Network, Police Department Network and connections to City Hall, Positron/911 Network, communication switches, Recreation Center Network, WAN equipment at the Service Center, Civic Center and WWTP, and 150 PC's and laptops.

FINANCE

Finance - 1400

FY 08-09 ACCOMPLISHMENTS

Vision Element: Enhance Communication and Technology in all areas
Objective: Upgrade Computer hardware & software
Accomplished: Internet connection moved to college via fiber
AS400 Naviline on ASP implemented along with new time keeping system and time clocks.
Police department email moved to college
P2C and P2P websites completed.
Crime Analysis module added to Police records software

Vision Element: Maintained a well managed City
Objective: Improve in-house training opportunities for all employees
Accomplished: SunGard Web Conference and OnDemand (online video) training classes are available to all employees at no additional charge.

Accomplished: Registered 14 employees for the HTE users group training.

Vision Element: Maintained a well managed City
Objective: Secure the City's deposits
Accomplished: Successfully executed a depository contract and security agreement with Depository (First National Bank).

Department Projects

Accomplished: Received Government Finance Officer Association's award for budgeting (17th year) and excellence in financial reporting (12th year).

Accomplished: Coordinated with our financial advisors, First Southwest, on successful issuance of \$2.4 million bonds for the reconstruction of streets and drainage.

Accomplished: Coordinated with our financial advisors, First Southwest, on successful refunding of the 1997 and 1999 General Obligation bonds; and the 1996 and 1997 Certificate of Obligation bonds - an aggregate total of \$6.845 million in refunded bonds and a net present value savings to the city of \$360,000.

FY 09-10 GOALS & OBJECTIVES

Vision Element: Enhance Communication and Technology
Objective: Pay vendors via Electronic Funds Transfer to reduce costs related to check processing and postage; and allow for faster response times to inquiries regarding status of payments.

Goal: Reduce the number of accounts payable checks processed.

Vision Element: Maintain a well managed City
Objective: Improve in-house training opportunities for all employees
Goal: Encourage the use of OnDemand training for Microsoft classes as well as other personal development by training employees in the use of the SunGard Training & Development website.

Vision Element: Enhance Communication and Technology
Objective: Upgrade computer hardware & software
Goal: Move all PD network equipment upstairs when dispatch is moved
Install audio video equipment in new Municipal Court room and upgrade projector in Council Chambers.
Expand field access for inspectors to all Building/Code Inspectors

Department Projects

Goal: Plan, coordinate and facilitate the preparation of the annual budget and comprehensive annual financial report.

Goal: Obtain Government Finance Officer Association certificate of excellence in financial reporting and budgeting.

FINANCE

Finance - 1400

DEPARTMENT STANDARDS

- 1 Distribute departmental financial reports by the 15th of the month 100% of the time.
- 2 Issue checks on Friday for all check request received by Wednesday.
- 3 Receive an unqualified audit opinion.
- 4 Complete payroll processing two days before payday.
- 5 Obtain Certificate of Excellence in Financial Reporting

PROGRAM MEASURES

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
1 Percentage of month end reports distributed within 15 days of month end.	99%	92%	92%	92%
2 Cashier transactions per day:				
Cash	184	135	207	200
Check	273	280	315	280
Electronic Funds	914	800	49	55
Utility Payments	347	360	337	360
3 Incoming phone calls per hour	17	20	14	20
4 Accounts payable checks processed per month	576	620	625	550
5 Manual checks processed per month	n/a	20	25	20
6 Unqualified Audit Opinion	Yes	Yes	Yes	Yes
7 GFOA CAFR award received	Yes	Yes	Yes	Yes
8 Payroll checks processed 2 days before payday.	n/a	100%	100%	100%
9 Payroll checks processed per month (including direct c	n/a	290	600	600
10 Direct deposit checks (payroll)	n/a	175	350	350
11 Computer support calls per week	77	100	77	75
12 Accounts Payable EFT transactions	n/a	n/a	n/a	50

FINANCE - 1400

Resources

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Interest Earned	\$200,801	\$181,785	\$52,200	\$59,407
General Resources	557,548	668,205	755,683	787,578
Total Resources	\$758,349	\$849,990	\$807,883	\$846,985

Expenditures

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages	\$471,698	\$485,400	\$457,130	\$479,200
Employee Benefits	130,607	142,200	133,233	143,025
Operating Expenses	130,105	190,450	185,580	190,825
Operating Transfers	25,939	31,940	31,940	33,935
Total Expenditures	\$758,349	\$849,990	\$807,883	\$846,985

Personnel

	2006-07 Budget	2007-08 Budget	2008-09 Budget	2009-10 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	3.00	4.00	4.00	4.00
Technical	1.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	3.00	3.00	3.00	3.00
Management/Supervision	2.00	3.00	3.00	3.00
Temporary/Seasonal	0.29	0.29	0.33	0.33
Total Personnel	9.29	10.29	10.33	10.33

Major Budget Changes

No major budget changes.

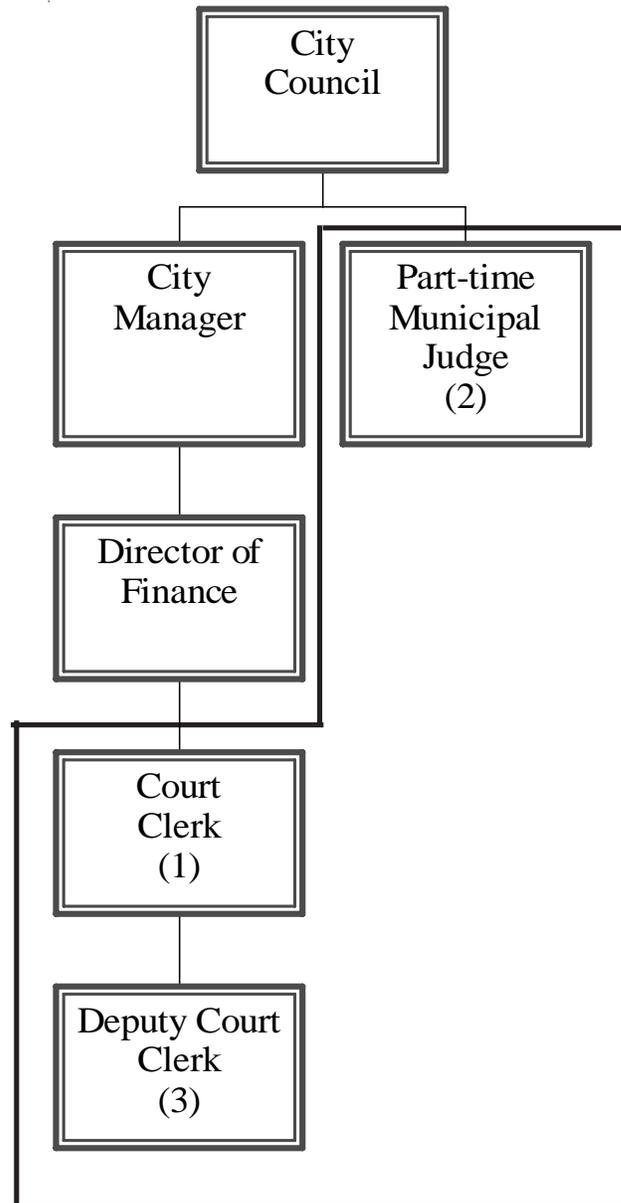
FINANCE - 1400

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages				
Office/Clerical	\$112,182	\$118,900	\$105,083	\$112,700
Professional	126,383	130,100	114,493	130,100
Management/Supervision	230,664	235,400	231,826	235,400
Temp/Seasonal	1,668	0	4,728	0
	470,897	484,400	456,130	478,200
Overtime	801	1,000	1,000	1,000
Contract Labor	5,457	5,000	3,500	5,000
Group Insurance				
Health	33,365	34,800	31,446	37,600
Life	687	1,200	1,254	1,200
Dental	3,306	3,700	3,206	3,900
Long Term Disability	1,890	2,200	1,802	2,200
	39,248	41,900	37,708	44,900
Employee Benefits				
Social Security	34,983	36,500	34,553	36,100
Retirement	52,505	57,300	54,755	57,600
Tuition Reimbursement	2,429	5,000	5,000	2,925
Workers Compensation	1,442	1,500	1,217	1,500
	91,359	100,300	95,525	98,125
Professional Service Fees				
Physician Examination	86	0	250	0
Tax Appraisals	37,643	39,600	37,000	39,600
CAFR	680	1,000	900	1,000
Tax Collections	3,161	4,000	3,280	4,000
Outside Auditor	18,921	20,000	20,000	19,250
Arbitrage Review	5,530	11,000	11,000	11,000
	66,021	75,600	72,430	74,850
Maintenance & Repair				
Computer Equipment	0	5,000	5,000	5,000
Non-Fleet Equipment	4	500	500	500
Maintenance Contracts	31,489	67,490	67,490	67,910
	31,493	72,990	72,990	73,410
Rental - Equipment	\$396	\$400	\$400	\$400

FINANCE - 1400

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Insurance				
Property	\$604	\$480	\$844	\$845
Liability	3,155	3,155	2,591	3,710
	3,759	3,635	3,435	4,555
Communication	679	1,200	1,200	1,400
Training	5,303	8,000	8,000	6,830
Travel	2,083	5,000	5,000	5,000
Dues & Memberships	2,160	2,625	2,625	3,380
General Supplies				
Office	10,418	9,000	9,000	9,000
Operating	1,503	6,000	6,000	6,000
	11,921	15,000	15,000	15,000
Books & Periodicals	833	1,000	1,000	1,000
Operating Transfers				
Equipment Replacement	25,939	31,940	31,940	33,935
Unemployment Insurance	0	0	0	0
	25,939	31,940	31,940	33,935
Total Finance	\$758,349	\$849,990	\$807,883	\$846,985

Municipal Court



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The Municipal Court is responsible for administering the disposition of Class C misdemeanor charges brought against persons within the geographical boundaries of the city. The Court Clerk is responsible for the maintenance of the Municipal Court Docket and monitoring collection of fines assessed by the Municipal Judges. The Judges preside over all court hearings which include docket calls twice per month, jury trials, non-jury trials once per month and juvenile court once per month.

FINANCE

Municipal Court - 1100

FY08-09 ACCOMPLISHMENTS

Vision Element: Enhance Communication and Technology
Objective: Improve Data & Community Connectivity
Accomplishment: We utilize a laptop, which connects with a wireless device, in the courtroom during docket. Dispositions are entered as soon as the judge renders judgment. Forms are printed and ready for the clerks at the window to finish transactions.

Department Projects

Goal: Create a policy and procedure on the Imaging Processing System:
Accomplishment: With this still being a brand new system, a rough draft procedure has been written and changes constantly being made. Our basic policy is to scan every document related to the case beginning with the creation of the case. When the case is closed in Case Management, the documentation is archived in the Imaging system.

Goal: Create a Municipal Court specific policy on Open Records Request
Accomplishment: A policy was written to receive a written Open Records Request along with a picture identification.

Goal: Create a policy and procedure on how and when to process faxed information/request.
Accomplishment: This is a work-in progress. We have been trying to figure out the best time for clerks to process faxed documentation without placing a strain on a workload that is already strained.

Goal: Continue to participate in the Annual Statewide Warrant Roundup with a goal to clear 300 warrants in the amount of \$80,000.
Accomplishment: We cleared 205 warrants in the amount of \$56,000. Although this figure is below our goal it is always successful when warrants are cleared and closed out of our system.

FY09-10 GOALS & OBJECTIVES

Vision Element Enhance Communication and Technology
Objective: Utilize technology and personnel to improve areas of operation
Goal: Establish and implement a procedure that will decrease the time period from default to warrant issuance.

Vision Element Maintain a Well Managed City
Objective: Enhance Customer Service
Goal: Offer municipal court customers the option to pay fines on-line

Vision Element Maintain a Well Managed City
Objective: Improve in-house training opportunities
Goal: Utilize the "On Demand" training provided by SunGard by training court personnel on:
1. Naviline Case Management
2. Microsoft Word
3. Microsoft Excel

FINANCE
Municipal Court - 1100

DEPARTMENT STANDARDS

PROGRAM MEASURES

CASE ACTIVITY:

- 1 New Cases Filed
 - a. Failure to appear charges filed
- 2 Cases paid without court appearance
- 3 Cases dismissed (non-deferred)
- 4 Found guilty by judge with fine assessed
- 5 Case dismissed with compliance
(expired registration, license, etc.)
- 6 Cases dismissed after proof of financial
responsibility
- 7 Cases dismissed after deferred disposition
- 8 Cases dismissed after driving safety course
- 9 Number of persons appearing at docket call
- 10 Number of appeals to county court

WARRANT ACTIVITY:

- 11 Warrants issued
- 12 Dollars collected by Municipal Service Bureau
- 13 Warrant Round-up Dollar Amount Cleared

	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
1 New Cases Filed	9267	9300	9300	9300
a. Failure to appear charges filed		530	550	550
2 Cases paid without court appearance	2573	550	2400	2400
3 Cases dismissed (non-deferred)	836	1300	750	800
4 Found guilty by judge with fine assessed	701	800	700	700
5 Case dismissed with compliance (expired registration, license, etc.)	1685	2000	1850	1600
6 Cases dismissed after proof of financial responsibility	1346	1500	1400	1400
7 Cases dismissed after deferred disposition	842	1350	650	700
8 Cases dismissed after driving safety course	1134	750	790	800
9 Number of persons appearing at docket call	1296	1300	1450	1450
10 Number of appeals to county court	10	1200	12	10
11 Warrants issued	1,575	2,000	2,000	2,000
12 Dollars collected by Municipal Service Bureau	\$99,066	\$70,000	\$60,000	\$70,000
13 Warrant Round-up Dollar Amount Cleared		\$80,000	\$56,000	\$60,000

MUNICIPAL COURT - 1100

<i>Resources</i>	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
Criminal Justice Tax	28,246	23,000	20,000	20,000
Court Fees	30,652	30,000	24,600	25,000
General Resources	214,051	221,210	225,189	255,090
Total Resources	\$272,949	\$274,210	\$269,789	\$300,090

<i>Expenditures</i>	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
Salaries & Wages	\$189,592	\$190,300	\$186,807	\$190,500
Employee Benefits	45,454	48,700	46,935	50,850
Operating Expenses	35,603	32,910	33,747	54,515
Capital Outlay	0	0	0	0
Operating Transfers	2,300	2,300	2,300	4,225
Total Expenditures	\$272,949	\$274,210	\$269,789	\$300,090

<i>Personnel</i>	2006-07	2007-08	2008-09	2009-10
	Budget	Budget	Budget	Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	3.00	3.00	3.00	3.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.24	0.24	0.24	0.24
Total Personnel	4.24	4.24	4.24	4.24

Major Budget Changes

Electricity is budgeted at \$10,300 for half of the budget year in the new building; \$5,000 is budgeted for contract cleaning.

MUNICIPAL COURT - 1100

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages				
Office/Clerical	\$82,038	\$83,500	\$83,570	\$83,500
Management/Supervision	49,191	47,700	47,083	47,700
Temp/Seasonal	4,369	3,600	0	0
Special Agreement Personnel	49,799	51,000	48,454	51,200
	185,397	185,800	179,107	182,400
Overtime	4,195	4,500	7,700	8,100
Group Insurance				
Health	13,553	13,900	13,452	15,000
Life	281	600	364	600
Dental	1,343	1,500	1,372	1,600
Long Term Disability	526	600	524	600
	15,703	16,600	15,712	17,800
Employee Benefits				
Social Security	13,630	14,600	13,664	14,800
Retirement	15,129	16,000	16,169	16,700
Tuition Reimbursement	426	900	905	950
Workers Compensation	566	600	485	600
	29,751	32,100	31,223	33,050
Professional Services				
Jury Costs	432	865	865	865
Contract Cleaning	0	0	0	5,000
Physician Examination	30	90	0	0
	462	955	865	5,865
Maintenance & Repair				
Maintenance Contract	11,750	7,480	7,480	7,970
	11,750	7,480	7,480	7,970
Vehicles & Equipment	2,070	2,755	3,210	4,800
Insurance				
Property	1,091	845	1,514	1,515
Liability	1,175	1,175	938	1,410
	2,266	2,020	2,452	2,925
Communications	803	725	1,000	1,570

MUNICIPAL COURT - 1100

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Training	\$527	\$1,200	\$970	\$1,050
Travel	\$1,174	\$2,250	\$2,235	\$2,215
Dues & Memberships	270	325	275	350
General Supplies				
Office	\$8,440	\$7,700	\$7,560	\$6,400
Operating	7,335	7,250	7,450	10,980
	15,775	14,950	15,010	17,380
Electricity	0	0	0	10,300
Books & Periodicals	506	250	250	90
Capital Outlay - Equipment	0	0	0	0
Operating Transfers				
Equipment Replacement	2,300	2,300	2,300	4,225
Unemployment Insurance	0	0	0	0
	2,300	2,300	2,300	4,225
Total Municipal Court	\$272,949	\$274,210	\$269,789	\$300,090

PUBLIC SAFETY

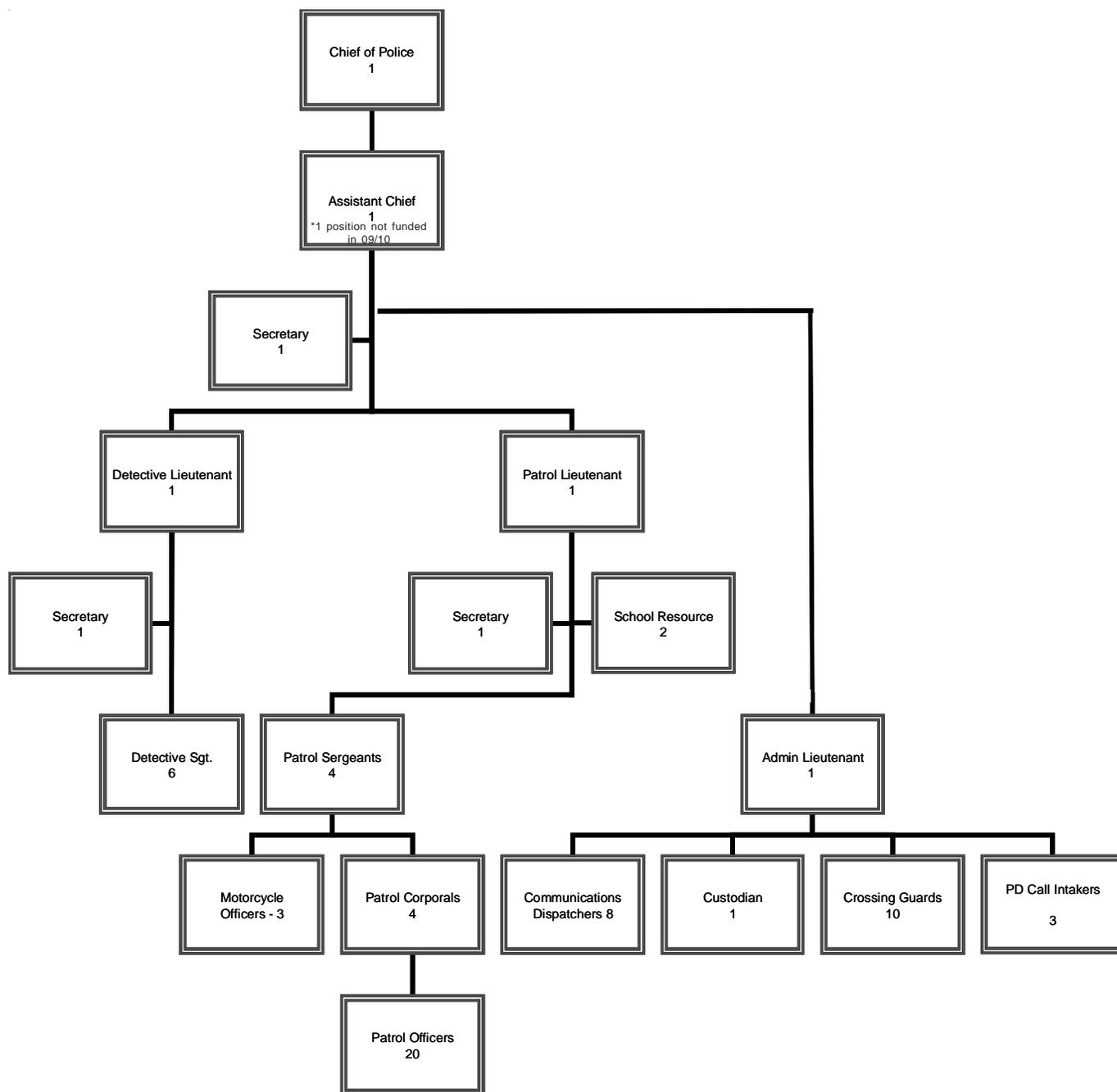


LAKE JACKSON

City of Enchantment



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Program Description

It is the mission of the Lake Jackson Police Department to positively impact the quality of life throughout the community by delivering professional and courteous services, preserving the peace, enforcing the law and Constitution, protecting property and providing a safe environment for all citizens.

PUBLIC SAFETY

Police - 2200

FY08-09 ACCOMPLISHMENTS

Vision Element: Enhance Communications and Technology
Objective: Upgrade Radio Communications
Accomplished: Completed Phase II

Vision Element: Maintain a Well Managed City
Objective: Continue to implementation of Records Management Program
Accomplished: Personnel files and New Records have been uploaded.(Note: Will have specific timeline and entry completion date as time progresses)

FY09-10 GOALS & OBJECTIVES

Vision Element: Enhance Communications and Technology
Objective: Upgrade Radio Communications
Goal: Phase III of Proposal. Complete transition for Police with purchase of additional 21 handhelds and desktop chargers; Consider Fire and Public Works purchase depending on budget.

Vision Element: Maintain a Well Managed City
Objective: Enhance Customer Service
Goal: Finalize P2C; which allows citizens to access our records and events via our website over the internet; Further permits citizens to retrieve accidents, reports, and other information.

Vision Element: Maintain a Well Managed City
Objective: Upgrade Emergency Operations Center and Communications Center
Goal: Transition into remodeled/New Emergency Operations and Communications Center; Determine the best interaction with the public upon entry into the Police Department; set procedures for new keyless/security entry.

PUBLIC SAFETY
Police - 2200

DEPARTMENT STANDARDS

- 1 Respond to all priority calls for service safely and expeditiously within less than five minutes.

PROGRAM MEASURES

	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
1 Average response time to priority "P" calls (minutes)	5:06	<5.0	5.2	5.0
2 Unit reaction time to priority "P" calls (minutes)	4:26	<4.0	4.0	<4.0
3 Percent criminal offenses cleared	55%	70%	70%	70%
4 Total traffic contacts	14,406	25,000	18,000	25,000
5 Percent of paper files converted to electronic format from 2000 to present	0%	20%	15%	40%
6 Increase clearance rate of Burglary of Habitation	28%	45%	45%	45%
7 Increase clearance rate of Burglary of a Building	19%	30%	35%	35%
8 Increase clearance rate of Burglary of Vehicle	17%	25%	30%	30%
9 Calls for service	n/a	n/a	30,000	35,000

POLICE - 2200

Resources

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Alarm Fees	\$51,562	\$45,000	\$52,000	\$50,000
Peddler Permit	380	100	600	500
Wrecker License	800	800	800	800
Arrest Fees	411	500	400	400
Traffic Fines	362,384	326,000	350,500	350,500
HGAC Grant	15,000	0	0	0
BISD Community Policing	24,333	28,300	28,000	40,800
General Resources	3,809,817	4,220,711	3,892,542	4,229,424
Total Resources	\$4,264,687	\$4,621,411	\$4,324,842	\$4,672,424

Expenditures

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages	\$2,639,945	\$2,853,163	\$2,651,494	\$2,832,490
Employee Benefits	777,665	871,400	821,241	898,245
Operating Expenses	536,378	583,115	538,674	597,135
Capital Outlay	0	0	0	0
Operating Transfers	271,366	285,433	285,433	303,754
Total Expenditures	\$4,225,354	\$4,593,111	\$4,296,842	\$4,631,624

Personnel

	2006-07 Budget	2007-08 Budget	2008-09 Budget	2009-10 Budget
Service/Maintenance	1.00	1.00	1.00	1.00
Office/Clerical	6.00	6.00	6.00	6.00
Technical	8.00	8.00	8.00	8.00
Sworn Personnel	39.00	40.00	39.00	39.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	4.00	4.00	5.00	5.00
Temporary/Seasonal	1.73	1.73	1.73	1.73
Total Personnel	59.73	60.73	60.73	60.73

Major Budget Changes

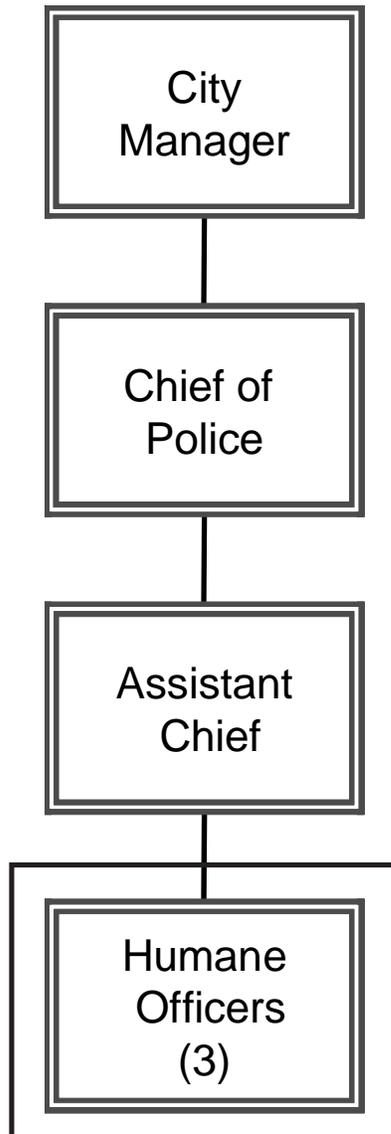
Property and Liability increased by \$10,745; and Gasoline & Diesel increased by \$7,200

POLICE - 2200

	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
Salaries & Wages				
Service/Maintenance	\$24,691	\$25,300	\$24,926	\$25,300
Office/Clerical	158,768	177,400	172,332	177,400
Technical	286,139	284,000	253,257	273,900
Sworn Personnel	1,695,556	1,931,663	1,777,779	1,987,800
Management/Supervision	316,690	301,600	280,000	234,890
Temp/Seasonal	39,648	43,200	43,200	43,200
	2,521,492	2,763,163	2,551,494	2,742,490
Overtime	118,453	90,000	100,000	90,000
Group Insurance				
Health	185,771	205,300	190,900	221,740
Life	3,824	7,100	6,955	7,080
Dental	18,403	21,800	19,465	22,910
Long Term Disability	9,601	12,500	10,010	12,560
	217,599	246,700	227,330	264,290
Employee Benefits				
Social Security	194,524	214,700	212,120	215,715
Retirement	289,143	327,800	328,490	335,310
Tuition Reimbursement	0	1,500	0	1,500
Workers Compensation	76,399	80,700	53,301	81,430
	560,066	624,700	593,911	633,955
Professional Service Fees				
Physician Examination	2,691	1,500	2,000	1,500
Psychological Examination	500	500	500	500
Volunteer Benefits	841	2,000	1,000	1,000
Forensic Testing	857	2,500	1,500	2,500
Canine Unit	200	0	0	0
	5,089	6,500	5,000	5,500
Water & Sewer	409	550	550	550
Maintenance & Repair				
Buildings	2,896	7,500	7,500	7,500
Heating & Air Conditioning	1,433	5,000	5,000	5,000
Vehicles	35,879	30,000	35,000	30,000
Equipment	3,007	4,000	2,000	4,000
Radios	705	4,000	2,000	3,000
Furniture & Fixtures	480	750	750	750
Maintenance Contract	91,330	115,000	110,000	116,550
	\$135,730	\$166,250	\$162,250	\$166,800

POLICE - 2200

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Rental - Vehicle & Equipment	\$6,008	\$8,000	\$6,000	\$6,000
Insurance				
Property	12,214	11,340	14,973	15,010
Liability	44,044	44,045	36,871	51,120
Fidelity	710	0	0	0
	56,968	55,385	51,844	66,130
Communication	64,470	60,000	60,000	60,000
Advertising	935	500	500	500
Training	6,696	6,350	6,350	6,625
Travel	4,986	4,700	4,700	4,250
Dues & Memberships	1,034	1,880	1,880	1,830
General Supplies				
Office	15,446	15,000	15,000	15,000
Wearing Apparel	22,225	20,000	20,000	20,000
Gasoline & Diesel	94,374	105,000	83,700	112,200
Operating	48,018	52,000	40,000	50,000
Photography	1,465	2,000	2,000	2,000
Firing Range	6,325	6,500	6,500	6,500
Community Policing	5,017	5,000	4,000	5,000
Detention Facility	4,339	5,000	4,500	5,000
Crime Lab	5,880	7,500	6,500	7,500
Canine Supplies	281	0	0	0
Cleaning	4,196	4,000	7,500	4,000
	207,566	222,000	189,700	227,200
Electricity & Natural Gas	45,207	48,500	48,400	49,250
Books & Periodicals	1,280	2,500	1,500	2,500
Capital Outlay	0	0	0	0
Operating Transfers				
Equipment Replacement	271,366	285,433	285,433	303,754
Unemployment Insurance	0	0	0	0
	271,366	285,433	285,433	303,754
Total Police	\$4,225,354	\$4,593,111	\$4,296,842	\$4,631,624



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The Humane Department is responsible for the enforcement of the Animal Control Ordinances and the investigation and resolution of possible rabies exposure.

PUBLIC SAFETY

Humane - 2500

FY08-09 ACCOMPLISHMENTS

Vision Element: Quality of Life
Objective: Safe Neighborhoods
Accomplishment: Twenty (20) additional live animal traps were purchased and loaned out regularly to reduce the feral cats in the City

Vision Element: Quality of Life
Objective: Safe Neighborhoods
Accomplishment: Created additional educational publications for guidance in dealing with wild animals.

FY09-10 GOALS & OBJECTIVES

Vision Element Quality of Life
Objective: Educate the public about new ordinances.
Goal: Revise handouts and educational materials to coincide with new ordinances

Vision Element Quality of Life
Objective: Continue to decrease feral cat populations.
Goal: Increase the number of feral cats picked up by 25%
To educate the public on taking responsibility for their cats and promote spay/neuter clinics.

Vision Element Quality of Life
Objective: Increase the number of animals licensed.
Goal: Increase the number of pets licensed 10% more than previous year.

PUBLIC SAFETY

Humane - 2500

DEPARTMENT STANDARDS

- 1 Answer and respond to all animal complaint calls within ten (10) minutes.
- 2 Pick up dead animals withing one (1) hour of notification
- 3 Prepare written report on rabid animals and quarantine according to state and local laws within same shift.

PROGRAM MEASURES

	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
1 Animals collected	837	800	800	850
2 Citations/warnings	284	400	350	400
3 Animal bites reported	60	25	40	40
4 Wild animals relocated	740	500	500	600
5 Calls for service	n/a	n/a	4,000	4500
6 Feral cats captured	n/a	n/a	400	500

HUMANE - 2500

Resources

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
General Resources	261,266	270,296	257,152	252,186
Total Resources	\$261,266	\$270,296	\$257,152	\$252,186

Expenditures

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages	\$90,886	\$93,600	\$86,122	\$93,600
Employee Benefits	30,201	32,400	29,656	33,700
Operating Costs	131,203	135,320	132,398	115,910
Operating Transfers	8,976	8,976	8,976	8,976
Total Expenditures	\$261,266	\$270,296	\$257,152	\$252,186

Personnel

	2006-07 Budget	2007-08 Budget	2008-09 Budget	2009-10 Budget
Service/Maintenance	3.00	3.00	3.00	3.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	3.00	3.00	3.00	3.00

Major Budget Changes

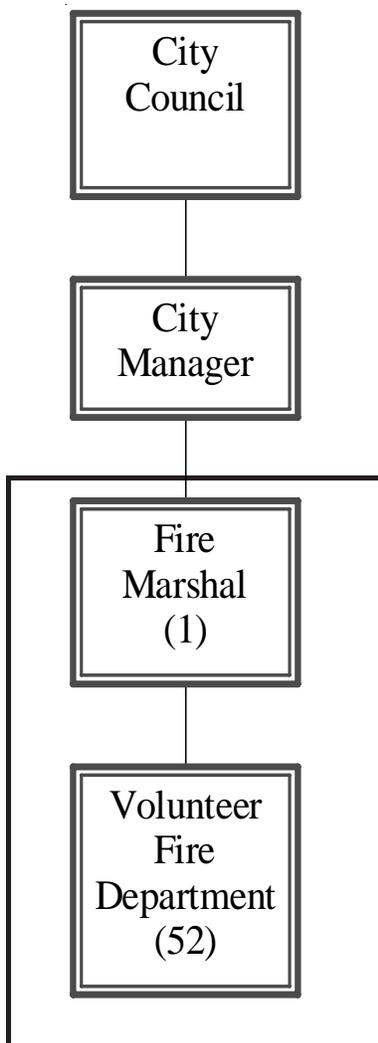
Shelter Management decreased \$21,900.

HUMANE - 2500

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages				
Service/Maintenance	\$90,152	\$91,600	\$86,122	\$91,600
	90,152	91,600	86,122	91,600
Overtime	734	2,000	0	2,000
Group Insurance				
Health	10,033	10,400	9,822	11,300
Life	208	400	237	400
Dental	994	1,100	1,001	1,200
Long Term Disability	363	400	342	400
	11,598	12,300	11,402	13,300
Employee Benefits				
Social Security	6,745	7,200	6,557	7,200
Retirement	10,038	11,000	10,191	11,300
Workers Compensation	1,820	1,900	1,506	1,900
	18,603	20,100	18,254	20,400
Shelter Management	113,000	113,000	113,000	91,100
Maintenance & Repair				
Animal Shelter	39	0	0	0
Vehicles	889	1,000	1,000	1,000
Radios	0	200	0	0
Furniture & Fixtures	0	100	0	0
	928	1,300	1,000	1,000
Insurance				
Property	667	195	3,342	3,645
Liability	949	950	681	1,215
	1,616	1,145	4,023	4,860
Communication	1,189	1,500	1,500	1,500
Training	42	1,100	600	1,100
Travel	\$74	\$1,400	\$500	\$1,000

HUMANE - 2500

	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
General Supplies				
Dues & Membership	\$150	\$225	\$225	\$300
Office	150	150	150	150
Wearing Apparel	348	1,000	1,000	1,000
Gasoline & Diesel	11,781	10,000	6,900	9,400
Operating	1,925	4,500	3,500	4,500
	14,354	15,875	11,775	15,350
Capital Outlay	0	0	0	0
Operating Transfers				
Equipment Replacement	8,976	8,976	8,976	8,976
Unemployment Insurance	0	0	0	0
	8,976	8,976	8,976	8,976
Total Humane	\$261,266	\$270,296	\$257,152	\$252,186



Program Description

The City's Volunteer Fire Department is responsible for staffing two (2) fire stations and providing fire fighting activities 24 hours a day, 365 days a year. Fire prevention activities include fire inspection, fire code enforcement, fire safety education and fire investigation. This department is staffed by 45 volunteers and one paid full-time Fire Marshal.

PUBLIC SAFETY

Fire - 2300

FY08-09 ACCOMPLISHMENTS

- Vision Element:** Quality of Life
Objective: Improve communication to the public
Accomplishment: Continue to provide demonstrations of home fire sprinklers by use of the fire sprinkler demonstration trailer.
- Vision Element:** Maintain Well Managed City
Objective: Upgrade Ordinances
Accomplishment: Proposal of ordinances for a billing program to recover costs at haz-mat type fire incidents, a program to retrofit businesses with knox box key retention system and a program that would require kitchen suppression (stove top extinguishers) in all multi-family occupancies, day cares and nursing homes.
Proposal will be June/July 2009

FY09-10 GOALS & OBJECTIVES

- Vision Element** Quality of Life
Objective: Improve Communications with multi-family dwelling occupants and owners
Goal: Provide options to multi-family dwelling owners to improve fire safety.
For example: installation of stove top fire extinguishers, fire escape ladders for all floors above ground level and/or the installation of interconnected smoke detection/ smoke alarms and fire sprinklers.

PUBLIC SAFETY

Fire - 2300

DEPARTMENT STANDARDS

- 1 Conduct 100 public relations events a year.
- 2 Maintain a good response time of at least 7.5 minutes.
The fire department response time is the time from when the customer calls 911 requesting help, till the first fire apparatus arrives on scene.
- 3 Maintain a minimum of 45 volunteers.

PROGRAM MEASURES

	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
1 Total volunteer members	45	50	46	50
2 Emergency calls	532	550	550	550
3 Investigations	15	25	25	30
4 Average response time on fire calls recieved to arrival scene (minutes)	8.02	8.5	8.5	8.5
5 Commercial Fire Safety Inspections	319	230	320	350
6 Day care center inspections	14	19	19	19
7 Public Education				
a. Number of classes	39	120	90	120
b. Attendance	2,485	8,000	6,000	8,000
8 ISO Rating		3	3	3

FIRE - 2300

<i>Resources</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
General Resources	\$586,770	\$669,600	\$670,571	\$674,305
Total Resources	\$586,770	\$669,600	\$670,571	\$674,305

<i>Expenditures</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages	\$61,825	\$64,200	\$63,278	\$64,300
Employee Benefits	67,176	90,400	89,711	90,800
Operating Expenses	268,149	325,380	327,962	324,515
Operating Transfers	189,620	189,620	189,620	194,690
Total Expenditures	\$586,770	\$669,600	\$670,571	\$674,305

<i>Personnel</i>	2006-07 Budget	2007-08 Budget	2008-09 Budget	2009-10 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	1.00	1.00	1.00	1.00

Major Budget Changes

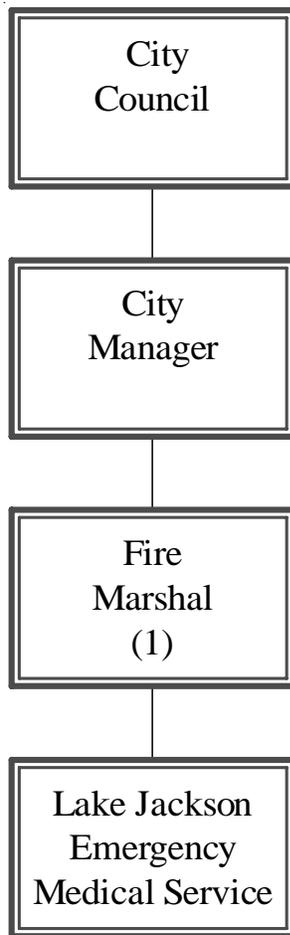
Property/Liability Insurance has increased \$11,075 and Equipment Replacement increased by \$5,070.

FIRE - 2300

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages				
Management/Supervision	61,825	64,200	63,278	64,300
	61,825	64,200	63,278	64,300
Group Insurance				
Health	3,436	3,500	3,362	3,800
Life	70	100	172	100
Dental	336	400	342	400
Long Term Disability	248	300	248	300
	4,090	4,300	4,124	4,600
Employee Benefits				
Social Security	4,625	4,900	4,783	4,900
Retirement	6,844	7,600	7,411	7,700
Volunteer Retirement	49,975	72,000	72,000	72,000
Workers Compensation	1,642	1,600	1,393	1,600
	63,086	86,100	85,587	86,200
Professional Service Fees				
Physician Examination	324	500	500	500
Volunteer Benefits	25,117	27,000	22,862	27,000
Crime Lab	0	1,500	750	1,500
Contract Cleaning	10,190	10,920	10,920	10,920
Fire Code Inspections	15,209	17,000	16,640	17,000
	50,840	56,920	51,672	56,920
Water & Sewer	182	500	500	500
Maintenance & Repair				
Buildings	7,292	8,000	16,000	8,000
Heating & Air Condition	665	3,000	3,000	3,000
Vehicles	26,068	20,000	20,000	20,000
Equipment	4,738	13,000	13,000	10,000
Radios	159	3,500	2,000	2,500
Maintenance Contract	1,585	6,135	6,135	9,095
	40,507	53,635	60,135	52,595
Rental - Vehicles & Equipment	\$909	\$1,400	\$910	\$0

FIRE - 2300

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Insurance				
Property	\$21,067	\$18,705	\$25,238	\$30,540
Liability	16,410	16,410	15,649	15,650
	37,477	35,115	40,887	46,190
Communications	9,339	10,000	10,000	10,000
Advertisement	0	1,000	1,000	500
Training	4,004	11,300	8,000	11,300
Travel	6,635	13,120	9,000	13,120
Other Purchased Services				
Dues & Memberships	1,164	2,290	2,290	2,290
Fireman Banquet	1,865	2,300	2,399	2,300
	3,029	4,590	4,689	4,590
General Supplies				
Office	983	1,500	1,000	1,500
Wearing Apparel	2,753	4,000	4,000	4,000
Program	2,414	3,000	3,000	3,000
Gasoline & Diesel	14,658	14,000	11,400	13,600
Operating	42,144	65,000	65,000	60,000
Cleaning	1,478	1,000	1,002	1,000
Photography	0	1,000	1,000	1,000
	64,430	89,500	86,402	84,100
Electricity & Natural Gas	49,331	46,800	53,100	43,200
Books & Periodicals	1,466	1,500	1,667	1,500
Equipment Replacement	189,620	189,620	189,620	194,690
Total Fire	\$586,770	\$669,600	\$670,571	\$674,305



Program Description

The EMS (Emergency Medical Service, Inc.) Department represents a “split-off” of the Lake Jackson Volunteer Fire Department in 1998-99. The City has contracted with LJEMS to provide ambulance services for the City. LJEMS is a separate organization and there are about 8 volunteers, 11 full-time and 12 part-time paid members in the service. The service is responsible for staffing city provided ambulances.

PUBLIC SAFETY

Emergency Medical Services - 2400

FY08-09 ACCOMPLISHMENTS

Department Projects:

1. Be available to continue our stand-by services for Lake Jackson Girls Softball, Festival of Lights, Fourth of July, and other City-sponsored events.
2. Include the Poison Control Program to the elementary schools.
3. Make Lake Jackson EMS "community -based health management that integrates with the overall health care system. Become an available resource for Public Education, Injury Prevention to our community.
4. Offer Weekly CPR classes
5. Offer daily blood pressure checks and blood glucose checks at the EMS Station
6. Utilize Memorial Hermann Life Flight for continuing education purposes.
7. Increase number of active volunteers.

Accomplishment:

- 1.) Maintained availability for stand-by services for Lake Jackson Girls Softball, Festival of Lights, Fourth of July, Safety Town, Greater Houston Disabilities Expo 2009 Attended the Bach Rock and Stroll event at Brazosport Mall with REDDY TEDDY.
- 2.) Successful in implementation of MR. YUK program at all Elementary Schools in Lake Jackson
- 3.) Chairman at RAC-R for Injury Prevention Committee, instrumental in the evacuation Brazosport Hospital during Hurricane Ike, Lead the way in establishing a link of information to the Citizens of Lake Jackson thru the H1N1A outbreak.
- 4.) Offered Monthly CPR Courses and added the Baby Sitter (BLAST) Program
- 5.) Offered daily blood pressure checks and blood glucose checks at the EMS Station.
- 6.) Utilized Memorial Hermann Life Flight for 3 large training symposiums including; Stroke, ICE, and Hemorrhage Control in Trauma
- 7.) Number of volunteers has fluctuated during the year the number remains 8. However, the 8 volunteers are very active and cover many shifts.

FY09-10 GOALS & OBJECTIVES

Vision Element Quality of Life
Objective: Improve CPR bystanders skills
Goal: Teach CPR on a regularly scheduled basis improving the knowledge of the Citizen of Lake Jackson to provide quality Bystander CPR.

Vision Element Maintain Infrastructure
Objective: Maintain existing facilities and equipment at current standard
Goal: Continue maintenance agreements for all equipment to insure longevity.

Vision Element Enhance Communication & Technology
Objective: Use new technology to improve areas of operation.
Goal: Receive RFP Local Projects Grant to Purchase Zoll Autopulse (automated CPR device). Utilization of the Autopulse will assure continuous automated compressions while moving patients walking down stairs and assure proper compressions when confined by space.

PUBLIC SAFETY

Emergency Medical Services - 2400

DEPARTMENT STANDARDS

- 1 Provide on a twenty-four (24) hour per day, seven (7) day per week basis (referred to as "24/7"), emergency medical services within the City, and its extra-territorial jurisdiction, and when equipment and personnel are reasonably available, to its surrounding neighbors. LJEMS will provide these services, duties and obligations in accordance with all applicable state laws or Texas Department of State Health Services regulations.
- 2 Maintain response time less than 5 minutes and 51 seconds 91% of the time in the city limits.
- 3 Respond to every emergency call within Lake Jackson as a MICU capable unit.

PROGRAM MEASURES

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
1 Ambulance calls	2,194	2,400	2,400	2,400
2 Average response time ambulance calls dispatched to arrival at scene (minutes)	5.50	5.5	5.7	5.5
3 Percentage of billing collected	29%	39%	28%	33%
4 Number of volunteers	9	15	8	10
5 Number of stand-by service	32	5	35	35
6 Public Education				
a. Number of classes	36	40	40	36
b. Attendance	497	450	500	600

EMERGENCY MEDICAL SERVICE - 2400

<i>Resources</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
General Resources	\$362,108	\$466,916	\$460,168	\$462,705
Total Resources	\$362,108	\$466,916	\$460,168	\$462,705

<i>Expenditures</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Proposed
Salaries & Wages	\$0	\$0	\$0	\$0
Employee Benefits	15,500	23,048	11,400	13,000
Operating Expenses	291,096	360,940	365,840	366,775
Operating Transfers	55,512	82,928	82,928	82,930
Total Expenditures	\$362,108	\$466,916	\$460,168	\$462,705

<i>Personnel</i>	2006-07 Budget	2007-08 Budget	2008-09 Budget	2009-10 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00

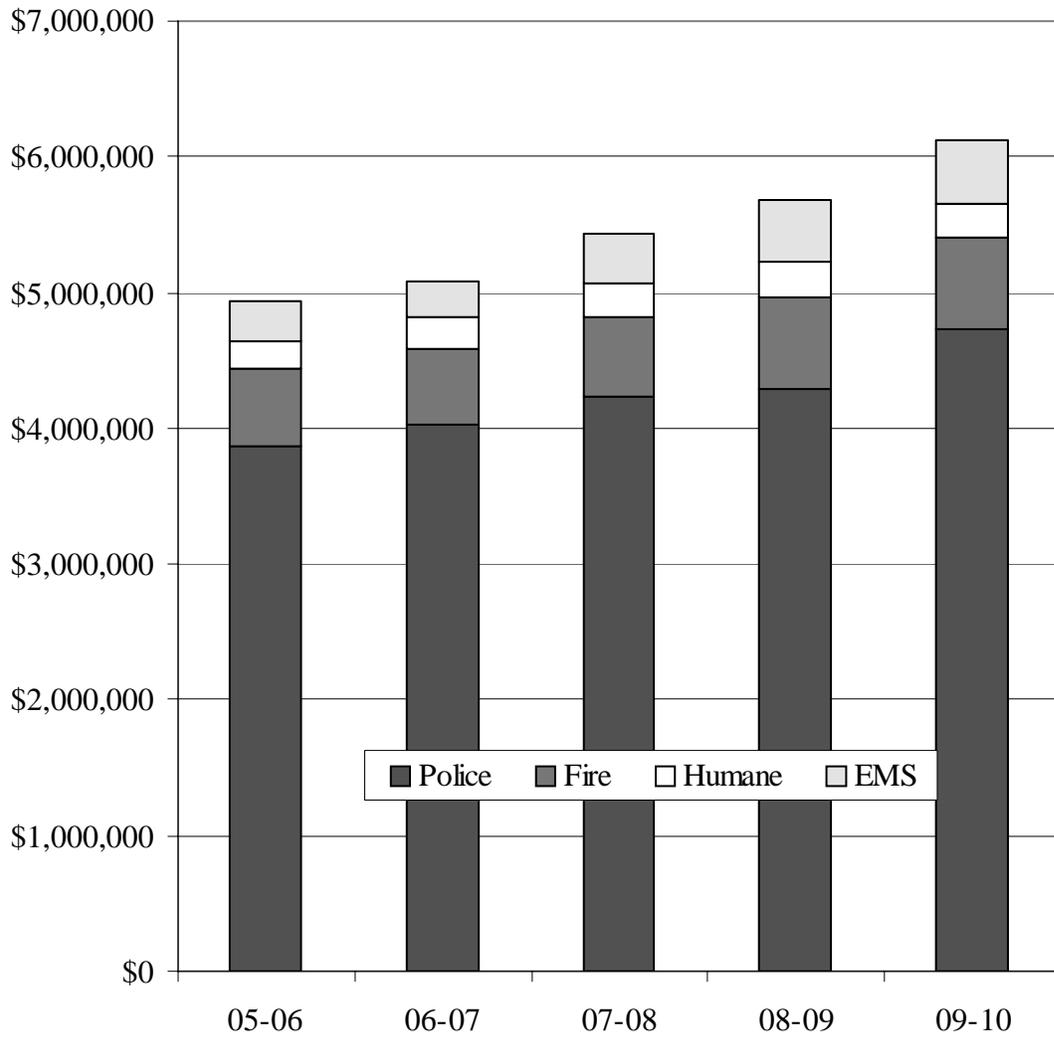
Major Budget Changes

No major budget changes.

EMERGENCY MEDICAL SERVICE - 2400

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Volunteer Benefits	\$13,900	\$18,000	\$8,400	\$10,000
Professional Service Fees				
Physician Examination	198	0	0	0
Volunteer Benefits	1,402	5,048	3,000	3,000
	1,600	5,048	3,000	3,000
EMS Services	274,300	337,000	337,000	337,000
Maintenance & Repair Vehicles	3,008	8,000	8,000	8,000
Liability Insurance	1,939	1,940	1,940	2,875
Gasoline & Diesel	11,849	14,000	18,900	18,900
Equipment Replacement	55,512	82,928	82,928	82,930
Total Emergency Medical Service	\$362,108	\$466,916	\$460,168	\$462,705

Public Safety Expenditures



ENGINEERING



LAKE JACKSON

City of Enchantment

City of
Enchantment

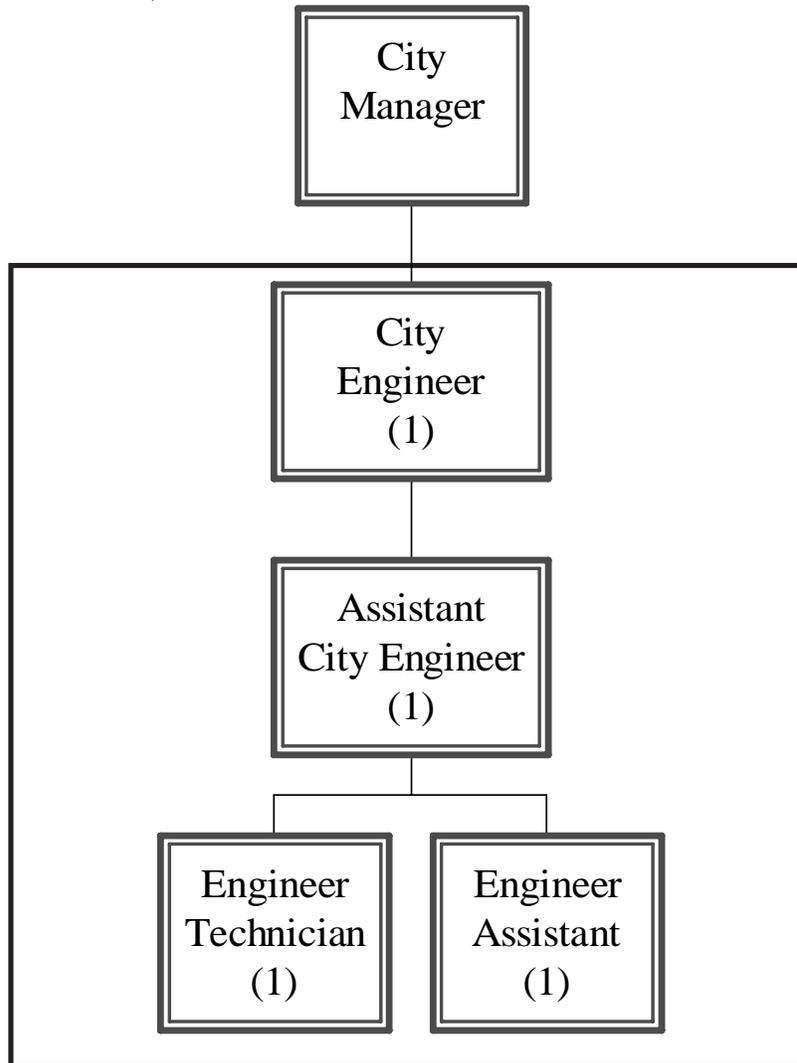




Brazos Oaks Subdivision

As part of the 2007 Infrastructure Improvements, the Brazos Oaks Subdivision construction which began in January 2009 and involves new water and sewer services, drainage, light pole upgrades and streets, is nearing completion.

Engineering



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The Engineering Department provides general engineering services for all municipal operations by thorough analysis, investigation and design of plans and specifications, by responsible construction management and by timely inspections and enforcement of regulations and standards. The department is also responsible for storing, maintaining, and updating the mapping, platting, plan and project filing records of the City. In addition, the Department assists citizens, businesses, developers and staff with infrastructure, mapping and regulatory information.

ENGINEERING

Engineering - 1500

FY08-09 ACCOMPLISHMENTS

Vision Element: Enable growth and revitalization
Objective: Develop N.E. Quadrant
Accomplished: Completed construction of sanitary lift station and collection system

Objective: Develop Alden Lake
Accomplished: Participated in policy and zoning ordinance creation for development area

Objective: Develop ETJ Area
Accomplished: Participated in policy and zoning ordinance creation for development area

Objective: Develop Downtown revitalization masterplan
Accomplished: Assisted and reviewed consultant design of Ph-2 construction plans and specifications

Objective: Upgrade infrastructure
Accomplished: Completed construction of N.E. Sanitary Sewer System
Accomplished: Completed construction of Ph 1 of Brazos Oaks
Accomplished: Bid, contracted and constructed Ph 2 of Brazos Oaks (50%)
Accomplished: Bid, contracted and constructed Jasmine Street
Accomplished: Managed, reviewed and completed design for Oak Dr and Winding Way reconstruction

Vision Element: Enhance communication and technology
Objective: Implement Use of GIS Technology
Accomplished: Completed Georeference Vector Base Map
Accomplished: Enhanced Engineering Webpage
Accomplished: Assisted /Trained Public Works in Updating Attributes on Fire Hydrant and Util Lines
Accomplished: Installed an additional 20 Vertical BM's within the City and ETJ Limits

Vision Element: Maintain a well managed City
Objective: Organize engineering plats into electronic storage
Accomplished: Assisted administration with initial round of scanned data entry into Questys
Accomplished: Scanned Engineering Drawing from 2007 to 2008

Department Projects:
Accomplished: Designed, bid , contracted and constructed Plantation Drive Pavement Rehab
Accomplished: Completed construction of Dixie Drive Hike/Bike and 07-08 & 08/09 sidewalk and ADA program

FY09-10 GOALS & OBJECTIVES

Vision Element: Enable growth and revitalization
Objective: Develop Alden Lake
Goal: Work with owner to develop masterplan

Objective: Develop ETJ Area
Goal: Participate with planners in development policy for potential rural subdivision development

Objective: Implement downtown revitalization program
Goal: Oversee construction of Phase 2

Objective: Develop Lakewood Manor & NE Quadrant
Goal: Work with owners to approve a development plan and market area to prospective developers
Issue: **Likely will not be accomplished due to economic downturn**

Vision Element: Maintain Infrastructure
Objective: Upgrade and maintain infrastructure and facilities
Goal: Complete Brazos Oaks Ph-2 (50%)
Goal: Bid, contract and construct Oak Drive and Winding Way

Vision Element: Enhance communication and technology
Objective: Improve Use of GIS Technology
Goal: Implement electronic data exchange protocol
Goal: Continue working with Public Works in Updating Attributes on Fire Hydrant and Util Lines
Goal: Make available more Engineering Tools like querying elevation model etc.
Goal: Start the process to incorporate Vertical BM's into NGS System

Vision Element: Maintain a well managed city
Objective: Continue implementation of records management
Goal: Input all engineering scanned plat records into Questys
Goal: Scan Engineering Drawing from 2008 to Current

Vision Element: Quality of Life
Objective: Improve pedestrian mobility
Goal: Design and construct 09-10 sidewalk and ramp program

ENGINEERING

Engineering - 1500

DEPARTMENT STANDARDS

- 1 Estimate project costs to within 10% of bid amount
- 2 Manage project costs to within 10% of contract amount
- 3 Design/Contract/Manage at least 50% of all street projects annually.

PROGRAM MEASURES

	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
1 Est. market value (\$) of design engineering fees provided	\$293,800	\$215,400	\$564,400	\$160,000
2 CIP construction (\$) contracted/managed/inspected	\$1,812,000	\$3,016,000	\$3,009,600	\$2,450,000
3 CIP construction (\$) designed (Office)	\$2,330,000	\$1,400,000	\$1,940,000	\$170,000
4 CIP construction (\$) reviewed (consultant)	\$640,000	\$0	\$5,000,000	\$0

ENGINEERING - 1500

Resources

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
General Resources	\$390,442	\$418,365	\$412,951	\$412,795
Total Resources	\$390,442	\$418,365	\$412,951	\$412,795

Expenditures

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages	\$270,343	\$287,800	\$282,547	\$287,800
Employee Benefits	65,138	67,300	68,133	69,000
Operating Expenses	33,773	42,360	41,366	36,430
Capital Outlay	0	0	0	0
Operating Transfers	21,188	20,905	20,905	19,565
Total Expenditures	\$390,442	\$418,365	\$412,951	\$412,795

Personnel

	2006-07 Budget	2007-08 Budget	2008-09 Budget	2009-10 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	2.00	2.00	2.00	2.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	1.00	1.00	1.00	1.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.29	0.29	0.29	0.29
Total Personnel	4.29	4.29	4.29	4.29

Major Budget Changes

No major budget changes.

ENGINEERING - 1500

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages				
Technical	\$89,428	\$91,500	\$89,455	\$91,500
Professional	62,137	64,000	62,524	64,000
Management/Supervision	99,179	100,100	98,368	100,100
Temp/Seasonal	19,599	32,200	32,200	32,200
	270,343	287,800	282,547	287,800
Group Insurance				
Health	13,648	13,900	13,589	15,000
Life	279	500	688	500
Dental	1,333	1,500	1,365	1,600
Long Term Disability	990	1,200	992	1,200
	16,250	17,100	16,634	18,300
Employee Benefits				
Social Security	19,812	18,700	19,939	18,700
Retirement	27,922	30,200	30,372	30,700
Workers Compensation	1,154	1,300	1,188	1,300
	48,888	50,200	51,499	50,700
Professional Services				
Physician Examination	222	0	0	0
Technology	0	5,500	5,500	0
	222	5,500	5,500	0
Maintenance & Repair				
Vehicle	361	300	800	300
Non-Fleet Equipment	1,274	500	500	500
Radios	0	100	0	0
Maintenance Contract	5,805	8,805	8,805	8,805
	7,440	9,705	10,105	9,605
Rental - Vehicles & Equipment				
	63	0	0	0
Insurance				
Property	431	340	603	605
Liability	2,111	2,115	1,808	2,420
	2,542	2,455	2,411	3,025
Communication				
	2,358	2,400	2,400	2,400
Training				
	1,899	3,850	3,850	3,850

ENGINEERING - 1500

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Travel	1,450	2,700	2,700	2,700
Dues & Memberships	\$1,189	\$1,200	\$1,200	\$1,200
General Supplies				
Office	\$3,692	\$3,500	\$3,500	\$3,500
Gasoline & Diesel	1,383	2,700	1,100	1,500
Fuel - CNG	74	100	350	400
Operating	11,311	8,100	8,100	8,100
	16,460	14,400	13,050	13,500
Books & Periodicals	150	150	150	150
Capital Outlay	0	0	0	0
Operating Transfers				
Equipment Replacement	21,188	20,905	20,905	19,565
Unemployment Insurance	0	0	0	0
	21,188	20,905	20,905	19,565
Total Engineering	\$390,442	\$418,365	\$412,951	\$412,795

PUBLIC WORKS



LAKE JACKSON

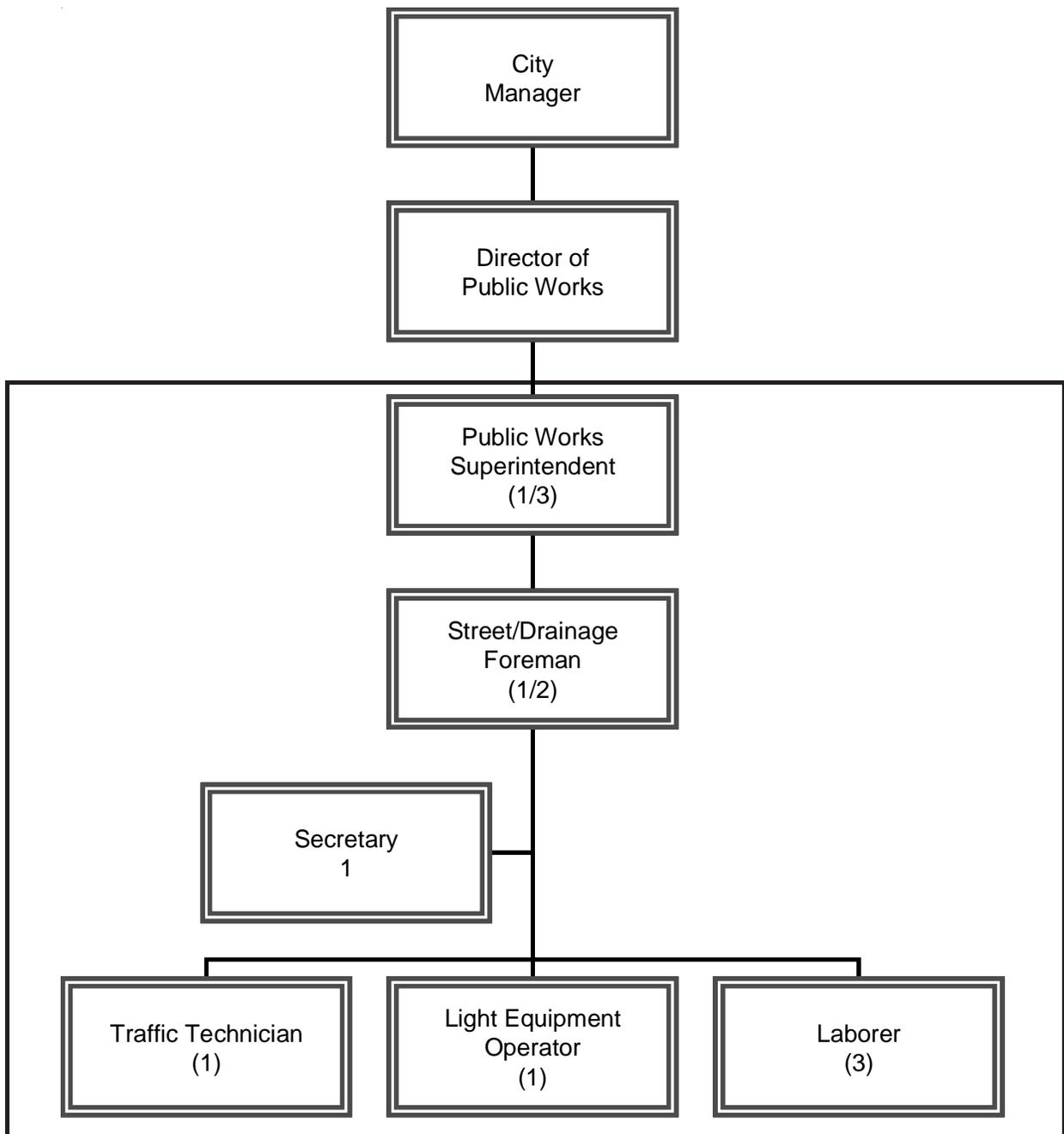
City of Enchantment





Spot Repair Program

\$80,000 was spent in FY08-09 on spot repairs around town. Pictured above is Lake Road, after a panel was replaced.



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The Street Department is responsible for maintaining and repairing all public streets and alleys. This department provides preventive maintenance to City streets and makes repairs which are too small to contract. This department is also responsible for all street sweeping and responds after hours to clean up storm damage and fallen trees, etc. In addition, this department is also responsible for the installation, repair and maintenance of 158 signal fixtures located at 15 intersections, 12 flashing school zone lights and 53 crosswalk lights. This responsibility includes street signs, markings and signals.

Public Works Streets - 2800

FY08-09 ACCOMPLISHMENTS

Vision Element: Maintain Infrastructure
Objective: Condition Assessments on Infrastructure Components to Identify Needs
Accomplishment: Maintained conditioned assessment by assessing 20% of City maintained sidewalks.
Maintained conditioned assessment by assessing 20% of City maintained streets.
Developed capital improvement plan for City owned sidewalks.

Vision Element: Maintain a Well Managed City
Objective: Continue to Hire and Retain Qualified Employees in all areas.
Accomplishment: Not accomplished
Issue: **Did not maintain a full staffing level due to hiring restraints and the local economy.**

Department Projects: (1) Following Hurricane Ike, had all roads open within 48 hours of landfall and established, maintained or repaired traffic control devices within one (1) week.
(2) Contracted \$41,430 to continue Street Joint Sealant Program.
(3) Contracted \$80,000 of street panel replacement on major thoroughfares (approximately 450 linear lane feet).
(4) Completed \$25,000 in Thermal Vinyl Street Painting.

FY09-10 GOALS & OBJECTIVES

Vision Element Maintain infrastructure
Objective: Improve Assessment of Infrastructure
Goal: Maintain condition assessment by assessing 20% of City maintained sidewalks.
Maintain condition assessment by assessing 20% of City maintained streets.

Vision Element Maintain a Well Managed City
Objective: Continue to Hire and Retain Qualified Employees in all areas.
Goal: Maintain a full staffing level
Issue:

Department Projects: (1) Complete \$80,000 of street panel replacement on major thoroughfares (approximately 450 linear lane feet).
(2) Complete \$25,000 in Thermal Vinyl Street Painting.
(3) Complete \$50,000 to continue Street Joint Sealant Program.

Issue: **(eliminated for this fiscal year)**

Public Works

Streets - 2800

DEPARTMENT STANDARDS

- 1 Replace joint sealant on a 15-year schedule
Issue: schedule suspended due to budget constraints
- 2 Sweep residential streets 4 times annually/downtown twice weekly
- 3 Service all traffic signals monthly

PROGRAM MEASURES

	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
1 Percent (%) of streets, re-striped/painted annually	0%	85%	75%	75%
2 Hours spent re-striping/painting streets annually	517	370	300	300
3 Delineators and buttons installed	671	500	400	400
4 Hours spent installing delineators and buttons	72	72	60	60
5 Signs fabricated and installed	280	250	250	250
6 Percent of signals serviced monthly	94%	95%	95%	95%
7 Percent of residential streets swept four times annually	100%	100%	100%	100%
8 Percent of downtown area streets swept twice weekly	72%	85%	85%	85%
9 Gutter sweeping (cu. yd.)	1707	1800	1800	1800
10 Number of potholes repaired	235	310	255	255
11 Street Patching (hrs)	304	320	275	275
12 Sidewalks replaced (In. ft.)	250	375	205	210
13 Concrete Spot Repairs by Contractor (liner lane feet)	0	450	450	450
14 Full Staffing Level (%)	n/a	85%	67%	67%
15 Percent of city maintained sidewalks assessed	100%	20%	20%	20%
16 Percent of city maintained streets assessed	100%	20%	20%	20%

STREET - 2800

Resources

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
General Resources	\$1,000,258	\$954,757	\$903,165	\$921,860
Total Resources	\$1,000,258	\$954,757	\$903,165	\$921,860

Expenditures

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages	\$266,843	\$227,700	\$225,490	\$228,100
Employee Benefits	59,182	86,300	56,639	88,900
Operating Expenses	576,511	547,230	527,509	488,320
Capital Outlay	0	0	0	0
Operating Transfers	97,722	93,527	93,527	116,540
Total Expenditures	\$1,000,258	\$954,757	\$903,165	\$921,860

Personnel

	2006-07 Budget	2007-08 Budget	2008-09 Budget	2009-10 Budget
Service/Maintenance	5.00	4.00	4.00	4.00
Office/Clerical	0.00	1.00	1.00	1.00
Technical	1.00	1.00	1.00	1.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.83	0.83	0.83	0.83
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	6.83	6.83	6.83	6.83

Major Budget Changes

The Street Joint Program is not budgeted for this year (\$50,000).

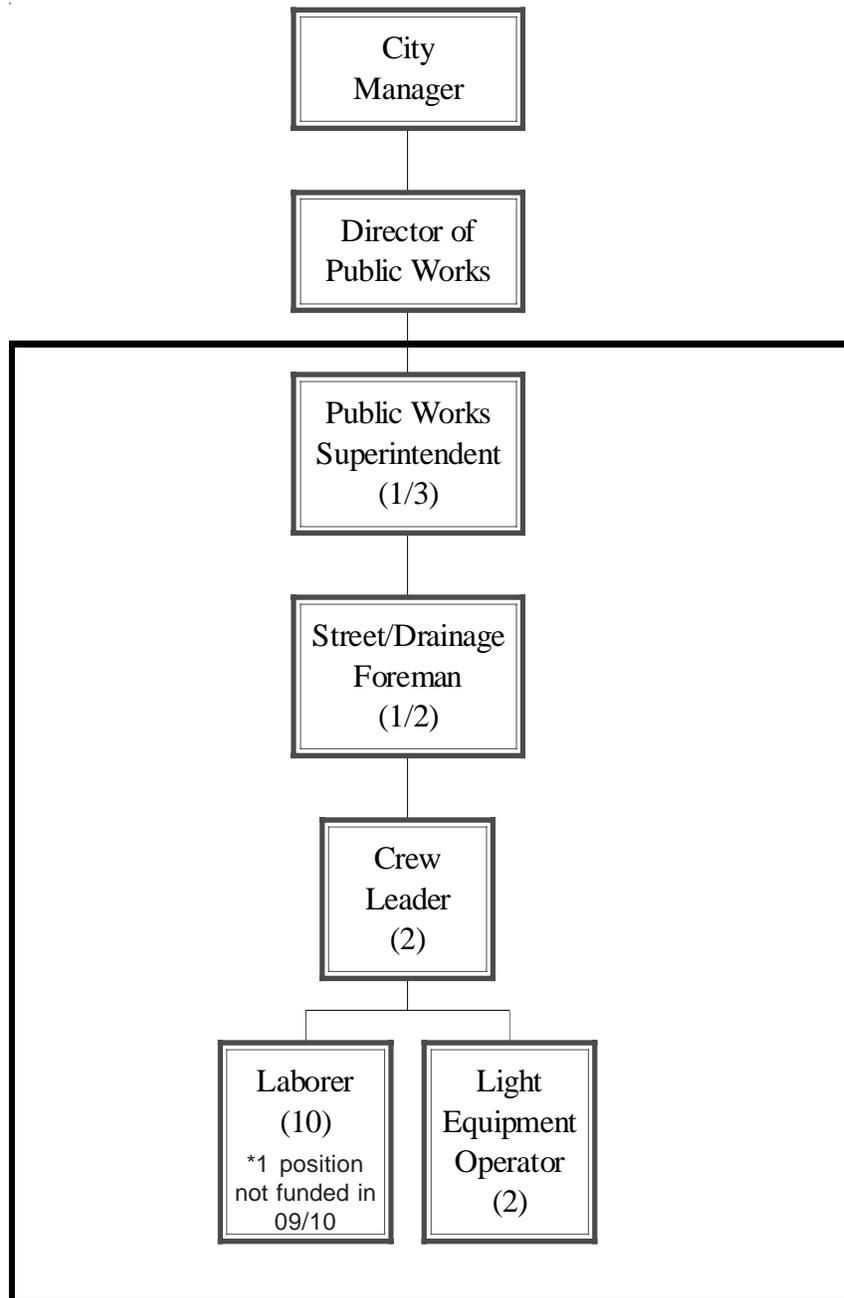
STREETS - 2800

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages				
Service/Maintenance	\$63,310	\$104,400	\$58,927	\$104,400
Clerical	\$21,695	\$27,300	\$25,584	\$27,300
Technical	35,194	36,700	35,353	36,700
Management/Supervision	46,177	47,300	45,626	47,700
	166,376	215,700	165,490	216,100
Overtime	7,166	12,000	12,000	12,000
Contract Labor	93,301	0	48,000	0
Group Insurance				
Health	16,682	23,800	16,478	25,700
Life	339	900	469	900
Dental	1,653	2,500	1,681	2,700
Long Term Disability	676	1,000	671	1,000
	19,350	28,200	19,299	30,300
Employee Benefits				
Social Security	12,473	17,400	12,802	17,400
Retirement	19,376	26,900	20,518	27,400
Workers Compensation	7,983	13,800	4,020	13,800
	39,832	58,100	37,340	58,600
Professional Service Fees				
Drug Testing	291	200	200	200
Vinyl Street Painting	13,998	25,000	25,000	25,000
Street Joint Program	37,918	50,000	41,439	0
Pavement Improvement Program	80,253	80,000	80,000	80,000
Street Assessment	56,384	0	0	0
	188,844	155,200	146,639	105,200
Maintenance & Repair				
Street System	38,423	25,000	15,000	25,000
Traffic Signals	4,796	14,000	12,000	12,000
Vehicles	23,861	22,000	20,000	20,000
Equipment	1,080	500	0	0
Maintenance Contracts	771	635	665	1,070
	68,931	62,135	47,665	58,070
Insurance				
Property	654	655	678	680
Liability	6,397	6,400	6,367	6,290
	\$7,051	\$7,055	\$7,045	\$6,970

STREETS - 2800

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Rental - Equipment	\$52	\$200	\$200	\$200
Communications	1084	1000	1750	1550
Training	665	840	670	1,230
Travel	250	0	40	500
General Supplies				
Office	664	600	600	600
Wearing Apparel	607	700	1,300	800
Gasoline & Diesel	15,339	23,500	17,600	19,800
Fuel - CNG	1,093	1,000	1,000	1,400
Operating	8,343	10,000	10,000	10,000
Street Signs	14,334	15,000	15,000	15,000
	40,380	50,800	45,500	47,600
Electricity	269,254	270,000	278,000	267,000
Capital Outlay	0	0	0	0
Operating Transfers				
Equipment Replacement	97,722	93,527	93,527	116,540
Unemployment Insurance	0	0	0	0
	97,722	93,527	93,527	116,540
Total Streets	\$1,000,258	\$954,757	\$903,165	\$921,860

Drainage



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The Drainage Department is responsible for the repair and maintenance of all drainage ways and related facilities in the City. Routine daily activities include mowing, cleaning, and dredging of unimproved channels and bar ditches, and the removal of debris from culverts, inlets, and drain gates. Special projects performed include reshaping of unimproved channels, the construction of inlets, installation of underground drainage, and the open drainage way weed control program. This department also supplies manpower for numerous special projects in other areas/departments such as right of way clearing, building maintenance, electrical work, and other tasks as the need arises. The Drainage department also assists the Sanitation department during peak periods, particularly with large/heavy trash pick up.

Public Works

Drainage - 2900

FY08-09 ACCOMPLISHMENTS

Vision Element: Maintain infrastructure
Objective: Catalog/Database on Infrastructure Components to Establish a Base
Accomplishment: Collected inlet and junction box information for an additional 20% of the drainage system and added collected information to the G.I.S.

Objective: Condition Assessments on Infrastructure Components to Identify Needs
Accomplishment: Updated condition assessment for 20% of open ditches for siltation, ponding and sloughing.

Department Projects: (1) Following Hurricane Ike, cleared all debris from open drainways within three (3) weeks after landfall.
(2) Updated the drainage priority list, scheduled work and communicated the updates to the staff and public.
(3) Completed approximately 3,000 man hours of Drainage Maintenance Projects.

Issue: **was budgeted for \$6,000 man-hours, unable to complete due to hiring freeze**

FY09-10 GOALS & OBJECTIVES

Vision Element Maintain Infrastructure
Objective: Improve Assessment of Infrastructure
Goal: Collect inlet and junction box information for an additional 20% of the drainage system and add all collected information to the G.I.S.
Goal: Update Condition Assessment for 20% of open ditches for siltation, ponding and sloughing.

Vision Element Maintain a well Managed City
Objective: Hire and Retain Qualified Employees in all areas.
Goal: Maintain a full staffing level.

Public Works

Drainage - 2900

DEPARTMENT STANDARDS

- 1 Assist Brazoria County Mosquito Control District during major outbreaks.
- 2 Mow open ditches 5 times per year.

PROGRAM MEASURES

	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
1 Open drainways maintained mowing (hours)	7,051	10,000	7,500	10,000
2 Mowing frequency of major ditches (times/year)	5	5	5	5
3 Channels reshaped by city crews (ln. ft.)	4,557	10,000	5,000	5,000
4 Drainage improvements (contract \$)	\$ -	\$ 70,000	\$ 70,000	\$ 45,000
5 Herbicide weed control (hours)	308	400	300	300
6 Culvert flow lines cleaned (feet)	1,885	1,200	1,000	1,000
7 Culverts and inlets cleaned of debris (each)	578	1,100	600	1,000
8 Number of special projects completed	194	200	150	150
9 Mosquito control (manhours)	305	700	700	700
10 Drainage maintenance projects (manhours)	n/a	6,000	3,000	3,000
11 Full Staffing Level (%)	n/a	93%	80%	80%
12 Storm Sewer Cleaned or Inspected (%)	n/a	n/a	2%	0%
13 Percent of open ditches assessed	100%	20%	20%	20%
14 Percent of inlet & junction boxes inventoried	0%	20%	40%	20%

DRAINAGE - 2900

<i>Resources</i>	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
General Resources	\$739,174	\$944,145	\$794,703	\$893,898
Total Resources	\$739,174	\$944,145	\$794,703	\$893,898

<i>Expenditures</i>	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
Salaries & Wages	\$391,449	\$470,300	\$376,698	\$449,563
Employee Benefits	136,791	169,600	125,179	163,550
Operating Expenses	151,518	244,050	232,631	225,765
Capital Outlay	0	0	0	0
Operating Transfers	59,416	60,195	60,195	55,020
Total Expenditures	\$739,174	\$944,145	\$794,703	\$893,898

<i>Personnel</i>	2004-05	2005-06	2006-07	2007-08
	Budget	Budget	Budget	Budget
Service/Maintenance	14.00	14.00	14.00	14.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.83	0.83	0.83	0.83
Temporary/Seasonal	0.89	0.89	0.89	0.89
Total Personnel	15.72	15.72	15.72	15.72

Major Budget Changes

One laborer position is not being funded in this department. The Storm Sewer Cleaning project is not budgeted for this year (\$15,000).

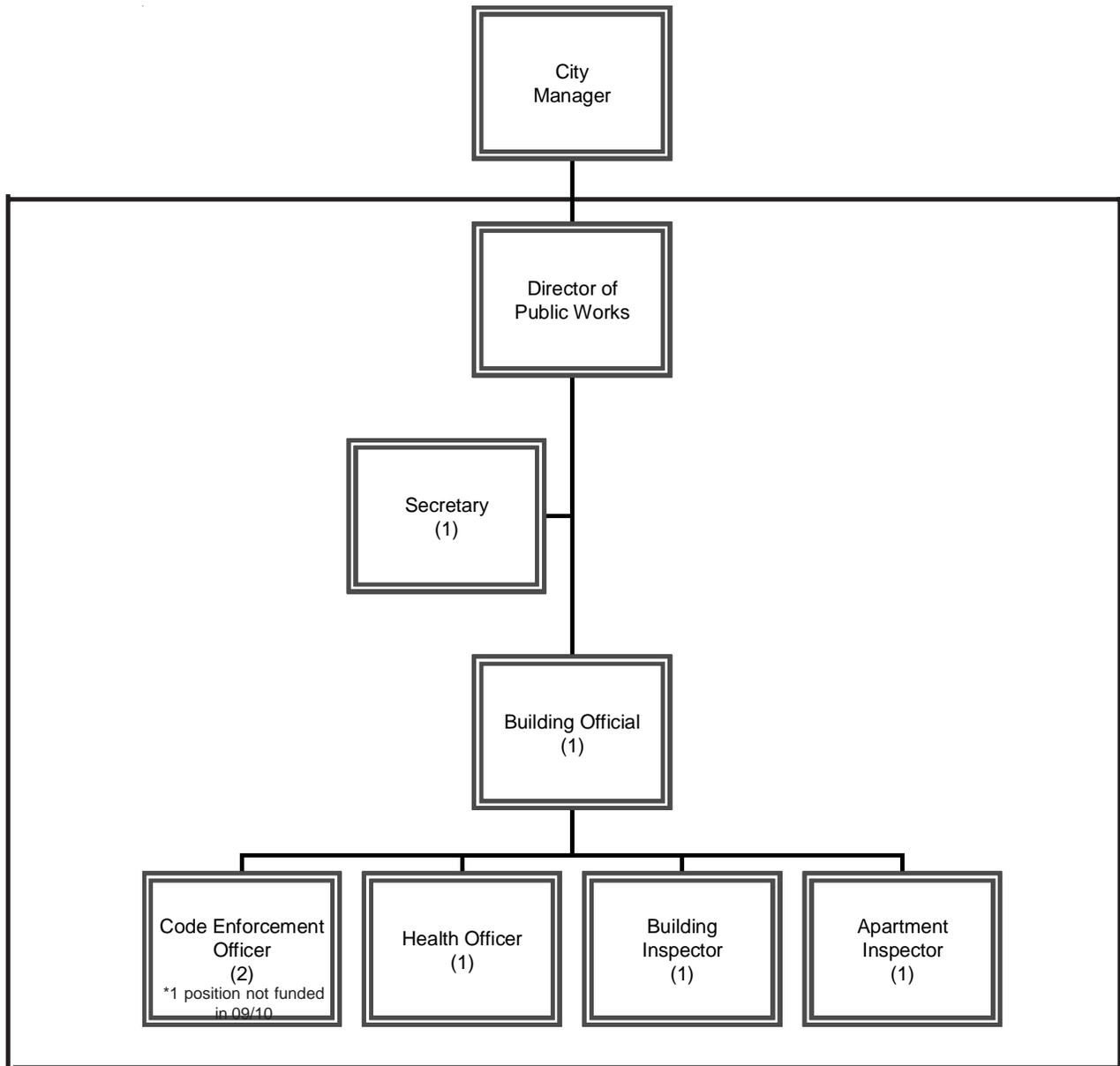
DRAINAGE - 2900

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages				
Service/Maintenance	\$318,210	\$390,700	\$297,809	\$363,230
Technical	424	0	963	0
Management/Supervision	46,177	47,300	45,626	47,700
Temp/Seasonal	2,222	7,300	7,300	13,633
	367,033	445,300	351,698	424,563
Overtime	24,416	25,000	25,000	25,000
Contract Labor	0	0	0	0
Group Insurance				
Health	41,892	51,600	39,168	51,940
Life	837	1,900	983	1,785
Dental	4,151	5,500	3,995	5,410
Long Term Disability	1,497	3,500	1,397	3,390
	48,377	62,500	45,543	62,525
Employee Benefits				
Social Security	29,087	36,000	27,361	33,650
Retirement	43,206	54,600	42,636	52,090
Workers Compensation	16,121	16,500	9,639	15,285
	88,414	107,100	79,636	101,025
Professional Service Fees				
Physician Examination	1,790	1,000	1,800	1,800
Drainage Maintenance Program	42,733	70,000	70,000	70,000
Contract Mowing	3,976	25,000	25,000	25,000
Storm Sewer Cleaning	0	15,000	15,000	0
Stormwater Program	100	8,000	5,000	8,000
	48,599	119,000	116,800	104,800
Maintenance & Repair				
Drainage System	8,619	10,000	10,000	10,000
Vehicles	22,812	20,000	20,000	20,000
Equipment	10,684	7,000	7,000	7,000
	42,115	37,000	37,000	37,000
Rental - Equipment	5,770	200	200	200
Insurance				
Property	2,113	2,115	2,193	2,195
Liability	4,233	4,235	3,788	4,670
	\$6,346	\$6,350	\$5,981	\$6,865

DRAINAGE - 2900

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Communication	\$688	\$600	\$365	\$0
Training	1,253	4,500	3,000	3,000
General Supplies				
Office	245	200	200	200
Wearing Apparel	4,807	6,000	6,000	6,000
Gasoline & Diesel	19,530	24,000	18,000	21,200
Fuel - CNG	1,215	1,200	1,200	1,500
Operating	6,640	10,000	8,885	10,000
Chemicals	14,310	35,000	35,000	35,000
	46,747	76,400	69,285	73,900
Capital Outlay	0	0	0	0
Operating Transfers				
Equipment Replacement	59,416	60,195	60,195	55,020
Unemployment Insurance	0	0	0	0
	59,416	60,195	60,195	55,020
Total Drainage	\$739,174	\$944,145	\$794,703	\$893,898

Code Enforcement/ Building Inspection



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

This Department insures that all land uses conform to the comprehensive land use plan and zoning ordinances, and that all construction in Lake Jackson meets all codes adopted by the City. The Department provides a variety of direct services which include plan review, permit issuance, inspections, enforcement of related codes and ordinances and consultation with architects, engineers, contractors, homeowners, and citizens planning any construction within the City. Also, this Department insures that all housing meets minimum housing code standards and helps provide for upgrading or removal of substandard buildings. Code Enforcement is responsible for policing uncontrolled growth of weeds, accumulation of rubbish, and unsightliness caused by junked/abandoned vehicles in public view, signs and various nuisances. The Health Officer inspects food and daycare establishments, pool, and other health related issues. All Multi Family Complexes are inspected to ensure minimum housing standards, and to provide excellent quality of life for all Lake Jackson citizens.

Public Works Inspections/Code Enforcement - 3300

FY08-09 ACCOMPLISHMENTS

- Vision Element:** Enable Growth and Revitalization
Objective: Upgrade Government Area
Accomplishment: By year end, will have identified and corrected 30 distressed properties utilizing CDBG funds, under Code Enforcement Officer.
Identified and corrected five (5) distressed properties outside the CDBG area as budget allowed under Code Enforcement Officer.
- Department Projects:** (1) New multi-family residential inspection program in place. Inspected all buildings twice and 20% of the units.

FY09-10 GOALS & OBJECTIVES

- Vision Element:** Enable Growth and Revitalization
Objective: Decrease the number of homes that do not need minimum housing standards.
Goal: Identify and correct distressed properties inside CDBG area as required.
Goal: Identify and correct distressed properties outside the CDBG area as required.
Issues: **Decreased from 30 distressed properties on a proactive basis due to unfunded employee**
- Department Projects:** (1) Streamline Permitting Process Guidelines and Handouts
(2) Implemented new procedures for distribution of phone calls by year end.

Public Works

Inspections/Code Enforcement - 3300

DEPARTMENT STANDARDS

- 1 Process 90% of residential applications/plans in 2 work days.
- 2 Process 80% of commercial application/plans in 10 work days.
- 3 Provide Weekend Inspections on an Emergency Basis 100% of the time.
- 4 Provide Call-In Inspections within 24 hours 100% of the time.
- 5 Obtain a 90% compliance rate on junk/abandon vehicle violations within 45 days.
- 6 Obtain a 90% compliance rate on weed ordinance violations within 30 days.
- 7 Obtain a 95% compliance rate on accumulation ordinance violations within 30 days.
- 8 Inspect all (37) Low Risk Food Service Establishments at least twice per year
- 9 Inspect all (32) Medium and (45) High Risk Food Service Establishments at least four times per Year
- 10 Inspect all (35) Daycare Establishments at least twice per year.
- 11 Inspect all (38) Public Pools at Least once per year.
- 12 Inspect all (24 complexes, 237 buildings) Multifamily Buildings twice/year.
- 13 Inspect 20% of (2,761) Multifamily Residential Units/year.

PROGRAM MEASURES

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
1 Permits Issued	2,239	2,300	2,250	2,300
2 Building Inspections	4,074	4,500	4,200	4,500 **
3 Applications processed.	829	700	800	700 **
4 Number of customers processed	4,112	3,000	4,000	3,000 *
5 Residential application/plans processed in 2 work days	89%	90%	90%	90%
6 Commercial applications/plans processed in 10 work days.	82%	80%	80%	80%
7 Call-in inspections made within 24 hours.	100%	100%	100%	100%
8 Compliance rate junk/abandoned vehicle within 45 days.	92%	90%	90%	90%
9 Junk/abandoned vehicle cases.	205	130	162	130
10 Compliance rate on weed ordinance within 30 days.	98%	97%	97%	97%
11 Weed ordinance cases	433	600	400	400
12 Compliance rate on accumulation cases within 30 days	n/a	n/a	n/a	95
13 Numer of accumulations cases	87	80	80	80
14 Low risk food service inspected twice per year	100%	100%	100%	100%
15 Medium/High risk food service inspected four times/year	100%	100%	100%	100%
16 Daycare establishments inspected twice per year	100%	100%	100%	100%
17 Public pools inspected at least once per year	n/a	n/a	n/a	100%
18 Number of dangerous structures inspected	40	30	25	0 *
19 Multifamily Buildings inspected twice per year (%)	n/a	80%	100%	100%
20 Multifamily Residential Units inspected per year (%)	32%	12%	20%	20%

* Decrease in performance measures is due to one position vacant for the entire year.

** Program measures are being accomplished through overtime an decrease in services somewhere else that may or may not be measured.

INSPECTIONS/CODE ENFORCEMENT - 3300

Resources

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Building Permits	160,251	140,000	140,000	140,000
Electrical Permits	25,524	22,000	23,000	23,000
Health Licenses	28,651	30,000	30,000	30,000
Sign Permits	4,700	3,000	2,800	2,800
General Resources	339,743	454,286	390,591	390,450
Total Resources	\$558,869	\$649,286	\$586,391	\$586,250

Expenditures

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages	\$352,342	\$399,700	\$367,923	\$357,500
Employee Benefits	96,472	114,000	102,895	103,500
Operating Expenses	93,732	112,490	92,477	101,380
Capital Outlay	1,015	0	0	0
Operating Transfers	15,308	23,096	23,096	23,870
Total Expenditures	\$558,869	\$649,286	\$586,391	\$586,250

Personnel

	2005-06 Budget	2006-07 Budget	2007-08 Budget	2008-09 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	1.00	1.00	1.00	1.00
Technical	3.00	3.00	5.00	5.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	2.00	2.00	2.00	2.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	6.00	6.00	8.00	8.00

Major Budget Changes

One Code Enforcement position is not being funded this year. Inspections is decreased by \$10,000.

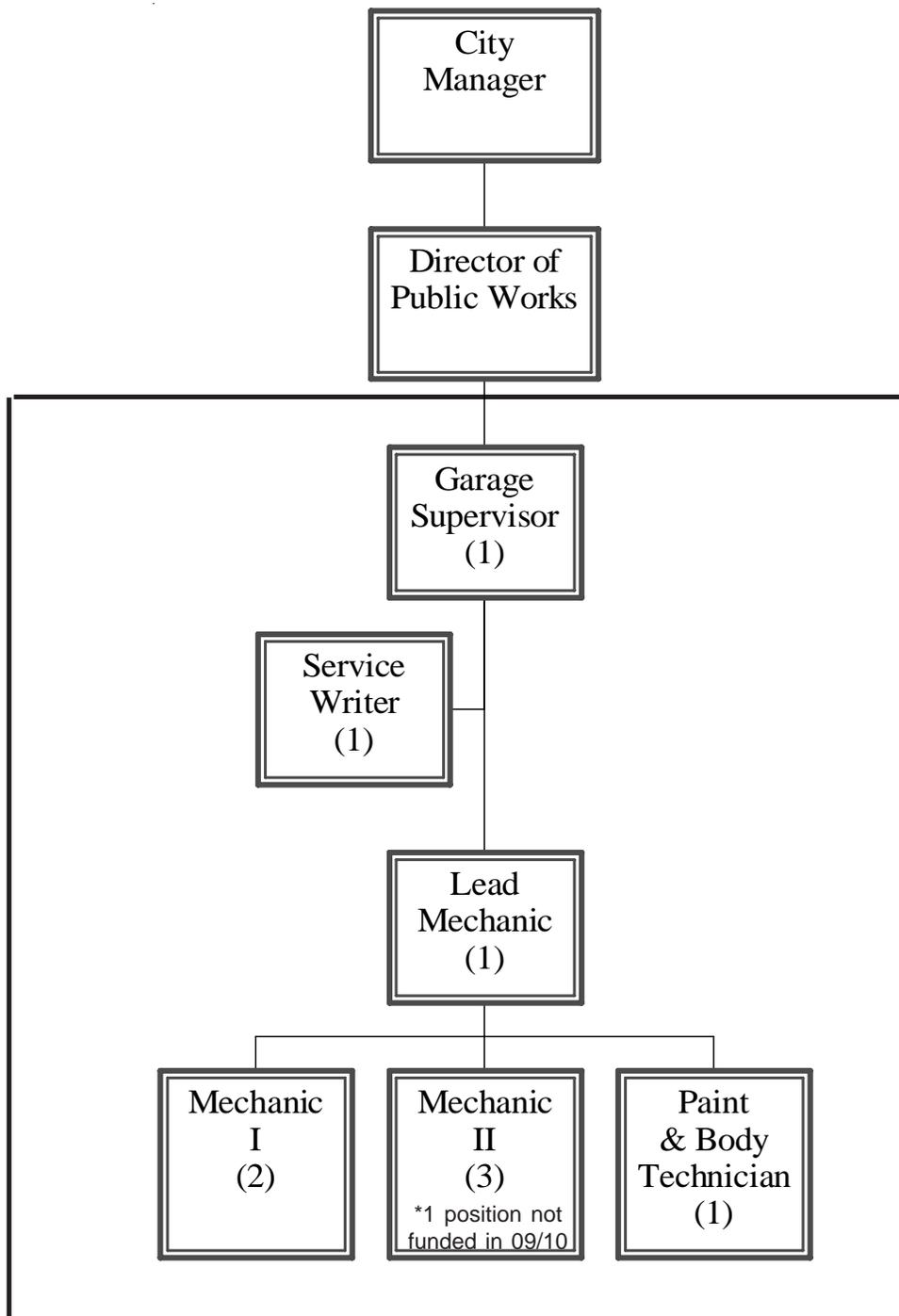
CODE ENFORCEMENT/BUILDING INSPECTION - 3300

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages				
Office/Clerical	\$28,015	\$28,100	\$27,906	\$28,100
Technical	165,336	209,200	168,203	167,000
Management/Supervision	155,908	161,400	159,814	161,400
Temp/Seasonal	0	0	0	0
	349,259	398,700	355,923	356,500
Overtime	3,083	1,000	12,000	1,000
Group Insurance				
Health	25,442	27,800	25,344	26,300
Life	514	900	997	800
Dental	2,521	3,000	2,584	2,700
Long Term Disability	1,449	1,900	1,436	1,700
	29,926	33,600	30,361	31,500
Employee Benefits				
Social Security	24,931	30,100	26,800	26,800
Retirement	38,934	47,200	43,318	43,000
Tuition Reimbursement	389	500	500	0
Workers Compensation	2,292	2,600	1,916	2,200
	66,546	80,400	72,534	72,000
Professional Service Fees				
Printing	870	1,500	1,500	1,000
Inspections	30,110	50,000	35,000	40,000
	30,980	51,500	36,500	41,000
Cleaning Services				
Lot Mowing	6,805	9,000	9,000	9,000
Health Related	575	1,000	1,000	1,000
	7,380	10,000	10,000	10,000
Maintenance & Repair				
Vehicles	5,069	3,000	3,500	3,000
Radios	741	0	0	0
Maintenance Contract	12,546	1,205	1,235	1,070
	18,356	4,205	4,735	4,070
Rental - Equipment	\$0	\$300	\$0	\$0
Insurance				
Property	520	410	724	725
Liability	3,549	3,550	3,088	4,010
	\$4,069	\$3,960	\$3,812	\$4,735

CODE ENFORCEMENT/BUILDING INSPECTION - 3300

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Communications	\$4,169	\$7,900	\$6,000	\$7,900
Advertising	0	1,000	1,000	1,000
Training	3,868	4,050	4,000	4,175
Travel	2,281	3,800	3,800	3,800
Dues & Memberships	1,228	2,625	1,800	2,600
Recording Fees	803	2,500	1,800	2,000
Condemnation & Demolition	0	1,000	1,000	1,000
General Supplies				
Office	9,414	6,000	6,000	6,000
Wearing Apparel	646	1,750	1,000	1,000
Gasoline & Diesel	1,132	2,300	1,600	2,100
Fuel - CNG	2,564	2,800	2,600	3,200
Operating	4,554	5,500	5,530	5,500
Photography	187	300	300	300
	18,497	18,650	17,030	18,100
Books & Periodicals	2,101	1,000	1,000	1,000
Capital Outlay				
Furniture & Fixtures	1,015	0	0	0
	1,015	0	0	0
Operating Transfers				
Equipment Replacement	15,308	23,096	23,096	23,870
Unemployment Insurance	0	0	0	0
	15,308	23,096	23,096	23,870
Total Enforcement/Inspection	\$558,869	\$649,286	\$586,391	\$586,250

Garage



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The Garage Department provides service on all City vehicles and equipment on a routine basis. Services include lubrication, state inspections, engine overhaul and repair, drive train repairs, paint and body work and preventive maintenance. This department is also responsible for all maintenance cost of service center.

Public Works Garage - 4100

FY08-08 ACCOMPLISHMENTS

- Department Projects:**
1. Completed two major paint and body refurbishing
Unit 898 accident damage
Unit 1008 Modify to reinforce bed, fabricate supports and paint
Refurbish greens mower
 2. 17 New unit make-ready's
 3. Obtained CNG Tank Inspection Certification
 4. Obtained six ASE certifications
 5. Hosted one training seminar (seals)
 6. Worked with no lost time accidents or injuries

FY09-10 GOALS & OBJECTIVES

- Department Projects:**
1. Complete two major paint and body refurbishment projects
Issue: due to staffing levels paint and body technician is performing mechanical repairs and services reducing the number of refurbishment projects that can be accomplished in-house.
 2. Obtain three ASE certifications
 3. Obtain one sweeper certification
 4. Host two training seminars
 5. Develop objective rating system for fleet appearance
 6. Work with no lost time accident or injuries

Public Works

Garage - 4100

DEPARTMENT STANDARDS

1. Preventative maintenance service for light gasoline and diesel vehicles every 3,000 miles
 2. Preventative maintenance service for light duty CNG vehicles every 5,000 miles
 3. Preventative maintenance service for residential refuse trucks every 1,800 miles
 4. Preventative maintenance service for medium and heavy duty vehicles every 2,400 miles
 5. Preventative maintenance service for construction tractors every 200 hours
 6. Preventative maintenance for mowing tractors every 100 miles
- Issue for 1-6: Preventative Maintenance services are delayed 10-25% based on staffing level**
7. CNG Tank inspections every three years

PROGRAM MEASURES

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
1 Repairs retuned (%)	1%	0%	2%	0%
2 Preventative maintenance services	280	400	325	300
3 Safety inspections	91	100	100	85
4 Tires	286	450	400	400
5 Brake jobs	45	125	100	100
6 Tractor repairs	96	225	100	75
7 Light trucks/cars repaired	235	300	250	200
8 Heavy trucks repaired	214	400	300	350
9 Paint and body maintenance	112	100	75	50
10 Full Staffing Level (%)	n/a	96%	84%	75%
11 Small engine repairs	n/a	n/a	855	855

GARAGE - 4100

Resources

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
General Resources	\$617,782	\$676,835	\$613,118	\$624,375
Total Resources	\$617,782	\$676,835	\$613,118	\$624,375

Expenditures

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages	\$313,340	\$342,800	\$290,406	\$305,200
Employee Benefits	99,167	112,500	91,761	103,300
Operating Expenses	170,583	184,915	193,806	183,615
Capital Outlay	5,635	4,500	5,025	0
Operating Transfers	29,057	32,120	32,120	32,260
Total Expenditures	\$617,782	\$676,835	\$613,118	\$624,375

Personnel

	2006-07 Budget	2007-08 Budget	2008-09 Budget	2009-10 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	1.00	1.00	1.00	1.00
Technical	7.00	7.00	7.00	7.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	9.00	9.00	9.00	9.00

Major Budget Changes

One mechanic position is not being funded this year.

GARAGE - 4100

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages				
Office/Clerical	28,602	29,300	29,248	29,300
Technical	230,330	257,400	220,486	225,100
Management/Supervision	47,559	51,100	25,162	45,800
	306,491	337,800	274,896	300,200
Overtime	2,974	5,000	15,000	5,000
Contract Labor	3,875	0	510	0
Group Insurance				
Health	28,098	31,300	25,264	30,100
Life	570	1,100	772	1,000
Dental	2,788	3,300	2,576	3,100
Long Term Disability	1,215	1,500	1,114	1,400
	32,671	37,200	29,726	35,600
Employee Benefits				
Social Security	23,497	26,200	22,492	23,400
Retirement	34,848	40,500	34,908	36,700
Workers Compensation	8,151	8,600	4,635	7,600
	66,496	75,300	62,035	67,700
Professional Services				
Physician Examination	617	300	500	300
Tire Disposal	2,425	3,500	3,500	3,500
Fuel Tank Test	937	800	800	800
	3,979	4,600	4,800	4,600
Water & Sewer	1,095	1,200	1,200	1,200
Maintenance & Repair				
Buildings - Service	25,317	35,000	35,000	30,000
Grounds	11,803	20,000	20,000	20,000
Heating & Air Conditioning	0	800	800	800
Vehicles	23,621	13,500	14,500	13,500
Equipment	4,589	8,000	8,000	8,000
Maintenance Contract	8,121	2,630	2,350	2,275
	73,451	79,930	80,650	74,575
Rental - Vehicle & Equipment	\$94	\$3,700	\$0	\$0

GARAGE - 4100

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Insurance				
Property	\$23,272	\$22,535	\$30,099	\$31,085
Liabilty	3,097	3,100	1,792	4,390
	26,369	25,635	31,891	35,475
Communication	5,616	3,500	6,265	6,265
Training	1,585	1,400	800	1,400
Travel	887	1,750	1,200	1,200
General Supplies				
Office	1,057	1,000	1,000	1,000
Wearing Apparel	3,010	3,500	3,500	3,500
Gasoline & Diesel	2,654	2,500	2,800	3,500
Fuel - CNG	393	100	400	600
Operating	9,128	15,000	10,000	7,500
Service Center	855	3,500	3,500	3,500
Tools	13,019	7,700	10,000	10,000
Cleaning	195	300	300	300
	30,311	33,600	31,500	29,900
Natural Gas	1,793	3,500	5,000	3,500
Electricity	24,975	25,600	30,000	25,000
Books & Periodicals	428	500	500	500
Capital Outlay	5,635	4,500	5,025	0
Operating Transfers				
Equipment Replacement	29,057	32,120	32,120	32,260
Unemployment Insurance	0	0	0	0
	29,057	32,120	32,120	32,260
Total Garage	\$617,782	\$676,835	\$613,118	\$624,375

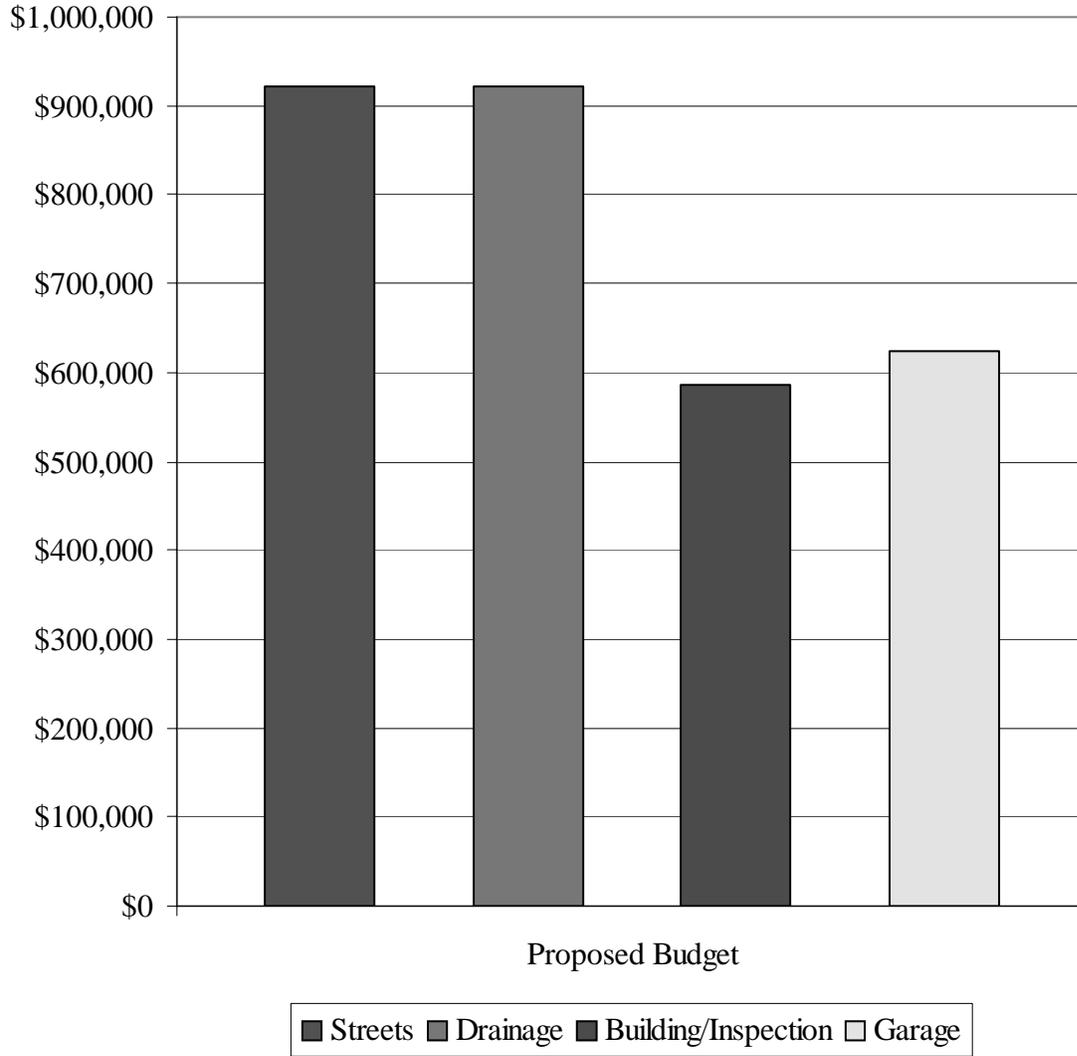
Fleet Vehicles

The City maintains a fleet of approximately 100 vehicles and equipment. The Garage Department is responsible for the maintenance of this fleet. The equipment replacement fund provides funding for the replacement of vehicles. This allows the City to maintain a high quality, functional fleet.

<u>General Government</u>	<u>Public Works</u>	<u>Utility</u>
1 2002 Ford F150 (engineering) Alt Fuel	1 1972 Road Grader	1 2003 Mack Truck Alt Fuel (Rolloff)
1 2000 Ford F150 (engineering)	1 2002 Ford Flatbed F450	1 2003 Mack Truck - Commercial Alt Fuel
1 2000 Ford Windstar Van	1 2002 Ford Bucket Truck F450	1 2002 Ford F150 Alt Fuel
1 2001 Ford Windstar Van	1 2004 Gradall Excavator	1 2001 Ford F-150 Alt Fuel
1 1998 Ford F150 (civic center)	1 2003 Honda Alt Fuel	1 1994 Ford Flatbed
1 2005 Chrysler PT Cruiser	1 1998 Ford F150	1 1995 Ford Dump Truck
<u>Public Safety</u>	1 1998 Ford Flatbed	3 1996 Chevy Flatbed
1 1942 Chevy Pumper	1 2000 Chevy Dump Truck	1 2003 Autocar Residential Alt Fuel
1 1952 Mack Fire Truck	2 2000 Ford F150	1 1997 Ford Refuse Container Truck
1 1995 Intemational Pumper	4 2001 Ford F150 Alt Fuel	1 1998 Ford F150
1 1995 Tanker Truck (Freightliner)	1 2005 CNG Honda	1 2000 Dump Truck
1 1985 Sesqui. Fire Truck	1 2006 Ford F 250 Crew Cab	2 2000 Ford F150
1 1992 Mobile Command Vehicle	1 2006 Chevrolet Crew Cab	1 2001 Ford 1 Ton Pickup
1 1993 Ford Pumper Truck	2 2008 F750 Dump Trucks	4 2003 Ford F150 Alt Fuel
1 1994 GMC Suburban	2 2008 CNG Hondas	1 2002 1 Ton Ford Truck
1 2000 Ford E450 Ambulance	1 2009 Chevy Silverado 1500	1 2004 Mack Truck Commercial Alt Fuel
1 2000 Ford F150 Truck (Humane)	1 2009 Chevy Silverado 2500	1 2001 Volvo Residential
1 2000 Rescue Vehicle		1 2001 F-650 (For Vector)
1 2001 3/4 Ton Chev Suburban (Chief)	<u>Parks & Recreation</u>	2004 Mack CNG Garbage Truck
1 2001 Pumper Fire Truck	1 2003 Ford F-150 Alt Fuel	1 2004 CNG Auto Car
3 2004 Chevrolet Impalas	1 2002 Ford F150 Alt Fuel	1 2004 Ford F350
1 2004 Chevrolet Suburban (EMS)	2 1997 Ford 150	2 2005 Crane Carrier Cab/Chasis CNG
1 2004 American La France	1 2000 Ford 250	1 2006 Mack CNG Garbage Truck
1 2005 Chevrolet Suburban (Fire)	1 2001 Ford 650	1 2006 Dodge Quad Cab
1 2005 Ferrara Ladder Truck	1 2005 Ford F650	4 2007 Crane Carrier Cab/Chasis CNG
1 2006 Ford Crown Victoria	1 2009 Chevy Silverado	3 2008 Chevy Silverado
1 2006 Chevrolet HD2500 (Humane)	1 2009 Ford E350	1 2008 CNG Honda
1 2006 Ford F150		1 2009 Chevy Silverado 2500
1 2007 Ford F 350 (Fire)		2 2009 Chevy Silverado 1500
1 2007 Chevrolet Ambulance		1 2009 Honda Civic CNG
1 2007 Dodge Durango		1 2009 Chevy Silverado 3500
1 2007 Chevrolet Suburban		3 2008 Freightliner Refuse Truck
2 2007 Chevrolet Silverado 4-door	<u>Garage</u>	1 2008 Dodge 1500 Crewcab
1 2008 Ford Expedition	1 1997 Wrecker	
3 2008 Dodge Charger	1 2006 Chevrolet 3500	
1 2008 Chevrolet Ambulance	1 2008 Chevy Silverado	
1 2009 Ford Escape Hybrid		
1 2009 Ford Taurus		
5 2009 Dodge Chargers		
2 2009 Ford Crown Victoria		
1 2009 Chevy Silverado (Humane)		

Also in the City's inventory are various off-street pieces of equipment such as backhoes, mowers, tractors, trailers and the like.

Public Works Expenditures



PARKS & RECREATION

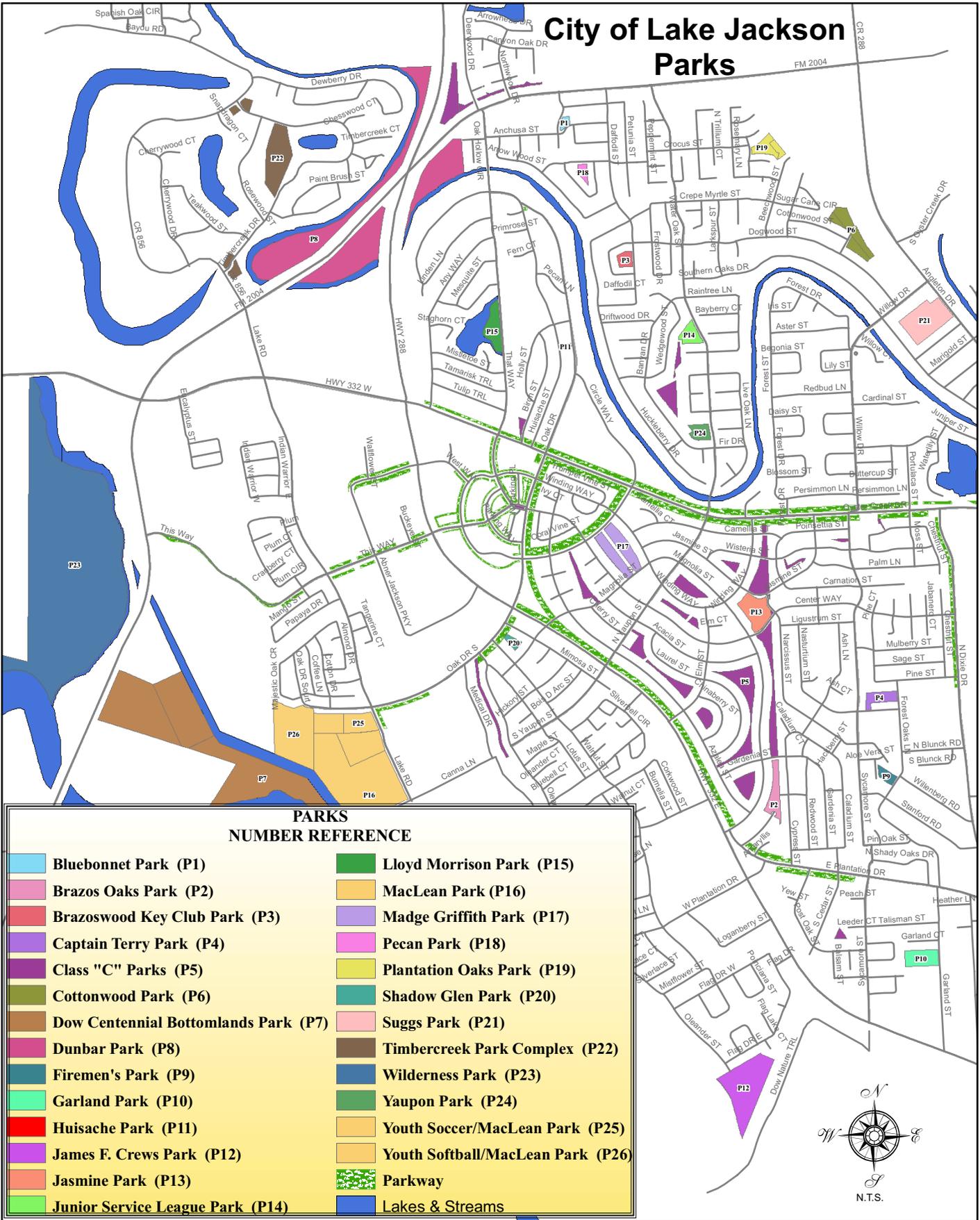


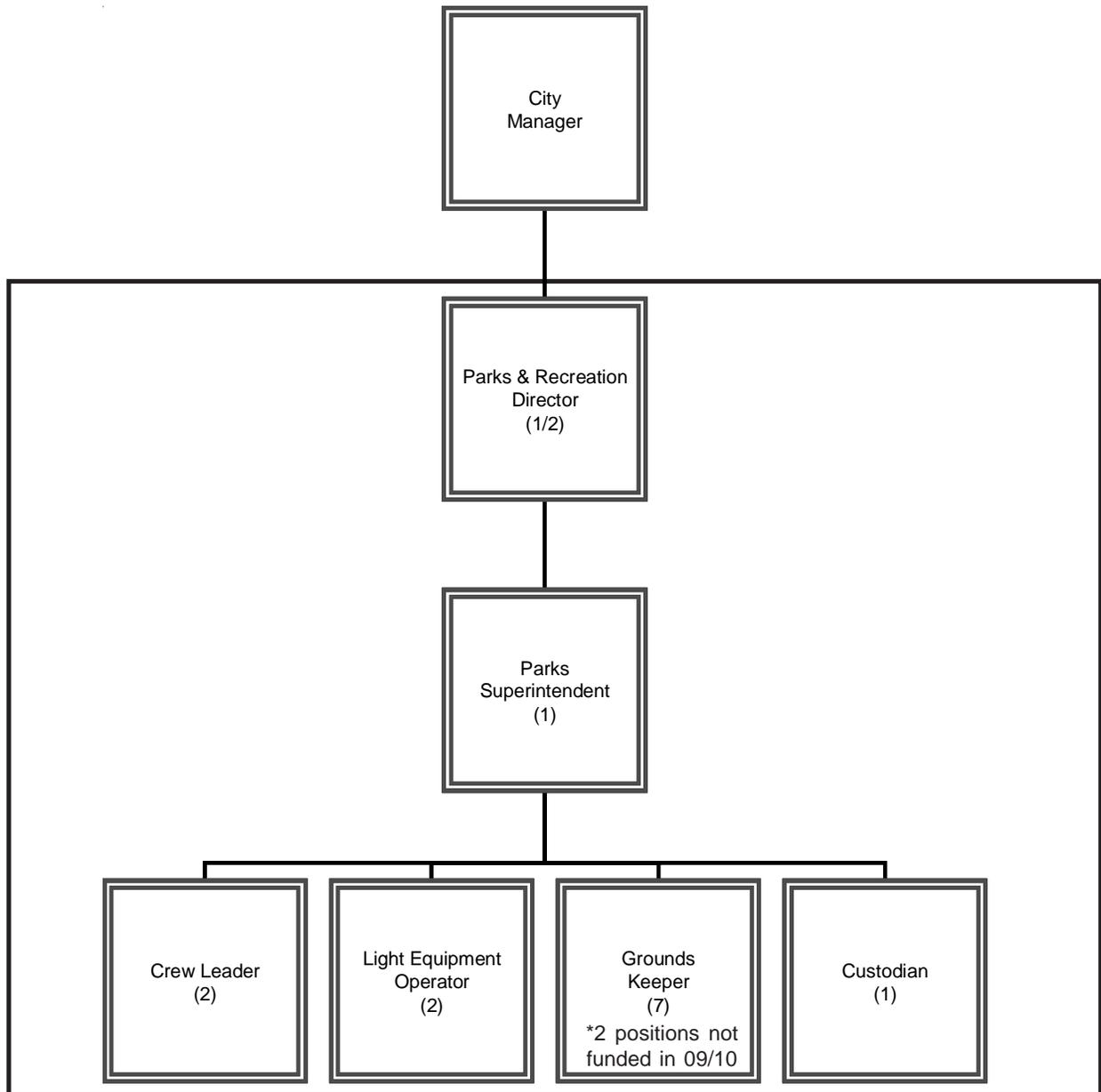
LAKE JACKSON

City of Enchantment



City of Lake Jackson Parks





The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The purpose of the Parks Department is to maintain and develop our City parks, parkways, landscaping projects, and green areas surrounding City buildings and facilities. Areas are maintained according to standards which will insure safe and aesthetically pleasing places of leisure through mowing, horticulture practices, repair, cleaning and litter removal.

PARKS & RECREATION

PARKS - 3500

FY08-09 ACCOMPLISHMENTS

Vision Element: Quality of Life
Objective: Maintain and Provide Quality Recreational Opportunities
Goal: Began initial phase of providing kayak/canoe access to Oyster Creek at Dunbar Park by adding a minimum of 1 access point to Oyster Creek.

Vision Element: Maintain a Well Managed City
Objective: Improve In-House Training Opportunities
Goal: Conducted 12 supervisory courses for parks dept. supervision and crew leaders, and conducted 4 customer service classes for parks department employees.

Department Projects:

- 1) Successfully performed numerous sidewalk and fence repairs.
- 2) Successfully repaired girls softball infields and pitcher's mounds.
- 3) Enhanced "Adopt a Park" program by revamping monthly community workdays into quarterly workdays
- 4) Improved contract maintenance of City parks and facilities by rewriting bid and including additional contract areas.
- 5) Successfully partnered with four Eagle Scout candidates for various improvement projects (Dow Centennial Park, Jasmine Park)
- 6) Completed necessary repairs for Hurricane Ike recovery process.

FY09-10 GOALS & OBJECTIVES

Vision Element: Maintain Infrastructure
Objective: Maintain existing facilities and infrastructure at current high standards
Goal: Reconstruct and stabilize all of Morrison Park bank with its contact to Shy Pond in order to slow and/or eliminate erosion problems.

Vision Element: Quality of Life
Objective: Improve park amenities by providing support for volunteer projects and work.
Goal : Partner with 6 Eagle Scout candidates to support public parks projects

PARKS & RECREATION

PARKS - 3500

DEPARTMENT STANDARDS

- 1 Ensure mowing frequency is performed as per park classification by parks crews and by contractor(s)
- 2 Repair any park property or park amenity damaged by vandalism or graffiti within 24 hours of the reported incident

Issue: Will not attain, due to 2 unfunded positions

- 3 Provide assistance for youth athletic leagues through facility repairs, tournament assistance, and facility upgrades.

Of the 388 cities in Texas reporting local parkland acreages to TPWD:

*** 38 % have less than 10 acres of local parks per 1,000 population**

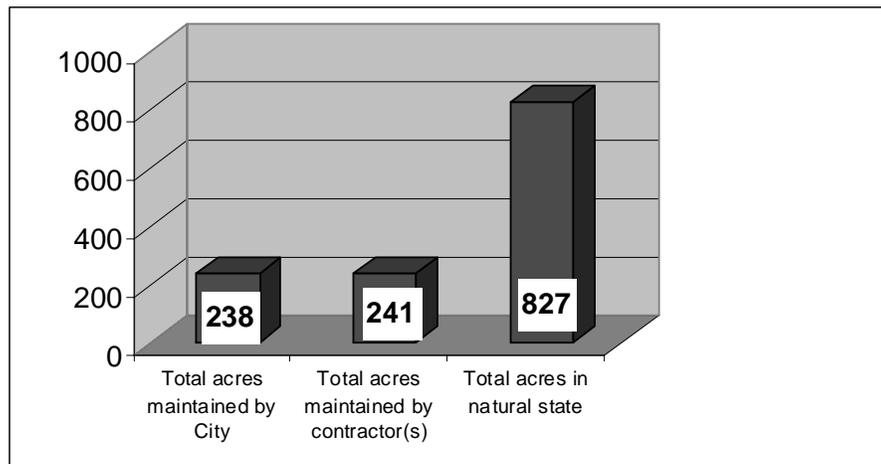
*** 23% have between 10 acres and 25 acres of local parks per 1,000 population**

*** 8% have between 25 acres and 100 acres of local parks per 1,000 population**

*** 6.5% have over 100 acres of local parks per 1,000 population.**

Lake Jackson has over 48 acres of local parks per 1,000 population, placing the City in the top 8% in regards to total park acres per 1,000

**Park Maintenance
1,306 total acres**



PROGRAM MEASURES

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
1 Number of mowing visits per year by city crews				
a. Class "A" Parks	30	36	25	36
b. Class "B" Parks	26	28	25	28
2 Number of mowing visits per year by contractor				
a. Facilities	40	46	46	46
b. Class "A" Parkways	43	36	36	36
c. Class "B" Parkways	24	36	36	36
d. Class "C" Parks	24	24	24	24
3 Number of tree removal work orders performed by city	28	26	15	15
4 Number of tree removal work orders performed by contractor	28	5	0	5
5 Number of work orders relating to park vandalism	16	13	13	13
6 Percentage of work orders relating to vandalism completed within 24 hours.	93%	95%	85%	85%
7 Expenditures relating to park vandalism	\$1,820	\$4,000	\$2,500	\$3,000
8 Number of work orders relating to park restroom maintenance	6	8	6	8
9 Training Classes Offered				
a. Supervisory Training	n/a	12	12	12
b. Customer Service Training	n/a	4	4	4
10 Oyster Creek Access Points Added	n/a	2	1	1

PARKS - 3500

Resources

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
General Resources	\$1,059,066	\$1,193,815	\$1,085,708	\$1,162,535
Total Resources	\$1,059,066	\$1,193,815	\$1,085,708	\$1,162,535

Expenditures

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages	\$485,997	\$509,700	\$465,514	\$492,800
Employee Benefits	142,320	167,300	129,447	151,900
Operating Expenses	391,147	473,610	449,642	465,635
Capital Outlay	0	3,600	1,500	0
Operating Transfers	39,602	39,605	39,605	52,200
Total Expenditures	\$1,059,066	\$1,193,815	\$1,085,708	\$1,162,535

Personnel

	2006-07 Budget	2007-08 Budget	2008-09 Budget	2009-10 Budget
Service/Maintenance	12.00	12.00	12.00	12.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.50	1.50	1.50	1.50
Temporary/Seasonal	0.58	0.58	0.58	0.58
Total Personnel	14.08	14.08	14.08	14.08

Major Budget Changes

Two Groundskeeper positions are not being funded this year. Equipment Replacement is increasing by \$12,595.

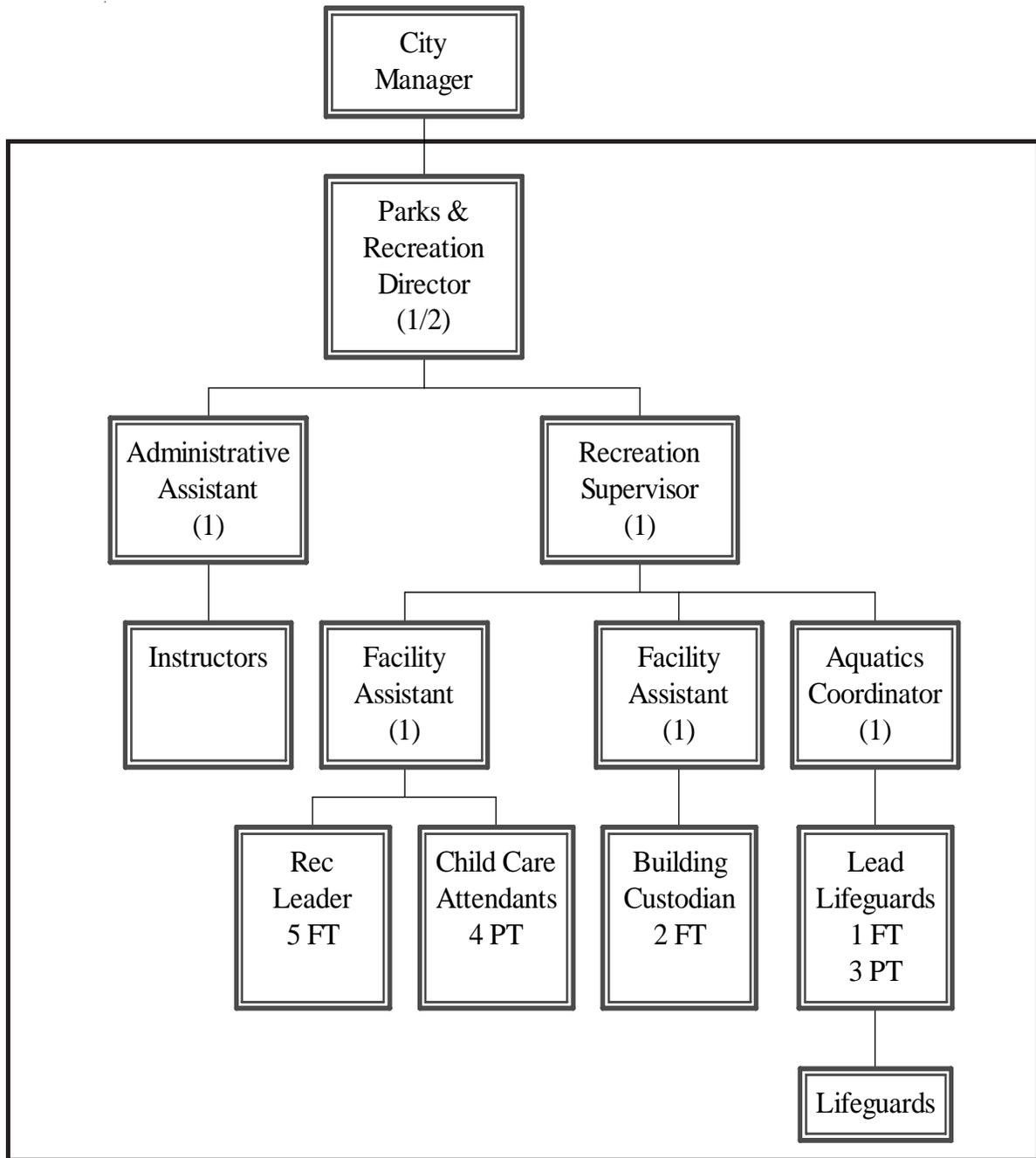
PARKS - 3500

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages				
Service/Maintenance	\$292,127	\$340,600	\$271,295	\$288,900
Management/Supervision	99,720	100,400	99,519	100,400
Temp/Seasonal	7,310	8,700	8,700	8,700
	399,157	449,700	379,514	398,000
Contract Labor	16,143	0	31,000	34,800
Overtime	70,697	60,000	55,000	60,000
Group Insurance				
Health	39,205	47,000	36,958	43,200
Life	816	1,700	1,039	1,400
Dental	3,857	5,000	3,769	4,500
Long Term Disability	1,572	2,300	1,487	2,000
	45,450	56,000	43,253	51,100
Employee Benefits				
Social Security	33,896	39,000	30,718	35,000
Retirement	51,093	59,100	48,943	54,000
Workers Compensation	11,881	13,200	6,533	11,800
	96,870	111,300	86,194	100,800
Physician Examination	715	0	292	0
Contract Mowing	214,240	275,000	275,000	275,000
Water & Sewer	1,613	4,500	4,500	4,500
Maintenance & Repair				
Parks	66,432	75,000	75,000	75,000
Vehicles	39,742	35,000	28,000	35,000
Equipment	8,448	8,000	6,000	8,000
Maintenance Contracts	771	800	675	600
	115,393	118,800	109,675	118,600
Insurance				
Property	1,244	920	1,137	1,140
Liability	4,668	4,670	4,308	5,025
	\$5,912	\$5,590	\$5,445	\$6,165

PARKS - 3500

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Rental - Equipment	\$45	\$500	\$0	\$500
Communications	1,782	2,400	3,400	2,400
Training	1,311	1,420	250	1,420
Travel	999	1,150	150	1,150
Dues & Memberships	195	300	250	300
General Supplies				
Office	255	1,000	250	1,000
Wearing Apparel	3,532	4,000	4,000	4,000
Gasoline & Diesel	18,488	23,000	17,200	20,800
Fuel - CNG	3,422	5,500	3,500	3,500
Operating	13,685	12,650	14,000	12,650
Photography	0	150	0	0
Chemicals	7,667	14,000	8,000	10,000
Cleaning	1,742	3,500	3,580	3,500
	48,791	63,800	50,530	55,450
Books & Periodicals	151	150	150	150
Capital Outlay - Equipment	0	3,600	1,500	0
Operating Transfers				
Equipment Replacement	39,602	39,605	39,605	52,200
Unemployment Insurance	0	0	0	0
	39,602	39,605	39,605	52,200
Total Parks	\$1,059,066	\$1,193,815	\$1,085,708	\$1,162,535

Recreation



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The Recreation Department provides recreational, education and physical activities for the public. The programs provided utilize our City facilities and parks, and are a vital contribution to the enhancement of the quality of life in our community. Recreation facilities include various athletic complexes, Dunbar Pavilion, MacLean Pavilion, the Outdoor Pool and the Recreation Center.

PARKS & RECREATION

Recreation - 3700

FY08-09 ACCOMPLISHMENTS

Vision Element: Maintain a Well Managed City
Objective: Improve In-house Training Opportunities
Accomplished: Parks and Recreation staff have been provided 12 Supervisor Classes and 12 Customer Service Classes.

Vision Element: Quality of Life
Objective: Maintaining and Providing Quality Recreational Opportunities
Accomplished: Increased the frequency and diversity of the outdoor recreational opportunities by sponsoring 9 concerts on the Veterans Memorial Plaza.

FY09-10 GOALS & OBJECTIVES

Vision Element: Maintain a Well Managed City
Objective: Improve in-House Training Opportunities
Goal: Continue to offer to parks and recreation staff a minimum of 12 Supervisory Classes, and 12 Customer Service Classes.

Vision Element: Quality of Life
Objective: Maintaining and Providing Quality Recreational Opportunities
Goal: Increase the variety of recreation and fitness programs offered through the rec center, including new programs relating to adult fitness, childrens fitness, etc.

PARKS & RECREATION
Recreation - 3700

DEPARTMENT STANDARDS

- 1 Provide excellent customer service and excellent facility maintenance in a manner which increases recreation center memberships by 5% annually.
- 2 Offer a minimum of 12 special events per year.
- 3 Offer a summer program which provides a wide variety of recreational and aquatic classes.
- 4 Provide year-round fitness classes for adults.

PROGRAM MEASURES

	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
1 Total Members	6,204	6,400	5,738	6,000
2 Memberships	1,939	1,925	1,793	1,850
3 Attendance				
a. Recreation Center	240,600	200,000	238,000	210,000
b. Outdoor Pool	9,060	5,500	7,000	6,000
4 Program Attendance				
a. Youth	4,975	5,000	5,500	5,000
b. Adult	9,550	3,200	9,000	7,800
5 Facility Rentals				
a. MacLean Pavilion	47	25	40	25
b. MacLean Food Service	23	12	12	12
c. MacLean Softball	81	25	76	40
d. Dunbar Pavilion	67	60	34	55
e. Morrison Park Pavilion	133	150	108	85
6 Special Events each year	11	12	12	12
7 Training classes offered				
a. Supervisory Training	n/a	12	12	12
b. Customer Service Training	n/a	12	12	12

RECREATION - 3700

<i>Resources</i>	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
Recreation Center	\$601,808	\$548,500	\$576,100	\$576,100
Outdoor Pool	8,623	8,500	8,500	8,500
Youth Athletics	7,034	7,000	7,030	7,000
Youth Program	43,010	27,900	30,900	27,900
Adult Aquatics	3,517	3,000	3,270	3,000
Adult Athletics	11,375	6,000	9,500	10,000
Adult Programs	3,227	1,800	3,000	1,700
MacLean Sportsplex	11,302	5,700	7,000	6,500
Miscellaneous Park Use	10,296	8,000	9,000	8,000
Transfer from Econom. Dev.	350,000	350,000	350,000	350,000
General Resources	819,779	1,021,475	897,720	939,904
Total Resources	\$1,869,971	\$1,987,875	\$1,902,020	\$1,938,604

<i>Expenditures</i>	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
Salaries & Wages	\$745,758	\$792,600	\$744,153	\$793,900
Employee Benefits	175,556	192,800	182,838	198,800
Operating Expenses	941,942	995,760	968,314	932,609
Capital Outlay	0	0	0	0
Operating Transfers	6,715	6,715	6,715	13,295
Total Expenditures	\$1,869,971	\$1,987,875	\$1,902,020	\$1,938,604

<i>Personnel</i>	2006-07	2007-08	2008-09	2009-10
	Budget	Budget	Budget	Budget
Service/Maintenance	3.00	3.00	3.00	3.00
Office/Clerical	5.00	5.00	5.00	5.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	1.00	1.00	1.00	1.00
Management/Supervision	4.50	4.50	4.50	4.50
Temporary/Seasonal	16.19	16.19	16.19	16.19
Total Personnel	29.69	29.69	29.69	29.69

Major Budget Changes

Electricity decreased by \$57,300; Equipment Replacement increased by \$6,580.

RECREATION - 3700

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages				
Service/Maintenance	\$119,036	\$156,500	\$115,130	\$158,200
Office/Clerical	126,312	128,400	125,097	128,400
Professional	36,632	37,600	37,688	37,600
Management/Supervision	215,444	218,900	220,958	220,500
Temp/Seasonal	221,357	219,700	217,100	217,700
	718,781	761,100	715,973	762,400
Overtime	12,827	14,000	14,000	14,000
Contract Labor	14,150	17,500	14,180	17,500
Group Insurance				
Health	45,645	47,000	45,393	50,700
Life	921	2,000	1,285	2,000
Dental	4,521	5,000	4,629	5,300
Long Term Disability	1,830	2,500	1,835	2,500
	52,917	56,500	53,142	60,500
Employee Benefits				
Social Security	55,031	59,300	60,288	59,500
Retirement	56,766	65,500	61,286	67,200
Workers Compensation	10,842	11,500	8,122	11,600
	122,639	136,300	129,696	138,300
Professional Service Fees				
Physician Examination	1,178	1,000	600	1,000
Contract Cleaning	36,119	52,000	50,000	50,000
	37,297	53,000	50,600	51,000
Water & Sewer	24,362	32,300	32,300	32,300
Maintenance & Repair				
Pavilion	495	5,000	5,000	5,000
Buildings - Rec Center	47,691	55,000	55,000	55,000
Grounds	6,900	5,000	5,000	5,000
Heating & Air Conditioning	66,907	45,000	45,000	45,000
Pools	10,875	18,000	28,500	12,200
Equipment	942	950	2,500	700
Maintenance Contracts	7,696	7,495	7,495	7,700
	\$141,506	\$136,445	\$148,495	\$130,600

RECREATION - 3700

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Rental - Vehicle & Equipment	\$21,819	\$25,000	\$26,712	\$17,234
Insurance				
Property	102,616	72,505	84,401	86,945
Liability	5,076	5,080	4,086	6,060
	107,692	77,585	88,487	93,005
Communication	11,000	15,460	12,100	13,000
Advertising	4,931	6,630	6,330	6,630
Training	1,843	2,750	2,500	2,500
Travel	905	1,990	1,000	1,790
Dues & Memberships	300	550	350	550
General Supplies				
Office	3,801	5,000	3,000	4,000
Wearing Apparel	6,558	7,500	2,173	7,500
Gasoline & Diesel	3,136	4,000	2,500	3,400
Operating	39,869	39,200	39,140	41,200
Chemicals	11,145	16,750	14,300	16,750
Resale Items	1,620	2,000	2,000	2,000
Program	8,487	15,300	11,827	12,150
Cleaning	8,548	7,500	6,500	7,500
	83,164	97,250	81,440	94,500
Natural Gas	77,745	88,000	60,000	80,000
Electricity	429,378	458,800	458,000	409,500
Capital Outlay - Equipment	0	0	0	0
Operating Transfers				
Equipment Replacement	6,715	6,715	6,715	13,295
Unemployment Insurance	0	0	0	0
	6,715	6,715	6,715	13,295
Total Recreation	\$1,869,971	\$1,987,875	\$1,902,020	\$1,938,604

RECREATION BY COST CENTER

<i>Resources</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Administration	\$ -	-		
Recreation Center	\$601,808	\$548,500	\$576,100	\$576,100
Outdoor Pool	8,623	8,500	8,500	8,500
Youth Athletics	7,034	7,000	7,030	7,000
Youth Program	43,010	27,900	30,900	27,900
Adult Aquatics	3,517	3,000	3,270	3,000
Adult Athletics	11,375	6,000	9,500	10,000
Adult Programs	3,227	1,800	3,000	1,700
MacLean Sportsplex	11,302	5,700	7,000	6,500
Miscellaneous Park Use	10,296	8,000	9,000	8,000
Total Resources	\$ 700,192	\$ 616,400	\$ 654,300	\$ 648,700

<i>Expenditures</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Administration	\$131,223	\$ 136,325	\$ 131,203	\$ 140,875
Recreation Center	1,431,767	1,507,820	1,432,990	1,481,984
Outdoor Pool	56,745	75,445	70,270	67,000
Youth Athletics	104,013	116,060	104,158	99,840
Youth Program	26,323	23,000	24,400	25,000
Adult Aquatics	14,904	14,900	14,830	14,900
Adult Athletics	12,803	14,500	14,200	15,500
Adult Programs	24,371	23,750	25,300	23,600
MacLean Sportsplex	48,353	57,680	64,766	53,600
Skate Park	0	500	500	500
Miscellaneous Park Use	19,469	17,895	19,403	15,805
Total Expenditures	\$ 1,869,971	\$ 1,987,875	\$ 1,902,020	\$ 1,938,604

Note: Expenditures do not include park grounds/facility maintenance and cleaning performed by the Parks Department employees.

RECREATION BY COST CENTER

Administration

The administration cost center has no revenues. Expenditures include the salaries for 1/2 of the Parks and Recreation Director and the administrative assistant. Also included is the liability insurance for the entire Recreation Department, training and travel for the entire department and transfers to the Equipment Replacement Fund.

Recreation Center

Revenues include memberships and daily admissions fees. Expenditures include all the expenses of operating the center. Personnel budgeted in this cost center are the recreation center supervisor, two facility assistants, one in charge of the front desk and nursery personnel, one in charge of building maintenance, an aquatics coordinator, two full-time custodians, 5 full-time rec leaders (they work the front desk), one full time lifeguard, 3 part-time lifeguards, 4 part time nursery attendants, and 17,550 hours of part time lifeguards.

Outdoor Pool

Revenues include admissions and pool party rentals. Expenditures include operational expenses with the majority being personnel cost. Budgeted for the Outdoor Pool are 5,800 lifeguard hours.

Youth Athletics

Revenues are all from the TAAF basketball league held in the winter. Expenditures include the expenses of the basketball league plus utility services for all of the youth sports fields.

Youth Program

Revenues include all summer youth programs sponsored by the Recreation Department. Expenditures include related program supplies and instructor cost.

Adult Athletics

Revenues include league fees for softball, basketball and volleyball. Expenditures include the cost of umpires, referees and program supplies.

Adult Programs

Revenues include fees from water and floor aerobic classes.

MISCELLANEOUS



LAKE JACKSON

City of Enchantment

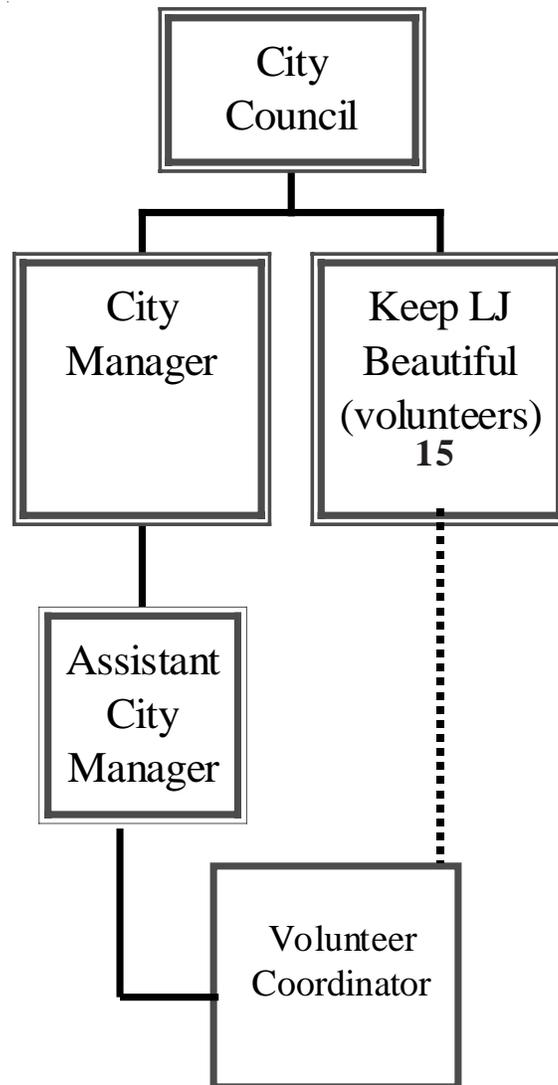




Charlie Chipper

The Keep Lake Jackson Beautiful mascot poses for a picture in the "Clean City Cruiser". Charlie visits local schools and attends local functions to promote recycling and litter free environment.

Keep Lake Jackson Beautiful



Program Description

“The mission of Keep Lake Jackson Beautiful is to improve the quality of life by enhancing the community environment”. Keep Lake Jackson Beautiful is charged with the restoration, preservation and enhancement of the scenic beauty in the City of Lake Jackson. This is the combination of KLJB and Beautification Commission members, now known as KLJB, working together to develop a budget to specifically target and promote a responsible solid waste management and beautification program for the enhancement of our city. These budgeted monies include funds for education and public awareness programs targeted at all ages and businesses in our community. Through litter prevention programs, beautification projects, and review of city ordinances these dedicated volunteers have helped bring in over \$600,000 worth of landscaping awards to the City of Lake Jackson. Keep Lake Jackson Beautiful’s entry sign was dedicated to the City of Lake Jackson by the volunteers.

MISCELLANEOUS

Keep Lake Jackson Beautiful - 3900

FY08-09 ACCOMPLISHMENTS

Department Projects

Accomplished:

- 1) Festival of Lights - booth for public awareness.
- 2) Recycling Public Service Announcement - ran on cable tv
- 3) Spring Clean Up, Arbor Day Tree giveaway and E-Waste Recycling Event.
- 4) Enviro-Fest 2009 worked with day care association for "Week of the Young Child" and also had the Don't Mess with Texas - LITTER FORCE characters as well as public and civic organization booths.
- 5) School video promoting spring clean up - produced using YAC members then sent to elementary schools, Rasco and Lake Jackson Intermediate.

FY09-10 GOALS & OBJECTIVES

Department Projects

Goals:

- 1) New School wide education program – this will take the place of ENVIRO Fest
- 2) Teacher appreciation program for August - September recycling.
- 3) Recognition program for residents - Take Pride in their homes and neighborhoods.
- 4) Public Service Announcement for movie theater or tv

MISCELLANEOUS

Keep Lake Jackson Beautiful - 3900

DEPARTMENT STANDARDS

- 1 Fall and Spring clean-ups, awards for school participation
- 2 Continue citywide plantings and seasonal colors
- 3 Continue recycling and e-waste programs
- 4 Float in Festival of Lights - litter prevention
- 5 Environment activity (such as enviro fest) - change to school wide environmental program

COST BENEFIT ANALYSIS

Value of Benefits

Volunteers Hours	\$ 372,682
Donated In-Kind Good/Service	26,000
Cost Avoidance	3,500
<u>Community Service</u>	<u>1,377</u>

Total value of program/project benefits \$ 403,559

Cost

In-Kind Government	4,075
Municipal Government Dollars	45,000

Total KAB Affiliate Cost 49,075

Annual Cost / Benefit Ration \$1.00 : 8.33

KEEP LAKE JACKSON BEAUTIFUL - 3900

<i>Resources</i>	2007-8 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
General Resources	\$41,920	\$45,000	\$45,000	\$45,000
<i>Total Resources</i>	\$41,920	\$45,000	\$45,000	\$45,000

<i>Expenditures</i>	2007-8 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Operating Expenses	\$41,920	\$45,000	\$45,000	\$45,000
<i>Total Expenditures</i>	\$41,920	\$45,000	\$45,000	\$45,000

<i>Personnel</i>	2006-07 Budget	2007-08 Budget	2008-09 Budget	2009-10 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	0.00	0.00	0.00	0.00

Major Budget Changes

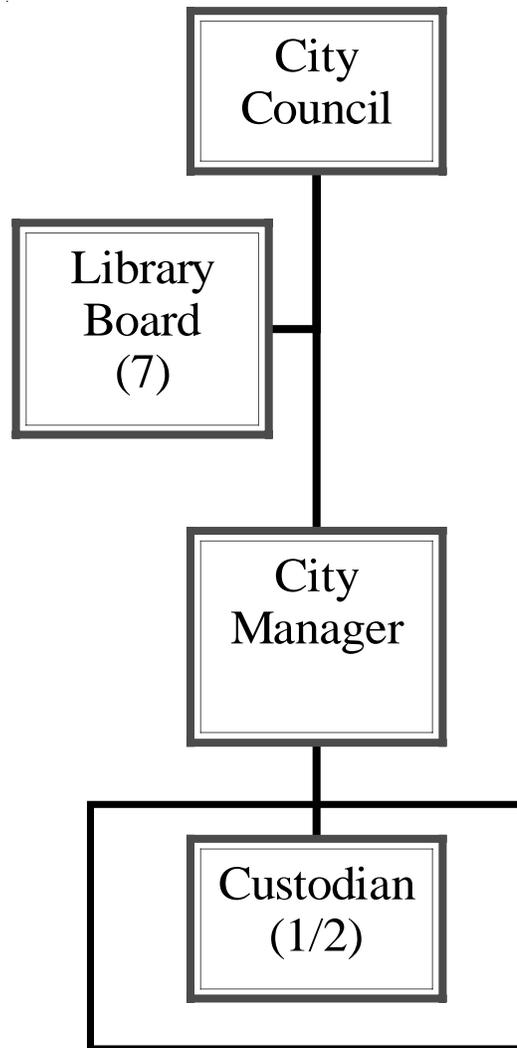
No major budget changes.

KEEP LAKE JACKSON BEAUTIFUL - 3900

	2007-8 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Plantings	\$14,661	\$15,000	\$17,090	\$15,000
Communications	961	0	0	0
Advertising	\$5,223	\$6,000	\$5,000	\$6,000
Training	3,238	3,000	3,000	3,000
Travel	3,305	3,200	3,700	3,200
Other Purchased Services				
Dues & Memberships	450	500	500	500
Arbor Day	1,600	1,600	2,010	1,600
Clean Up Day	1,411	1,500	1,000	1,500
	3,461	3,600	3,510	3,600
General Office Supplies				
Office Supplies	125	0	0	0
T-Shirts	2,520	4,000	3,500	4,000
Costumes	144	500	500	500
Awards	1,376	1,500	500	1,500
Operating	2,888	2,000	2,000	2,000
Photography	281	600	600	600
Education Program	3,137	4,000	4,000	4,000
Receptacles	600	1,600	1,600	1,600
	11,071	14,200	12,700	14,200
Total Keep Lake Jackson Beautiful	\$41,920	\$45,000	\$45,000	\$45,000

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Library



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The City of Lake Jackson in a contract with Brazoria County provides library services to Lake Jackson residents. The contract is renewed every two years. As part of the contract the City agrees to provide a climate controlled building, furnishings, and maintenance and utilities for the Lake Jackson Library. In turn, the County agrees to provide personnel; library materials; necessary supplies pertaining to personnel; and circulation equipment.

MISCELLANEOUS Library - 4200

FY08-09 ACCOMPLISHMENTS

Department Projects

- Accomplished:**
1. Replaced meeting room chairs, computer chairs, and lounge chairs.
 2. Lowered shelves under circulation computers.

FY09-10 GOALS & OBJECTIVES

Department Projects

- Goals:**
1. Continue to replace book shelving and display items.
 2. Revamp the reference section of the library.

MISCELLANEOUS

Library - 4200

DEPARTMENT STANDARDS

- 1 Maintain clean building for patrons and county library staff.
- 2 Inspect facility and mechanical equipment twice per year.
- 3 Clean all outside glass 4 times per year and steam clean carpet once per year.

LIBRARY

Resources

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
General Resources	\$147,747	\$147,985	\$150,913	\$151,375
Total Resources	\$147,747	\$147,985	\$150,913	\$151,375

Expenditures

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages	\$14,262	\$14,600	\$14,761	\$14,600
Employee Benefits	5,028	5,400	5,252	5,700
Operating Expenses	128,457	127,985	130,900	131,075
Capital Outlay	0	0	0	0
Total Expenditures	\$147,747	\$147,985	\$150,913	\$151,375

Personnel

	2006-07 Budget	2007-08 Budget	2008-09 Budget	2009-10 Budget
Service/Maintenance	0.50	0.50	0.50	0.50
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	0.50	0.50	0.50	0.50

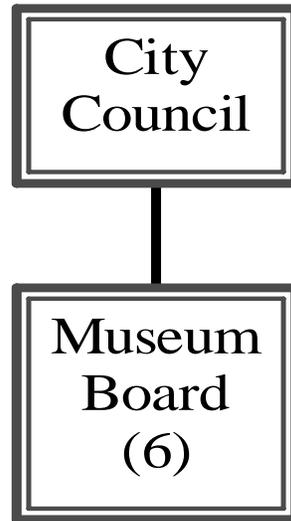
Major Budget Changes

Property Insurance increased by \$24,175.

LIBRARY - 4200

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages				
Service/Maintenance	\$14,262	\$14,600	\$14,761	\$14,600
	14,262	14,600	14,761	14,600
Group Insurance				
Health	1,670	1,700	1,681	1,900
Life	34	100	41	100
Dental	163	200	172	200
Long Term Disability	57	100	58	100
	1,924	2,100	1,952	2,300
Employee Benefits				
Social Security	1,009	1,100	1,099	1,100
Retirement	1,562	1,700	1,731	1,800
Workers Compensation	533	500	470	500
	3,104	3,300	3,300	3,400
Contract Cleaning	19,472	18,000	18,000	18,000
Water & Sewer	865	600	600	600
Maintenance & Repair				
Library Building	2,636	6,000	5,000	5,000
Heating & Air Conditioning	2,167	2,000	2,000	2,000
Furniture & Fixtures	6,114	8,680	8,500	8,500
Maintenance Contract	957	0	0	0
	11,874	16,680	15,500	15,500
Insurance				
Property	10,679	9,860	13,976	14,315
Liability	95	95	79	110
	10,774	9,955	14,055	14,425
Communications	3,698	3,250	3,250	3,250
General Supplies				
Operating	4,372	500	400	400
Cleaning	171	1,000	1,100	1,100
	4,543	1,500	1,500	1,500
Electricity	40,302	43,000	43,000	42,800
Books & Periodicals	36,929	35,000	34,995	35,000
Total Library	\$147,747	\$147,985	\$150,913	\$151,375

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Program Description

The Lake Jackson Museum Board and the Lake Jackson Historical Association aim to provide education relative to the history and culture of an area of Brazoria County which is known as Lake Jackson and to collect, preserve, and interpret the materials of the following heritage: Prehistoric-Karankawa Indians; Plantation Era; Industrial and Petrochemical Development as is impacted Lake Jackson; and, the City-birth, development and contemporary life. By contract the city maintains the building, while the Lake Jackson Historical Association takes care of the day to day operation and all exhibits.

MISCELLANEOUS Museum - 4300

FY08-09 ACCOMPLISHMENTS

Department Projects

- Accomplished:**
- 1) Incorporated maintenance of Alden Dow Museum into budget.
 - 2) Coordinated repairs to museum theatre damaged during Hurricane Ike.

FY09-10 GOALS & OBJECTIVES

Department Projects

- Goals:**
- 1) Continue to maintain cleanliness of building.

MISCELLANEOUS Museum - 4300

DEPARTMENT STANDARDS

- 1 Inspect facility two times per year.
- 2 Inspect HVAC units and replace filters 4 times per year.

MUSEUM - 4300

<i>Resources</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
General Resources	\$66,271	\$73,655	\$83,094	\$80,150
Total Resources	\$66,271	\$73,655	\$83,094	\$80,150

<i>Expenditures</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Operating Expenses	\$66,271	\$73,655	\$83,094	\$80,150
Total Expenditures	\$66,271	\$73,655	\$83,094	\$80,150

<i>Personnel</i>	2006-07 Budget	2007-08 Budget	2008-09 Budget	2009-10 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00

Major Budget Changes

Property Insurance is increasing by \$7,695

MUSEUM - 4300

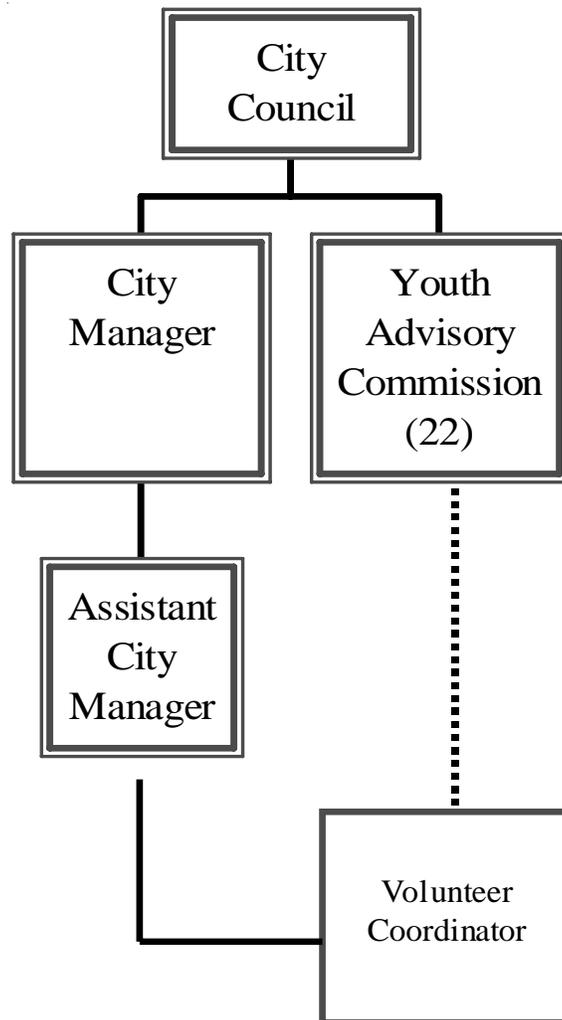
	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Contract Cleaning	\$3,680	\$6,000	\$6,000	\$6,000
Water & Sewer	605	400	400	400
Maintenance & Repair				
Museum Building	4,916	10,000	8,000	8,000
Air Conditioning	2,955	3,500	3,500	3,500
Maintenance Contract	3,096	3,200	3,200	3,200
	10,967	16,700	14,700	14,700
Property	19,111	18,455	25,494	26,150
Communications	3,758	3,000	4,000	4,000
General Supplies				
Operating	2,834	2,000	2,000	2,000
Cleaning	357	0	0	0
	3,191	2,000	2,000	2,000
Electricity	24,959	27,100	30,500	26,900
Total Museum	\$66,271	\$73,655	\$83,094	\$80,150



Youth Advisory Commission (YAC)

YAC members at the Keep America Beautiful Great American Cleanup Day.

Youth Advisory Commission



Program Description

The Lake Jackson Youth Advisory Commission is a liaison between the youth of Lake Jackson and the City Council and, through service and environmental projects and social events, promote civic responsibility and safety among the Lake Jackson youth.

MISCELLANEOUS

Youth Advisory Commission - 4400

FY08-09 ACCOMPLISHMENTS

Department Projects

Accomplished:

- 1) Held Youth Advisory Summit in February for 27 cities with 250 participants from around the State in conjunction with Texas Municipal League.
- 2) Had a community serve project at YAC Summit and made 525 Easter Baskets and 710 Boo Boo Bunnies for the food basket, food pantry and hospital.
- 3) Participated in Dunes Day at Quintana Beach helping stake 1,100 Christmas trees for 1 ½ miles.
- 4) Held 2 Food Drives for the local food baskets.
- 5) Recruitment Drive - recruited new members at Lake Jackson Intermediate and Brazosport Christian Schools.
- 6) Helped plant roses and mulch Garland Park play ground area.

FY09-10 GOALS & OBJECTIVES

Department Projects

Goals:

- 1) Gather and donated supplies for Random Acts of Kindness.
- 2) Work and plan a community event with the Seniors Commission.
- 3) Work with the Public Works Department on a Storm Drain Stencil Program.
- 4) Develop a project to work with the SPCA.
- 5) Board Training program for Youth Advisory Commission Officers.

MISCELLANEOUS

Youth Advisory Commission - 4400

DEPARTMENT STANDARDS

- 1 Continue to help Keep Lake Jackson Beautiful with the 2 annual clean up events.
- 2 Attend the Youth Advisory Commission Summit.
- 3 Coordinate "Snowland" at the Festival of Lights.
- 4 Continue "Flamingo Flocking" program.
- 5 Coordinate an event for kids at ENVIRO Fest.

YOUTH ADVISORY - 4400

<i>Resources</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
General Resources	\$6,878	\$16,000	\$16,000	\$16,000
Total Resources	\$6,878	\$16,000	\$16,000	\$16,000

<i>Expenditures</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Operating Costs	\$6,878	\$16,000	\$16,000	\$16,000
Total Expenditures	\$6,878	\$16,000	\$16,000	\$16,000

<i>Personnel</i>	2006-07 Budget	2007-08 Budget	2008-09 Budget	2009-10 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00

Major Budget Changes

No major budget changes.

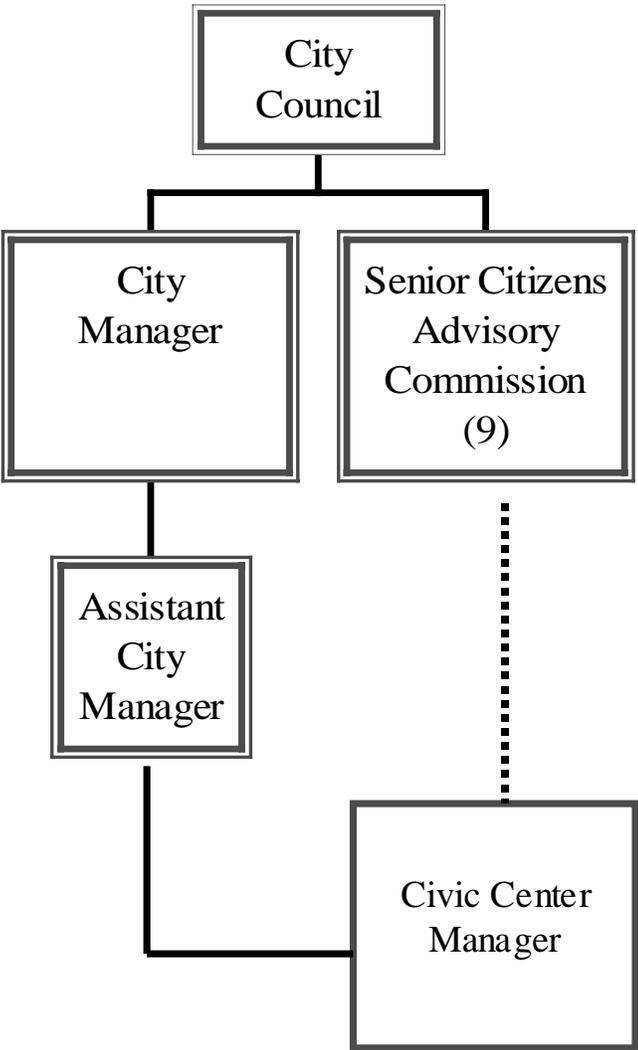
YOUTH ADVISORY - 4400

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Training	2,938	4,000	4,000	4,000
Travel	300	0	0	0
Advertising	0	500	500	500
General Supplies				
Office Supplies	64	0	0	0
T-Shirts	289	1,000	1,000	1,000
Operating	2,001	2,500	2,500	2,500
Program	1,286	8,000	8,000	8,000
	3,640	11,500	11,500	11,500
Total Youth Advisory	\$6,878	\$16,000	\$16,000	\$16,000



The Lake Jackson Senior Citizens Commission

The Senior Citizens Commission holds monthly meetings and special events throughout the year. Their mission is to “make a difference in the life of every person who is 55 and older”.



Program Description

The Lake Jackson Senior Citizen Commission is a liaison between the seniors of Lake Jackson and the City Council and, through service and social events, promote civic responsibility and safety among the Lake Jackson senior's.

MISCELLANEOUS Seniors - 4600

FY08-09 ACCOMPLISHMENTS

Department Projects

- Accomplished:**
- 1) Senior Fest 2009
 - 2) Provided 3 dances
 - 3) Provided 4 day trips and 1 overnight trip
 - 4) Provided Community Outreach programs throughout the year

FY09-10 GOALS & OBJECTIVES

- Department Projects:**
- 1) Host Senior Fest 2010
 - 2) Provide 3 dances throughout the year
 - 3) Provide 3 day trips and 1 overnight
 - 4) Provide Community Outreach Programs throughout the year

SENIOR CITIZEN ADVISORY - 4600

<i>Resources</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
General Resources	\$22,013	\$23,000	\$23,000	\$23,000
Total Resources	\$22,013	\$23,000	\$23,000	\$23,000

<i>Expenditures</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Operating Expenses	\$24,003	\$23,000	\$23,000	\$23,000
Total Expenditures	\$22,013	\$23,000	\$23,000	\$23,000

<i>Personnel</i>	2006-07 Budget	2007-08 Budget	2008-09 Budget	2009-10 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00

Major Budget Changes

No major budget changes.

SENIOR CITIZEN ADVISORY - 4600

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
General				
Operating	1,464	1,200	1,200	0
Communications	1,227	4,000	4,000	0
Transportation	9,669	7,500	7,500	0
Community Outreach	5,141	2,750	2,750	0
Volunteerism	0	1,550	1,550	0
Programs	4,512	6,000	6,000	23,000
	22,013	23,000	23,000	23,000
Total Senior Advisory	\$22,013	\$23,000	\$23,000	\$23,000

GENERAL DEBT SERVICE FUND



LAKE JACKSON

City of Enchantment

City of
Enchantment



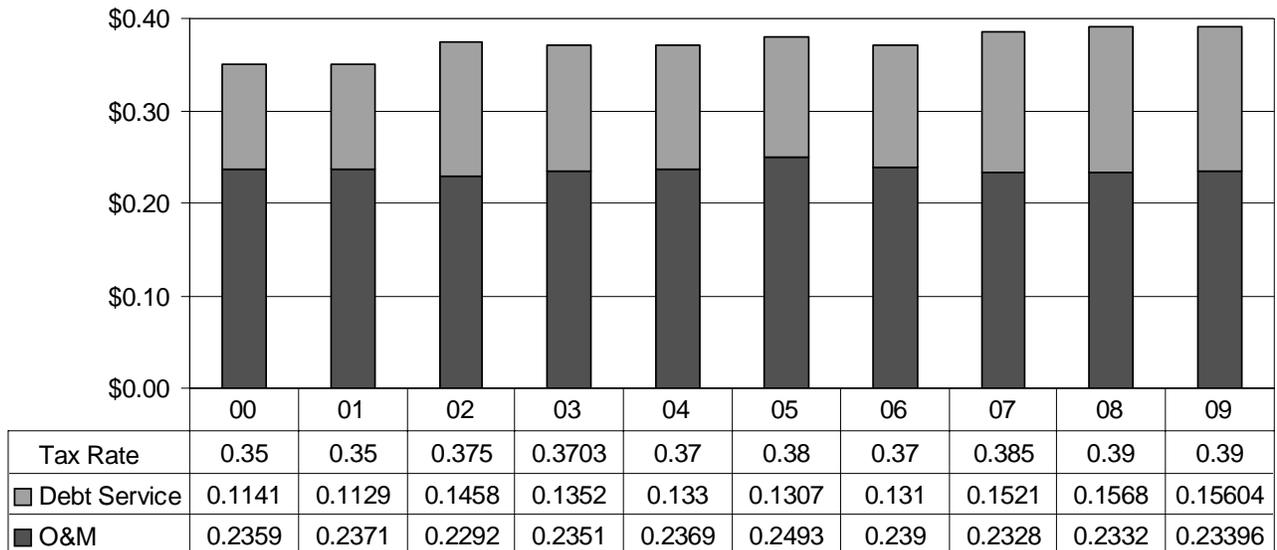
GENERAL DEBT SERVICE FUND

The General Debt Service Fund is used for the accumulation of resources to provide for the payment of debt service on the City's General Obligation Bonds and to provide a reserve for such payment. Resources include a portion of the Ad Valorem Tax Levy and earnings from investments of the fund. (The Ad Valorem Tax Levy is pledged as security on all outstanding General Obligation Bonds.)

The portion of the current year Tax Levy allocated to General Debt Service is based on current year principal and interest requirements less anticipated interest earnings of the fund. This calculation gives the necessary dollar figure, the debt service portion of the tax rate is then calculated based on a 100% collection rate.

Tax Rate Limitations. The City is a Home Rule Charter City with a maximum authorized rate for all purposes of \$2.50 per \$100 assessed valuation. This maximum tax rate is imposed both by the Constitution of the State of Texas and the City Charter. Under the rules of the Texas Attorney General, the City may issue general obligation debt in an amount no greater than that which can be serviced by a debt service tax of \$1.50 per \$100 assessed valuation, based on 90% collections. Using 90% collections in our calculation of the tax rate the City's proposed debt service rate would be \$0.16979 or \$1.3302 below the Attorney General's imposed limit.

Tax Rate Distribution



GENERAL DEBT SERVICE FUND

<i>RESOURCES</i>	ACTUAL 2007- 08	BUDGET 2008- 09	ESTIMATED 2008- 09	ADOPTED 2009 - 10
Fund Balance	\$ 534,831	\$ 527,607	\$ 527,607	\$ 698,553
Revenues				
Ad Valorem Taxes	\$ 2,099,115	\$ 2,276,755	\$ 2,239,953	\$ 2,279,225
Penalty & Interest	13,562	7,000	14,000	7,000
Interest Income	34,525	16,044	17,000	12,000
	<u>\$ 2,147,202</u>	<u>\$ 2,299,799</u>	<u>\$ 2,270,953</u>	<u>\$ 2,298,225</u>
Total Resources	\$ 2,682,033	\$ 2,827,406	\$ 2,798,560	\$ 2,996,778

<i>EXPENDITURES</i>	ACTUAL 2007- 08	BUDGET 2008- 09	ESTIMATED 2008- 09	ADOPTED 2009 - 10
Principal	\$ 1,425,000	\$ 1,490,000	\$ 1,370,000	\$ 1,606,733
Interest	725,323	803,800	724,007	685,492
Paying Agent Fees	4,103	6,000	6,000	6,000
Total Expenditures	<u>\$ 2,154,426</u>	<u>\$ 2,299,800</u>	<u>\$ 2,100,007</u>	<u>\$ 2,298,225</u>
Ending Fund Balance	<u>\$ 527,607</u>	<u>\$ 527,606</u>	<u>\$ 698,553</u>	<u>\$ 698,553</u>

**ESTIMATED AD VALOREM TAX COLLECTION & ADOPTED DISTRIBUTION
FISCAL YEAR 2009 - 10**

Assessed Valuation for 2008	\$ 1,440,330,841
Gain (Loss) in Value	<u>20,355,609</u>
Anticipated Assessed Valuation for 2009	1,460,686,450
Tax Rate Per \$100 Valuation	0.3900
Revenue from 2009 Tax Roll	5,696,677
Estimated Collections	<u>100.0%</u>
TOTAL FUNDS AVAILABLE	\$ <u><u>5,696,676</u></u>

SCHEDULE OF TAX LEVY AND COLLECTION RATE

TAX YEAR	TOTAL ASSESSED VALUATION	TAX RATE	TAX LEVY	TAX * COLLECTIONS	% COLLECTIONS TO LEVY
1996	829,035,849	0.3400	2,818,722	2,809,104	99.659%
1997	847,067,939	0.3900	3,303,565	2,945,500	89.161%
1998	889,655,350	0.3500	3,113,794	3,091,895	99.297%
1999	935,110,266	0.3500	3,272,886	3,275,322	100.074%
2000	998,035,066	0.3500	3,493,123	3,471,809	99.390%
2001	1,068,602,660	0.3500	3,740,109	3,741,281	100.031%
2002	1,116,753,175	0.3750	4,187,824	4,171,444	99.609%
2003	1,185,429,367	0.3703	4,389,645	4,391,567	100.044%
2004	1,236,071,214	0.3700	4,573,463	4,578,873	100.118%
2005	1,273,059,582	0.3800	4,837,626	4,819,017	99.615%
2006	1,351,219,282	0.3700	4,999,511	4,971,255	99.435%
2007	1,391,772,727	0.3850	5,358,325	5,371,880	100.253%
2008 *	1,440,330,841	0.3900	5,617,290	5,342,780 *	95.113%
2009 **	1,460,686,450	0.3900	5,696,676		

* Tax collections as of April 30, 2008

** Projected per appraisal district certificate of estimated value.

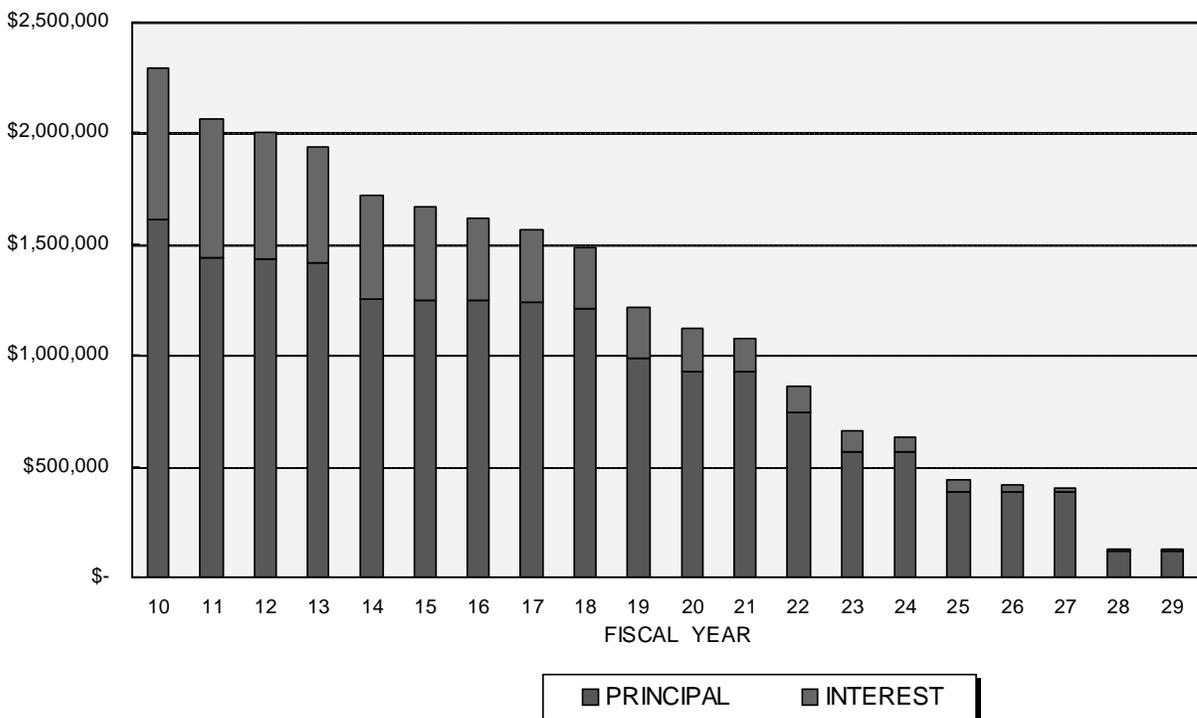
ADOPTED DISTRIBUTION OF COLLECTED TAXES

FUND	ADOPTED TAX RATE	ADOPTED TAX RATE	ADOPTED AMOUNT	%
	2008 - 09	2009 - 10	2009 - 10	
General Fund	\$0.2332	0.233962	\$3,417,451	59.99%
General Debt Service Fund	0.1568	0.156038	2,279,225	40.01%
TOTAL	\$0.3900	0.3900	\$5,696,676	100.00%

GENERAL OBLIGATION BOND DEBT SERVICE SCHEDULE

DATE	CURRENTLY OUTSTANDING BONDS			2009 RefSERIES		FISCAL		
	FISCAL YEAR GRAND TOTALS			FISCAL TOTALS		GRAND TOTALS		
	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL
2009 - 10	1,255,000	597,870	1,852,870	351,733	87,622	1,606,733	685,492	2,292,225
2010 - 11	1,090,000	550,838	1,640,838	347,163	77,138	1,437,163	627,976	2,065,139
2011 - 12	1,085,000	506,570	1,591,570	344,471	66,764	1,429,471	573,334	2,002,805
2012 - 13	1,080,000	462,758	1,542,758	339,482	56,504	1,419,482	519,262	1,938,744
2013 - 14	925,000	421,785	1,346,785	326,675	46,512	1,251,675	468,297	1,719,972
2014 - 15	925,000	383,570	1,308,570	322,639	36,772	1,247,639	420,342	1,667,981
2015 - 16	925,000	345,805	1,270,805	318,611	27,153	1,243,611	372,958	1,616,569
2016 - 17	925,000	308,130	1,233,130	314,593	17,262	1,239,593	325,392	1,564,985
2017 - 18	925,000	270,125	1,195,125	285,000	7,163	1,210,000	277,288	1,487,288
2018 - 19	925,000	231,550	1,156,550	60,000	1,088	985,000	232,638	1,217,638
2019 - 20	925,000	192,420	1,117,420			925,000	192,420	1,117,420
2020 - 21	925,000	153,335	1,078,335			925,000	153,335	1,078,335
2021 - 22	745,000	118,645	863,645			745,000	118,645	863,645
2022 - 23	565,000	91,995	656,995			565,000	91,995	656,995
2023 - 24	565,000	69,080	634,080			565,000	69,080	634,080
2024 - 25	385,000	49,720	434,720			385,000	49,720	434,720
2025 - 26	385,000	33,960	418,960			385,000	33,960	418,960
2026 - 27	385,000	18,200	403,200			385,000	18,200	403,200
2027 - 28	120,000	7,740	127,740			120,000	7,740	127,740
2028 - 29	120,000	2,580	122,580			120,000	2,580	122,580
TOTAL	15,180,000	4,816,676	19,996,676	3,010,367	423,978	18,190,367	5,240,654	23,431,021

GENERAL DEBT SERVICE FUND LONG - TERM DEBT SCHEDULE



GENERAL DEBT SERVICE FUND SCHEDULE OF BONDS OUTSTANDING

GENERAL OBLIGATION ISSUE	AMOUNT OF ISSUE	INTEREST RATE	YEAR OF MATURITY	AMOUNT OUTSTANDING @ 10/01/09	2009 -10 PRINCIPAL DUE	2009 -10 INTEREST DUE	2009 -10 TOTAL DUE
G. O. 2001	3,600,000	4.87	2021	2,160,000	180,000	98,640	278,640
G. O. 2002	3,600,000	4.18	2022	2,340,000	180,000	96,075	276,075
G. O. 2003 Refunding bonds	2,615,000	3.09	2013	760,000	280,000	20,803	300,803
G. O. 2004	3,600,000	3.73	2024	2,700,000	180,000	95,580	275,580
G. O. 2007	5,300,000	3.99	2027	4,820,000	315,000	185,972	500,972
G. O. 2009	2,400,000	4.33	2029	2,400,000	120,000	100,800	220,800
G.O. 2009 Ref.	3,010,368	2.97	2018	3,010,368	351,733	87,622	439,355
TOTAL ALL ISSUES				\$18,190,368	\$1,606,733	\$685,492	\$2,292,225

**Bond Ratings : Moody's - A-1, S&P's - A+, All outstanding bonds are insured to triple A.
REFUNDING BONDS - Series 2009**

General Obligation Bond 1997 - \$2,100,000 ---REFUNDED

\$170,000 to connect the two portions of Circle Way which provide access to the Historical Museum and the Civic Center.

\$300,000 to fund the conversion of Canna Lane from asphalt to concrete. Canna Lane has seen increased traffic as the result of the new middle school (Rasco) and the new Recreation Center.

\$800,000 to fund the complete reconstruction of Winding Way from Circle Way to it's second intersection of Jasmine.

\$600,000 to fund the complete reconstruction of Elm Street.

\$230,000 to fund the complete reconstruction of Cherry Street

General Obligation Bond 1999 - \$4,250,000 ---REFUNDED

\$550,000 to replace the Northern two lanes of Oyster Creek Drive from Dixie Drive to Forest Drive.

\$500,000 for the complete reconstruction of Laurel from Acacia to the drainage structure just past Elm.

\$550,000 to enlarge the drainage structure crossing State Highway 332 near Compass Bank. This is one of three drainage structures crossing Highway 332 which service downtown.

\$800,000 to fund the complete reconstruction of Acacia Street.

\$500,000 to fund the complete reconstruction of Mimosa Street.

\$275,000 to fund the complete reconstruction of Oleander Street from Oak Drive to Hickory.

\$500,000 to fund the complete reconstruction of Walnut Street from Oak Drive to the drainage easement east of South Yaupon.

\$225,000 to fund the complete reconstruction of Lotus Street from Oleander to Hickory.

\$350,000 To connect two lanes of Medical Drive from Canna Lane to Sea Center Texas.

General Obligation Bond 2001 - \$3,600,000

\$575,000 for Humane Facility

\$210,000 for an additional two bays on Fire Station 2

\$1,650,000 to fund the complete reconstruction of Magnolia from Hwy 332 to Acacia.

\$1,165,000 to fund the complete reconstruction of Central Yaupon.

General Obligation Bond 2002 - \$3,600,000

\$3,600,000 for a new Fire / EMS facility

General Obligation Bond 2003 - \$2,615,000

Refunding bonds for 1989 refunding bonds and 1993 issue

Originally funded - Police Station expansion, Plantation Dr. Bridge, Centerway and Azalea reconstruction

General Obligation Bond 2004 - \$3,600,000

\$1,130,000 for Oak Drive

\$355,000 for South Yaupon

\$1,075,000 for Dixie Drive

\$390,000 for South Magnolia

\$650,000 for Brazos Oaks Spot Repairs

General Obligation Bond 2007 - \$5,300,000

\$2,800,000 for the reconstruction of streets and drainage in the Brazos Oaks Subdivision.

\$2,500,000 to provide renovations of the old Fire Station into an expanded

Municipal Court Facility, emergency dispatch and emergency operations center.

DEBT PLANNING AND ADMINISTRATION

The city's goal in planning the issuance of debt is to time it so there is minimal impact on the tax rate. The following page summarizes our anticipated debt tax rate for the next several years. The last phase, \$2.4 million, of the \$7.7 million General Obligation Bonds the voters approved in May 2005 has been sold. It is time to form another citizen bond task force to determine what the city desires in the way of future bond issues.

The following Debt Service Fund Tax Rate Planning Guide reflects only existing debt. At this time, until a bond task force is formed, there are no plans for new bond issues. The function of this spreadsheet is to show the impact of debt service requirements on the overall tax rate. It does not try to forecast changes in the M&O portion of the tax rate.

General and Debt Service Fund Tax Rate Planning Guide

Purpose : To determine the potential impact of proposed or planned debt issues on the city's tax rate.

Assumptions : This schedule assumes a 2% increase in assessed valuations per year.

At this time there are no additional proposed bond issues. The schedule below reflects the debt service tax rate necessary for currently outstanding bonds. We will be Convening a bond task force in the fall to consider whether to take a proposal to issue more bonds to the voters in the May election.

	2009-10	2010-11	2011-12	2012-13	2012-14	2012-15	2012-16
	PROJECTED						
GENERAL FUND TAX RATE	0.2340	0.2373	0.2341	0.2358	0.2370	0.2374	0.2375
DEBT SERV TAX RATE	0.1560	0.1377	0.1309	0.1242	0.1080	0.1026	0.0975
	0.390	0.375	0.365	0.360	0.345	0.340	0.335
DEBT SERVICE							
RATE INCR (DECR) YR TO YR	-0.0007	-0.0183	-0.0068	-0.0067	-0.0163	-0.0053	-0.0051
DEBT SERVICE							
RATE INCR (DECR) OVER CURREN	0	-0.0183	-0.0251	-0.0318	-0.0481	-0.0534	-0.0586
TOTAL TAX RATE	0.3900	0.3750	0.3650	0.3600	0.3450	0.3400	0.3350

UTILITY FUND



LAKE JACKSON

City of Enchantment

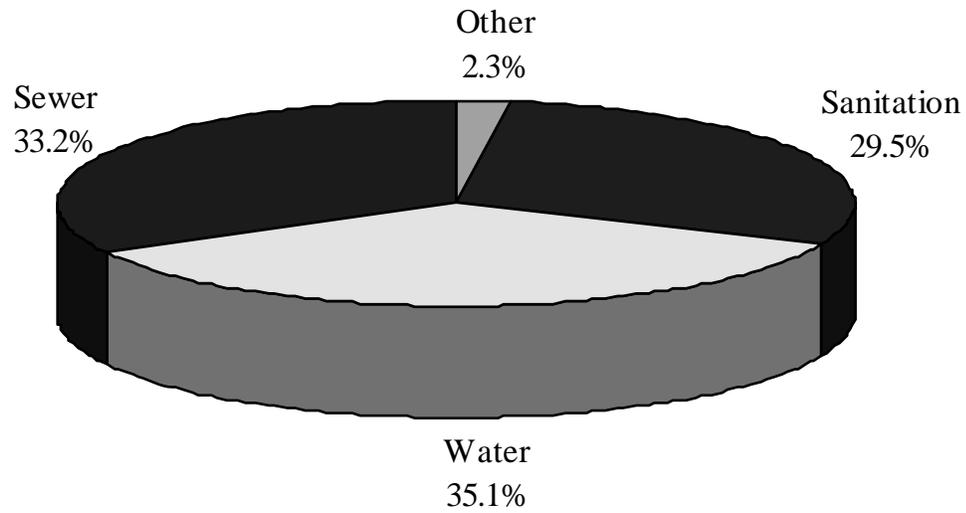
City of
Enchantment



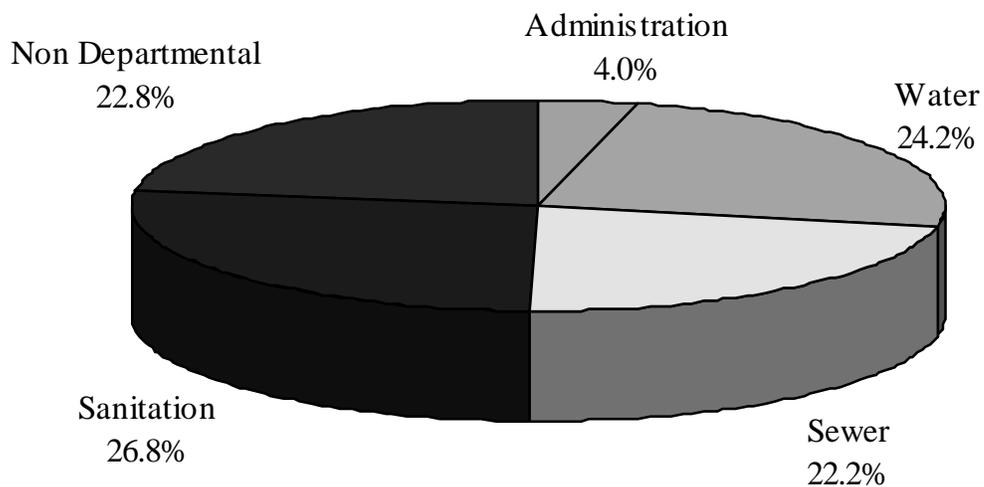
UTILITY OPERATING FUND

Revenues Vs Expenditures

Revenues



Expenditures



UTILITY FUND BUDGET SUMMARY

<i>Revenues</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Plumbing Fees	\$21,241	\$15,000	\$8,500	\$8,500
Tap Fees	42,900	35,000	11,500	11,500
Administrative Fees	187,484	191,500	185,400	193,733
Water Sales	3,249,864	3,273,950	3,273,950	3,642,206
Sewer Sales	3,252,076	3,317,468	3,317,468	3,441,483
Senior Discount	-133,633	-138,240	-139,000	-158,658
Sanitation Sales	2,971,747	3,046,803	3,059,722	3,060,090
Other Revenues	58,159	69,420	71,965	72,625
Interest	82,103	70,800	34,500	37,975
Transfer from General Contingency	0	0	0	70,000
Transfer from Utility Contingency	0	85,500	85,500	0
<i>Total Resources</i>	\$9,731,941	\$9,967,201	\$9,909,505	\$10,379,454

<i>Expenditures</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Utility Administration	\$349,400	\$411,772	\$405,686	\$414,845
Water	2,307,352	2,518,720	2,448,712	2,507,968
Wastewater	1,933,936	2,133,180	2,149,126	2,307,674
Sanitation	2,627,238	2,752,290	2,687,874	2,782,637
Non-Departmental	2,214,789	2,151,239	2,113,431	2,366,330
<i>Total Expenditures</i>	\$9,432,715	\$9,967,201	\$9,804,829	\$10,379,454

UTILITY FUND

MAJOR REVENUE SOURCES

Water Revenues (35.1%)

Water revenues account for \$ 3,642,206 (35.1%) of the projected utility revenues for FY 2009-10.

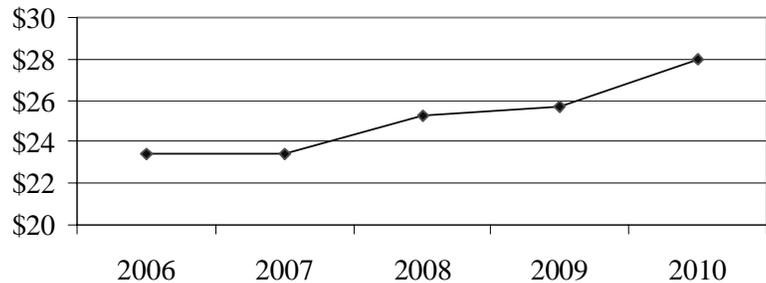
These revenues are based on the following water rates:

Base Rate (2,000 gallons)	\$10.30 per month
over 2,000 gallons	\$2.95 per 1,000 gallons
over 20,000 gallons	\$3.20 per 1,000 gallons

This rate is set based on generating revenues to cover the cost of purchasing water from the Brazosport Water Authority (BWA), operating 11 water wells, maintaining the water distribution system and related portions of debt service requirements.

For fiscal year 2009-10 BWA has proposed an increase the current price of water purchased from them, from \$1.58/1000 gallons to \$1.64/1000 gallons. We will increase our base rate to \$10.30 for 2,000 gallons, pass along the \$.06 increase from BWA and add an additional \$.04, making \$2.95 per thousand for amounts over the base. As requested by TCEQ, the City will implement a 'tierd' water rate which adds \$.25 per thousand gallons for all usage over 20,000 gallons. We will continue to provide a discount for senior citizens, which is applied to their base water and sewer bill. The city pumps an average of 3 million gallons per day to the distribution system. Our contract with the BWA requires the city to purchased 2 million gallons of water per day on a take or pay basis. The difference is made up with well water. As required by the City Council, the city mixes at least 30% well water with the BWA water in order to offset the aggressive nature of surface water.

Residential Water Bill (8,000 gallons)



The 2009-10 fiscal year water revenue budget projection is determined by using the city's customer base of 21 apartment complexes, 490 commercial businesses and 8,300 residences. Utilizing five years of data we have estimated the following water usages for these customer types:

CLASS	2010		Avg. Gallons	Annual	Over Base	Base Dollars
	Avg. No. of Customers		Over Base Per Customer /Unit	estimated gallons Over Base	Dollars	@ \$10.30 per Customer
USAGE UNDER 20 TGALS					@\$2.95 per 1,000	
Multi - Family	21 (2837) units		4.20	28,597	\$84,361	\$4,944
Commercial	490		34.50	40,572	\$119,687	\$60,564
Residential	8,300		4.70	421,308	\$1,242,859	\$1,025,880
USAGE OVER 20 TGALS					@\$3.20 per 1,000	
Multi - Family				114,388	\$366,041	
Commercial				162,288	\$519,322	
Residential				46,812	\$149,798	
Total Water Fees					\$3,573,456	

**UTILITY FUND
MAJOR REVENUE SOURCES**

Sewer Revenues (33.2%)

Sewer revenues account for \$3,441,483 (or 33.2%) of the projected utility revenues for FY 2009-10. These revenues are based on the following sewer rates:

Base Rate (2,000 gallons)	\$ 10.30
Over 2,000 gallons	\$ 3.23 per 1,000 gallons

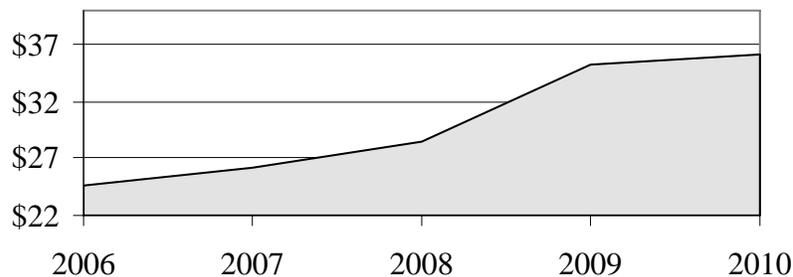
*Sewer rates for residential customers are capped at 15,000 gallons/month.

This rate is based on covering the cost of maintaining the city’s wastewater collection and treatment system, which includes 39 lift stations, a 5.89 million gallons per day Wastewater Treatment Plant, as well as any debt service and administration costs allocated to the wastewater system.

Base on the above mentioned customer base, revenues from sewer fees are projected as follows:

CLASS	Avg. No. of Customers	Avg. Gallons Over Base Per Customer /Unit	Annual estimated gallons Over Base	Over Base Dollars @\$3.23 per 1,000	Base Dollars @ \$10.30 per Customer
SEWER					
Multi - Family	21 (2837) units	4.20	142,985	\$461,841	\$4,944
Commercial	410	35.50	174,660	\$564,152	\$50,676
Residential	8,240	4.20	415,296	\$1,341,406	\$1,018,464
Total Sewer Fees				\$3,441,483	

**Residential Sewer Bill
(8,000 gallons)**



UTILITY FUND
MAJOR REVENUE SOURCES

Sanitation Fees (29.8%)

Sanitation fees account for \$3,060,090 or 29.8% of projected utility revenues for FY 2009-10. These revenues are based on the following sanitation rates:

Residential Garbage/Trash	\$14.00 per month
Residential Recycling	\$ 2.10 per month
Apartment Garbage/Trash	\$14.00 per unit per month
Apartment Recycling	\$ 1.00 per unit per month

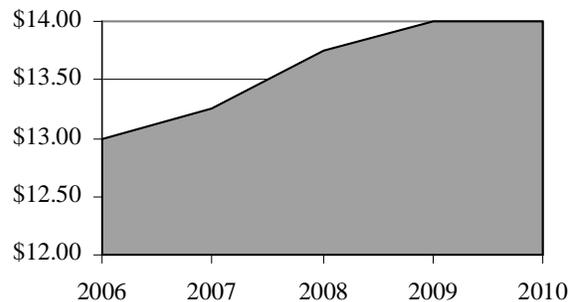
Dumpster Rates
Number Of Pickups Per Week

	2x	3x	4x	5x	6x
3 Cubic Yard Container	\$61.93	\$92.82	\$123.86	\$166.34	\$185.79
4 Cubic Yard Container	\$82.55	\$123.86	\$165.57	\$206.43	\$247.68

Shared Dumpster Rates

Small Business	\$22.78
Medium Business	\$29.73
Large Business	\$36.68
X-Large Business	\$53.00

Sanitation Fee History
Residential Monthly Garbage Fee



UTILITY FUND MAJOR REVENUE SOURCES

These fees are set based on covering the cost of providing residential customers twice weekly garbage collection, once weekly co-mingled recyclable collection and twice monthly heavy trash collection. Heavy trash collection includes appliances and furniture.

Commercial and apartment customers are provided with side loading dumpsters which are serviced based on a set schedule.

The Sanitation department contains 25 employees and a fleet of 8 residential garbage/recycle trucks, 4 commercial trucks, 2 roll-off trucks, 6 flatbed trucks, 2 landscape loaders, and 1 front-end loader.

The 2008-09 budgeted sanitation revenues were determined as follows:

Residential - Using the projected customer base of 8,240 and fee of \$14.00, the calculated revenue would be \$1,384,320.

Residential Recycling

8,240 customers x \$2.10 per month x 12 month = \$207,648.

Apartment/Multi-family Garbage

2,837 apartment units x \$14.00 per month x 12 month = \$446,376.

Apartment/Multi-family Recycling

2,837 apartment units x \$1.00 per month x 12 month = \$31,884.

Commercial Garbage

The projected revenue for commercial garbage is \$637,462 for FY 09-10.

UTILITY FUND PROJECTED REVENUE

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Plumbing Permits	\$21,241	\$15,000	\$8,500	\$8,500
Tap Fees	42,900	35,000	11,500	11,500
Administrative Fees				
Late Payment Penalties	186,254	190,000	185,000	193,333
Transfer Fees	1,230	1,500	400	400
	187,484	191,500	185,400	193,733
Water Revenue				
Water Fees	3,181,517	3,205,200	3,205,200	3,573,456
Brazoria County Conservation District	24,295	20,000	20,000	20,000
City Water Usage	44,052	48,750	48,750	48,750
	3,249,864	3,273,950	3,273,950	3,642,206
Sewer Revenue	3,252,076	3,317,468	3,317,468	3,441,483
Senior Citizens Discount	-133,633	-138,240	-139,000	-158,658
Sanitation				
Residential Fees	1,354,381	1,384,320	1,375,000	1,384,320
Household Recycling	196,738	197,760	197,760	207,648
Commercial Garbage	624,209	637,462	637,462	637,462
Apartment Garbage Fee	416,172	446,376	445,000	476,616
Apartment Recycling	30,633	31,885	31,000	34,044
Special Pick Up Fees	13,761	11,000	4,000	4,000
Roll-Off Fees	150,619	150,000	200,000	150,000
Compactor Fees	166,639	180,000	150,000	150,000
Recycle Goods	12,278	6,000	4,000	4,000
Mulch Sales	6,317	2,000	7,500	4,000
Dumpster Initial Set Up Fees	0	0	8,000	8,000
	2,971,747	3,046,803	3,059,722	3,060,090
Miscellaneous (includes write-offs)	58,159	69,420	71,965	72,625
Transfer from Utility Contingency	0	85,500	85,500	0
Transfer from General Contingency	0	0	0	70,000
Interest Earned	82,103	70,800	34,500	37,975
Total Utility Revenue	9,731,941	9,967,201	9,909,505	10,379,454

UTILITY FUND



LAKE JACKSON

City of Enchantment





Utility Repairs

Utility Department on site to fix a broken water tap on Silverbell Circle.

Non-Departmental

Program Description

This budget unit accounts for transfers to General Fund to reimburse administrative services incurred by Sanitation, Water and Wastewater and the transfer to Utility Debt Service to provide funds for the payment of long term debt. Additionally an amount is provided to pay the General Fund a franchise fee on Solid Waste.

UTILITIES

NON-DEPARTMENTAL - 0500

<i>Resources</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Operating Revenues	2,214,789	1,979,189	2,113,431	2,366,330
Total Resources	\$2,214,789	\$1,979,189	\$2,113,431	\$2,366,330

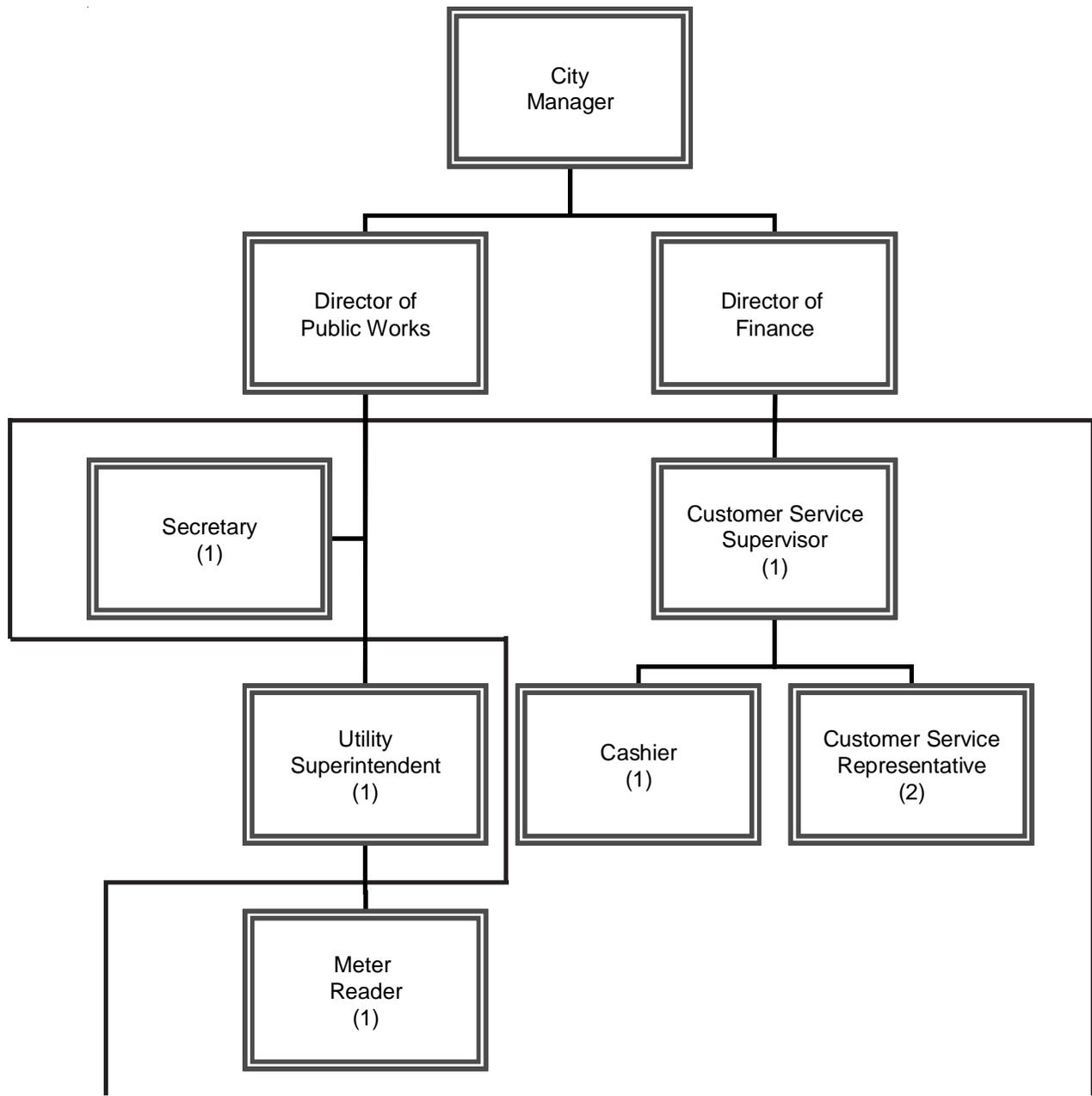
<i>Expenditures</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Employee Incentive*	\$0	\$85,500	\$0	\$70,000
Transfer to General Fund:				
Administrative Fee-Sanitation	127,100	127,100	127,100	127,100
Administrative Fee-Water/WW	311,289	311,289	311,289	311,289
Solid Waste Franchise Fee	102,000	102,000	102,000	102,000
Utility Contingency	85,500	0	0	0
Transfer to Utility Projects	0	0	0	0
Transfer to Utility Debt Service	1,588,900	1,525,350	1,573,042	1,755,941
Total Expenditures	\$2,214,789	\$2,151,239	\$2,113,431	\$2,366,330

<i>Personnel</i>	2005-06 Budget	2006-07 Budget	2007-08 Budget	2008-09 Budget
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00

Major Budget Changes

A proposed transfer of \$70,000 from year end savings via the General Contingency Fund, will fund a 3% lump sum for employees.

Utility Administration



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

Utility Administration serves as the primary contact for utility customer requests for service, concerns, and inquiries. This department also maintains all utility customer records, bills for service provided, and monitors and collects active and inactive accounts receivable. Utility meter readers are also funded out of Utility Administration.

ADMINISTRATION
Utility Administration - 5000

FY08-09 ACCOMPLISHMENTS

Vision Element: Maintain Infrastructure
Objective: Upgrade and maintain infrastructure and facilities
Accomplished: Coordinated the replacement of 852 meters.

ADMINISTRATION

Utility Administration - 5000

DEPARTMENT STANDARDS

- 1 Establish service the same day as requested 100% of the time.
- 2 Perform re-reads as requested by the customer 100% of the time

PROGRAM MEASURES

	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
1 Work orders generated:				
General Repair	2,234	900	2,045	1,700
Rereads	204	275	600	275
Finals	1,401	1,400	1,200	1,200
Connects (no longer count sets)	2,176	1,500	1,145	1,500
Pressure Tests	358	350	500	350
2 Accounts billed monthly	8,635	8,800	8,800	8,800
3 First notices mailed (monthly average)	1,382	1,475	1,285	1,475
4 Customers served:				
phone calls per day	46	50	50	50
walk-up counter per day	5	6	5	6
5 Customers utilizing bank drafting	1,887	1,800	1,900	1,900

ADMINISTRATION - 5000

<i>Resources</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
General Resources	\$349,400	\$411,772	\$405,686	\$414,845
Total Resources	\$349,400	\$411,772	\$405,686	\$414,845

<i>Expenditures</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages	\$155,160	\$177,400	\$173,160	\$178,500
Employee Benefits	51,209	60,600	58,426	63,100
Operating Expenses	117,481	146,220	146,548	146,725
Operating Transfers	25,550	27,552	27,552	26,520
Total Expenditures	\$349,400	\$411,772	\$405,686	\$414,845

<i>Personnel</i>	2006-07 Budget	2007-08 Budget	2008-09 Budget	2009-10 Budget
Service/Maintenance	1.00	1.00	1.00	1.00
Office/Clerical	4.00	4.00	4.00	4.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	6.00	6.00	6.00	6.00

Major Budget Changes

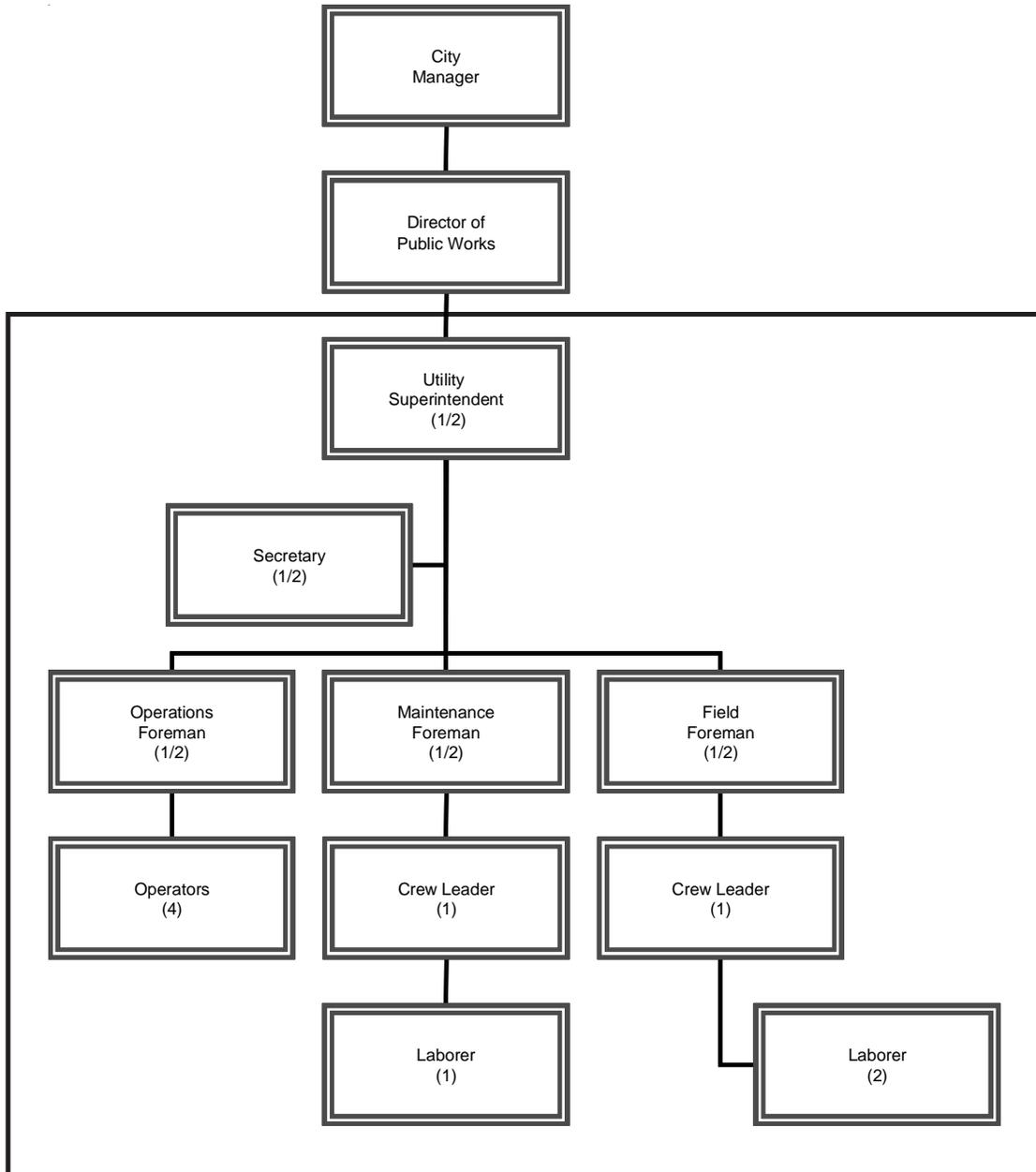
No major budget changes.

UTILITY ADMINISTRATION - 5000

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages				
Service/Maintenance	\$21,146	\$24,200	\$23,472	\$24,200
Office/Clerical	84,043	104,300	100,781	104,300
Management/Supervision	47,430	46,400	46,407	47,500
	152,619	174,900	170,660	176,000
Overtime	2,541	2,500	2,500	2,500
Group Insurance				
Health	18,366	20,900	20,024	22,600
Life	363	700	493	700
Dental	1,791	2,200	2,042	2,300
Long Term Disability	632	800	698	800
	21,152	24,600	23,257	26,400
Employee Benefits				
Social Security	11,695	13,600	13,212	13,700
Retirement	17,086	20,900	20,755	21,500
Workers Compensation	1,276	1,500	1,202	1,500
	30,057	36,000	35,169	36,700
Professional Service Fees				
Physician Examination	453	200	565	200
Outside Auditor	18,921	20,000	20,000	19,250
	19,374	20,200	20,565	19,450
Maintenance & Repair				
Equipment	541	550	550	550
Maintenance Contract	46,335	75,550	75,550	74,820
	46,876	76,100	76,100	75,370
Rental - Equipment	396	500	500	500
Insurance				
Property	172	135	241	240
Liability	1,184	1,185	1,042	1,325
	\$1,356	\$1,320	\$1,283	\$1,565

UTILITY ADMINISTRATION - 5000

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Communications	\$7,726	\$7,700	\$7,700	\$7,700
Advertising	73	100	100	0
Training	166	300	300	300
Travel	100	100	100	100
Dues & Membership	620	600	600	600
General Supplies				
Office	39,972	37,000	37,000	39,240
Wearing Apparel	0	400	400	0
Cleaning	0	800	1,100	1,100
Operating	822	1,100	800	800
	40,794	39,300	39,300	41,140
Operating Transfers				
Equipment Replacement	25,550	27,552	27,552	26,520
Unemployment Insurance	0	0	0	0
	25,550	27,552	27,552	26,520
Total Utility Administration	\$349,400	\$411,772	\$405,686	\$414,845



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The Water Department is responsible for operating and maintaining systems for the production, storage, and distribution of potable water in accordance with requirements of the Texas Commission on Environmental Quality, the Texas Department of Health, the Texas Commission of Fire Protection and the United States Environmental Protection Agency. Operational activities are maintained on a 24 hour basis. The City has a contract to purchase 2 million gallons per day from the Brazosport Water Authority. Infrastructure maintained and operated by this department includes 130 miles of mains, valves, fire hydrants, 8,789 taps and meters, 11 water wells, 5 elevated tanks, 4 ground storage tanks, and 2 Booster Pump Stations. This department responds to citizen's requests concerning water leaks, water quality, high usage, and low pressure.

Utilities

Water - 5400

FY08-09 ACCOMPLISHMENTS

- Vision Element:** Maintain Infrastructure
Objective: Upgrade and maintain Infrastructure and Facilities
Accomplished:
- 1) Well #16, Clean, Service, and Inspected Well Screen and Rebuilt Pump, Motor and Controls.
 - 2) Replaced column pipe at well #15
 - 3) Replaced 950 3/4" and 50 1" Meters
 - 4) Painted, Serviced, and Flow Tested 110 Fire Hydrants
 - 5) Tested and Calibrated Meters for Large Customers Accounting for 10% of Water Sales
 - 6) Relocated water distribution lines to accommodate SH 332 Improvements
- Objective:** Catalog/Database of Infrastructure Components
Accomplished: Began Adding Existing Fire Hydrant Database to GIS System
- Vision Element:** Enable Growth and Revitalization
Objective:
Goals: Submitted Water Production & Distribution Capacity Expansion Plan to TCEQ
- Department Projects:**
- 1) Installed Quick Connects at Wells for Generators
 - 2) Maintained ALL Utilities (Water Production & Distribution) during Hurricane IKE
-

FY09-10 GOALS & OBJECTIVES

- Vision Element:** Maintain Infrastructure
Objective: Upgrade and maintain Infrastructure and Facilities
Goals:
- 1) Replace 950 3/4" and 50 1" Meters **(dependent on funding)**
 - 2) Repaint Balsam Elevated Storage Tank
 - 3) Paint, Service, and Flow Test 100 Fire Hydrants
 - 4) Test and Calibrate Meters for Large Customers Accounting for 10% of Water Sales (not funded)
 - 5) Replace 3, 500 GPM Pumps and Controls at both Water Plants
 - 6) Well #10, Clean, Service, and Inspect Well Screen and replaced key equipment
 - 7) Replace Well 4 & 9
- Objective:** Improve Assessment of Infrastructure
Goals: Complete adding Fire Hydrant Database to GIS System
- Vision Element:** Enable Growth & Revitalization
Objective: Develop Alden Lake
Goals:
- 1) Negotiate Increase in BWA Contract and Delivery Location
 - 2) Secure permit from Groundwater Conservation District for Additional Well(s)
 - 3) Secure Site for New Elevated Storage Tank and Booster Pump Station
- Vision Element:** Maintain a Well Managed City
Objective: Work to hire and retain qualified employees
Goals: Obtain and Maintain Full Staffing Level

Utilities

Water - 5400

DEPARTMENT STANDARDS

- 1 Annual testing and calibration of meters for high-use customers representing 10% of total water sold
- 2 Replace residential water meters on a 10-year schedule
- 3 Paint, service, and flow test hydrants on a 10-year schedule
- 4 Manage the water system to achieve maximum available credit under the ISO Fire Suppression Rating Schedule

PROGRAM MEASURES

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
1 Total water produced by wells (million gallons)	872	756	675	770
2 Total water used from BWA (million gallons)	616	607	625	635 *
3 Total water distributed (million gallons)	1488	1,363	1,225	1,405
4 Red Water Complaints (days)	0	10	10	10 *
5 Taste and Odor Complaints (days)	0	10	12	10 *
6 TCEQ Production Capacity required (MGD)	9.99	10.03	9.99	10.03
7 TCEQ Production Capacity provided (MGD)	10.09	10.20	8.58	10.92
8 TCEQ total storage required (MG)	2.31	2.30	2.30	2.30
9 TCEQ total storage provided (MG)	6.55	6.55	6.55	6.55
10 Reclaimed water used (MG)	40	40	57	50
11 Customer service interruptions (customers hours)	110	400	500	400
12 # of leaks repaired	151	200	600	200
13 Avg. time from leak report to final cleanup (days)				
14 Main	1.1	5	36	20 *
15 Service	1.5	5	44	20 *
16 Fire hydrants serviced (%)	11%	10%	10%	10%
17 TCEQ Distribution Capacity requirement (MGD)	9.99	10.03	9.99	10.03
18 TCEQ Distribution Capacity Provided (MGD)	8.66	9.50	8.78	10.94
19 TCEQ EST Required (MG)	2.30	2.30	2.30	2.30
20 TCEQ EST Provided (MG)	2.55	2.55	2.55	2.55
21 Drought contingency plan activated (days)	21.00	0	0	0
22 Unaccounted water (% of total distributed)	25%	15%	15%	15%
23 New or replaced residential meters (%)	9.8	10%	10%	1% *
24 Large cust. meter evaluations (%) of total water distrib.		10%	10%	0% *
25 Full Staffing Level (%)	n/a	91%	84%	84%

- (2) Total Contract Amount per Year With BWA 730,000,000 gallons
 (4&5) number of days with complaints
 (14&15) Increase due to continued recovery from large number of drought related leaks
 (23) Meter replacement not funded
 (24) Not funded

WATER - 5400

<i>Resources</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Operating Revenues	\$2,307,352	\$2,518,720	\$2,448,712	\$2,507,968
<i>Total Resources</i>	\$2,307,352	\$2,518,720	\$2,448,712	\$2,507,968

<i>Expenditures</i>	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages	\$355,387	\$427,900	\$363,140	\$402,270
Employee Benefits	112,722	144,800	112,181	138,510
Operating Expenses	1,779,255	1,881,190	1,908,561	1,908,378
Capital Outlay	0	0	0	0
Operating Transfers	59,988	64,830	64,830	58,810
<i>Total Expenditures</i>	\$2,307,352	\$2,518,720	\$2,448,712	\$2,507,968

<i>Personnel</i>	2006-07 Budget	2007-08 Budget	2008-09 Budget	2009-10 Budget
Service/Maintenance	6.00	5.00	5.00	5.00
Office/Clerical	0.33	0.50	0.50	0.50
Technical	4.00	4.00	4.00	4.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.83	2.00	2.00	2.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	12.16	11.50	11.50	11.50

Major Budget Changes

The large meter evaluation is not budgeted for this year; a 6 cent increase from BWA is increasing our costs by \$21,900.

WATER - 5400

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages				
Service/Maintenance	\$61,940	\$137,700	\$97,820	\$113,570
Office/Clerical	13,612	15,600	14,209	15,600
Technical	133,082	136,400	112,983	134,900
Management/Supervision	92,647	94,200	94,128	94,200
	301,281	383,900	319,140	358,270
Overtime	54,106	44,000	44,000	44,000
Contract Labor	0	0	0	0
Group Insurance				
Health	29,092	39,400	31,051	38,860
Life	597	1,400	900	1,315
Dental	2,883	4,200	3,167	3,990
Long Term Disability	1,217	1,900	1,285	1,810
	33,789	46,900	36,403	45,975
Employee Benefits				
Social Security	26,922	32,700	26,790	30,750
Retirement	39,702	50,500	41,398	48,410
Workers Compensation	12,309	14,700	7,590	13,375
	78,933	97,900	75,778	92,535
Professional Service Fees				
Physician Examination	741	700	554	700
Large Meter Evaluation	14,382	18,000	9,000	0
Lab Work	8,093	10,200	15,000	15,000
Brazoria County Conservation	20,636	23,000	18,200	23,000
	43,852	51,900	42,754	38,700
BWA - Water Purchase	1,156,560	1,175,300	1,175,300	1,197,200
Maintenance & Repair				
Building	1,729	3,000	6,000	3,000
Water Production/Distribution	102,173	125,000	122,000	125,000
Fire Hydrant Maintenance	15,000	15,000	14,300	15,000
Wells	20,140	60,000	60,000	60,000
Vehicles	12,395	10,000	7,700	10,000
Equipment	34,569	47,000	53,500	47,000
Maintenance Contracts	9,582	19,000	19,000	19,000
	195,588	279,000	282,500	279,000

WATER - 5400

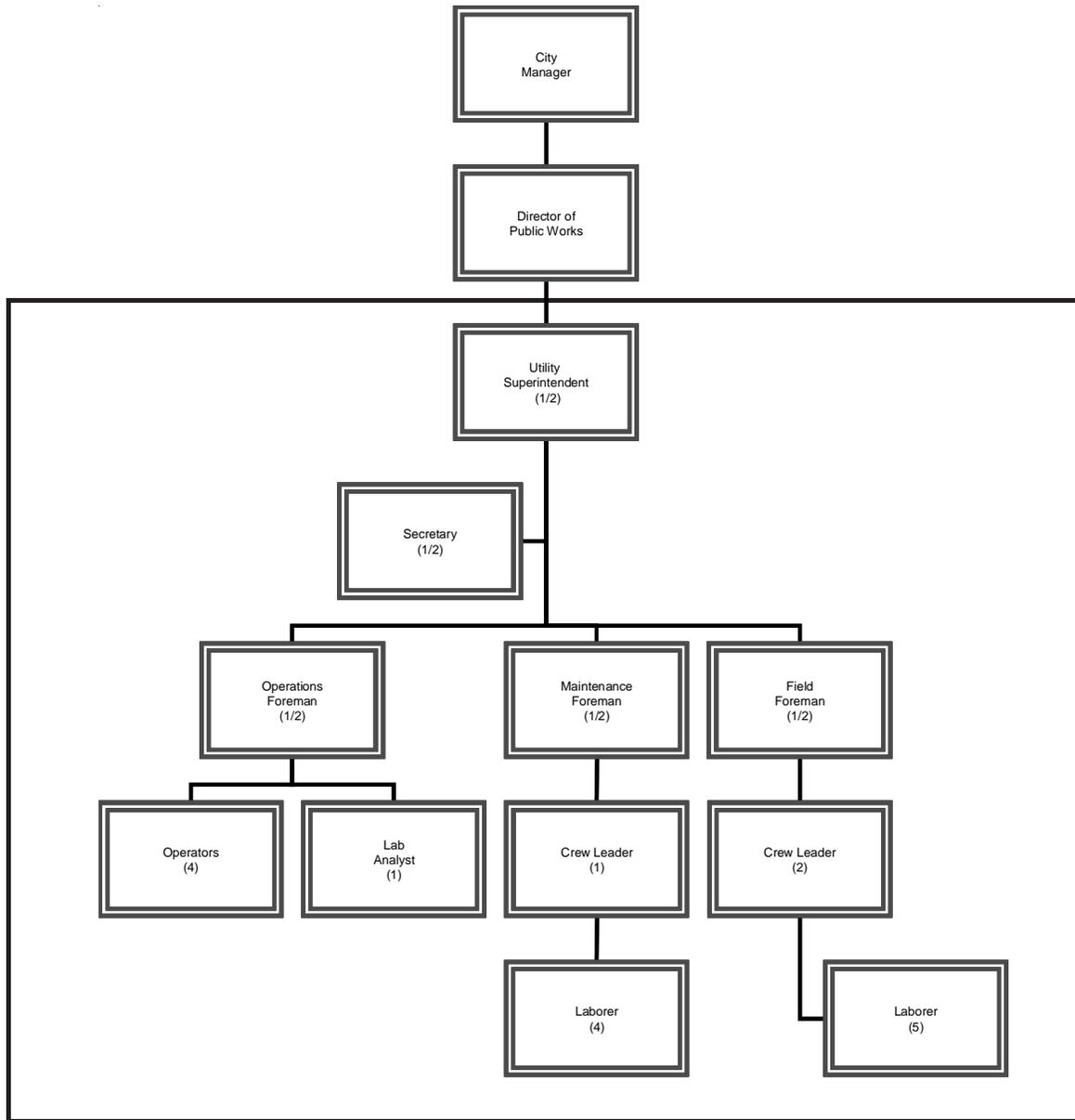
	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Rental - Vehicle & Equipment	\$130	\$1,500	\$0	\$1,500
Insurance				
Property	341	345	354	353
Liability	4,015	3,765	3,603	3,925
	4,356	4,110	3,957	4,278
Communication	19,747	21,000	21,000	21,000
Advertising	5,860	5,000	5,000	5,000
Training	2,743	6,900	6,900	6,900
Travel	0	1,000	558	1,000
Dues and Memberships	1,575	2,500	2,180	2,500
State Permit	4,212	4,300	4,212	6,800
General Supplies				
Office	347	500	500	500
Wearing Apparel	1,840	5,500	4,000	5,500
Gasoline & Diesel	16,769	12,000	8,900	11,400
Fuel - CNG	1,441	6,000	1,500	1,800
Operating	41,290	50,000	45,000	50,000
Meters	17,424	30,000	27,000	30,000
Chemicals	43,488	42,000	42,000	42,000
	122,599	146,000	128,900	141,200
Electricity & Natural Gas	222,033	182,680	235,300	203,300
Capital Outlay	0	0	0	0
Operating Transfers				
Equipment Replacement	59,988	64,830	64,830	58,810
Unemployment Insurance	0	0	0	0
	59,988	64,830	64,830	58,810
Total Water Production	\$2,307,352	\$2,518,720	\$2,448,712	\$2,507,968



Dyson Campbell Water Reclamation Facility

The Wastewater and Water Team pose outside the Dyson Campbell Water Reclamation Facility

Wastewater



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The Wastewater Department is responsible for the operation and maintenance of the wastewater collection and reclamation systems. Wastewater generated by customers throughout the City flows through a gravity mains to a series of lift stations where it is pumped to the Reclamation Center. There are currently four “master” lift stations which pump directly to the Reclamation Center, and 38 lift stations which serve various subdivisions or convey wastewater to a “master” lift station. At the Water Reclamation Center wastewater is processed in accordance with State and Federal regulations. Reclaimed water is discharged to the Brazos River. Activities in this department include emergency response to stoppages, routine cleaning and inspection of mains, pump and valve maintenance, laboratory analysis, and 24/7 operations of the lift stations and Reclamation Center.

Utilities

Wastewater Collection & Reclamation - 6000

FY08-09 ACCOMPLISHMENTS

- Vision Element:** Maintain Infrastructure
Objective: Upgrade and Maintain Infrastructure and Facilities
Accomplished:
- 1) Relocated wastewater collection system to accommodate SH 332 Improvements
 - 2) Lift Station # 33, replaced pumps, motors, and controls
 - 3) Oversaw the installation of Lift Station 42
 - 4) Oversaw the installation of the Lift Station 35 Force Main to the DCWRC
- Objective;** Catalog/Database of Infrastructure Components to Establish a Base
Accomplished: 1) Collected database information for basin 1 (2%)
Issue: **Did not accomplish due to hiring freeze**
- Department Projects:**
- 1) Installed Blowers in Lift Stations 33, 5, and 39 for Odor Control
 - 2) Installed a Air Scrubber at Lift Station 34
 - 3) Clarifier # 2 Back in Operation
 - 4) Maintained ALL Utilities (Wastewater Collection & Wastewater Treatment) during Hurricane IKE
-

FY09-10 GOALS & OBJECTIVES

- Vision Element:** Maintain Infrastructure
Objective: Upgrade and Maintain Infrastructure and Facilities
Goal:
- 1) Replace one 6" Pump at Lift Station 25
 - 2) Replace pumps, motors, and controls at Lift Station 28
 - 3) Clean, inspect, and test 5% of collection system in basin 1
 - 4) Upgrade Lift Stations #1, 20 & 35 to capacity identified in Master Plan
- Objective:** Catalog/Database of Infrastructure Components to Establish a Base
Goals:
- 1) Collect 5% database information for basin 1
- Vision Element:** Enable Growth and Revitalization
Objective: Develop Alden Lake
Goal: Secure Location for Master Lift Station
- Vision Element:** Maintain a Well Managed City
Objective: Work to hire and retain qualified employees
Goals: Obtain and Maintain Full Staffing Level
- Department Projects:**
- 1) Replace Blower # 4

Utilities

Wastewater Collection & Reclamation - 6000

DEPARTMENT STANDARDS

- 1 Clean, inspect, and test collection system on a 15-year schedule
- 2 No wet weather sanitary sewer overflows or backups for less than a 2-Year rainfall event
- 3 Operate DCWRC to discharge 5 mg/L total suspended solids (TSS) and biological oxygen demand (BOD) (TCEQ Permit is 20 mg/L)

PROGRAM MEASURES

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
1 Linear Feet of sewer mains cleaned	45,215	150,000	75,000	110,000
2 Linear Feet of sewer mains recorded on video	1,490	100,000	25,000	62,500
3 Number of sewer leaks repaired	3	120	25	70
4 Number of sewer main blockages cleared	28	75	50	75
5 Number of manholes rehabilitated	36	100	45	75
6 Excess wet weather flow (MG)	1,077	225	125	250
7 Sanitary sewer overflows (#)	1	50	10	50
8 Service area evaluated (%)	0%	6%	2%	4%
9 Odor complaints (#)	11	10	10	10
10 Total millions gallons treated	1,129	1,400	1,200	1,400
11 Estimated dry tons sludge produced	472	600	400	500
12 Percent of samples less than 5mg/l BOD	98.9%	100%	99%	100%
13 Percent of samples less than 5mg/l TSS	98.6%	100%	99%	100%
14 Excess lbs. BOD removed beyond TCEQ Requirements	236,732	253,760	241,194	253,760
15 Excess lbs. TSS removed beyond TCEQ Requirements	247,082	253,760	244,900	253,760
16 Full Staffing Level (%)	n/a	91%	84%	100%

WASTEWATER - 6000

<i>Resources</i>	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
Operating Revenues	\$1,933,936	\$2,133,180	\$2,149,126	\$2,307,674
<i>Total Resources</i>	\$1,933,936	\$2,133,180	\$2,149,126	\$2,307,674

<i>Expenditures</i>	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
Salaries & Wages	\$561,563	\$645,300	\$589,186	\$664,670
Employee Benefits	184,090	223,900	194,258	237,510
Operating Expenses	1,099,152	1,165,295	1,266,997	1,305,909
Capital Outlay	0	0	0	0
Operating Transfers	89,131	98,685	98,685	99,585
<i>Total Expenditures</i>	\$1,933,936	\$2,133,180	\$2,149,126	\$2,307,674

<i>Personnel</i>	2006-07	2007-08	2008-09	2009-10
	Budget	Budget	Budget	Budget
Service/Maintenance	12.00	12.00	12.00	12.00
Office/Clerical	0.67	0.50	0.50	0.50
Technical	4.00	5.00	5.00	5.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	2.17	2.00	2.00	2.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
<i>Total Personnel</i>	18.84	19.50	19.50	19.50

Major Budget Changes

Sludge disposal has been decreased by \$10,000 due to performing hauling with City Sanitation Service; and \$50,000 increase in equipment maintenance to replace pumps and controls at Lift Station 28. Also, a \$48,000 increase in equipment rental to secure generators on stand-by so they will be available to us in the event of a hurricane.

WASTEWATER - 6000

	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
Salaries & Wages				
Service/Maintenance	\$255,701	\$325,600	\$272,762	\$347,970
Office Clerical	14,645	15,600	14,209	15,600
Technical	133,537	157,900	150,717	154,900
Management/Supervision	96,779	94,200	94,498	94,200
	500,662	593,300	532,186	612,670
Overtime	60,728	52,000	57,000	52,000
Contract Labor	173	0	0	0
Group Insurance				
Health	57,301	67,900	59,622	77,020
Life	1,084	2,300	1,503	2,435
Dental	5,458	7,200	6,080	7,980
Long Term Disability	1,990	2,900	2,144	2,960
	65,833	80,300	69,349	90,395
Employee Benefits				
Social Security	41,562	49,400	44,454	50,840
Retirement	61,294	76,100	68,834	79,930
Tuition	2,243	2,200	2,350	0
Workers Compensation	13,158	15,900	9,271	16,345
	118,257	143,600	124,909	147,115
Physician Examination	3,193	1,500	1,550	1,500
Testing Laboratory	12,026	15,000	14,000	14,000
Sludge Disposal	69,595	75,000	75,000	65,000
Maintenance & Repair				
Building	18,498	26,000	26,000	26,000
Wastewater Collection System	27,749	53,000	45,000	53,000
Vehicles	32,576	20,000	30,000	30,000
Equipment	145,104	200,000	220,000	253,864
Maintenance Contracts	42,277	47,500	45,700	46,990
	266,204	346,500	366,700	409,854
Rental - Equipment	9,671	10,000	48,000	58,000

WASTEWATER - 6000

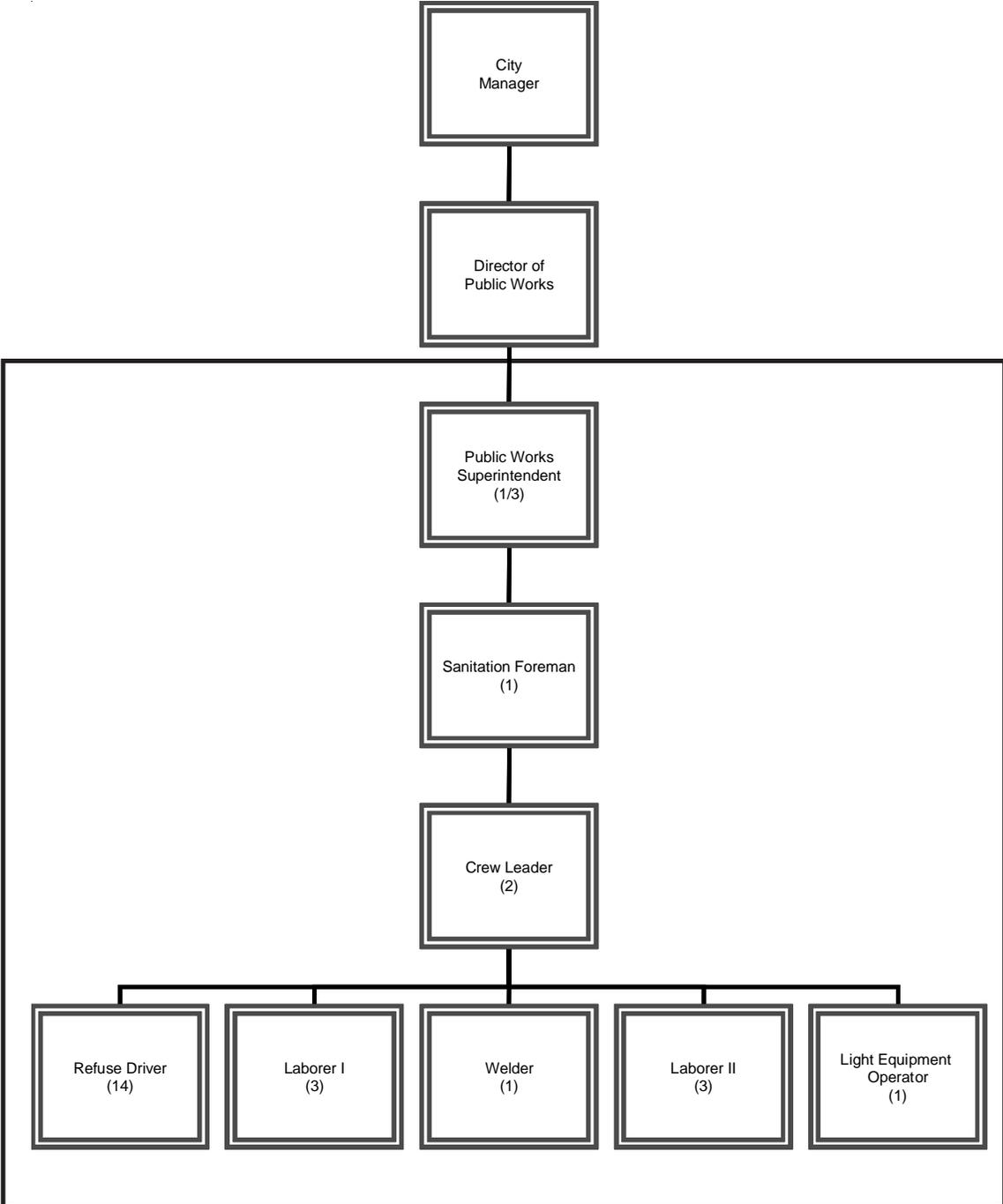
	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Insurance				
Property	17,427	16,845	19,741	20,350
Liability	6,700	6,700	6,544	6,855
	24,127	23,545	26,285	27,205
Communication	3,736	6,500	6,600	6,100
Training	11,611	7,000	5,500	7,000
Travel	0	1,000	382	1,000
Dues & Memberships	\$2,853	\$3,000	\$3,000	\$3,000
State Inspection	36,358	58,500	58,885	49,000
General Supplies				
Office	\$1,037	\$700	\$700	\$700
Wearing Apparel	7,039	5,800	6,800	5,800
Gasoline & Diesel	44,725	21,000	33,800	33,800
Fuel - CNG	9,109	6,000	9,700	9,700
Operating	35,070	40,250	40,095	40,250
Chemicals	152,185	194,000	115,000	195,000
	249,165	267,750	206,095	285,250
Electricity	410,613	350,000	455,000	379,000
Capital Outlay	0	0	0	0
Operating Transfers				
Equipment Replacement	89,131	98,685	98,685	99,585
Unemployment Insurance	0	0	0	0
	89,131	98,685	98,685	99,585
Total Wastewater	\$1,933,936	\$2,133,180	\$2,149,126	\$2,307,674



Sanitation Department

City Sanitation workers pose for a picture in front of one of the Compressed Natural Gas (CNG) sanitation trucks. As of this year our entire fleet of commercial and residential garbage trucks will be run on CNG.

Sanitation



The outlined portion of this organizational chart represents those positions budgeted within this department.

Program Description

The Sanitation Department provides for the removal of all trash and rubbish. Each residential unit in the City receives household garbage collection service two times per week and special collection of large items and brush twice per month on an as needed basis. This department operates and maintains a mulching facility located at 103 Canna Lane. Commercial collection service is provided to commercial and industrial customers, with service levels dictated by the needs of each individual customer. Curbside recycling services, through a “blue bag” system, is provided once per week to residential customers. Apartment complexes and schools receive containerized recycling services. The city participates as the “performing party” for the Southern Brazoria Clean Cities Coalition, and has contracted for disposal and recyclable processing provided by Brazosport Environmental recycling, located on FM523.

Public Works Sanitation - 7600

FY08-09 ACCOMPLISHMENTS

- Department Projects:**
- 1) Following Hurricane Ike, cleared all storm debris placed for collection within six (6) weeks after landfall.
 - 2) Achieved the department's safety goal of working 400 days without lost time and injury.
 - 3) Annually checked the commercial routes against the billing database.
 - 4) Completed labeling 50% of all dedicated commercial dumpsters.
 - 5) Accepted the recycling study and recommended the adoption of relevant findings.

FY09-10 GOALS & OBJECTIVES

- Vision Element:** Maintain a Well Managed City
Objective: Continue to Hire and Retain Qualified Employees in all areas.
Goal: Obtain and maintain Full Staffing Level.

- Department Projects:**
- 1) Achieve the department's safety goal of working 525 days without a lost time accident or injury.
 - 2) Complete labeling remainder of all commercial dumpsters.
 - 3) Annually check the commercial routes against the billing database.

Sanitation - 7600

DEPARTMENT STANDARDS

- 1 Collect Household Garbage, Twice Weekly by 5:00 p.m.
- 2 Collect Residential Heavy Trash, Twice Monthly within Scheduled Week
- 3 Provide Free Mulch for Citizens and City Departments

PROGRAM MEASURES

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
1 % of days household garbage is collected by 5 p.m.	99%	99%	99%	99%
2 % of time heavy trash is collected within scheduled week	100%	100%	100%	100%
3 Commercial/Apartments customers	520	525	535	545
4 Residential Customers	8,275	8,285	8,256	8,285
5 Refuse collected:				
Residential Garbage (Compacted Cubic Yards)	28,000	30,000	28,000	28,000
Commercial Garbage (Compacted Cubic Yards)	42,000	44,000	42,000	40,000
Large Trash to Landfill (Non-Comp. Cu. Yards)	40,000	36,000	40,000	40,000
Large Trash to Woodgrinding Site (Non-Comp Cu. Yards)	42,000	44,000	42,000	42,000
Curbside Recyclables Hauled (Cu. Yards)	8,000	9,000	8,750	9,000
Recycled Tires	800	800	650	650
6 Recyclables - schools/apartments (Cu. Yds.)	600	600	515	600
7 Recycled Oil (Gallons)	4,200	4,500	3,500	4,200
8 Full Staffing Level (%)	n/a	94%	87%	100%

SANITATION - 7600

<i>Resources</i>	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
Operating Revenues	\$2,627,238	\$2,752,290	\$2,687,874	\$2,782,637
Total Resources	\$2,627,238	\$2,752,290	\$2,687,874	\$2,782,637

<i>Expenditures</i>	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
Salaries & Wages	\$911,825	\$908,200	\$916,329	\$909,400
Employee Benefits	263,927	321,100	250,255	330,700
Operating Expenses	1,051,486	1,099,120	1,097,420	1,101,302
Capital Outlay	0	0	0	0
Operating Transfers	400,000	423,870	423,870	441,235
Total Expenditures	\$2,627,238	\$2,752,290	\$2,687,874	\$2,782,637

<i>Personnel</i>	2006-07	2007-08	2008-09	2009-10
	Budget	Budget	Budget	Budget
Service/Maintenance	23.00	23.00	23.00	23.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	1.00	1.00	1.00	1.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.34	1.34	1.34	1.34
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	25.34	25.34	25.34	25.34

Major Budget Changes

Gasoline and Fuel costs are increasing by \$13,100; Equipment Replacement is increasing by \$17,365.

SANITATION - 7600

	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
Salaries & Wages				
Service/Maintenance	\$548,957	\$662,300	\$555,030	\$662,400
Technical	36,847	37,500	36,541	37,900
Management/Supervision	72,075	71,900	69,758	72,600
	657,879	771,700	661,329	772,900
Overtime	91,237	74,000	80,000	74,000
Contract Labor	162,709	62,500	175,000	62,500
Group Insurance				
Health	69,920	88,200	69,777	95,200
Life	1,434	3,100	1,842	3,100
Dental	6,954	9,400	7,121	9,800
Long Term	2,636	3,800	2,636	3,800
	80,944	104,500	81,376	111,900
Employee Benefits				
Social Security	54,487	64,700	54,360	64,800
Retirement	82,413	99,800	86,106	101,800
Workers Compensation	46,083	52,100	28,413	52,200
	182,983	216,600	168,879	218,800
Physician Examination Fee	660	1,000	500	500
Professional Service Technical				
Waste Disposal Contract	604,387	670,000	670,000	670,000
Wood Grinding Services	94,197	96,800	92,400	92,400
	698,584	766,800	762,400	762,400
Maintenance & Repair				
Landfill	24	0	0	0
Landfill Road	1,996	2,000	0	0
Chipping Facility	698	1,500	1,000	1,000
Vehicles	140,146	125,000	140,000	125,000
Contracts	771	635	635	112
Containers	11,823	15,000	15,000	15,000
	155,458	144,135	156,635	141,112
Rental - Vehicles	\$1,092	\$1,000	\$1,000	\$1,000

SANITATION - 7600

	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
Insurance				
Property	\$1,337	\$1,340	\$1,387	\$1,390
Liability	30,441	30,445	28,858	28,860
	31,778	31,785	30,245	30,250
Communication	605	2,000	540	540
Training	3,006	3,000	3,000	3,000
General Supplies				
Office	426	300	200	200
Wearing	7,689	9,000	9,000	9,000
Gasoline & Diesel	71,446	50,000	53,700	54,000
Fuel - CNG	70,382	80,000	70,000	89,100
Operating	10,360	10,100	10,200	10,200
	160,303	149,400	143,100	162,500
Capital Outlay	0	0	0	0
Operating Transfers				
Equipment Replacement	400,000	423,870	423,870	441,235
Unemployment Insurance	0	0	0	0
	400,000	423,870	423,870	441,235
Total Sanitation	\$2,627,238	\$2,752,290	\$2,687,874	\$2,782,637

SANITATION DEPARTMENT PROFORMA

RESOURCES

	Actual 2005 - 06	Actual 2006 - 07	Actual 2007 - 08	Budgeted 2008 - 09	Projected 2008 - 09	Proposed 2009 - 10
Residential Fees	\$ 1,275,155	\$ 1,303,832	\$ 1,354,381	\$ 1,384,320	\$ 1,375,000	\$ 1,384,320
Apartment Dumpster Fees	381,650	393,168	416,172	446,376	445,000	476,616
Commercial Dumpster Fees	503,303	570,052	624,209	637,462	637,462	637,462
Roll-Off Fees	149,536	157,916	150,619	150,000	200,000	150,000
Compactor Fees	125,884	156,083	166,639	180,000	150,000	150,000
Dumpster Initial Set Fees	-	-	-	-	8,000	8,000
Recycling Service Fees	224,293	226,494	227,371	229,645	228,760	241,692
Recycling Service Rebate	-	-	-	-	-	-
Misc. Operating Revenues	13,207	22,309	32,356	19,000	15,500	12,000
Disater Aid	62,298	-	-	-	-	-
Write-Offs	(4,343)	(5,985)	(755)	-	-	-
Total Operating Revenues	\$ 2,730,983	\$ 2,823,869	\$ 2,970,992	\$ 3,046,803	\$ 3,059,722	\$ 3,060,090

EXPENDITURES

	Actual 2005 - 06	Actual 2006 - 07	Actual 2007 - 08	Budgeted 2008 - 09	Projected 2008 - 09	Proposed 2009 - 10
Salaries & Wages	\$ 656,774	\$ 652,614	\$ 657,879	\$ 771,700	\$ 661,329	\$ 772,900
Overtime	93,336	92,584	91,237	74,000	80,000	74,000
Employee Incentive	-	-	-	37,000	-	30,000
6% Retirement	-	-	-	-	-	-
Contract Labor	131,917	131,386	162,709	62,500	175,000	62,500
Group Insurance	87,006	87,035	80,944	104,500	81,376	111,900
Social Security	56,124	54,655	54,487	64,700	54,360	64,800
Retirement	68,164	77,537	82,413	99,800	86,106	101,800
Tuition Reimbursement	-	-	-	-	-	-
Worker's Compensation	42,206	31,885	46,083	52,100	28,413	52,200
Unemployment Insurance	-	-	-	-	-	-
Professional Service Fees	996	2,275	660	1,000	500	500
Waste Disposal & Woodgrinding	658,435	713,590	698,584	766,800	762,400	762,400
Maintenance & Repairs	131,886	165,885	155,458	144,135	156,635	141,112
Rentals	969	965	1,092	1,000	1,000	1,000
Insurance	31,208	25,669	31,778	31,785	30,245	30,250
Communications	622	667	605	2,000	540	540
Advertising	-	92	-	100	200	200
Training & Travel	988	744	3,006	3,000	3,000	3,000
General Supplies	175,131	119,468	160,303	149,300	142,900	162,300
Capital Outlay	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
Equipment Replacement	229,747	320,718	400,000	423,870	423,870	441,235
Billing Services	97,212	98,350	92,800	115,767	113,811	113,145
Administrative Transfer	127,100	127,100	127,100	127,100	127,100	127,100
Total Operating Expend	\$ 2,589,821	\$ 2,703,219	\$ 2,847,138	\$ 3,032,157	\$ 2,928,785	\$ 3,052,882

NET OF OPERATING

\$ 141,162	\$ 120,650	\$ 123,854	\$ 14,646	\$ 130,937	\$ 7,208
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NON - OPERATING REVENUE

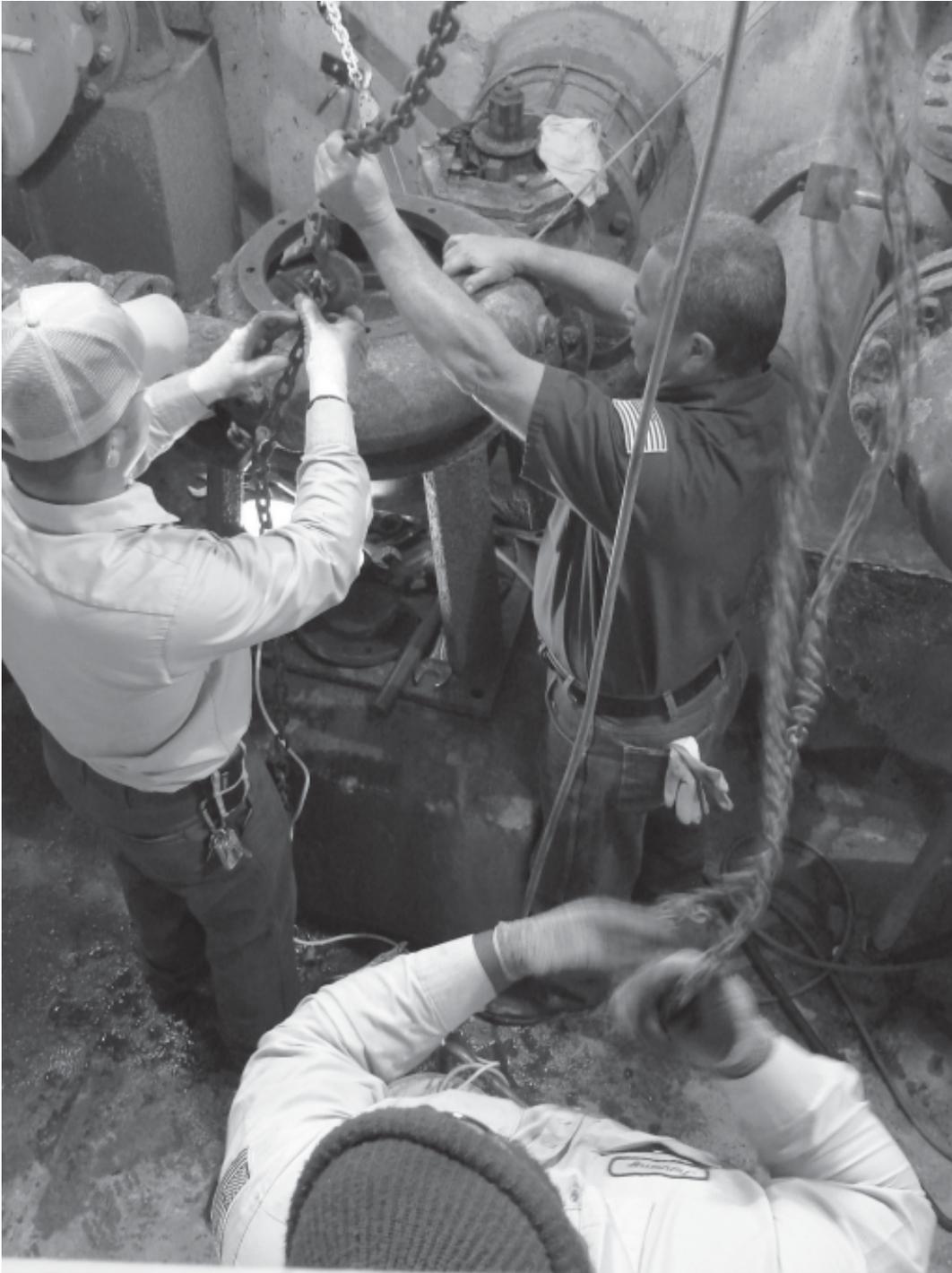
Administrative Services	\$ 64,992	\$ 68,450	\$ 60,484	\$ 61,225	\$ 61,240	\$ 59,400
Transfer from Gen. Contengency	-	-	-	-	-	30,000
Utility Contingency	16,000	16,000	-	37,000	37,000	-
Non-Operating Interest	39,492	47,165	25,750	22,650	11,295	12,000
Total Non-Operating Revenue	\$ 120,484	\$ 131,615	\$ 86,234	\$ 120,875	\$ 109,535	\$ 101,400

NON - OPERATING EXPEND

Franchise Fee	\$ 102,000	\$ 102,000	\$ 102,000	\$ 102,000	\$ 102,000	\$ 102,000
Utility Contingency	16,000	-	37,000	-	-	-
Loss on Disposal of Fixed Assets	-	-	6,000	-	-	-
Capital Improvements	-	-	-	-	-	-
Total Non-Operating Exp	\$ 118,000	\$ 102,000	\$ 145,000	\$ 102,000	\$ 102,000	\$ 102,000

NET GAIN (LOSS)

\$ 143,646	\$ 150,265	\$ 65,088	\$ 33,521	\$ 138,472	\$ 6,608
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Wastewater Repairs

Jesse Watson, Larry Garcia, and Jeremy Hall are replacing a pump rotating assembly in Lift Station # 20 on Oleander.

UTILITY DEBT SERVICE FUND



LAKE JACKSON

City of Enchantment



UTILITY DEBT SERVICE FUND

The Utility Debt Service Fund is used for the accumulation of resources for the payment of Water and Sewer Revenue Bonds and also to provide a reserve as provided by the City's bond ordinances. A separate Reserve Fund has been established for the \$16M Wastewater Treatment Plant bonds. These ordinances currently require the City to maintain a reserve equal to the succeeding fiscal year's principal and interest payment. Upon the issuance of new debt, the ordinances allow the reserve to be raised to the required level over 60 months.

In May, 2007 the City issued \$2.0 million, Water and Sewer Revenue Bonds. Thus, FY 2009-10 will be the 3rd of the 5 year allowance to increase the reserve to the required level. In Fiscal Year 2010 the City will issue \$1.65 million, Water and Sewer Revenue Bonds. Fiscal Year 2009-10 will be the 1st of the 5 year allowance to increase the reserve to the required level.

For FY 2009-10 the required balance in this fund is \$338,170 (the amount of debt service payments to be made in FY 10-11 for Series 1993 and 1996 Revenue Bonds; 3/5th of the debt service payment to be made in FY 2011-12 for Series 2007 Revenue Bonds; and 1/5th of the debt service payment to be made in FY 2013-14 for the Series 2009 Revenue Bonds) Additionally, each month there must be deposited in this fund, 1/6th of the next maturing interest and 1/12th of the next maturing principal.

At September 30, 2009 our required balance in this fund is:

Reserve Portion	\$286,720
Interest and Sinking Portion:	
October 15, 2009 interest payment (5/6 th)	218,008
April 15, 2010 principal payment (5/12 th)	<u>445,833</u>
	950,562

At September 30, 2010 our required balance in this fund is

Reserve Portion	\$338,170
Interest and Sinking Portion:	
October 15, 2010 interest payment (5/6 th)	225,754
April 15, 2011 principal payment (5/12 th)	<u>480,208</u>
	1,044,132

The debt service on Water and Sewer Bonds, i.e., the amount transferred from the Utility Fund, is provided by Water and Sewer Fees. Issuance of additional bonds may impact Water and Sewer fees, but will have no impact on property tax rates.

It is the City's policy to fund as many projects as possible from the Utility Projects Fund and to incur new debt on only the larger projects. In determining the timing for issuance of new debt, the objective is to minimize the overall debt service. Therefore new debt issuance is usually timed to coincide with a decrease in current debt service.

UTILITY DEBT SERVICE FUND

<i>RESOURCES</i>	ACTUAL 2007 - 08	BUDGET 2008 - 09	ESTIMATE 2008 - 09	ADOPTED 2009 - 10
Cash Balance	\$ 960,752	\$ 965,700	\$ 965,700	\$ 950,562
Revenues				
Transfer from:				
Utility Fund	\$ 1,588,900	\$ 1,525,350	\$ 1,573,042	\$ 1,755,940
WWTP Construction	0	0	0	0
Debt Service Reserve	29,600	30,000	30,000	30,400
Interest Income	70,374	71,000	23,000	20,000
	<u>\$ 1,688,874</u>	<u>\$ 1,626,350</u>	<u>\$ 1,626,042</u>	<u>\$ 1,806,340</u>
Total Resources	\$ 2,649,626	\$ 2,592,050	\$ 2,591,742	\$ 2,756,902

<i>EXPENDITURES</i>	ACTUAL 2007 - 08	BUDGET 2008 - 09	ESTIMATE 2008 - 09	ADOPTED 2009 - 10
Principal	\$ 1,070,000	\$ 1,070,000	\$ 1,070,000	\$ 1,152,500
Interest	610,855	567,180	567,180	556,270
Paying Agent Fees	3,071	4,000	4,000	4,000
	<u>\$ 1,683,926</u>	<u>\$ 1,641,180</u>	<u>\$ 1,641,180</u>	<u>\$ 1,712,770</u>
Total Expenditures	\$ 1,683,926	\$ 1,641,180	\$ 1,641,180	\$ 1,712,770
Ending Cash Balance	\$ 965,700	\$ 950,870	\$ 950,562	\$ 1,044,132

UTILITY DEBT SERVICE RESERVE FUND

The Utility Debt Service Reserve Fund is used for the accumulation of resources to provide a reserve as prescribed for in the City's bond ordinances. This fund is a separate Reserve Fund established for the \$16M Wastewater Treatment Plant bonds. The reserve for the three other outstanding bond issues is provided in the Utility Debt Service Fund itself. Bond ordinances currently require the City to maintain a reserve equal to the succeeding fiscal year's principal and interest payment. Upon the issuance of additional debt, the ordinances allow the reserve to be raised to the required level over 60 months.

The required reserve for this bond issue is \$1,166,800. This is equal to the principal and interest payments on the Wastewater Treatment Plant Bonds for 2010-11. Because the required reserve balance in this fund has decreased from \$1,197,200 to \$1,166,800, we are budgeting to transfer the difference of \$30,400 back to the Utility Debt Service Fund.

UTILITY DEBT SERVICE RESERVE FUND

<i>RESOURCES</i>	ACTUAL 2007 - 08	BUDGET 2008 - 09	ESTIMATE 2008 - 09	ADOPTED 2009- 10
Cash Balance	\$ 1,256,800	\$ 1,227,200	\$ 1,227,200	\$ 1,197,200
Revenues				
Transfer from:				
Utility Fund	\$ 0	\$ 0	\$ 0	\$ 0
WWTP Construction	0	0	0	0
Interest Income	0	0	0	0
	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Total Resources	\$ 1,256,800	\$ 1,227,200	\$ 1,227,200	\$ 1,197,200

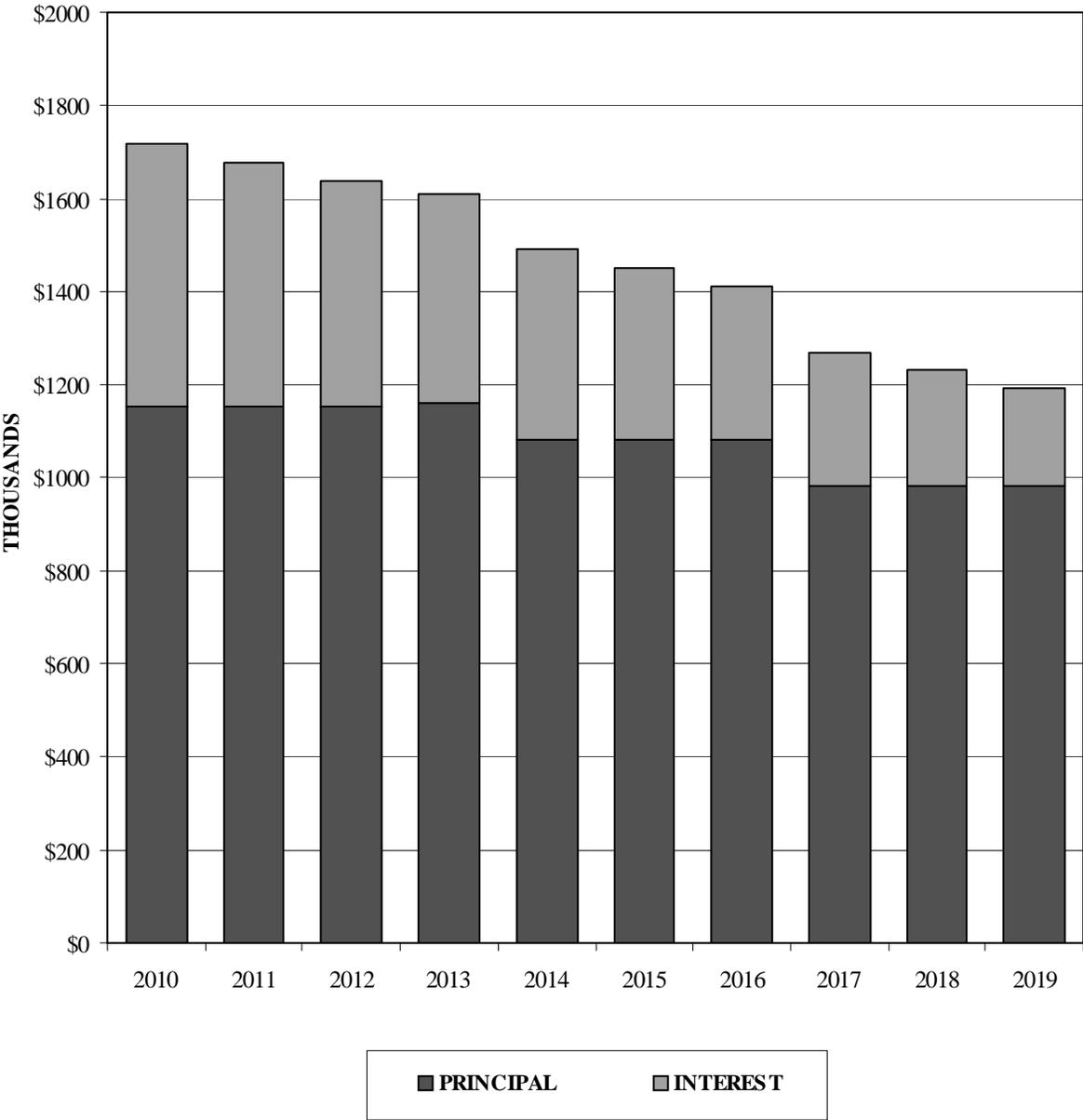
<i>EXPENDITURES</i>	ACTUAL 2007 - 08	BUDGET 2008 - 09	ESTIMATE 2008 - 09	ADOPTED 2009- 10
Transfer to Debt Service	\$ 29,600	30,000	\$ 30,000	\$ 30,400
Total Expenditures	\$ 29,600	\$ 30,000	\$ 30,000	\$ 30,400
Ending Cash Balance	\$ 1,227,200	\$ 1,197,200	\$ 1,197,200	\$ 1,166,800

**WATERWORKS & SEWER SYSTEM
DEBT SERVICE SCHEDULE**

Estimated

DATE	1993A SERIES FISCAL TOTALS		1996 SERIES FISCAL TOTALS		2000 SERIES FISCAL TOTALS		2007 SERIES FISCAL TOTALS		2009 SERIES FISCAL TOTALS		GRAND TOTALS		
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	PRINCIPAL	INTEREST	TOTAL
2009 - 10	70,000	15,520	100,000	35,000	800,000	397,200	100,000	75,500	82,500	33,000	1,152,500	556,220	1,708,720
2010 - 11	70,000	11,810	100,000	30,000	800,000	366,800	100,000	70,500	82,500	62,700	1,152,500	541,810	1,694,310
2011 - 12	70,000	8,065	100,000	25,000	800,000	336,000	100,000	65,500	82,500	59,400	1,152,500	493,965	1,646,465
2012 - 13	80,000	4,320	100,000	20,000	800,000	304,400	100,000	60,500	82,500	56,100	1,162,500	445,320	1,607,820
2013 - 14			100,000	15,000	800,000	272,400	100,000	56,000	82,500	52,800	1,082,500	396,200	1,478,700
2014 - 15			100,000	10,000	800,000	240,000	100,000	52,000	82,500	49,500	1,082,500	351,500	1,434,000
2015 - 16			100,000	5,000	800,000	206,800	100,000	48,000	82,500	46,200	1,082,500	306,000	1,388,500
2016 - 17					800,000	173,200	100,000	44,000	82,500	42,900	982,500	260,100	1,242,600
2017 - 18					800,000	139,200	100,000	40,000	82,500	39,600	982,500	218,800	1,201,300
2018 - 19					800,000	104,800	100,000	36,000	82,500	36,300	982,500	177,100	1,159,600
2019 - 20					800,000	70,000	100,000	32,000	82,500	33,000	982,500	135,000	1,117,500
2020 - 21					800,000	35,200	100,000	28,000	82,500	29,700	982,500	92,900	1,075,400
2021-22							100,000	24,000	82,500	26,400	182,500	50,400	232,900
2022-23							100,000	20,000	82,500	23,100	182,500	43,100	225,600
2023-24							100,000	16,000	82,500	19,800	182,500	35,800	218,300
2024-25							100,000	12,000	82,500	16,500	182,500	28,500	211,000
2025-26							100,000	8,000	82,500	13,200	182,500	21,200	203,700
2026-27							100,000	4,000	82,500	9,900	182,500	13,900	196,400
2027-28									82,500	6,600	82,500	6,600	89,100
2028-29									82,500	3,300	82,500	3,300	85,800
TOTAL	290,000	39,715	700,000	140,000	9,600,000	2,646,000	1,800,000	692,000	1,650,000	660,000	14,040,000	4,177,715	18,217,715

UTILITY REVENUE BOND DEBT SERVICE SCHEDULE



UTILITY DEBT SERVICE FUND SCHEDULE OF BONDS OUTSTANDING

REVENUE BOND ISSUE	AMOUNT OF ISSUE	INTEREST RATE	YEAR OF MATURITY	AMOUNT OUTSTANDING @ 10/01/08	2009-10 PRINCIPAL DUE	2009-10 INTEREST DUE	2009-10 TOTAL DUE
SERIES 1993 A	1,410,000	5.03	2013	360,000	70,000	15,520	85,520
SERIES 1996	1,900,000	5.65	2016	800,000	100,000	35,000	135,000
SERIES 2000	16,000,000	4.07	2021	10,400,000	800,000	397,200	1,197,200
SERIES 2007	2,000,000	4.10	2027	1,900,000	100,000	75,500	175,500
SERIES 2009	1,650,000		2029	1,650,000	82,500	33,000	115,500
TOTAL ALL ISSUES				\$15,110,000	\$1,152,500	\$556,220	\$1,708,720

Water and Sewer Revenue Bonds Series 1993 A

Proceeds from the 1993A Series funded the following projects:

Sewer line replacements on all or a portion of Poinsettia, Wisteria, Palm Lane, Camellia, Jasmine, Circle Way, Cherry, Acacia, Mimosa, Oak Dr. South, Circle Way/ Oak Drive, Camellia, Gardenia, Blackberry, Caladium, Cypress and Jonquil.

Lift Station Rehabilitations at Lift Station # 1, Huisache Lift Station, Magnolia Lift Station and Sycamore Lift Station.

Water and Sewer Revenue Bonds Series 1996

Proceeds from the 1996 Series funded the following projects:

Water line replacements on all or a portion of Pin Oak, Palm Lane, Caladium, Redwood, Cypress, Jonquil, Gardenia, Hawthorn, Daisy, Blossom, Moss, Bois D' Arc, Walnut, FM 2004, Winding Way, Trumpet Vine, Grapevine and Azalea.

Sewer line replacements on all or a portion of Carnation, Caladium Court and Winding Way.

Construction of a new one million gallon ground storage tank.

Construction of new and rehabilitation of existing Sewer lines and lift stations to enable the City to provide sewer service to undeveloped areas in the northeast portion of the City. Actual construction of this project has not yet commenced.

Wastewater Treatment Plant Revenue Bonds Series 2000

Proceeds from the 2000 Series funded the expansion of the Wastewater Treatment Plant.

Water and Sewer Revenue Bonds Series 2007

Proceeds from the 2007 Series will fund the following projects:

Non potable irrigation, Lift Station repair & upgrades, Center Way Sewer 400 block;

painting of the Balsam Tower, and Utility relocates on Hwy 288/332; and FM 2004.

Water and Sewer Revenue Bonds Series 2009

Proceeds from the 2009 Series will fund:

326 Three water wells

PLEGGED REVENUE COVERAGE PROJECTIONS

		<u>2008</u> <u>Actual</u>	<u>2009</u> <u>Budget</u>	<u>2009</u> <u>Projected</u>	<u>2010</u> <u>Proposed</u>
OPERATING REVENUES:					
251 0000 343 1000	Water Sales	\$ 3,181,517	\$ 3,205,200	\$ 3,205,200	\$ 3,517,443
251 0000 343 1100	Braz. Cty. Cons. Dist.	24,294	20,000	20,000	20,000
251 0000 343 1600	Bulk Water	126	0	0	0
251 0000 343 1700	Water for City	43,926	48,750	48,750	48,750
251 0000 343 2000	Senior disc.	(133,633)	(138,240)	(139,000)	(153,000)
251 0000 346 1000	Write-offs	(1,093)	0	(4,593)	0
251 0000 344 2000	Sewer Sales	3,252,076	3,317,468	3,317,468	3,388,211
251 0000 346 2000	Write-offs	(978)	0	(4,704)	0
251 0000 322 1300	Permits	21,241	15,000	8,500	8,500
251 0000 341 0100	Tap Fees	42,900	35,000	11,500	11,500
251 0000 341 0200	Reconnection penalty	186,254	190,000	185,000	185,000
251 0000 341 0300	Transfer Fees	1,229	1,500	400	400
<u>Interest</u>					
251 0000 394 0000	Utility Fund	82,103	70,000	34,500	37,975
252 0000 394 0000	Contingency fund	10,735	8,000	3,800	3,500
253 0000 394 0000	Capital Project Fund	19,705	20,000	10,000	10,000
254 0000 394 0000	Debt Service Fund	70,374	71,000	23,000	20,000
257 0000 394 0000	96 Construction Fund	20,882	18,000	3,500	3,000
258 0000 394 0000	WWTP Fund	1,892	0	0	0
259 0000 394 0000	07 W&S Fund	53,119	35,000	15,000	14,500
<u>Other Revenue</u>					
251 0000 362 3000	NSF Check charge	7,730	6,000	6,000	6,000
251 0000 362 3500	Site Rent	52,288	63,420	65,165	65,825
251 0000 396 0000	Sales Tax Discount	967	800	800	800
<i>Total Operating Revenues</i>		<u>6,937,653</u>	<u>6,986,898</u>	<u>6,810,286</u>	<u>7,188,404</u>

OPERATING EXPENDITURES:

<i>Dept. 5000</i>	<i>Utility Admin.</i>	349,402	411,772	301,845	414,845
251 5000 441 7900	Depreciation	0			
251 5000 491 1300	Equip. Repl transfer	(25,550)	(27,552)	(27,552)	(26,520)
<i>Dept. 5400</i>	<i>Water Production</i>	2,755,550	2,518,720	2,448,712	2,527,952
251 5400 442 7900	Depreciation	(448,198)			
251 5400 491 1300	Equip. Repl. Transfer	(59,988)	(64,830)	(64,830)	(58,810)
<i>Dept. 6000</i>	<i>Wastewater collection</i>	3,001,349	2,133,180	2,149,126	2,175,730
251 6000 444 7900	Depreciation	(1,067,413)			
251 6000 491 1300	Equip Repl. Transfer	(89,131)	(98,685)	(98,685)	(99,585)
Capital Projects less than \$5,000	Utl. Capt. Proj. Funds	1,612			
<i>Total Operating Expenditures</i>		<u>4,417,633</u>	<u>4,872,605</u>	<u>4,708,616</u>	<u>4,933,612</u>

NET AVAILABLE OPERATING REVENUES	\$ 2,520,020	\$ 2,114,293	\$ 2,101,670	\$ 2,254,792
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Debt Service: (**Maximum Annual Requirement**)

Principal	\$ 1,070,000	\$ 1,070,000	\$ 1,070,000	\$ 1,152,500
Interest	<u>610,855</u>	<u>567,180</u>	<u>567,180</u>	<u>556,220</u>

Maximum Debt Service Requirements	\$ 1,680,855	\$ 1,637,180	\$ 1,637,180	\$ 1,708,720
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Net Available Revenues per Maximum Debt Service Requirements	\$ 1.50	\$ 1.29	\$ 1.28	\$ 1.32
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The bond ordinances require that before new revenue bonds can be issued, the net earnings of the system for the last fiscal year, or for any two consecutive calendar month period ending not more than 90 days prior to the adoption of the ordinance authorizing the issuance of such additional bonds, were at least 1.25 times the **average annual principal and interest requirements** for then all outstanding parity bonds and for the series of additional bonds then proposed to be issued.

Debt Service: (Average Annual Requirements)				
Principal & Interest	\$ 921,297	\$ 923,416	\$ 923,416	\$ 910,886



Golf Course Maintenance Cover

General projects funded the cost of adding a cover to the maintenance barn at The Wilderness Golf Course. The cover provides protection from the elements for several pieces of equipment including two John Deer tractors.

CAPITAL PROJECTS FUND



LAKE JACKSON

City of Enchantment



GENERAL PROJECT FUND

The General Projects Fund provides for a wide variety of capital projects including occasional large equipment purchases.

The major revenue source for this fund is “year end transfers” from the General Fund. At the end of each fiscal year actual General Fund revenues and expenditures are compared. If there are excess revenues a portion of these will be transferred to the General Projects Fund. Some may also be transferred to the Parks Fund and some will be left in the General Fund to increase the fund balance if necessary.

In some years, we are able to budget in the General Fund a transfer to the General Projects Fund. FY 07-08 was one of those years. We actually budgeted a transfer of \$112,339. Additionally, the General Operating Fund did well financially in 2006-07 and \$1,912,339 was transferred to the General Projects Fund. This was reflected in 07-08. In 2006-07, our auditors asked us to change our policy and reflect our “year-end” transfers in the following year rather than recording them after the fact in the year the budget saving occurred.

Over the last nine years this fund has received the following transfers from the General Fund.

FY 07-08	\$ 1,912,339	FY 02-03	\$ 325,000
FY 06-07	0	FY 01-02	790,000
FY 05-06	660,000	FY 00-01	700,000
FY 04-05	500,000	FY 99-00	675,000
FY 03-04	370,000	FY 98-99	1,142,575

GENERAL PROJECTS FUND

Vision Process

One of the previous goals set by City Council in 2006 was to reorganize the CIP document to better prioritize projects. This was under the Vision Element to “Maintain Infrastructure”

This goal has been accomplished in large part through stand alone CIP workshops with City Council each Spring. This year Council held its third annual workshop. Working with staff, City Council rated and prioritized projects in two areas; “Capital” and “Maintenance Projects”. Those were then combined into one set of priorities. Then based on their rating, projects were placed in categories of 1-3 years, 3-5 years, 6-10 years and “future bond issues.” Priorities for FY 09-10 are listed below:

Projects were rated on how they related to our Vision Statement and Vision Elements.

The projects for FY 09-10 approved by City Council are:

Sidewalks / ADA Curb Cuts	\$75,000
Records Storage – Personnel	20,000
Shy Pond Erosion Control	45,000
Improve Radio Communications	224,210
Garland Sidewalk & Plantation Crosswalk	54,000
Marigold Asphalt Overlay	4,200
Generator at Service Center	55,000
Demo of Condemned Buildings	25,000
Transit (3 years)	150,000
Bunker Gear	<u>82,500</u>
	\$734,910

One of the key vision elements established by City Council was to “maintain infrastructure.” The guiding principle adopted by Council was to “maintain existing facilities and infrastructure at current high standards.”

Council members, directors, department heads and citizen requests identified the various projects to be considered for funding. The visioning process has helped to formalize the manner in which projects are reviewed and funded.

GENERAL PROJECT FUND

IMPACT ON OPERATING BUDGET

Many of the recommended projects are related to maintenance of facilities, equipment or infrastructure, including sidewalks, improving emergency radios, street overlay and fire bunker gear. The primary impact of these “projects” is that they do not have to be funded in the operating budget. Also, a one-time commitment to fund a three year start-up for transit services has been budgeted in FY 09-10. This capital project will fund Lake Jackson share of a basic transit system in conjunction with the cities of Angleton, Clute and Freeport. After three years, the City will then fund its portion of the transit system out of the operating budget. It is anticipated that the City’s portion would be approximately \$75,000 plus per year.

Because our operating budget has been so tight over the past few years, we have deferred some maintenance items for the short-term and then funded the most significant and necessary projects from this fund. It should be restated, that the Capital Projects Fund receives its money from budget savings generated in the operating fund.

The hope is that as our operating budget improves, and we can move some of these maintenance projects to the operating budget and use these funds for our small and mid-sized capital improvement projects.

Again, the use of these funds allows us to do small to mid-sized projects on a cash basis. We then use our debt process to do the larger more complex projects as are approved by the voters from time to time.

We continue to use citizen task forces to help select and prioritize major projects to be submitted to the voters for most of our major projects. The other funding source we use for major projects is the 1/2¢ Optional Sales Tax (Economic Development Fund). Currently a plan for funding the rehabilitation and upgrade of our downtown streets has been adopted by Council. These improvements were identified by a citizen committee working in concert with a consultant and city staff in 2003.

The downtown revitalization plan meets the vision element to “Enable Growth and Revitalization” following the guiding principle of “Promoting quality growth following the established master plan”. In this case we are following the adopted Downtown Revitalization Master Plan adopted by City Council.

Overall, having this fund has allowed us to do those projects (whether maintenance or capital) without putting a greater burden on our tax payers. Projects here are done on a cash basis, so there is no lingering debt payment to contend with. Therefore the greatest impact to our operating budget from this fund is to help keep our maintenance and operations tax rate low. To fund the general projects recommended this year of \$734,910 from this fund would have required an additional six (6) cents on the tax rate for one year.

GENERAL PROJECTS FUND

Anticipated Cash Flow

RESOURCES	ACTUAL 2004 - 05	ACTUAL 2005 - 06	ACTUAL 2006 - 07	ACTUAL 2007 - 08	ESTIMATED 2008 - 09	ADOPTED 2009 - 10
Fund Balance	\$ 1,616,002	\$ 1,989,717	\$ 1,634,158	\$ 1,132,586	\$ 2,299,862	\$ 1,470,895
Revenues						
Special Assessment Fees	0	0	3,246	100		
Reimbursement - Clute	0	75,615	0	5,530		
Interest Income	40,173	57,968	64,001	52,791	20,000	20,000
Reimbursement - Grant	40,327	0	150,000			
Residual Transfer of Bond Funds	0	0	0	6,164		
Reimbursement - Misc	0	21,573	12,189		82,418	
Transfer from General Fund	500,000	660,000	0	1,912,339		
Transfer from General Fund						
Projected y-e 2008-09 budget savings					738,702	
	580,500	815,156	229,436	1,976,924	841,120	20,000
Total Resources	\$ 2,196,502	\$ 2,804,873	\$ 1,863,594	\$ 3,109,510	3,140,982	1,490,895
EXPENDITURES	ACTUAL 2004 - 05	ACTUAL 2005 - 06	ACTUAL 2006 - 07	ACTUAL 2007 - 08	ESTIMATED 2008 - 09	ADOPTED 2009 - 10
Previously Approved Projects	\$ 206,785	\$ 1,170,715	\$ 731,008	\$ 809,648	1,670,087	
Additional Approved Projects						734,910
Total Expenditures	\$ 206,785	\$ 1,170,715	\$ 731,008	\$ 809,648	1,670,087	734,910
Ending Fund Balance	\$ 1,989,717	\$ 1,634,158	\$ 1,132,586	2,299,862	1,470,895	755,985

GENERAL PROJECTS FUND

Project History and Additional Proposed Projects

EXPENDITURES	BUDGET								
	YEAR	PROJECT	PRIOR	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROJECT
	APPROVED	BUDGET	YEARS	2005 - 06	2006 - 07	2007 - 08	2008 - 09	2009 - 10	TOTALS
Projects Completed and in Process: Projects in blue are completed									
Demolition Jobs	96 - 09	\$ 335,000	\$ 68,391	\$ 38,703	\$ 1,253	3,560	15,000		\$ 126,907
Hike and Bike Trail	*	178,000	137,467	93,128	124,452				355,047
FACILITIES:									
Air Conditioning Replacements	97 - 09	210,000	66,405	39,051	13,937	31,431	16,517		167,341
Recreation Center Roof	03-05	370,000	6,573	623,387	33,677				663,637
Repaint Rec Center exterior	08-09	59,000					49,000		49,000
Repaint Locker rooms and benches	08-09	13,400					13,400		13,400
Rec Center Digital Security Camera	08-09	17,800					17,800		17,800
Paint Rec Center Hallway	07-08	9,100				8,314			8,314
Replace Carpet in Rec Center	07-08	4,500				4,500			4,500
Rec Center Gutters	08-09	21,000							-
Replace carpet in Police Building	08-09	27,300					28,100		28,100
Maclean Park Improvements	05-07	44,000	22,607	460	22,542				45,609
Electrical Upgrade - City Hall	05-06	12,000		10,500					10,500
Civic Center Bollard Repl.	05-06	30,000		15,733					15,733
Dance Floor Replacement Civic Center	07-08	25,000				24,215			24,215
Civic Center Fountain Pump House	07-08	20,000				1,450	25,271		26,721
Civic Center Carpet	07-08	61,000				49,688			49,688
Civic Center P.A. System	05-06	4,150		4,150					4,150
Self Contained Breathing Apparatus	05-06	40,000			35,615				35,615
Alternative Fuel Site	*	50,000		2,500	200,574				203,074
CH Expansion Roof Repair		20,000		19,845					19,845
GIS Protocols for Developers	07-08	50,000					50,000		50,000
Vertical Benchmark	08-09	16,000					16,000		16,000
GIS (Drainage Component)	08-09	100,000					100,000		100,000
Bunker Renovation Program	07-09	40,000	-	-		18,194	20,000		38,194
Defibrillator	07-08	7,500				1,299			1,299
Golf Course Storm Warning Alert System	08-09	1,500					1,500		1,500
Golf Course Maintenance Cover	08-09	18,000					25,888		25,888
Irrigation Lake Aerator	08-09	7,500							-
Court Renovation	*	3,600	3,600	-	16,875				20,475
Finish Emergency Operation Center / Dispatch	08-09	300,000					300,000		300,000
Court Architect / F&E	07-08	350,000				102,145	247,855		350,000
Radio Communications	07-09	441,177				156,132	292,605		448,737
Fiber Optic Cable	**	70,000				67,523			67,523
PAVING:									
Sidewalks / ADA Ramps	96 - 09	506,000	187,475	77,810	4,079	17,729	132,271		419,364
Dixie Sidewalk ROW purchase	00 - 01		4,309	-	-				4,309
Sidewalks - Dixie Dr. Pine to Blunck	07-08	124,000				108	93,711		93,819
Sidewalk - Plantation Dr - Oaks of Flagridge	08-09	52,500					52,500		52,500
Deerwood - add concrete	03-04	17,420	-	25,766	-				25,766
Alternate fueling site	04-05	10,000	-	-	-				-
Dixie Drive Underbrushing	05-06	20,000							-
Traffic Signal Upgrades	05-06	20,000		22,172					22,172
Peach St. Asphalt Overlay	05-06	5,000		3,311					3,311
Pedestrian Crosswalk Dixie and Teal	06-07					6,150	4,910		11,060
Abner Jackson / This Way Signal	06-07	150,000				23,037	167,718	1,875	192,630
Plantation Dr Repair	07-08	120,000					68,314	51,686	120,000
Jasmine Reconstruction							82,418		82,418
Dunbar Parking Lot Overlay	08-09	83,000						83,000	83,000
Willenburg Paving							11,108		11,108
Sycamore / OCD Traffic Light	**								-

GENERAL PROJECTS FUND

**Project History and Additional Proposed Projects
Continued**

EXPENDITURES	BUDGET	PROJECT	PRIOR	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROJECT
	APPROVED	BUDGET	YEARS	2005 - 06	2006 - 07	2007 - 08	2008 - 09	2009-10	TOTALS
DRAINAGE PROJECTS:									
Begonia Drainage	03-06	430,000	10,057	186,725	178,817				375,599
Drainage Improvements	*	7,500		7,476					7,476
Fredricks Ditch Slope Paving	06-07	30,000	-	-	70,000				70,000
Clear Oyster Creek Phase I - Dunbar	08-09	25,000					25,000		25,000
		\$ 4,556,947	\$ 506,884	\$ 1,170,717	\$ 731,008	\$ 809,648	\$ 1,670,087		\$ 4,888,344
New Projects Proposed for 2009 -2010:									
Sidewalks / ADA Curb Cuts	09-10							75,000	75,000
Records Storage - Personnel	09-10							20,000	20,000
Shy Pond Erosion Control	09-10							45,000	45,000
Improve Radio Communications	09-10							224,210	224,210
Garland Sidewalk & Plantation crosswalk	09-10							54,000	54,000
Marigold Asphalt Overlay	09-10							4,200	4,200
Generator at Service Center	09-10							55,000	55,000
Demo of Condemned Buildings	09-10							25,000	25,000
Transit (3 years)	09-10							150,000	150,000
Bunker Gear	09-10							82,500	82,500
Total Proposed Projects		0				0	0	734,910	5,718,254
Total Expenditures		\$ 4,556,947	\$ 506,884	\$ 1,170,717	\$ 731,008	\$ 809,648	\$ 1,670,087	\$ 734,910	\$ 10,606,597

* These projects were approved mid-year by City Council.

GENERAL PROJECT FUND

This plan is designed to set Capital Project priorities for future. This plan includes projects that may be funded from several sources, including bond issues.

As part of the annual budget process and the visioning process, City Council and City Staff, discuss projects appearing on the plan. At this meeting priorities and estimated costs are reassessed and new projects are discussed and added to the plan.

To help everyone understand the details of each particular project in the plan, a Capital Improvement Plan book was created. This book has several pages dedicated to each project. It gives a full description of the project, details on estimated cost and who proposed the project and why.

Citizen input is received throughout the year and requested projects are considered during goal setting and budget preparation. Citizens are also given an opportunity to provide their input at all budget workshops and hearings.

After all goal setting, capital projects, budget workshops and public hearings, the Capital Improvement Plan is adopted as part of the annual budget.

CITY OF LAKE JACKSON
FIVE YEAR CAPITAL IMPROVEMENT PLAN

General Projects

COST CURR \$	PROJECT TYPE	PROJ #	PROJECT DESCRIPTION						FUTURE		
				FY 2009-10	1-3 YRS	3-5 YRS	6-10 YRS	10+ YEARS	BOND ISSUE		
1,000,000	DRAINAGE	D - 13	FLAG LAKE DRAINAGE							GO	1,000,000
500,000	DRAINAGE	D - 23	LAKE SEALY / LAKE JACKSON OUTFALL DITCH							GP	500,000
0	DRAINAGE	D - 27	CLEAR OYSTER CREEK (phase I)								
350,000	DRAINAGE	D - 27	CLEAR OYSTER CREEK (phase II)							GO	350,000
110,000	DRAINAGE	D - 31	ANCHUSA DITCH RENEWAL			GP	110,000				
33,000	DRAINAGE	D - 32	PLANTATION DRIVE CROSSING					GP	33,000		
15,000	DRAINAGE	D - 34	TIMBERCREEK OUTFALL			GP	15,000				
400,000	DRAINAGE	D - 38	WILLOW/BLOSSOM DRAINAGE		GP	400,000					
240,000	DRAINAGE	D - 39	DITCH 9 ENCLOSURE					GP	120,000	GP	120,000
135,500	DRAINAGE	D - 40	OAK DR #2 STRUCTURE CROSSING OLEANDER					GO	135,500		
170,400	DRAINAGE	D - 41	OAK DR #2 STRUCTURE CROSSING WALNUT					GO	170,400		
164,100	DRAINAGE	D - 42	OAK DR #2 STRUCTURE CROSSING MIMOSA					GO	164,100		
125,000	DRAINAGE	D - 43	S YAUPON # 4 STRUCTURE XING OLEANDER			GO	125,000				
67,500	DRAINAGE	D - 44	S YAUPON # 4 STRUCTURE XING LOTUS			GO	67,500				
119,200	DRAINAGE	D - 45	S YAUPON # 4 STRUCTURE XING WALNUT			GO	119,200				
119,800	DRAINAGE	D - 46	S YAUPON # 4 LINE DITCH 332 TO WALNUT			GO	119,800				
55,900	DRAINAGE	D - 47	S ELM #5 STRUCTURE XING OLEANDER							GO	55,900
30,900	DRAINAGE	D - 48	S ELM #5 REPLACE 120" STL PIPE WITH LINE							GO	30,900
93,300	DRAINAGE	D - 49	S ELM #5 STRUCTURE XING WALNUT							GO	93,300
248,500	DRAINAGE	D - 50	MAGNOLIA #5 LINE DITCH 332 TO OLEANDER			GO	120,000	GO	128,500		
60,000	DRAINAGE	D - 51	UPPER SLAVE DITCH RENEWAL		GP	60,000					
75,000	DEMO	DEMO	DEMO OF CONDEMNED BLDGS (ANNUALLY)	GP	25,000	GP	50,000				
1,000,000	FACILITY	F - 12	CITY HALL EXPANSION							GO	1,000,000
25,000	FACILITY	F - 15	AIR CONDITIONING REPLACEMENTS (annual)		GP	25,000					
750,000	FACILITY	F - 28	SERVICE CENTER EXPANSION							GO	750,000
75,000	FACILITY	F - 41	SERVICE CENTER MEDICAL DR ENTRANCE					GP	75,000		
27,200	FACILITY	F - 50	ATHLETIC FIELD PARKING LOT PAVING (MADGE/GATOR)			GP	27,200				
0	FACILITY	F - 51	POLICE CARPET								
75,000	FACILITY	F - 55	LARGE TRUCK WASH DOWN AREA			GP	75,000				
125,000	FACILITY	F - 57	VEHICLE CANOPY AT SERVICE CENTER			GP	125,000				
0	FACILITY	F - 70	REC CENTER DIGITAL SECURITY CAMERA								
17,500	FACILITY	F - 72	TRUCK SHOP A/C					GP	17,500		
20,000	FAC-GOLF	F - 74	STORAGE BUILDING / OUTDOOR SCOREBOARD					GP	20,000		
0	FAC-GOLF	F - 75	IRRIGATION LAKE AERATOR								
0	FAC-GOLF	F - 76	STORM WARNING ALERT SYSTEM								
25,000	FAC-GOLF	F - 78	BUNKER RENOVATION (ANNUALLY)		GP	25,000					
60,000	FAC-GOLF	F - 79	DRIVING RANGE EXPANSION					GP	60,000		
0	FAC-GOLF	F - 80	MAINTENANCE COVER								
150,000	FAC-GOLF	F - 83	ENCLOSED PAVILION AREA					GP	150,000		
15,000	FAC-GOLF	F - 86	DRIVING RANGE CANOPY					GP	15,000		

CITY OF LAKE JACKSON
FIVE YEAR CAPITAL IMPROVEMENT PLAN

General Projects

COST CURR \$	PROJECT TYPE	PROJ #	PROJECT DESCRIPTION	FY 2009-10		1-3 YRS		3-5 YRS		6-10 YRS		10+ YEARS		FUTURE BOND ISSUE	
50,000	FACILITY	F - 88	REMODEL POLICE OFFICES					GP	50,000						
40,000	FACILITY	F - 90	SERVICE CENTER ASPHALT OVERLAY				GP	40,000							
0	FACILITY	F - 91	REC CENTER LOCKER ROOM REHAB												
56,200	FACILITY	F - 94	GYMNASIUM WALL					GP	56,200						
80,000	FACILITY	F - 96	REPLACE REC CENTER HVAC CHILLER COILS					GP	80,000						
17,500	FACILITY	F - 98	MULCH SITE DRIVEWAY				GP	17,500							
457,490	FACILITY	F - 99A	IMPROVE RADIO COMMUNICATION	GP	224,210			GP	233,280						
24,000	FACILITY	F - 100	COUNCIL VIDEO TAPING							GP	24,000				
2,250,000	FACILITY	F - 101	FIRE STATION #3											GO	2,250,000
10,000	FACILITY	F - 102	FIRE STATION STORAGE ROOM				GP	10,000							
100,000	FAC - GOLF	F - 105	DE-WATERING LAKE SYSTEM									GP	100,000		
15,000	FAC-GOLF	F - 106	DRAINAGE SYSTEM UPGRADE HOLE 18											GP	15,000
0	FACILITY	F - 107	REPAINT REC CENTER EXTERIOR												
0	FACILITY	F - 108	REPLACE EXTERIOR GUTTERS												
50,000	FACILITY	F - 110	EXPAND REC CENTER CHECK IN STATION							GP	50,000				
22,500	FACILITY	F - 111	REPLACED GLAZED WINDOWS IN GYM					GP	22,500						
39,000	FACILITY	F - 112	REPLACE REC CENTER BOILER					GP	39,000						
85,000	FACILITY	F - 122	CONCRETE JASMINE PARKING LOT					GP	85,000						
0	FACILITY	F - 130	EOC / DISPATCH COMPLETION												
30,000	FAC - GOLF	F - 133	CART PATH EXTENSION (GOLF)									GP	30,000		
50,000	FAC - GOLF	F - 134	FAIRWAY AERIFIER									GP	50,000		
94,400	FACILITY	F - 135	CIVIC CENTER CHAIRS					GP	94,400						
225,000	FACILITY	F - 137	YSC COMPLEX PARKING - BACK				GP	225,000							
20,000	FACILITY	F - 138	RECORDS STORAGE - PERSONNEL	GP	20,000										
55,000	FACILITY	F - 142	GENERATOR AT SERVICE CENTER	GP	55,000										
99,000	FACILITY	F - 143	PURCHASE LAND NEXT TO GOLF COURSE ENTRANCE					GP	99,000						
30,000	FACILITY	F - 144	JASMINE TENNIS CT FENCE REPL					GP	30,000						
45,000	FACILITY	F - 145	SHYPOND EROSION CONTROL	GP	45,000										
30,000	FACILITY	F - 146	MAINTENANCE ROAD EXPANSION (GOLF)							GP	30,000				
787,500	STREET	ST - 5	PLANTATION DRIVE 2 LANE BRIDGE											GO	787,500
209,475	STREET	ST - 6	BALSAM PAVING							GP	209,475				
557,025	STREET	ST - 7	WILLENBERG PAVING											GO	557,025
3,480,750	STREET	ST - 12	S. HOLLOW SUBDIVISION - ASPHALT / CONCRETE											GO	3,480,750
1,384,950	STREET	ST - 13A	SOUTHERN OAKS - SOUTH OF WILLOW DR											GO	1,384,950
1,408,575	STREET	ST - 13B	SOUTHERN OAKS - NORTH OF WILLOW DR											GO	1,408,575
120,490	STREET	ST - 24	CHESTNUT EXTENSION							GP	120,490				
467,775	STREET	ST - 29	HICKORY - MIMOSA TO OLEANDER											GO	467,775
341,985	STREET	ST - 32	LOTUS FROM HICKORY TO S. YAUPON											GO	341,985
501,245	STREET	ST - 35	OLEANDER - HICKORY TO MAPLE											GO	501,245
381,150	STREET	ST - 36	BOIS D ARC											GO	381,150

CITY OF LAKE JACKSON
FIVE YEAR CAPITAL IMPROVEMENT PLAN

General Projects

COST CURR \$	PROJECT TYPE	PROJ #	PROJECT DESCRIPTION						FUTURE		
				FY 2009-10	1-3 YRS	3-5 YRS	6-10 YRS	10+ YEARS	BOND ISSUE		
369,075	STREET	ST - 38	PIN OAK / PIN OAK CT							GO	369,075
662,550	STREET	ST - 39	NORTH SHADY OAKS							GO	662,550
125,000	STREET	ST - 42	TRAFFIC SIGNAL PRIORITY CONTROL				GP	125,000			
78,750	STREET	ST - 43	PLANTATION DRIVE CURB REPLACEMENT			GP	78,750				
447,300	STREET	ST - 45	FOREST OAKS LANE							GO	447,300
23,100	STREET	ST - 66	MEDIAN RESTORATION				GP	23,100			
546,000	STREET	ST - 71	CAMELLIA-WINDING WAY TO YAUPON							GO	546,000
1,415,400	STREET	ST - 72	PLANTATION-SYCAMORE TO MAGNOLIA 4-LN							GO	1,415,400
523,320	STREET	ST - 73	MEDICAL DR - SEA CENTER TO CANNA 2-LN							GO	523,320
714,000	STREET	ST - 74	MAGNOLIA - GARDENIA TO SH 332							GO	714,000
714,000	STREET	ST - 75	MAGNOLIA - ACACIA TO GARDENIA							GO	714,000
406,875	STREET	ST - 76	GARDENIA - MAGNOLIA TO AZALEA							GO	406,875
420,000	STREET	ST - 78	S YAUPON - WALNUT TO OLEANDER							GO	420,000
8,700	STREET	ST - 80	MEDICAL DRIVE STREETLIGHTS		GP	8,700					
304,500	STREET	ST - 81	PLANTATION SH 332 TO MAGNOLIA						GP	304,500	
0	STREET	ST - 82	DUNBAR PARKING LOT OVERLAY								
1,355,000	STREET	ST - 83	WEST WAY							GO	1,355,000
720,000	STREET	ST - 84	GATEWAYS							GO	720,000
735,000	STREET	ST - 85	N. PARKING PLACE							GO	735,000
735,000	STREET	ST - 86	S. PARKING PLACE							GO	735,000
400,000	STREET	ST - 87	CENTER WAY							GO	400,000
2,545,000	STREET	ST - 88	PARKING WAY							GO	2,545,000
1,980,000	STREET	ST - 89	THAT WAY							GO	1,980,000
2,105,000	STREET	ST - 90	THIS WAY							GO	2,105,000
3,990,000	STREET	ST - 91	CIRCLE WAY							GO	3,990,000
858,000	STREET	ST - 92	CENTER WAY							GO	858,000
1,100,000	STREET	ST - 94	PLANTATION DR -SYCAMORE TO DIXIE							GO	1,100,000
41,750	STREET	ST - 95	OCD PEDESTRIAN CROSSINGS		GP	41,750					
325,610	STREET	ST - 96	QUIET ZONES				GP	325,610			
4,200	STREET	ST - 97	MARIGOLD ASPHALT OVERLAY	GP	4,200						
69,000	STREET	ST - 98	WILLENBERG ASPHALT OVERLAY			GP	69,000				
34,760	STREET	ST - 99	JASMINE HALL PARKING LOT OVERLAY		GP	34,760					
175,000	STREET	ST - 100	PLANTATION/GARLAND TRAFFIC SIGNAL				GP	175,000			
75,000	SIDEWALKS	SW - 2	SIDEWALKS/ADA (annual)	GP	75,000						
25,000	SIDEWALKS	SW - 7	LAKE ROAD @ TIMBERCREEK SUBDIVISION				GP	25,000			
0	SIDEWALKS	SW - 9	PLANTATION DR - OAKS OF FLAGRIDGE								
189,525	SIDEWALKS	SW - 11	PLANTATION VILLAS / ST MICHAEL'S						GP	189,525	
62,000	SIDEWALKS	SW - 12	LAKE ROAD SIDEWALK (TRAIL)						GP	62,000	
106,500	SIDEWALKS	SW - 13	OAK DR SIDEWALK (TRAIL)		GP	106,500					
40,000	SIDEWALKS	SW - 14	DIXIE DR CROSSING OCD		GP	40,000					

**CITY OF LAKE JACKSON
FIVE YEAR CAPITAL IMPROVEMENT PLAN**

General Projects

02-Jul-09

COST CURR \$	PROJECT TYPE	PROJ #	PROJECT DESCRIPTION	FY 2009-10		1-3 YRS		3-5 YRS		6-10 YRS		10+ YEARS		FUTURE BOND ISSUE	
20,000	SIDEWALKS	SW - 15	OM ROBERTS WALK					GP	20,000						
54,000	SIDEWALKS	SW - 16	GARLAND / PLANTATION SIDEWALK	GP	54,000										
16,000	ENGINEER	EN - 1	VERTICAL BENCH MARK GRID			GP	16,000								
8,100	ENGINEER	EN - 2	LOW RESOLUTION AERIALS			GP	8,100								
82,800	ENGINEER	EN - 3	HIGH RESOLUTION AERIALS					GP	82,800						
50,000	ENGINEER	EN - 4	GIS - (TO BE PHASED)			GP	50,000								
	OTHER	OT - 1	TRANSIT 3 YEARS	GP	150,000										
	OTHER	OT - 2	BUNKER GEAR	GP	82,500										
0	GENERAL PROJECT TOTALS				\$734,910		\$1,158,310		\$1,943,630		\$2,196,675		\$916,125		\$38,037,475

44,704,625

Utility Projects provides funding for a wide variety of water and sewer projects. These major projects are significant in cost but less than the amount requiring a bond issue. The sources of revenue in this fund are transfers from the Utility Fund and interest income and in rare cases from the General Fund. It is the policy of the City to transfer positive budget variances in the Utility Fund to the Utility Projects Fund, once the minimum Utility Fund balance is achieved.

In FY04-05, we are able to use reimbursed construction period interest from the Texas Water Development loan for the wastewater treatment construction. This reimbursement was made to the Utility Debt Service Fund. This made it unnecessary to transfer funds from the Utility Fund for Debt Service. Instead the transfers were made to this fund. In total \$2,753,714 were transferred to this fund as a result of the interest reimbursement.

A fund balance of \$500,000 is the regular goal for this fund. Based on our FY09-10 budget we will fall below our desired balance. As each project comes before Council, it will be given careful consideration based on the updated financial standing.

UTILITY PROJECTS FUND

Vision Process

One of the FY2006-07 goals set by City Council was to:

Reorganize C.I.P. Document

- break into maintenance and capital
- prioritizing items
- Modify timelines (1 yr, 3-5, 5-10, 10+)

This goal was under the objective to “Reorganize CIP document to better prioritize projects”. This was under the Vision Element to “Maintain Infrastructure”.

This goal was accomplished in large part as the result of an April 9, 2007 C.I.P. Workshop with City Council. Working with staff, City Council rated and prioritized projects in two areas; “Capital” and “Maintenance Projects”. Those were then combined into one set of priorities. Then based on their rating, projects were placed in categories of 1-3 years, 3-5 years, 6-10 years, and “future bond issues.” In March of 2009, City Council held its third annual C.I.P. Workshop to continue the efforts of its visioning process.

IMPACT ON OPERATING BUDGET

This year would have been our ninth year for budgeting meter replacements. We have completed 95% of the system. This year due to budget constraints we have suspended the replacement program. We do not anticipate a one year pause to have an impact on the operating budget.

UTILITY PROJECTS FUND

Anticipated Cash Flow

RESOURCES	ACTUAL 2004 - 05	ACTUAL 2005 - 06	ACTUAL 2006 - 07	ACTUAL 2007 - 08	ESTIMATED 2008 - 09	ADOPTED 2009 - 10
Cash Balance	\$ 1,864,750	\$ 2,387,940	\$ 1,972,977	\$ 809,007	\$ 479,759	471,595
Revenues						
Interest Income	\$ 55,209	\$ 103,294	\$ 76,545	\$ 19,705	\$ 10,000	\$ 10,000
Transfer from Utility Fund	964,602	175,000	0	0	104,676	
Transfer from WWTP Construc	0	0	0	102,258	0	
Transfer from General Fund	0	0	0	0	0	
	<u>\$ 1,019,811</u>	<u>\$ 278,294</u>	<u>\$ 76,545</u>	<u>\$ 121,963</u>	<u>\$ 114,676</u>	<u>\$ 10,000</u>
Total Resources	<u>\$ 2,884,561</u>	<u>\$ 2,666,234</u>	<u>\$ 2,049,522</u>	<u>\$ 930,970</u>	<u>\$ 594,435</u>	<u>\$ 481,595</u>

EXPENDITURES	ACTUAL 2004 - 05	ACTUAL 2005 - 06	ACTUAL 2006 - 07	ACTUAL 2007 - 08	ESTIMATED 2008 - 09	ADOPTED 2009 - 10
Previously Approved Projects	\$ 496,621	\$ 693,257	\$ 1,240,515	\$ 451,211	\$ 122,840	
Additional Proposed Projects						\$ 0
Total Expenditures	<u>\$ 496,621</u>	<u>\$ 693,257</u>	<u>\$ 1,240,515</u>	<u>\$ 451,211</u>	<u>\$ 122,840</u>	<u>\$ 0</u>
Ending Cash Balance	<u>\$ 2,387,940</u>	<u>\$ 1,972,977</u>	<u>\$ 809,007</u>	<u>\$ 479,759</u>	<u>\$ 471,595</u>	<u>\$ 481,595</u>

UTILITY PROJECTS FUND
Project History and Additional Proposed Projects

<i>EXPENDITURES</i>	BUDGET								
	YEAR	PROJECT	PRIOR	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	ADOPTED	PROJECT
	APPROVED	BUDGET	YEARS	2005 - 06	2006 - 07	2007 - 08	2008 - 09	2009 - 10	TOTALS
Projects Completed and in Process: (projects in blue are completed)									
WATER PROJECTS:									
Meter Replacement Program	02-09	811,000	461,976	77,800	-	102,624	92,840		735,240
Oversize Deerwood Water	03-04	23,200	-	22,514	-				22,514
Non Potable Irrigation System	04-05	85,000	3,650	2,325	Moved to 2007 Utility Bond Construction Fund				5,975
Water Distribution pump upgrades							30,000		30,000
Total Water Projects		919,200	465,626	102,639	0	102,624	122,840		793,729
SEWER PROJECTS:									
Oversize Deerwood Sewer	*	10,000	-	9,396	-				9,396
Force Main - Lift Station 35		43,000	3,500	2,350	Moved to 2007 Utility Bond Construction Fund				5,850
Odor Control - LS 14				25,080					25,080
Lift Station Upgrades		466,232	146,570	12,524		325,979			485,073
Total Sewer Projects		519,232	150,070	49,350	0	325,979	0		525,399
OTHER PROJECTS / EQUIPMENT :									
Electrical Upgrades on Wells	04- 05, 05-06	100,000	44,597	48,467	-				93,064
Blower variable speed drives	05-06	175,000		19,733	136,916	22,608			179,257
Elevated Storage Tank	04 -05, 05-06	1,575,000	13,500	473,068	1,103,599				1,590,167
Total Other Projects / Equipment		1,850,000	58,097	541,268	1,240,515	22,608	0		1,862,488
Total Water and Sewer Projects		3,288,432	673,793	693,257	1,240,515	451,211	122,840	0	3,181,616
New Projects Proposed for 2009-2010									
None									0
Total Proposed Projects		0						0	0
Total Expenditures		\$ 3,288,432	\$ 673,793	\$ 693,257	\$ 1,240,515	\$ 451,211	\$ 122,840		\$ 3,181,616

* These projects were approved mid-year by the City Council.

UTILITY PROJECTS PLAN

This plan is designed to set Capital Project priorities for the future, and to designate projects that will soon need to appear on the plan. This plan includes projects that may be funded from several sources, including bond issues.

As part of the annual budget and visioning process, the City Council and City Staff meet to review and discuss each of the projects appearing on the plan. At this meeting priorities and estimated costs are reassessed and new projects are discussed and added to plan.

To help everyone understand the details of each particular project on the five year plan, a Capital Improvement Plan book was created. This book has several pages dedicated to each project. It gives a full description of the project, details on estimated cost and who proposed the project and why.

Citizen input is received throughout the year and requested projects are considered during budget preparation. Citizens are also given an opportunity to provide their input at all budget workshops and hearings.

After all capital projects budget workshops and public hearings, the five-year Capital Improvement Plan is adopted as part of the annual budget.

**CITY OF LAKE JACKSON
FIVE YEAR CAPITAL IMPROVEMENT PLAN**

Utility Projects

COST CURR \$	PROJECT TYPE	PROJ #	PROJECT DESCRIPTION	FY 2009-10		1-3 YRS		3-5 YRS		6-10 YRS		10+ YEARS		FUTURE BOND ISSUE		
1,000,000	WATER	WAT	- 2	REPLACEMENT WATER WELLS	RB	1,000,000										
650,000	WATER	WAT	- 3	NEW WATER WELL AT DUNBAR	RB	650,000										
110,000	WATER	WAT	- 7	GARDENIA - CALADIUM TO AZALEA					UP	110,000						
75,000	WATER	WAT	- 8	OYSTER CREEK DR - CIRCLE WAY TO YAUPON					UP	75,000						
75,000	WATER	WAT	- 9	OYSTER CREEK DR - YAUPON TO FOREST DRIVE					UP	75,000						
145,000	WATER	WAT	- 10	FOREST DRIVE OCD TO REDBUD					UP	145,000						
55,000	WATER	WAT	- 11	CARDINAL					UP	55,000						
150,000	WATER	WAT	- 12	WILLOW DRIVE - PERSIMMON TO REDBUD					UP	150,000						
55,000	WATER	WAT	- 13	CLOVER					UP	55,000						
75,000	WATER	WAT	- 14	HYACINTH					UP	75,000						
75,000	WATER	WAT	- 16	CENTER WAY - NARCISSUS TO SYCAMORE					UP	75,000						
27,000	WATER	WAT	- 17	OYSTER CREEK COURT					UP	27,000						
1,500,000	WATER	WAT	- 29	NEW ELEVATED STORAGE TANK										RB	1,500,000	
65,000	WATER	WAT	- 31	S. CEDAR WATER IMPROVEMENTS					UP	65,000						
1,500,000	WATER	WAT	- 33	PUMP STATION, GROUND STORAGE TANK										RB	1,500,000	
110,000	WATER	WAT	- 34	METER REPLACEMENT (each year)			UP	110,000								
60,000	WATER	WAT	- 38	WATER DISTRIBUTION PUMP UPGRADES			UP	60,000								
500,000	WATER	WAT	- 40	NORTH SIDE WATER TRANSMISSION										RB	500,000	
53,500	WATER	WAT	- 42	IRON SEQUESTERING								UP	53,500			
900,000	WATER	WAT	- 43	REPAINT TANKS (balsam, dow, beechwood) 450K EA			RB	450,000	RB	450,000						
200,000	WATER	WAT	- 44	YAUPON WATER MAIN EXTENSION										RB	200,000	
67,500	WATER	WAT	- 45	WATER PRODUCTION SCADA RADIO			UP	67,500								
30,000	WATER	WAT	- 46	FENCE - BEECHWOOD WATER PLANT			UP	30,000								
42,000	WATER	WAT	- 47	CARNATION 100-300 BLOCK									UP	42,000		
44,000	WATER	WAT	- 48	BLACKGUM CT									UP	44,000		
47,000	WATER	WAT	- 49	CHESNUT 100, 200 BLOCK									UP	47,000		
126,000	WATER	WAT	- 50	CORKWOOD 100 & 200 BLOCK									UP	126,000		
25,000	WATER	WAT	- 51	LEEDER CT									UP	25,000		
23,000	WATER	WAT	- 52	LOTUS CT									UP	23,000		
263,000	WATER	WAT	- 53	MAGNOLIA 700,800,900									UP	263,000		
199,000	WATER	WAT	- 54	PETUNIA 200,300 & 400									UP	199,000		
149,000	WATER	WAT	- 55	POINSETTIA 100-400 BLOCK									UP	149,000		
32,000	WATER	WAT	- 56	POPULAR CT									UP	32,000		
55,000	WATER	WAT	- 57	SAGE									UP	55,000		
53,000	WATER	WAT	- 58	SWEETGUM CT									UP	53,000		
92,000	WATER	WAT	- 59	SYCAMORE 800 BLOCK									UP	92,000		
61,000	WATER	WAT	- 60	THIS WAY 200 BLOCK TO 301									UP	61,000		

**CITY OF LAKE JACKSON
FIVE YEAR CAPITAL IMPROVEMENT PLAN**

Utility Projects

COST CURR \$	PROJECT TYPE	PROJ #	PROJECT DESCRIPTION	FY 2009-10		1-3 YRS		3-5 YRS		6-10 YRS		10+ YEARS		FUTURE BOND ISSUE		
115,000	WATER	WAT	- 61	WEDGEWOOD			UP	115,000								
104,000	WATER	WAT	- 62	WHITE OAK & WHITE OAK CT									UP	104,000		
131,000	WATER	WAT	- 63	WISTERIA 100, 500, 600 BLOCK									UP	131,000		
79,000	WATER	WAT	- 64	WELL 15 EMERGENCY POWER			UP	79,000								
75,000	SEWER	SEW	- 5	PALM LANE - SYCAMORE TO END GOING EAST					UP	75,000						
200,000	SEWER	SEW	- 6	CENTER WAY - NARCISSUS TO END GOING EAST					UP	200,000						
200,000	SEWER	SEW	- 39	COMPOST FACILITIES							SR	200,000				
20,000	SEWER	SEW	- 47	SCUM REMOVAL IN CHLORINE BASINS			UP	20,000								
1,000,000	SEWER	SEW	- 49	NORTHEAST MASTER LIFT STATION & MAIN											RB	1,000,000
320,000	SEWER	SEW	- 50	YAUPON SEWER MAIN EXTENSION											RB	320,000
1,000,000	SEWER	SEW	- 51	SH 288 CORRIDOR TRUNK SEWER											RB	1,000,000
1,000,000	SEWER	SEW	- 52	NORTHWEST MASTER LIFT STATION & MAIN											RB	1,000,000
76,000	SEWER	SEW	- 53	ODOR CONTROL IMPROVEMENT					UP	76,000						
57,600	SEWER	SEW	- 54	PECAN LANE			UP	57,600								
29,800	SEWER	SEW	- 55	HUISACHE CT			UP	29,800								
33,330	SEWER	SEW	- 56	HUISACHE			UP	33,330								
28,353	SEWER	SEW	- 60	OAK DRIVE SEWER LINE			UP	28,353								
600,000	SEWER	SEW	- 61	INSTALL SCADA AT 41 LIFT STATIONS					UP	600,000						
10,000	SEWER	SEW	* 62	SMOKE-TEST/RESIDENTIAL ASSESSMENT(PER HOME) ANNUALLY			UP	10,000								
20,000	SEWER	SEW	* 63	LIFT STATION 9A			UP	20,000								
40,000	SEWER	SEW	* 64	BLOSSOM			UP	40,000								
560,000	SEWER	SEW	* 65	LIFT STATION EMERGENCY POWER							UP	560,000				
0																
TOTAL UTILITY CONSTRUCTION PROJECTS																
					\$1,650,000		\$1,150,583		\$2,243,000		\$825,000		\$1,499,500		\$7,020,000	

9,393,000

FUNDING SOURCES				FY 2009-10	1-3 YRS	3-5 YRS	6-10 YRS	10+ YEARS	FUTURE BOND ISSUE
UP:			UTILITY PROJECT FUND	\$0	\$700,583	\$1,793,000	\$625,000	\$1,499,500	\$0
RB:			REVENUE BONDS	\$1,650,000	\$450,000	\$450,000	\$0	\$0	\$7,020,000
CO:			CERTIFICATES OF OBLIGATION	\$0	\$0	\$0	\$0	\$0	\$0
SR:			STATE REVOLVING FUND	\$0	\$0	\$0	\$200,000	\$0	\$0
BG:			COMMUNITY DEVELOPMENT BLOCK GRANT	\$0	\$0	\$0	\$0	\$0	\$0

In the Fiscal Year 1995-96 Budget the following list of long-term projects identified by the Master Plan was presented for the first time in the Budget. Since the Master Plan has been adopted, it is appropriate to repeat this list.

Through the Master Plan process, future major capital projects were identified. Whether these projects will be funded solely or partially by the city, in joint efforts with other governmental entities, or solely or partially by developers has yet to be determined. But, in order to adequately plan, some rough estimates of the costs of these projects are presented.

1. **New Wastewater Treatment Plant**. This \$13 million project was completed in 2004. The plant was upgraded to treat current flows in compliance with increasingly more stringent Government Environmental Regulations and expanded to allow for projected growth up to a population of approximately 40,000 residents.
2. There are two growth areas identified in the Master Plan north of F.M. 2004. Northwest Lake Jackson, generally the prison farm area, and Northeast Lake Jackson the area east of S.H. 288 and north of F.M. 2004. There are several utility projects that will be required to allow full development of these areas.

To spur growth in these areas these projects could be initiated by the city and financed through a Revenue Bond. All or some of the cost of these projects could be recouped by assessments to benefited developments.

A. Water Capacity Upgrades to fully serve the Northeast and Northwest Lake Jackson Growth areas will require:

New Water Well(s) up to three at \$200,000/each for a total of \$600,000 (CIP Project Wat-2)

New-Elevated Storage Tank, \$1,500,000 (CIP Project Wat-29)

Pump Station, Ground Storage Tank, \$1,500,000 (CIP Project Wat-33)

B. Northeast Lake Jackson

In 1996 voters approved, among other things, a project to allow sewer service to the F.M. 2004 corridor east of N. Yaupon by providing sewer service to properties along FM 2004 east of N. Yaupon to the Old Angleton Road. This project replaced an inadequate private system. This project was completed in 2009.

Yaupon Water Main Extension \$200,000 (CIP Project Wat-44)

Yaupon Sewer Main Extension \$320,000 (CIP Project Sew-50)

In 2009 over 300 acres on the eastern portion of this area was donated by Dow to U.S. Fish and Wildlife. This obviously removes this property from future development and may impact the ability to develop adjoining properties in this area.

C. Northwest Lake Jackson

The following areas were identified as long range projects in the master plan but has moved to the forefront as core issues in the development of the prison farm areas, which has been acquired by private interests will

LONG TERM CAPITAL PROJECTS

(Retrieve LTD) who are currently master planning this development. Negotiations are currently under way for the development of this 987 acre tract known as Alden Lake and how funding of the various infrastructure will be provided.

Northwest Master Lift Station and Force Main \$1,000,000 (CIP Project Sew-52)

S.H. 288 Corridor Trunk Sewer Line \$1,000,000 (CIP Project Sew-51)

North side Water Transmission \$500,000 (CIP Project Wat-40)

The above estimates are being revised as the full extent of the new Masterplanned Alden Lake development becomes known.

The project (as presented by Retrieve LTD):

Alden Lake:

- 990 acre mixed use development
- Approximately 1,800+ single family lots
- Housing Price Range: \$150,000 - \$275,000 (2009 \$)
- Projected to add over \$450 million in value (in 2009 \$) once built out
- 158 ac of detention, includes 120 ac lake
- The project will be phased over a 15 year period (depending on economy)
- A Municipal Management District (MMD) was created by Texas Legislature in 2009
- The City has revised its Planned Unit Development (PUD) ordinance to accommodate this type of development
- Developers will seek a Tax Incremental Reinvestment Zone (TIRZ) to help pay for infrastructure development
- Commercial area will not exceed 213 ac
- Multi-family is “capped” at 630 units
- The MMD will provide water, sewer, drainage specific to the project
- Current cost estimates to develop range from \$36 to \$40 million:
 - water \$3.5 million
 - sewer \$7.0 million
 - drainage \$12.4 million
 - detention \$13.2 million
 - other items under consideration:
 - *fire station \$2 million
 - *water tower \$2.4 million
 - *City’s cost of service
- The proposed TIRZ is expected topay from \$9 to \$12 million in these projects

Overall, based on preliminary estimates the overall project will cost \$95,176,978 to develop. The developer is expected to pay \$45,079,743 of the costs, the MMD (taxed collected on resident in the MMD) is expected to provide \$40,170,715, and the TIRZ (city is being asked to reimburse 100% of the increment in taxes over the current base to the project) is expected to fund the remaining \$9,926,520.

It is important to note that these are preliminary estimates based on 2009\$.

The next steps for this project are:

- Finalize consent to Management District creation
- Submit PUD application in accordance with new ordinance
- Submit Special District application for TIRZ in accordance with the adopted policy for use of special districts and incentives.

This development will also have a major impact on the Brazoria County Airport and the surrounding properties. Unfortunately an effort to have the State deed some 324 acres around the airport from the prison system to Brazoria County was vetoed by the Governor. This will hinder efforts to develop this area and will also impact Alden Lake.

The economy will heavily dictate as to the pace of development and whether this major development happens at all.

- D. **Upper Bastrop Bayou Watershed Drainage Project** - \$17,000,000 project has been placed on indefinite hold because of regional politics. At this point development north of FM 2004 will likely be on a parcel by parcel basis.
- E. **Extension of Yaupon North of FM 2004** - \$4,000,000 extension of Yaupon from FM 2004 to the interchange on SH 288 north of FM 2004.

3. **Downtown Improvement:**

- A. **Downtown Drainage Outfall #3 Improvement** - was completed in FY99-00. This project increased the outfall under SH332 in the vicinity of Compass Bank and the new Civic Center. This project was part of a \$6.35 million bond issue approved by the voters on May 3, 1997.
- B. **The Civic Center and Civic Center Plaza** were completed in 2000 using 1/2 cent sales tax proceeds at a cost of just over \$4 million.
- C. **Downtown Revitalization** - a multi-phase project to redevelop our downtown streets has been adopted by City Council. This 15-year plan will cost approximately \$13 million to complete and will be funded mostly by using 1/2¢ optional sales tax. The first phase (Oak Drive) was completed in FY06-07, at a cost of \$2.3 million (this included some additional funding from CDBG and CMAQ grants). In FY 08-09, \$600,000 was approved to engineer and design the next significant phase of this project (which include portions of This Way, That Way and Circle Way). Plans are to sell bonds in FY 09-10 to construct this phase.

4. **SH 288/332 Freeway Design Resolution** - The State of Texas is currently constructing \$85 million in major improvements along SH288/332. This multi-year project will include grade separations at This Way, Oak Drive and Plantation Drive.

As you can see all of the major projects identified in the Master Plan are being addressed and should be complete by 2020.

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ECONOMIC DEVELOPMENT FUNDS



LAKE JACKSON

City of Enchantment



ECONOMIC DEVELOPMENT FUND

The Economic Development Fund is used to account for the revenue from the half cent sales tax. Voters approved the half-cent sales tax on May 6, 1995 and collection of the tax began in October, 1995. As specified on the ballot the use of this revenue is limited to payment of the costs of land, building, equipment, facilities, improvements and maintenance and operation costs for public park purposes, recreational facilities to be used for sports and entertainment, and for infrastructure improvements for development of new or expanded business enterprises. Since its approval the half cent sales tax (Economic Development Fund) has provided funding for:

Outdoor Pool - \$595,865, opened June of 1996. Replaced the forty-year-old outdoor pool with a totally new facility.

Recreation Center - Opened May of 1998. This fund is providing the money for debt service payments on the \$7.3M Certificates of Obligation which were issued to fund the construction of “The Recreation Center-Lake Jackson”. Additionally, this fund directly paid \$288,801 in architect fees and provides an annual subsidy of \$350,000 to the General Fund for the operation of the facility.

Civic Center/Plaza - Opened April 1, 2000. This fund is providing the money to pay the debt service on the \$3,250,000 Certificates of Obligation issued to provide the construction funding.

Youth Sportsplex - Completed in the fall of 1999. This fund provided the money to pay the debt service on \$2.7M Certificates of Obligation issued to provide construction funding. These bonds are now paid off.

Golf Course - This fund provided \$350,000 to pay for the service of the golf course architect. Additionally, the Lake Jackson Development Corporation has approved providing an annual subsidy of \$550,000 for Golf Course debt service through the 2022-23 fiscal year. The Wilderness Golf Course opened to the public in May 2004. The Lake Jackson Development Corporation has recommended, and City Council has approved, an additional \$100,000 be budgeted through the 2012-13 fiscal year to provide a contingency for golf course operational expenses.

Downtown Revitalization Project - \$600,000 was authorized to hire an engineering and design team to develop a master plan for the replacement of downtown infrastructure. The first phase of the downtown project is complete and design and engineering of Phase 2 is nearing completion. Plans call for \$5M in Certificates of Obligation to be issued this fall to provide for phase 2 construction funding. This fund will provide up to \$500,000 a year for 20 years to pay the debt service on the certificates.

ECONOMIC DEVELOPMENT FUND

<i>RESOURCES</i>	ACTUAL 2007-08	BUDGET 2008-09	ESTIMATED 2008-09	ADOPTED 2009-10
Fund Balance	\$ 1,682,604	\$ 1,971,188	\$ 1,971,188	\$ 1,966,508
Revenues				
Half Cent Sales Tax	\$ 2,337,052	\$ 2,481,395	\$ 2,365,905	\$ 2,413,223
Interest Income	53,064	50,185	23,654	23,598
	\$ 2,390,116	\$ 2,531,580	\$ 2,389,559	\$ 2,436,821
Total Resources	\$ 4,072,720	\$ 4,502,768	\$ 4,360,747	\$ 4,403,330

<i>EXPENDITURES</i>	ACTUAL 2007-08	BUDGET 2008-09	ESTIMATED 2008-09	ADOPTED 2009-10
Transfer to Econ. Devl. Debt Serv.	\$ 1,102,957	\$ 794,239	\$ 794,239	\$ 977,396
Downtown Street Masterplan		600,000	600,000	30,000
Golf Course		0		
Transfer to Golf Course Debt Service	548,575	550,000	550,000	550,000
Golf Course Operating Contingency	100,000	100,000	100,000	100,000
Mall Entrance				
Transfer to General Fund	350,000	350,000	350,000	350,000
Total Expenditures	\$ 2,101,532	\$ 2,394,239	\$ 2,394,239	\$ 2,007,396
Ending Fund Balance	\$ 1,971,188	\$ 2,108,529	\$ 1,966,508	\$ 2,395,934

Lake Jackson Development Corporation Financial Plan 2009-2010

with \$5 million debt issuance; Downtown Revitalization Funding Plan and Parks funding to be re-evaluated over the next year.

	Actual 2007 - 08	Estimated 2008 - 09	Proposed 2009 - 10	2010 - 11	2011 - 12	2012 - 13
FUND BALANCE	\$1,682,604	\$1,971,188	\$1,966,509	\$2,395,934	\$2,687,599	\$3,069,928
REVENUES						
Half Cent Sales Tax	2,337,052	2,365,905	2,413,223	2,461,488	2,510,717	2,560,932
Interest Income	53,064	23,654	23,598	28,751	32,251	36,839
Total Revenues	\$2,390,116	\$2,389,559	\$2,436,821	\$2,490,239	\$2,542,968	\$2,597,771
EXPENDITURES						
Recreation Debt Service	1,102,957	794,239	727,396	698,574	673,139	645,264
Downtown Debt Service (projected @ 5%)			250,000	500,000	487,500	475,500
Downtown Street Masterplan Cash		600,000	30,000			
Downtown Street Masterplan Debt						
Future Park Projects						
Golf Course						
Golf Course Debt Service /operations	548,575	550,000	550,000	550,000	550,000	550,000
Golf Course Operating Contingency	100,000	100,000	100,000	100,000	100,000	100,000
Golf Course Construction						
Mall Entrance						
Transfer to Recreation Operations	350,000	350,000	350,000	350,000	350,000	350,000
Total Expenditures	2,101,532	2,394,239	2,007,396	2,198,574	2,160,639	2,120,764
Net Revenues (Expenditures)	288,584	(4,680)	429,425	291,665	382,329	477,007
ENDING FUND BALANCE	\$1,971,188	\$1,966,509	\$2,395,934	\$2,687,599	\$3,069,928	\$3,546,935
TARGET FUND BALANCE	794,239	727,396	1,198,574	1,160,639	1,120,764	866,263
Over/ (under) target balance	\$1,176,949	\$1,239,113	\$1,197,360	\$1,526,960	\$1,949,164	\$2,680,672

ASSUMPTIONS :

Sales tax projections for the future years are calculated based on 2% growth.

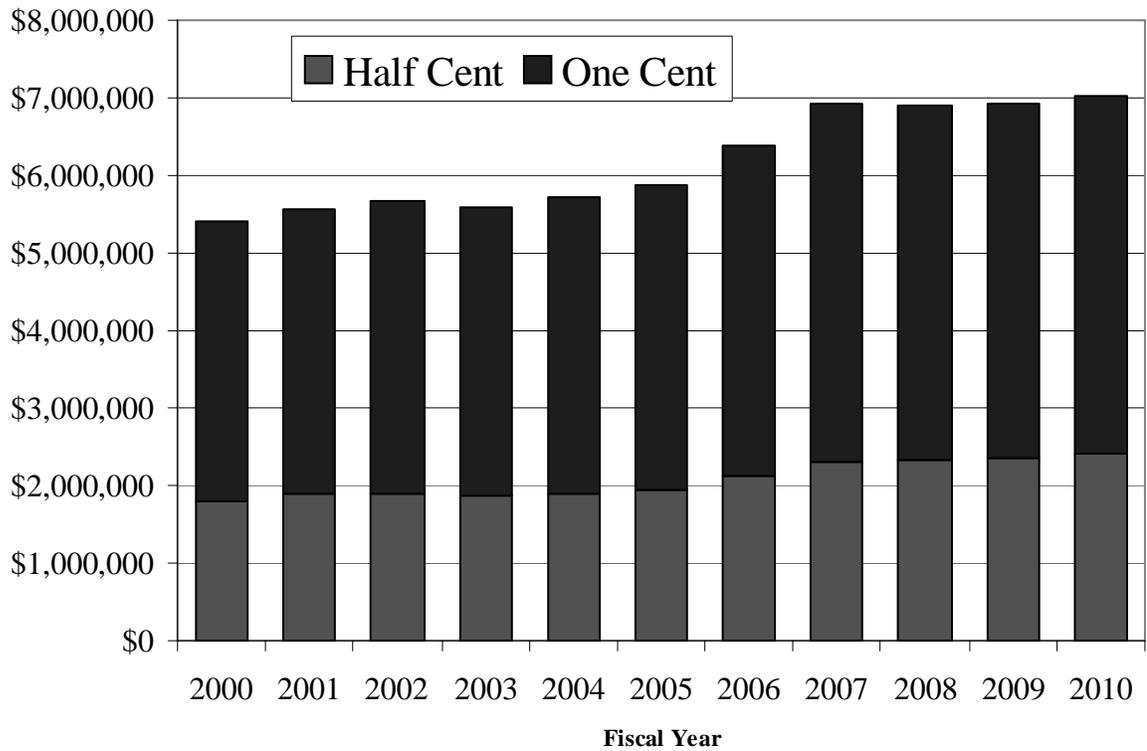
Interest income is calculated as 1.2% of the beginning fund for the year.

NOTATIONS:

The target fund balance is equal to the next fiscal years debt service requirements. The Lake Jackson Development Corporation adopted this target fund balance as a policy on April 9, 1997. As our fund balance currently falls below the target balance we are limited in taking on any new projects.

Sales Tax History

	<u>Fiscal Year</u>	<u>One Cent Sales Tax</u>	<u>Half Cent Sales Tax</u>	<u>Percentage Growth</u>
	2000	3,601,981	1,800,991	4.08%
	2001	3,673,682	1,896,841	1.99%
	2002	3,778,512	1,889,256	2.85%
	2003	3,726,533	1,863,267	-1.38%
	2004	3,810,459	1,905,230	2.25%
	2005	3,914,130	1,957,065	2.72%
	2006	4,261,667	2,130,834	8.88%
	2007	4,618,469	2,309,235	8.37%
Actual	2008	4,553,842	2,337,052	-1.40%
Projected	2009	4,554,672	2,365,905	0.02%
Budgeted	2010	4,600,000	2,413,223	1.00%



ECONOMIC DEVELOPMENT DEBT SERVICE FUND

The Economic Development Debt Service Fund is used for the accumulation of resources to provide for the payment of principal, interest and agent fees on debt authorized by the Lake Jackson Economic Development Corporation

The Economic Development Fund will make a transfer to this fund equal to the required debt service payments.

Current debt includes \$3.8 in refunding bonds. The bonds refunded the still outstanding portion of the \$7.3 million Certificates of Obligation issued in June, 1996 to provide funding for the construction of the Recreation Center and the \$5.95M Certificates of Obligation issued in November, 1997 to provide funding for the construction of the Youth Sportsplex and Civic Center/Plaza.

\$5.0 million Certificates of Obligations will be issued in the Fall of 2009 to provide funding for the Downtown Revitalization Project.

ECONOMIC DEVELOPMENT DEBT SERVICE FUND

<i>RESOURCES</i>	ACTUAL 2007-08	BUDGET 2008-09	ESTIMATE 2008-09	ADOPTED 2009-10
Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0
Revenues				
Transfer from Econ. Devl.	<u>1,102,957</u>	<u>794,239</u>	<u>773,451</u>	<u>977,396</u>
	1,102,957	794,239	773,451	977,396
Total Resources	\$ 1,102,957	\$ 794,239	\$ 773,451	\$ 977,396

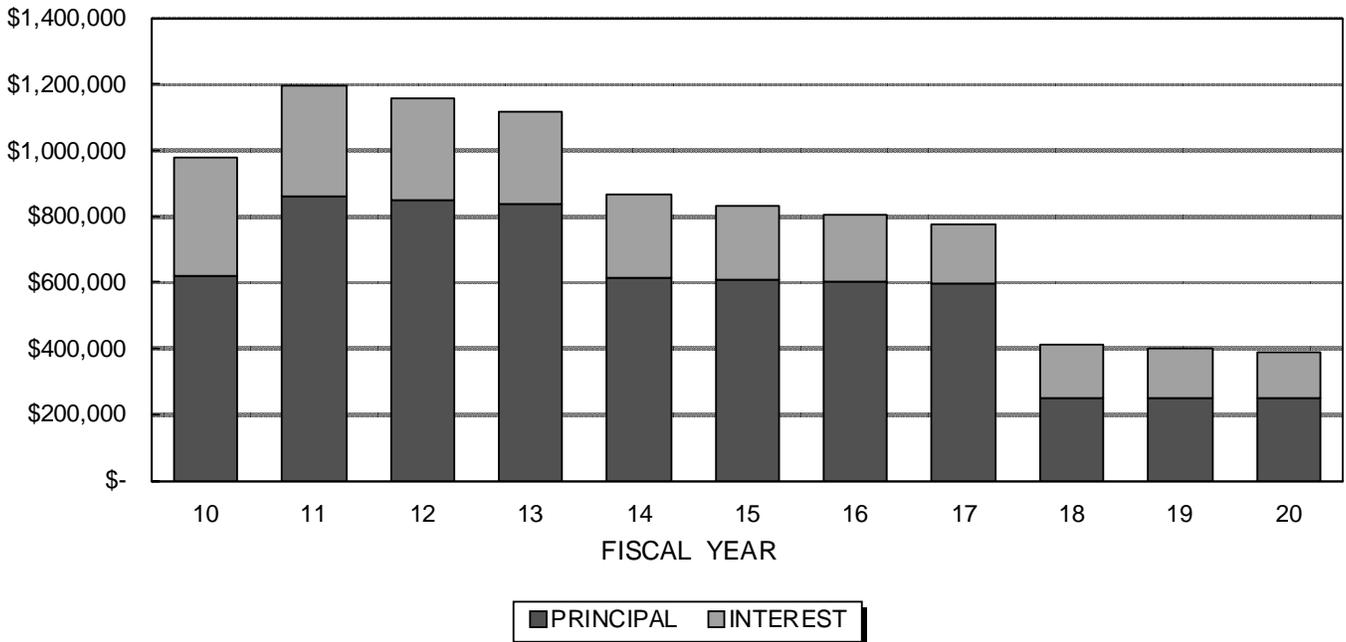
<i>EXPENDITURES</i>	ACTUAL 2007-08	BUDGET 2008-09	ESTIMATE 2008-09	ADOPTED 2009-10
Principal	\$ 865,000	\$ 590,000	\$ 590,000	\$ 618,267
Interest	236,314	201,739	180,951	356,628
Paying Agent Fees	1,643	2,500	2,500	2,500
	<u>1,102,957</u>	<u>794,239</u>	<u>773,451</u>	<u>977,396</u>
Total Expenditures	1,102,957	794,239	773,451	977,396
Ending Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0

CERTIFICATE OF OBLIGATION DEBT SERVICE SCHEDULE

DATE	2009 REFUNDING FISCAL TOTALS		2009 SERIES FISCAL TOTALS	
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST
2008 - 09				
2009 - 10	618,267	106,628		250,000
2010 - 11	607,837	88,237	250,000	250,000
2011 - 12	600,528	70,111	250,000	237,500
2012 - 13	590,518	52,246	250,000	225,000
2013 - 14	363,325	37,938	250,000	212,500
2014 - 15	357,362	27,128	250,000	200,000
2015 - 16	351,388	16,497	250,000	187,500
2016 - 17	345,407	5,613	250,000	175,000
2017 - 18			250,000	162,500
2018 - 19			250,000	150,000
2019 - 20			250,000	137,500
2020 - 21			250,000	125,000
2021 - 22			250,000	112,500
2022 - 23			250,000	100,000
2023 - 24			250,000	87,500
2024 - 25			250,000	75,000
2025 - 26			250,000	62,500
2026 - 27			250,000	50,000
2027 - 28			250,000	37,500
2028 - 29			250,000	25,000
2029 - 30			250,000	12,500
2030 - 31				
TOTAL	\$3,834,632	\$404,398	\$5,000,000	\$2,875,000

FISCAL GRAND TOTALS		
PRINCIPAL	INTEREST	TOTAL
0	0	0
618,267	356,628	974,895
857,837	338,237	1,196,074
850,528	307,611	1,158,139
840,518	277,246	1,117,764
613,325	250,438	863,763
607,362	227,128	834,490
601,388	203,997	805,385
595,407	180,613	776,020
250,000	162,500	412,500
250,000	150,000	400,000
250,000	137,500	387,500
250,000	125,000	375,000
250,000	112,500	362,500
250,000	100,000	350,000
250,000	87,500	337,500
250,000	75,000	325,000
250,000	62,500	312,500
250,000	50,000	300,000
250,000	37,500	287,500
250,000	25,000	275,000
250,000	12,500	262,500
0	0	0
\$8,834,632	\$3,279,398	\$12,114,030

ECONOMIC DEVL. DEBT SERVICE FUND
LONG - TERM DEBT SCHEDULE



ECONOMIC DEVELOPMENT DEBT SERVICE FUND

SCHEDULE OF BONDS OUTSTANDING

CERTIFICATE OF OBLIGATION ISSUE	AMOUNT OF ISSUE	INTEREST RATE	YEAR OF MATURITY	AMOUNT OUTSTANDING @ 10/01/08	2009 -10 PRINCIPAL DUE	2009 -10 INTEREST DUE	2009 - 10 TOTAL DUE
C. O. 2009 Ref	\$3,834,632	2.76	2017	\$ 3,834,632	\$ 618,267	\$ 106,628	\$ 724,896
C.O. 2009 *	\$5,000,000	5.00	2029	5,000,000	0	250,000	250,000
TOTAL ALL ISSUES				\$8,834,632	\$ 618,267	\$ 356,628	\$ 974,896

Bond Ratings : Moody's - A-1, S&P's - A+, All outstanding bond are insured to triple A.

C.O. 2009 Refunding:

Certificates of Obligation 1996 - \$7,300,000

\$7,300,000 to fund the construction of a new Recreation Center

Certificates of Obligation 1997 - \$5,950,000

\$2,700,000 to fund the construction of the new Youth Sportsplex.

\$3,250,000 to fund the construction cost of the new Civic Center and Plaza.

*** C.O. 2009 (authorized but not issued)**

\$5,000,000 to fund the construction of the Downtown Revitalization Project.

Projected issuance date : Fall, 2009.



Oak Drive

These pictures of the Oak Drive renovation show some of the features which will be utilized in the downtown revitalization project . The downtown project is scheduled to be completed in phases over the next 10 to 15 years. Funding will be provided by the Lake Jackson Development Corporation via the Economic Development Fund.

GOLF COURSE FUNDS



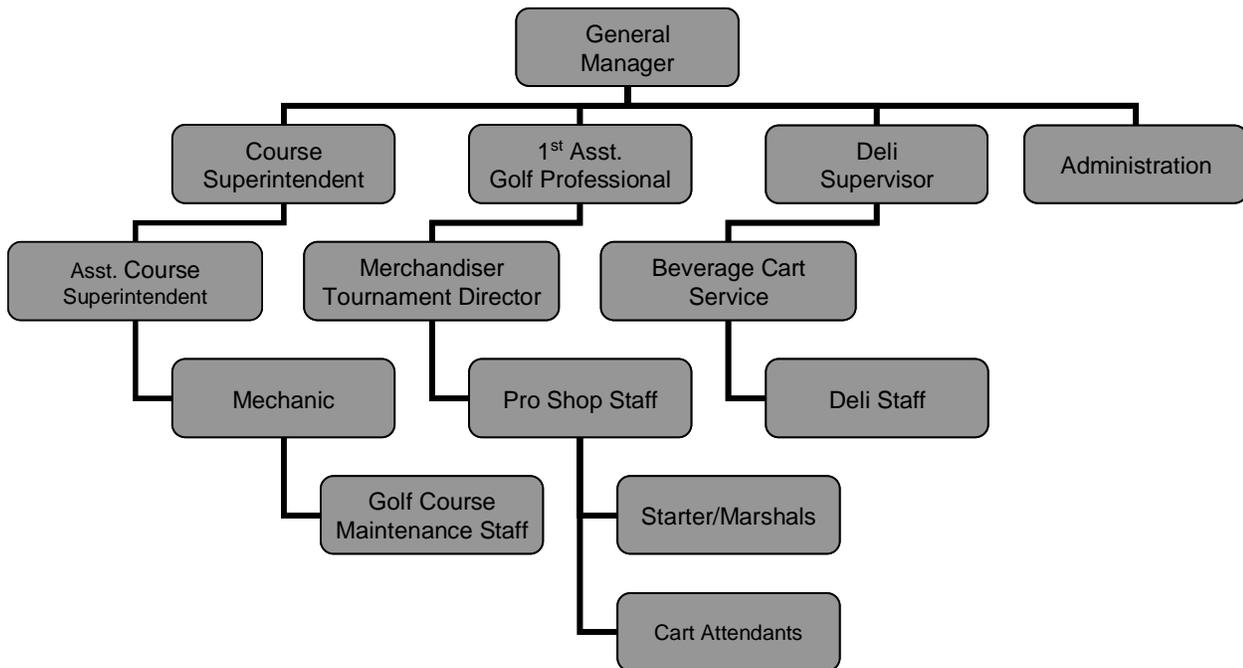
LAKE JACKSON

City of Enchantment

City of
Enchantment



Golf Course



The City of Lake Jackson has contracted with Kemper Sports to manage and operate the City owned Wilderness Golf Course. All employees are employed by KemperSports.

The Wilderness Golf Club Program Description

This Department is responsible for the marketing, upkeep, and strategic planning of the success of The City of Lake Jackson owned golf course facility “The Wilderness Golf Club”. It is our sole purpose to promote the game of golf in Southern Brazoria County and to best represent The City of Lake Jackson in our management company’s philosophy of “Best in Class”. We have established a strong tournament book of business along with offering various golf programs for Seniors, Ladies, and Juniors throughout our community. By reaching out to attract out of county guests into our golf facilities helps in the overall promotional activity of The City of Lake Jackson and what is best in our community.

GOLF COURSE

FY08-09 ACCOMPLISHMENTS

Department Projects

Accomplished:

1. Course exceeded rounds played over prior year by 759 rounds. On track in current budget year to exceed 46,519 rounds for FY 08-09.
2. Was voted by Houston Avid Golfer magazine as best City ran golf facility in Houston, Texas market. Second best value in Houston market.
3. Had over 240 junior golfers attend one of various junior golf camps conducted throughout the summer of 2008.
4. Was voted by KemperSports as it's "2008 Facility of the Year!"
5. Increased our data base to over 8,400 e-mail addresses.
6. Establish the Wilderness Golf Association (WGA) and have maintained a membership base of well over 420 members since the end of last fiscal year
7. Enlarged our "Annual Pass" Program and limited the total number of annual participants to 150 total pass holders.
8. Introduced a new "Corporate Annual Pass" plan to entice local companies to use our facilities to enhance their companies business. (40) designee maximum availability and currently we have sold (9) total designees.
9. Voted by Texas Golfer magazine as one of the "Best Kept Secrets" throughout the State of Texas in the below \$50 daily fee category.
10. Continued to enhance our overall tournament book of business to include business. Weekly, monthly, and league WGA sanctioned events along with additional outside outing business.
11. Best value in 2008 in the Daily fee category voted by Avid Golfer magazine.

FY09-10 GOALS & OBJECTIVES

Department Projects

Goal:

1. Increase participation in all WGA events and to enlarge overall membership base to 450 members by year end.
2. Enlarge our Corporate Annual Pass customer base to over 30 designees in in FY09-10.
3. Stay cutting edge in all marketing collateral pieces offered to our customers. Keep the name of "The Wilderness" in the forefront of all golf related and specifically the Houston based tournament or event coordinator golf market.
4. Introduce a player incentive program for all WGA monthly events. Continue to create incentives for monthly participation in all WGA events. Layered pricing to offer WGA members advantageous pricing on all sanctioned events.
5. Expand outside non-resident based customers by reaching out through the Houston, Texas based internet providers of Golf Q.com, golfNow.com.
6. Continue to enlarge data base by offering player incentives for updating and providing new and updated customer e-mail addresses. Monthly promotion opportunity and specials.
7. Introduce a new "Range Card" where our customers can pre-buy bulk range privileges.
8. Increase our per round averages in pro shop, food & beverage, and driving range revenues. Continue to offer incentives for each customer coming through our doors to use these different areas of our operations on a more frequent basis. Continue to entice through our WGA Awards Program.

PROGRAM MEASURES

	2007-08	2008-09	2008-09	2009-10
	Actual	Budget	Estimated	Adopted
Rounds	45,730	45,003	46,791	46,947
1 Resident	33,315	31,770	34,348	35,283
2 Non-Resident	5,873	7223	5559	5635
3 Tournament	6,542	6010	6884	6029
4 GF/CF Avg./Rd.	\$27.78	\$29.09	\$27.90	\$28.94
5 WGA Membership	341	400	420	450
6 E-Mail Customer Base	5,257	6500	8401	9104
7 Pro-Shop \$ Avg./Rd.	\$6.34	\$7.50	\$5.78	\$6.00
8 F & B \$ Avg./Rd.	\$5.59	\$6.45	\$5.79	\$6.45
9 Driving Range \$ Avg./Rd.	\$1.50	\$1.95	\$1.64	\$1.70

WILDERNESS GOLF COURSE

REVENUES	2007-08 ACTUAL	2008-09 BUDGET	2008-09 ESTIMATED	2009-10 ADOPTED
Revenues (net of COGS)				
Green Fee Revenue	\$ 961,585	\$ 1,020,210	\$ 1,030,698	\$ 1,060,052
Cart Revenue	279,759	289,043	275,139	298,815
Pro Shop Revenue	91,601	118,133	109,155	98,589
Driving Range Revenue	68,987	87,756	80,351	79,810
Food & Beverage Revenue	156,340	187,764	167,970	195,875
General Administrative	20,991	0		
Total Revenues	\$ 1,579,263	\$ 1,702,906	\$ 1,663,313	\$ 1,733,141

EXPENSES

Salaries & Benefits	\$ 761,786	\$ 820,800	\$ 820,776	\$ 847,026
Course and Grounds	376,586	400,804	390,277	422,467
Carts	55,271	61,544	58,617	61,544
Pro Shop	19,945	40,200	44,935	40,600
Range	2,958	11,650	8,688	9,000
Food and Beverage	47,188	45,974	46,058	54,724
General and Administrative	173,936	156,065	142,333	159,115
Management Fee	80,939	84,000	84,000	84,000
Contribution to Debt Service	12,384	12,384	12,384	12,384
Total Expenses	1,530,993	1,633,421	1,608,068	1,690,860
Net Income	48,270	69,485	55,245	42,281

PERSONNEL FULL TIME EQUIVALENTS (All Employed by KemperSports)

	2007-08 ACTUAL	2008-09 BUDGET	2008-09 ESTIMATED	2009-10 ADOPTED
Course and Grounds	10	10	10	10
Pro Shop Admin	5	5	6	6
Deli Operations	6	6	6.5	6.5
Outside Service	5	5	5.5	5.5
Starters & marshals	3	3	3	3
Total Personnel	29	29	31	31

GOLF COURSE BOND DEBT SERVICE FUND

This fund is established to account for the resources necessary to pay the principal and interest on the \$6.0M golf course construction bonds issued in June of 2002 and the \$1.2 million Certificates of Obligation issued in June 2003.

It is anticipated the operations of the Golf Course will not provide sufficient revenues to provide funds for all of the necessary debt service. Therefore, the Lake Jackson Development Corporation has set aside \$550,000 in half cent sales tax revenues (Economic Development Fund) for life of the bonds to insure funds are available for debt service payments. each of the next 10 years to subsidize the operation of the golf course. (delete)

In 2009-2010 it is anticipated debt service will be paid by the \$550,000 transfer from the Economic Development Fund and a small transfer from the Golf Course Operating Fund.

GOLF COURSE BOND DEBT SERVICE FUND

<i>RESOURCES</i>	ACTUAL 2007-08	BUDGET 2008-09	ESTIMATE 2008-09	ADOPTED 2009-10
Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0
Revenues				
Transfer from Golf Operations	12,380	10,605	10,605	4,030
Transfer from Econ. Devl.	548,575	550,000	550,000	550,000
	<u>560,955</u>	<u>560,605</u>	<u>560,605</u>	<u>554,030</u>
Total Resources	\$ 560,955	\$ 560,605	\$ 560,605	\$ 554,030

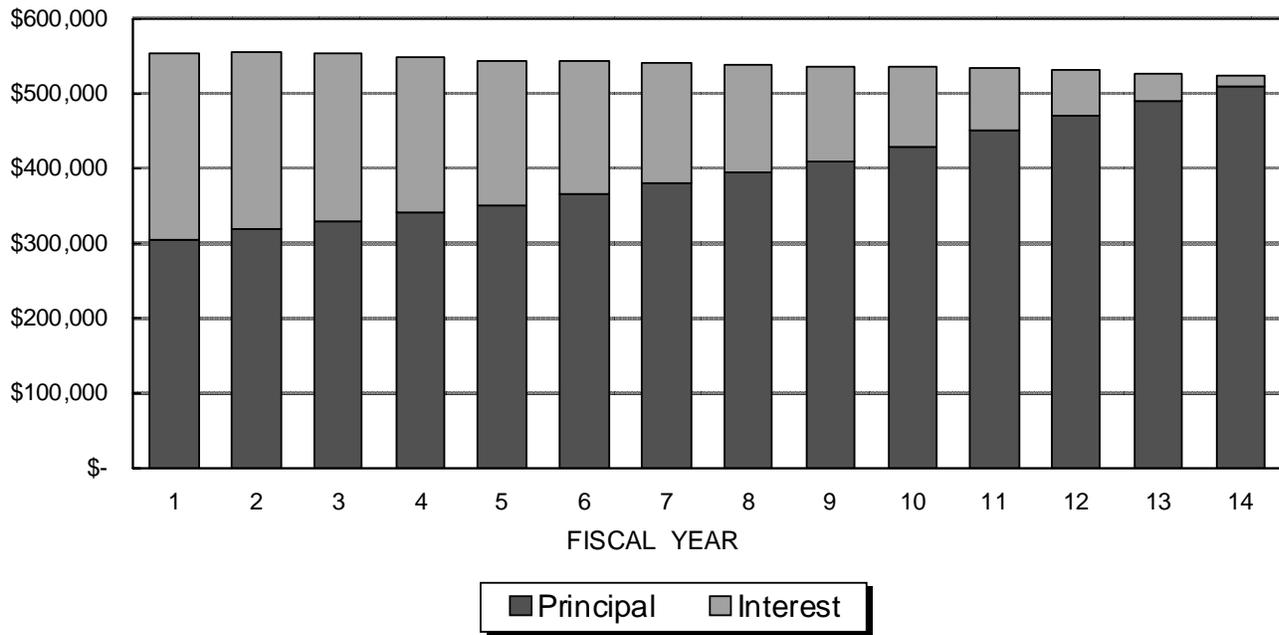
<i>EXPENDITURES</i>	ACTUAL 2007-08	BUDGET 2008-09	ESTIMATE 2008-09	ADOPTED 2009-10
Principal	\$ 290,000	\$ 300,000	\$ 300,000	\$ 305,000
Interest	270,355	259,230	259,230	247,655
Paying Agent Fees	600	1,375	1,375	1,375
	<u>560,955</u>	<u>560,605</u>	<u>560,605</u>	<u>554,030</u>
Total Expenditures	560,955	560,605	560,605	554,030
Ending Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0

GOLF COURSE BONDS DEBT SERVICE SCHEDULE

DATE	2002 SERIES FISCAL TOTALS		2003 SERIES FISCAL TOTALS	
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST
2009 - 10	245,000	215,300	60,000	32,355
2010 - 11	260,000	205,070	60,000	30,360
2011 - 12	270,000	194,070	60,000	28,290
2012 - 13	280,000	182,380	60,000	26,190
2013 - 14	290,000	169,980	60,000	24,030
2014 - 15	305,000	156,661	60,000	21,750
2015 - 16	320,000	142,282	60,000	19,380
2016 - 17	335,000	126,886	60,000	16,950
2017 - 18	350,000	110,530	60,000	14,475
2018 - 19	370,000	93,065	60,000	11,955
2019 - 20	390,000	74,250	60,000	9,375
2020 - 21	410,000	54,250	60,000	6,750
2021 - 22	430,000	33,250	60,000	4,080
2022 - 23	450,000	11,250	60,000	1,365
TOTAL	\$4,705,000	\$1,769,225	\$840,000	\$247,305

FISCAL GRAND TOTALS		
PRINCIPAL	INTEREST	TOTAL
305,000	247,655	552,655
320,000	235,430	555,430
330,000	222,360	552,360
340,000	208,570	548,570
350,000	194,010	544,010
365,000	178,411	543,411
380,000	161,662	541,662
395,000	143,836	538,836
410,000	125,005	535,005
430,000	105,020	535,020
450,000	83,625	533,625
470,000	61,000	531,000
490,000	37,330	527,330
510,000	12,615	522,615
\$5,545,000	\$2,016,530	\$7,561,530

GOLF COURSE DEBT SERVICE FUND
LONG - TERM DEBT SCHEDULE





The Wilderness Golf Course
Wildflowers at The Wilderness Golf Course

OTHER FUNDS



LAKE JACKSON

City of Enchantment

City of
Enchantment



EQUIPMENT REPLACEMENT FUND

The objectives of this fund are:

1. To provide the necessary cash to replace equipment as it becomes obsolete or worn out and at the same time minimize the year to year budgetary impact of equipment purchases.
2. To provide a means, other than short term borrowing, to purchase additional equipment; and, at the same time minimize the year to year budgetary impact of such new acquisitions.
3. To serve as our self-insurance on our equipment/vehicles for values under \$20,000.

How the fund functions:

Rather than budget for equipment purchases in each department, each department pays a calculated amount into the equipment replacement fund on a yearly basis. This amount is budgeted in each department's operating budget as a transfer to equipment replacement. Equipment purchases are then budgeted in the Equipment Replacement Fund.

The amount a department budgets as their transfer to Equipment Replacement is based on the equipment used by the department, the equipment's estimated cost and its estimated life. For example, if a mower was purchased for the Parks Department for \$10,000 in 2006 with an estimated life of five years, the Parks Department would transfer \$2,000 ($10,000/5$) into the Equipment Replacement Fund in each of the years 2006 thru 2010.

ACCOMPLISHMENTS

The following are the largest expenditures out of the Equipment Replacement Fund in FY08-09:

Computer equipment	\$215,000
Replace rear-loader	\$233,086

PURCHASES FOR FY 09-10

Computer Equipment & Software	\$263,680
Police Car	\$20,000
Pickup Truck (Streets)	\$20,000
Pickup Truck (Parks)	\$20,000
Replace Blower #4	\$25,000
40 – 4 cuyd dumpsters	\$20,000
Replace roll-off containers (4)	<u>\$16,000</u>
	384,680

EQUIPMENT REPLACEMENT FUND

IMPACT ON OPERATING BUDGET

Purchases made in the current fiscal year and budgeted purchases for FY 09-10 will ultimately increase transfers from the General and Utility Funds. Transfers to equipment replacement are budgeted in each department and calculated based on the department's equipment which has been purchased from this fund.

When we make major purchases in a given year, the following year the impact on the operating fund is felt. For example, purchases made in FY 08-09 are impacting FY 09-10 as follows:

General Fund Contributions:

Administration	up	\$6,590
Police	up	\$18,321
Fire	up	\$5,070
Street	up	\$23,013
Drainage	down	\$5,175
Park	up	\$12,595
Recreation	up	\$6,580

EQUIPMENT REPLACEMENT FUND

RESOURCES	ACTUAL	BUDGET	ESTIMATED	ADOPTED
	2007 - 08	2008 - 09	2008 - 09	2009 - 10
Fund Balance	\$ 1,699,649	\$ 2,149,847	\$ 2,149,847	\$ 1,924,356
Revenues				
Transfer from General Fund	869,877	926,240	926,240	996,730
Transfer from Utility Fund	574,669	614,937	614,937	626,150
Interest Income	60,522	50,000	20,000	15,000
Grants & Contributions	0	0	4,000	0
Sale of Fixed Asset	54,638	0	65,000	0
	\$ 1,559,706	\$ 1,591,177	\$ 1,630,177	\$ 1,637,880
Total Resources	\$ 3,259,355	\$ 3,741,024	\$ 3,780,024	\$ 3,562,236

EXPENDITURES	ACTUAL	BUDGET	ESTIMATED	ADOPTED
	2007 - 08	2008 - 09	2008 - 09	2009 - 10
Pickup Trucks - General	\$ 0	\$ 0	\$ 0	\$ 0
Pickup Trucks - Utility	0	0	0	0
Computer Equipment & Software	284,104	215,000	215,000	263,680
Police Cars	113,191	181,000	226,000	20,000
(2) CNG Vehicles	50,627	0	0	0
Truck - replace 605 (Rec Center)	23,972	0	0	0
New Crewleader Pickup	19,175	0	0	0
Pick up (Garage dept)- replace 584	24,880	0	0	0
Pressure Washer - replace 622	7,748	0	0	0
Ambulance	127,585	0	0	0
Slope mower assembly 497	36,368	0	0	0
40 - 4 yd containers	19,836	30,000	29,246	20,000
Roll off Containers 4 20CY	15,894	26,000	26,000	16,000
3/4 ton Truck - Maintenance Foreman	24,879	0	0	0
JD Lawn tractor - replace 647	6,549	0	0	0
1/2 Ton Truck - repl 676 (meter reader)	16,152	0	0	0
Refurbish Unit 86	0	0	0	0
School Crossing Radio Control	1,926	0	0	0
Shift Operator Truck - repl 745	31,032	0	0	0
Chemical Feed & Storage system	17,281	30,000	30,000	0
Cyclone Breaker (concrete)	7,931	0	0	0
Elgin Street Sweeper repl 782	0	0	198,481	0
UPS for Traffic Signals	330	0	108,988	0

EQUIPMENT REPLACEMENT FUND

CONTINUED

EXPENDITURES	ACTUAL 2007 - 08	BUDGET 2008 - 09	ESTIMATED 2008 - 09	ADOPTED 2009 - 10
Four tractor mowing decks (parks dept)	13,850	0	0	0
Gas Detection Units	5,360	0	0	0
JD 48" Deck - repl 769	0	0	304,669	0
New Honda Car	25,264	0	0	0
Replace unit 481 - Flatbed	68,944	0	0	0
Replace unit 516 - Flatbed	67,944	0	0	0
Replace Unit 566 - Flatbed	67,944	0	0	0
Repl 686 - Ford 150 PU - Humane	0	25,000	24,909	0
Replace Traffic control Cabinet	0	9,750	8,750	0
New Traffic Control Cabinet spare	0	9,750	8,750	0
Replace Pickup 677 - Drainage	0	20,000	17,233	0
Replace Pickup 678 - Drainage	0	20,000	22,460	0
Repl Unit 727 Exmark Mower - Parks	0	9,000	7,519	0
Repl Unit 759 Exmark Mower - Parks	0	9,000	7,519	0
Flatbed trash body (2)	30,742	0	0	0
Repl Unit 814 Exmark Mower - Parks	0	9,000	7,519	0
Repl Unit 601 Van - Recreation	0	26,000	17,233	0
Repl Unit 618 Truck - Recreation	0	18,000	18,000	0
Four Post lift (garage)	0	14,000	0	0
Replace Fuel Dispensing Pumps	0	0	22,000	0
Repl 641 1/2 ton Truck - Water Prod.	0	25,000	20,000	0
Repl 693 1/2 ton truck - Water Prod.	0	25,000	16,152	0
Repl 761 3.4 ton truck - Water Prod.	0	30,000	26,909	0
Install plugs & pigtails on generators	0	10,000	8,025	0
Odor Control, Drum Scrubber LS 34	0	9,000	7,350	0
Blowers in LS 5,36 & 9	0	23,000	23,000	0
Repl rear Loader 722 - Sanitation	0	200,000	233,086	0
Repl Flatbed #566	0	58,000	57,333	0
25 Cu yd Heil rear loader for Unit 753	0	85,000	85,000	0
Replace 690 Pickup (Streets)	0	0	0	20,000
Repl 619 pickup (Parks)	0	0	0	20,000
Replace blower #4	0	0	0	25,000
Utility 1-ton repl 762	0	0	35,537	0
Four Post Medium Truck lift (garage)	0	0	25,000	0
Diesel & Unleaded Pumps (garage)	0	0	18,000	0
Total Expenditures	\$ 1,109,508	\$ 1,116,500	\$ 1,855,668	\$ 384,680
Ending Fund Balance	\$ 2,149,847	\$ 2,624,524	\$ 1,924,356	\$ 3,177,556

PARK FUND

The Park Fund was created by City Ordinance in 1977. This Ordinance requires a developer to dedicate a site or sites to the public for park purposes at a ratio of one-half acre of park for every one hundred persons in the subdivision or development. This ordinance further provided that the City Council may elect to accept money as an alternative to the dedication of land where there is no park designated by the Comprehensive Master Plan or no park or recreation facility is recommended in the area by the Parks Board. If money is to be donated, the rate is \$295 per lot in the subdivision or \$252 per living unit in a duplex, townhouse, apartment or other multifamily units. Due to a decreasing number of new subdivisions (developing subdivisions have already made their contributions), and the fact the last couple of new subdivisions donated land rather than money, income in this fund has primarily been year end transfers from the General Fund. A transfer is proposed for the end of the FY07-08 budget.

The City's Park Board develops the budget for this fund. Expenditures are typically dedicated to small park related capital improvements and maintenance items. Projects primarily include ball field and general park enhancements, as well as some small park facility and equipment acquisitions.

ACCOMPLISHMENTS

Ball Field Improvements

Expand Little Suggs Baseball Field	\$25,000
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Other

Improved Morrison Playground	\$5,600
Kidfish	\$4,500
Dunbar Park Master plan/Kayak Launch	\$25,000
Disc Golf Course @ Dunbar	\$9,000

PROJECTS FOR FY 09-10

Dunbar Park Trail	\$10,500
Soccer Complex Improvements	\$25,000
Water Fountain @ OCD Trail	\$6,000
MacLean Playground Improvements	\$9,000
Kids Fish	\$4,500
Hike and Bike Trail Conceptual	\$5,000

IMPACT ON THE BUDGET

There will be minimal impact on the operating budget. However, continued replacement of old playground equipment reduces our regular maintenance needs.

MAJOR PROJECTS

Youth Soccer Improvements - \$25,000

These improvements a chain link safety fence at the MacLean Complex to keep soccer balls from entering Lake Road, and a fence to keep soccer balls from entering parking lot. Also to be installed is a cinder block enclosure for the storage of fill dirt, also serving as a practice wall.

PARK FUND

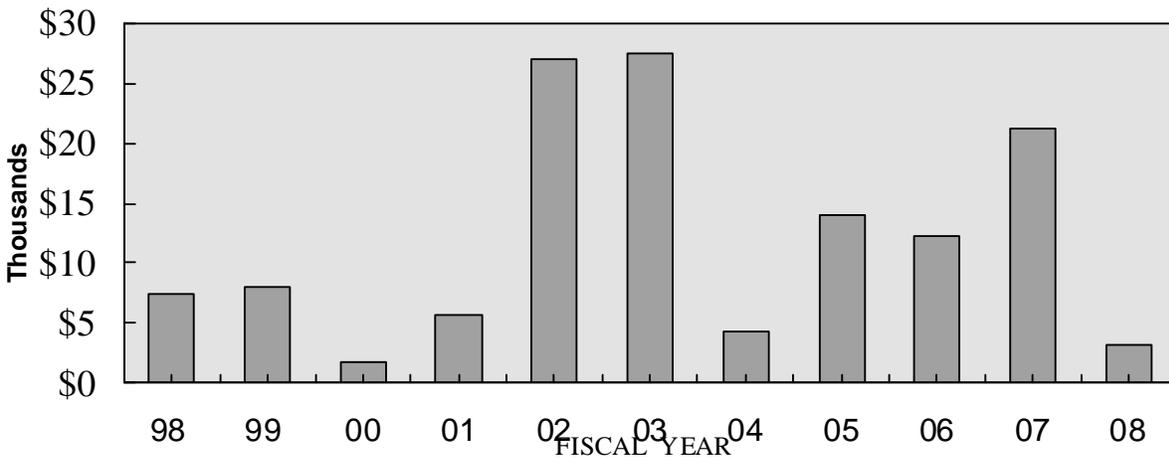
<i>RESOURCES</i>	ACTUAL 2007 - 08	BUDGET 2008 - 09	ESTIMATED 2008 - 09	ADOPTED 2009 - 10
Fund Balance	\$ 213,162	\$ 317,313	\$ 317,313	\$ 286,126
Revenues				
Transfer from General Fund	\$ 150,000	\$ 0	\$ 0	\$ 0
Interest Income	8,507	8,000	3,140	3,000
Sale of Parkland	0	0	33,317	0
	\$ 158,507	\$ 8,000	\$ 36,457	\$ 3,000
Total Resources	\$ 371,668	\$ 325,313	\$ 353,770	\$ 289,126
<i>EXPENDITURES</i>	ACTUAL 2007 - 08	BUDGET 2008 - 09	ESTIMATED 2008 - 09	ADOPTED 2009 - 10
Rec Center Lighting	\$ 0	\$ 0	\$ 0	\$ 0
Suggs Field Improvements	0	0	0	0
Youth Football Complex	26,486	.	0	0
Morrison Park Playground	0	5,600	5,717	0
MacLean Park Playground	0	0	0	6,000
Water Fountain @ OCD trail	0	0	0	5,000
Dow Centennial Park Phase 3 Study	0	5,000	0	5,000
Kid Fish	4,500	4,500	4,500	4,500
Youth Soccer Improvements	0	0	0	25,000
Oyster Creek Plans/cleaning/dev.	14,620	25,000	25,000	0
Sale of parkland expenses	6,249	0	0	0
Expand Little Suggs Field	0	25,000	25,382	0
Trail at Dunbar Park	0	0	0	10,500
Disc Golf Course @ Dunbar Park	0	9,000	7,045	0
Concerts In the Parks Series	2,500	0	0	0
Total Expenditures	\$ 54,355	\$ 74,100	\$ 67,644	\$ 56,000
Ending Fund Balance	\$ 317,313	\$ 251,213	\$ 286,126	\$ 233,126

UNEMPLOYMENT INSURANCE FUND

RESOURCES	ACTUAL 2007-08	BUDGET 2008-09	ESTIMATED 2008-09	ADOPTED 2009-10
Fund Balance	\$ 222,119	\$ 226,121	\$ 226,121	\$ 213,321
Revenues				
Transfer From Utility Fund	\$ 0	\$ 0	\$ 0	\$ 0
Transfer From General Fund	0	0	0	0
Interest	7,190	6,000	2,200	2,000
	\$ 7,190	\$ 6,000	\$ 2,200	\$ 2,000
Total Resources	\$ 229,309	\$ 232,121	\$ 228,321	\$ 215,321

EXPENDITURES	ACTUAL 2007-08	BUDGET 2008-09	ESTIMATED 2008-09	ADOPTED 2009-10
Unemployment Claims	\$ 3,189	\$ 15,000	\$ 15,000	\$ 15,000
Total Expenditures	\$ 3,189	\$ 15,000	\$ 15,000	\$ 15,000
Ending Fund Balance	\$ 226,121	\$ 217,121	\$ 213,321	\$ 200,321

UNEMPLOYMENT CLAIMS



MOTEL OCCUPANCY

The purpose of this fund is to account for resources generated from the local motel occupancy tax. Effective February 1, 1994 the City's portion of this tax was raised from 4% to 7%. By Resolution it is the policy of the City of Lake Jackson to use these funds in the following specific ways to encourage tourism:

- * Pass through as much as 14% of the motel tax revenues to the Festival of Lights.
- * Pass through at least 29% of the motel tax revenues for tourism.
- * Pass through as much as 14% of the motel tax revenues to the Brazosport Fine Arts Council for the promotion of the Arts.
- * Pass through as much as 21% of the motel tax revenues to the Museum of Natural Science to encourage visitation to museums.
- * Pass through as much as 21% of the Motel Tax Revenues to the Lake Jackson Historical Museum (Lake Jackson Historical Association).
- * The remainder is allocated for other lawful methods of advertising the City or encouraging tourism, including preservation of historical sites, encouraging visitation to museums, and promotion of the Civic Center.

MOTEL OCCUPANCY TAX FUND

RESOURCES	ACTUAL	BUDGET	ESTIMATED	ADOPTED
	2007-08	2008-09	2008-09	2009-10
Fund Balance	\$ 152,475	\$ 143,147	\$ 143,147	\$ 137,942
Revenues				
Motel Occupancy Tax	\$ 272,703	\$ 250,000	\$ 250,000	\$ 300,000
Interest Income	4,872	4,000	1,400	1,000
	<u>\$ 277,575</u>	<u>\$ 254,000</u>	<u>\$ 251,400</u>	<u>\$ 301,000</u>
Total Resources	\$ 430,050	\$ 397,147	\$ 394,547	\$ 438,942

EXPENDITURES	ACTUAL	BUDGET	ESTIMATED	ADOPTED
	2007-08	2008-09	2008-09	2009-10
Fine Arts Council	\$ 42,223	\$ 35,715	\$ 35,715	\$ 42,860
Hummingbird Extravaganza	0	0	0	0
Brazosport Area C of C	80,000	80,000	80,000	85,720
Museum of Natural Science	63,335	53,570	53,570	64,285
L.J. Historical Museum	63,335	53,570	53,570	64,285
Softball Tournament	0	5,000	2,200	5,000
Marketing Items / Brochure	5,478	5,000	5,000	19,000
YAC Conference	12,532	0	0	0
Transfer to Special Events	20,000	25,000	26,550	25,000
	<u>\$ 286,902</u>	<u>\$ 257,855</u>	<u>\$ 256,605</u>	<u>\$ 306,150</u>
Total Expenditures	\$ 286,902	\$ 257,855	\$ 256,605	\$ 306,150
Ending Fund Balance	\$ 143,147	\$ 139,292	\$ 137,942	\$ 132,792

SPECIAL EVENTS FUND

RESOURCES	ACTUAL 2007-08	BUDGET 2008-09	ESTIMATED 2008-09	ADOPTED 2009-10
Fund Balance	\$ 3,248	640	640	0
Revenues				
Transfer from General Fund	\$ 20,000	20,000	20,000	20,000
Transfer from Motel Occ.	20,000	25,000	26,550	25,000
Revenues from FOL	15,069	15,000	14,398	15,000
Revenues from "The Fourth"	0	0	0	0
Miscellaneous	0	0	0	0
	<u>\$ 55,069</u>	<u>\$ 60,000</u>	<u>\$ 60,948</u>	<u>\$ 60,000</u>
Total Resources	\$ 58,317	\$ 60,640	\$ 61,588	\$ 60,000

EXPENDITURES	ACTUAL 2007-08	BUDGET 2008-09	ESTIMATED 2008-09	ADOPTED 2009-10
Festival of Lights	\$ 37,677	35,000	36,012	35,000
Concerts in the Park	0	5,000	5,575	5,000
July 4th Celebration	20,000	20,000	20,000	20,000
	<u>\$ 57,677</u>	<u>\$ 60,000</u>	<u>\$ 61,587</u>	<u>\$ 60,000</u>
Total Expenditures	\$ 57,677	\$ 60,000	\$ 61,587	\$ 60,000
Ending Fund Balance	<u>\$ 640</u>	<u>\$ 640</u>	<u>\$ 0</u>	<u>\$ 0</u>

GENERAL CONTINGENCY FUND

RESOURCES	ACTUAL 2007-08	BUDGET 2008-09	ESTIMATED 2008-09	ADOPTED 2009-10
Fund Balance	\$ 744,973	\$ 1,077,159	\$ 1,077,159	\$ 1,109,259
Revenues				
Transfer from General Fund	\$ 308,000	\$ 0	\$ 330,000	\$ 0
Interest Income	24,186	20,000	10,100	10,000
	<u>\$ 332,186</u>	<u>\$ 20,000</u>	<u>\$ 340,100</u>	<u>\$ 10,000</u>
Total Resources	\$ 1,077,159	\$ 1,097,159	\$ 1,417,259	\$ 1,119,259

EXPENDITURES	ACTUAL 2007-08	BUDGET 2008-09	ESTIMATED 2008-09	ADOPTED 2009-10
Transfer to Utility Fund	\$ 0	\$ 0	\$ 0	\$ 70,000
Transfer to General Fund	<u>0</u>	<u>308,000</u>	<u>308,000</u>	<u>260,000</u>
Total Expenditures	\$ 0	\$ 308,000	\$ 308,000	\$ 330,000
Ending Fund Balance	<u>\$ 1,077,159</u>	<u>\$ 789,159</u>	<u>\$ 1,109,259</u>	<u>\$ 789,259</u>

UTILITY CONTINGENCY FUND

RESOURCES	ACTUAL 2007-08	BUDGET 2008-09	ESTIMATED 2008-09	ADOPTED 2009-10
Fund Balance	\$ 325,546	\$ 421,781	\$ 421,781	\$ 340,081
Revenues				
Transfer from Utility Fund	\$ 85,500	\$ 0	\$ 0	\$ 0
Interest Income	10,735	8,000	3,800	3,500
	<u>\$ 96,235</u>	<u>\$ 8,000</u>	<u>\$ 3,800</u>	<u>\$ 3,500</u>
Total Resources	\$ 421,781	\$ 429,781	\$ 425,581	\$ 343,581

EXPENDITURES	ACTUAL 2007-08	BUDGET 2008-09	ESTIMATED 2008-09	ADOPTED 2009-10
Transfer to Utility Fund	\$ 0	\$ 85,500	\$ 85,500	\$ 0
Total Expenditures	\$ 0	\$ 85,500	\$ 85,500	\$ 0
Ending Fund Balance	\$ 421,781	\$ 344,281	\$ 340,081	\$ 343,581



Brazos Oaks

Street reconstruction project in the Brazos Oaks Subdivision.

MULTI-YEAR FUNDS



LAKE JACKSON

City of Enchantment



WATER & SEWER BOND CONSTRUCTION FUND

On December 9, 1996 voters approved \$1.9 million in Water and Sewer Revenue Bonds. This fund accounts for the bond proceeds, which were received July 17, 1996. All projects are now complete.

MAJOR PROJECTS

Sewer Lines

Sewer lines along Carnation, Caladium Ct., and Winding Way (2nd Magnolia to Jasmine) have been replaced and a new sewer line was added along FM 2004 to service areas on the northeast side of town. (This includes the area behind the Bowling Alley.)

Water Lines

The following water lines were replaced:

Cypress - Jonquil to Redwood (including Caladium Ct.), **Caladium** - Jonquil to Redwood, **FM 2004** - Yaupon to the Bowling Alley, **Gardenia** - Jonquil to Cypress, **Redwood** - Jonquil to Gardenia, **Daisy**, **Walnut** - Oak to Hickory, **Blossom**, **Jonquil**, **Bois'D Arc**, **Pin Oak** - Sycamore to Forest Oaks Lane, **Moss**, **Hawthorn** - Cypress to Redwood, **Palm Lane** - Sycamore to Jasmine, **Redwood** - Gardenia to Caladium, **Winding Way** - Oak to 419 (Elm), **Trumpet Vine**, **Grape Vine**, and **Azalea** (from Center Way to Winding Way).

Ground Storage Tank

The 1 million gallon storage tank at the Beechwood Pump Station was completed in FY 98-99. At the time, this tank brought the City's water storage capacity to 5.8 million gallons (4 elevated tanks-1.8 million gallons total capacity and 4 ground storage tanks-4.0 million gallons total capacity). During periods of high demand throughout the Brazosport Area, it is difficult for the Brazosport Water Authority to supply "extra" water to all member cities at the same time. This additional storage allows the City to receive greater volumes of water from the Brazosport Water Authority during non-peak flow periods, such as late night or early morning.

Northeast Sewer Diversion

Initially \$300,000 of this money was set aside to provide sewer collection to potential development (from the Northeast area of the city) by diverting flow from portions of the collection system which are at capacity, to an area of the system which could handle additional capacity.

A portion of the available funds were used to expand lift station 25. This accommodated the additional service area of the Northwood/Jackson Oaks developments. A cost recovery fee was imposed and has been paid by these developments. For the remainder of the project, City staff and the city attorney determined that a cost recovery plan to assess the benefited area was not in the best interests of the City at this time, and proceeded with the project to be funded entirely by the City to the extent of the available funds. The project was recently completed at a cost of \$347,958.

IMPACT ON OPERATING BUDGET

The project has minimal direct or quantifiable effect on our operating cost. Replacement of the water lines reduces maintenance cost due to broken lines, and keeps maintenance cost from increasing significantly over the forthcoming years. Also, providing additional service capacity expands future development opportunities and eventually provides additional system revenues.

1996 Water & Sewer Improvements Bond Construction Fund

Resources		Project To Date *	Total Projected
Net Proceeds from Bond Issuance	\$	1,862,247	\$ 1,862,247
Interest Earned			
Fiscal 1996		20,851	20,851
Fiscal 1997		73,605	73,605
Fiscal 1998		31,978	31,978
Fiscal 1999		26,102	26,102
Fiscal 2000		33,173	33,173
Fiscal 2001		25,873	25,873
Fiscal 2002		12,223	12,223
Fiscal 2003		7,849	7,849
Fiscal 2004		6,736	6,736
Fiscal 2005		16,215	16,215
Fiscal 2006		29,251	29,251
Fiscal 2007		34,886	34,886
Fiscal 2008		20,882	20,882
Fiscal 2009		3,162	5,000
Total Resources	\$	2,205,033	\$ 2,206,871

Expenditures	Original Budget	Project To Date *	Total Projected
Water & Sewer line Repl.	\$ 925,000	\$ 841,537	\$ 841,537
New Ground Storage Tank	650,000	594,938	594,938
Northeast Sewer Project	300,000	347,958	347,958
Projects added on:			
Lift Station 25 Expansion		144,758	144,758
Forest Dr. Sewer		16,095	16,095
Petunia Sewer		18,070	18,070
This Way Sewer		6,520	6,520
Miscellaneous		9,285	9,285
Total Expenditures	\$ 1,875,000	\$ 1,979,161	\$ 1,979,161
Total Remaining Funds			\$ 227,710

Remaining Funds will be transferred to the 2007 Water and Sewer Bond Construction Fund

* Includes resources and expenditures through April 30, 2009.

2007 WATER & SEWER BONDS

In June 2007 the City issued \$2.0 million in water and sewer bonds. The original plans for the proceeds from this issue were :

State Highway 288/332 Utility Relocates –

The Texas Department of Transportation (TxDot) planned to install three separate overpasses and service roads on State Highway 288/ 332 . The initial plan was for these projects to be let in 2008. In conjunction with this project the City of Lake Jackson would be responsible for all necessary utility relocations. Prior to surveying and engineering our best estimation of a cost for these projects was \$750,000.

After survey work and TxDot construction plans were completed a more accurate cost estimation was determined to be \$1,225,000.

Then the whole project was put on a hold due to lack of available funding at the State level.

Just when we thought it would be years before the project was consider, stimulus money became available for “shovel ready” projects. Suddenly this project was back on the front burner. Construction began June 15th 2009 and is anticipated to take three years.

One benefit of the economic downturn, was a sudden increase in contractors looking for work. When we put our relocate project out for bid, the result was the contract being awarded to Matula and Matula in the amount of \$711,114.93. The construction time for the Utility relocates is 90 calendar days. Total estimated cost including engineering is now \$843,385.

FM 2004 / Old Angleton Road Utility Relocates

TxDot also plans to install an overpass on FM 2004 at Old Angleton Road. Again, The City of Lake Jackson is responsible for any necessary utility relocates. It has been determined that the drainage pump discharge pipes under FM 2004 will have to be extended. This project is estimated to cost \$40,000. This work will be done this summer in conjunction with the project by TxDot.

Pump

Purchase of a portable diesel pump. This purchase was estimated at \$35,000. Total actual cost was \$31,099.

Center Way Sewer – 400 Block

This project replaced a collapsed sewer line in the 400 block of Center Way. Total cost was estimated at \$65,000. The completed construction cost was \$65,346.

Re-Paint Balsam Water Tower

This is a preventative maintenance project to repair and re-paint the Balsam water tower.

This project will be bid in the summer/fall of 2009. The original estimate cost of \$400,000 has now been increased to \$450,000.

Force Main – L.S. - #35

Upgrade the force main from Lift Station 35 to the Dyson Campbell Water Reclamation Center (DCWRC). This project is necessary because the current force main is undersized for the design flow identified in the Master Plan for LS #35 and because it joins with the force main from Lift Station #1 which makes it undersized for the design flow identified for Lift Station #1. This project was completed at a construction cost of \$120,365, significantly more than the originally estimated

Master Lift Station Upgrades

Upgrade the Master Lift Stations (#1, 20, & 35) which pump directly to the DCWRC to the design flows identified in the Master Plan. These upgrades are necessary because the current flow capacity does not support the full development of each of these basins. Also, the pumping equipment at these stations is due for replacement. Engineering is complete and these projects will be bid this fall. The construction cost is now estimated at \$600,000 versus an original estimate of \$400,000.

Confined Space Entry Lift Station 7 and 14

These lift stations currently have dry wells for the pumping equipment. To check or maintain the pumping equipment, DCWRC personnel must make manned entry into the dry wells. Due to the physical configuration of the access to the dry wells these are considered confined space entries under OSHA standards. The project will improve the access to these stations so that they are not considered confined spaces. This will allow a manpower savings when making routine inspections of these stations.

We have applied for a mitigation grant from FEMA for the conversion of LS 14 to a submersible pump system. This will eliminate the confined spaces at this lift station. The projects will be designed after we receive confirmation FEMA that the grant is approved. The estimated cost to the city will drop from \$150,000 to \$100,000.

Non Potable Irrigation

This project will convert the force main that is being replaced under the Force Main – LS 35 project into a non-potable water main and connect it to the existing DCWRC non-potable water system and to the athletic complexes in the Lake Road corridor. This will allow the use of Non-Potable reclaimed water to be used for irrigation at these complexes. Projects such as this will decrease our need to develop additional water supplies for future growth and will set a precedent for beneficial reuse of reclaimed water prior to enactment of return flow regulations. The project estimated cost is \$79,000.

**2007 \$2.0 Million Water and Sewer Bonds
Through April 30, 2009**

RESOURCES		Project to Date	Total Projected
Bond Proceeds Net Issuance Cost	\$	1,948,640	\$ 1,948,640
REVENUES			
Transfer of 1996 remaining Bond Funds			227,710
Interest earned			
2007		41,395	41,395
2008		53,119	53,119
2009		11,743	30,000
TOTAL RESOURCES	\$	<u>2,054,897</u>	\$ <u>2,300,864</u>

EXPENDITURES		Original Project Estimations	Project To Date	Total Projected
Non Potable Irrigation	\$	79,025	\$ -	\$ 79,025
Force Main - L.S. #35		37,150	120,365	120,365
Pump		35,000	31,099	31,099
Master L.S. Upgrades		400,000	1,470	600,000
Con. Fined Space L.S. 7 & 14		150,000	-	100,000
Center Way Sewer - 400 block		65,000	65,346	65,346
SH 288/332 Utility Relocates		750,000	128,385	843,385
FM 2004 Utility Relocates		40,000	-	40,000
Repaint Balsam Tower		400,000	-	450,000
TOTAL EXPENDITURE	\$	<u>1,956,175</u>	\$ <u>346,665</u>	\$ <u>2,329,220</u>

Current projections are for expenditures to slightly exceed revenues in this fund. If that is the case remaining funds in the 2004 Infrastructure and Facility Construction Fund will be used to make up the difference.

2004 INFRASTRUCTURE IMPROVEMENT FUND

This fund accounts for Phase III of the \$10.8 million in Bonds approved by the voters in 2001.

Phase III bonds in the amount of \$3,600,000 were sold in April 2004. Projects originally included in this phase included the reconstruction of South Magnolia from Lotus to SH 332; South Yaupon from Walnut to SH332; Oak Drive from Oyster Creek Drive to Circle Way; Oak Drive from SH 332 to Parking Way; Dixie Drive from Pine to Oyster Creek Drive; and “spot” repairs in the Brazos Oaks Subdivision which were to repair portions of Gardenia, Caladium, Jonquil, Redwood, Hawthorne and Blackberry. Eventually it was decided to do complete reconstruction of all streets in Brazos Oaks. To accomplish this additional bonds were issued. This is the 2007 Infrastructure bond issue. The \$650,000 in this fund was transferred to the 2007 fund and all Brazos Oaks construction cost are being accounted for there.

The South Magnolia, South Yaupon and Dixie Drive projects are complete.

Because there were savings on the first two phases of the \$10.8 million bond series, the Oak Drive project included in this issue was expanded to include additional segments of the street. The reconstruction of Oak Drive from SH 332 to Oyster Creek Drive is complete. To honor our veterans this section of Oak Drive has been dual named Oak Drive / Veterans Memorial Parkway. Additional decorative lighting has been added to the project, American flags hang from the lighting.

Also, in May 2005 voters approved an additional \$7.7 million in bonds to be issued over the next four years. Included in this approval were additional funds for the Brazos Oaks Subdivision. The approved funds (\$2.8 million) will be combined with the \$650,000 to completely reconstruct the streets in the Brazos Oaks Subdivision.

All original projects and some additional projects planned for these funds are now complete. Because these bonds were issued for street, drainage, water and sewer improvements, we may use the remaining funds for projects of a similar nature.

Staff is proposing the following projects:

Upgrade Water Booster Pumps - \$120,000

This project will increase distribution capacity by replacing one 500 GPM pump at the Beechwood pump station and 2, 500 GPM pumps at the Oak Drive pump station with 3 1000 GPM pumps.

Replace Wedgewood Water Line - \$115,000 – This is 1880 LF of AC pipe. AC pipe is more brittle than PVC and more subject to breaks during periods of high ground movement induced by dry weather. It is our goal to replace all AC pipe. This particular one is the worst experiencing 5-7 leaks in the last two years. Each leak cost the city as much as \$5,000 in labor, materials and lost water.

Blossom Sewer Line Replacement - \$52,457 – The top of a 6" concrete line has been eaten away by sewer gases. A portion of the line has been spot repaired but the whole line needs to be replaced. Each repair averages a cost of \$3,000.

**2004 Facility and Infrastructure Improvements
Bond Construction Fund
As of April 30, 2009**

Resources	Project To Date *	Total Projected
Net Proceeds from Bond Issuance	\$ 3,543,200	\$ 3,543,200
Interest Earned		
Fiscal 2004	19,937	
Fiscal 2005	104,036	
Fiscal 2006	153,708	
Fiscal 2007	70,223	
Fiscal 2008	34,098	
Fiscal 2009	5,454	
Total Interest Earned	387,456	387,456
Grant for Oak Drive Lighting Project	25,335	25,335
Federal Govt. Grant - CDBG	242,197	242,197
Transfer of remaining funds from 1999 and 2001 Infrastructure bond construction funds	1,078,201	1,078,201
Total Resources	\$ 5,276,389	\$ 5,276,389

Expenditures	Original Budget	Revised Budget	Project To Date *	Total Projected
Oak Drive	\$ 1,130,000	\$ 2,220,851	\$ 2,136,968	\$ 2,136,968
South Yaupon / South Magnolia	745,000	745,000	551,894	551,894
Dixie Drive	1,075,000	1,075,000	1,179,636	1,179,636
Brazos Oaks **	650,000	650,000	650,207	650,207
Old Angleton Road Paving	0		72,873	72,873
Spot Repairs (Oak Dr. S/Lake Rd)	0		225,794	225,795
Potential Additional Projects for 2010:				
Water Booster Pumps				120,000
Wedgewood Water line				115,000
Blossom Sewer line				52,457
Total Expenditures	\$ 3,600,000	\$ 4,690,851	\$ 4,817,372	\$ 5,104,830
Remaining Funds				171,559

* Includes resources and expenditures through April 30, 2009.

** \$650,000 approved for Brazos Oaks in this bond issue will be combined with an additional \$2.8 million in bonds approved by the voters in May 2005 which was issued in 2007. The combined money will fund the complete reconstruction of streets and drainage in the subdivision. This project is nearing completion..

2007 INFRASTRUCTURE IMPROVEMENT FUND

In May 2005 voters approved an additional \$7.7 million in infrastructure and facility bonds. . This first phase includes \$2.8 million, to be combined with the previously approved \$600,000, for the complete reconstruction of the streets and drainage in the Brazos Oaks Subdivision. Also included in this phase is \$2.5 million for renovation of the old Fire Station into an expanded Municipal Court facility, emergency dispatch and emergency operations center.

IMPACT ON OPERATING BUDGET

Brazos Oaks Reconstruction

This is a residential neighborhood. Specific maintenance cost of these streets is insignificant and will remain the same after reconstruction.

Municipal Court

Construction is underway. Once project is complete, there will be increased electrical and cleaning cost. Current estimates have the building being occupied by the middle of fiscal year 2009-10. We have included \$15,000 in the Municipal Court operating cost for these expenses.

**2007 Infrastructure Improvements
Bond Construction Fund
April 30, 2009**

Resources		Project To Date *	Total Projected
Net Proceeds from Bond Issuance	\$	5,232,491	\$ 5,232,491
Interest Earned			
Fiscal 2007		103,681	103,681
Fiscal 2008		176,195	176,195
Fiscal 2009		29,751	40,000
Total Interest Earned		309,627	319,876
Transfer of Brazos Oaks funds from 2004 Infrastructure Improvement Fund		650,000	650,000
Total Resources	\$	6,192,118	\$ 6,202,367

Expenditures	Original Budget	Project To Date *	Total Projected
Brazos Oaks Subdivision	\$ 3,400,000	\$ 1,850,616	\$ 3,347,886
Court Renovations	2,500,000	24,586	2,815,186
332 / 288 Utility Relocate		7,886	7,886
Total Expenditures	\$ 5,900,000	\$ 1,883,088	\$ 6,170,958

* Includes resources and expenditures as of April 30, 2009.

2009 INFRASTRUCTURE IMPROVEMENT FUND

In May 2005 voters approved an additional \$7.7 million in infrastructure and facility bonds. This construction fund represents the last phase of the approved bonds—which were issued March, 2009.

There are three residential streets to be reconstructed from these bond proceeds.

Oak Drive from the Northern intersection with Circle Way to That Way.

Jasmine Street from Winding Way to Winding Way

Winding Way from Jasmine to Oyster Creek Drive.

IMPACT ON OPERATING BUDGET

These are three residential streets and sidewalks that we have earmarked for upgrade. These are concrete streets built in the early 40's or 50's. While their estimated life is nearing its end there is little specific, quantifiable maintenance occurring on these streets. These are proactive projects to upgrade the condition of the street before total deterioration begins to occur.

Also sidewalks in the area are badly deteriorated and will be replaced.

The primary impact on future operating budgets is that these street replacement projects tend to encourage property owners to make a greater effort in the maintaining their homes. This helps to maintain and/or increase the property value on the tax roll.

**2009 Infrastructure Improvements
Bond Construction Fund
As of April 30, 2009**

Resources		Project To Date *	Total Projected
Net Proceeds from Bond Issuance	\$	2,406,798	\$ 2,406,798
Interest Earned			
Fiscal 2009		2,101	37,445
Total Interest Earned		<u>2,101</u>	<u>37,445</u>
Total Resources	\$	<u>2,408,899</u>	\$ <u>2,444,243</u>

Expenditures	Original Budget	Project To Date *	Total Projected
Oak Dr. - to That Way	\$ 1,400,625	\$ 0	\$ 1,400,625
Jasmine W/Way to W/ Way	639,188	402,125	634,000
Winding Way - Jasmine to OCD	404,430	0	405,000
Total Expenditures	\$ <u>2,444,243</u>	\$ <u>402,125</u>	\$ <u>2,439,625</u>

* Includes resources and expenditures as of April 30, 2009.

In early fiscal 2010 we plan to issue \$1.65 million in Water and Sewer Bonds. The proceeds from these bonds will fund three water wells. There will be two replacement water wells and one new water well. These wells are necessary to meet the minimum production capacities required by the Texas Commission of Environmental Quality (TCEQ).

Replacement Water Wells –

This is Capital Improvement Project (CIP), Wat -2 and encompasses the replacement of Water Well #4 at 101 Oyster Creek Drive and Water Well #9 at 334 Circle Way. The inner casing on Water Well #4 is deteriorated and allowing contamination of the well. The well screen on Water Well #9 is collapsed and allows fouling of the pump equipment. Replacement of these wells is necessary to maintain our current production capacity. These wells provide a total of 1000 gallons per minute (gpm) representing roughly 15% of our total production capacity. The project is budgeted at \$1,000,000.

Additional Water Well -

This is CIP, Wat – 3 and encompasses the drilling of a new water well near the Dunbar Park Elevated Storage Tank. This well will provide additional production and distribution capacity required under TCEQ rules to allow for infill growth. This well will provide a total of 500 (gpm), which will provide capacity for growth of the system of up to 800 connections. This well will be setup for chemical addition and be capable of pumping directly into the distribution system. The project is budgeted at \$650,000.

2009 Water and Sewer Bond Construction Fund

Resources	Project To Date *	Total Projected
Net Proceeds from Bond Issuance	\$	\$ 1,600,000
Interest Earned		
Fiscal 2010	0	50,000
Total Interest Earned		
<i>Total Resources</i>	\$ 0	\$ 1,650,000

Expenditures	Original Budget	Project To Date *	Total Projected
Water Wells - 2 Replacement	\$ 1,000,000	\$ 0	\$ 1,000,000
Water Well - New	650,000	0	650,000
<i>Total Expenditures</i>	\$ 1,650,000	\$ 0	\$ 1,650,000

STATISTICAL INFORMATION



LAKE JACKSON

City of Enchantment

City of
Enchantment



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Lake Jackson

“City of Enchantment”

The City of Lake Jackson began in the early 1940’s when Dr. A. P. Beutel and Dr. Alden Dow carefully planned out the “City of Enchantment”. Through hard work and determination, what was once a heavily wooded swamp grew into a beautiful city. In planning the city, Dr. Dow specified that as many trees as possible would be saved. The citizens of Lake Jackson continue to be committed to Dr. Dow’s dream by maintaining and enhancing the beauty of the area.

Lake Jackson is also surrounded by Texas history. The land that Lake Jackson is built on was part of Stephen F. Austin’s original land grant from the Mexican government. The two major plantations around the current sites of Lake Jackson and Clute were the Jackson Plantation and Eagle Island Plantation. Abner Jackson built his plantation on an oxbow lake from which our young city derives its name: Lake Jackson.

Today the citizens of Lake Jackson are proud of their heritage and their pride shows in their City. Through the hard work and dedication of our boards and commissions, along with numerous volunteers, Lake Jackson has won nine Keep Texas Beautiful Governor’s Community Achievement Awards and three 1st place national awards from Keep America Beautiful . Each year they have also receive the Presidents Circle Award from Keep America Beautiful and the Sustained Award of Excellence from Keep Texas Beautiful. Lake Jackson has been presented the “Tree City USA” title for the past 27 years.

Location

8 Miles North of the Gulf of Mexico
50 Miles South of Houston
45 Miles Southwest of Galveston

Estimated 2009 Population

27,614

Form of Government

Council/Manager (Home Rule Charter)

Mayor

Bob Sipple

City Manager

William P. Yenne

Councilmembers

Will K Brooks
Bob Geter
Gerald Roznovsky
Charlie Golden
Vinay Singhania

Elected Officials

Official	Title	Years of Service	Term Expires	Occupation
* Bob Sipple	Mayor	3	2010	VP of Sales
** Charlie Golden	Councilmember	new	2011	Retired
Bob Geter	Councilmember	3	2010	Insurance Agent
Gerald Roznovsky	Councilmember	4	2011	Manager
Will Brooks	Councilmember	new	2010	Engineer
Vinay Singhania	Councilmember	3	2011	Purchasing Manager

* Served 1 year as Councilmember prior to Mayor

** Served as Councilmember 1980-1996, 2000-2006

City Staff

Name	Title	Length of Service
* William P. Yenne	City Manager	29 years
Modesto Mundo	Asst. City Manager	14 years
Pam Eaves, CPA	Finance Director	19 years
Salvador Aguirre	City Engineer	30 years
First Southwest	Financial Advisors	4

* Served 11 years as Assistant City Manager; 18 years as City Manager

General Information

Size

Development of the 18 square mile area that comprises the City of Lake Jackson began in 1941 and has produced an orderly, well planned residential community. Lake Jackson, itself, has a population of just over 27,000 people. Yet, Lake Jackson is part of a larger community of cities located in southern Brazoria County. Comprised of Lake Jackson, Clute, Freeport, Oyster Creek, Quintana, Jones Creek, Richwood, Surfside, Angleton and Brazoria, this area represents a population of over 77,000. Our regional retail center draws people from points well west and north of our city.

Location

The City of Lake Jackson is part of the Brazosport Area which includes the cities of Brazoria, Clute, Freeport, Jones Creek, Oyster Creek, Quintana, Richwood and Surfside Beach. Lake Jackson is located 50 miles south of Houston, 45 miles southwest of Galveston and 8 miles north of the Gulf of Mexico.

Access

The City is accessible via State Highway 332, the Nolan Ryan Expressway (State Highway 288), FM 2004 and the Port of Freeport. These roads provide access to Houston, Galveston, and the market areas of Brazoria, Matagorda and Fort Bend Counties.

Utilities

Water, Wastewater and Sanitation Services are provided by the City of Lake Jackson

Electric Service is provided by a competitive retail provider (you choose)

Telephone Service is provided by Southwestern Bell

Gas Service is provided by Reliant/Entex

Transportation

Highways

State Highway 288
State Highway 288B
State Highway 332
State Highway 36
State Highway 35
FM 2004

Trucking

28 Tank Truck Lines
10 Motor Freight Carriers
7 Local Terminals

Air Freight/Package Services

Seven companies servicing large and small package requirements.

Bus Lines

Service scheduled by Valley Transition Angleton.

Rail

Union Pacific Railroad services the area.

Air

Brazoria County Airport - 7,000 ft. runway, lighted, ILS & NDB; charter and corporate services.

Houston's Hobby Airport - one hour, Houston's Intercontinental - 1.5 hours with all major commuter carriers.

Shipping

Port of Freeport has facilities to handle RO/RO, breakbulk, and container cargos. Channel depth is to 45'. Berthing depth 36' at 1,500' of docks. Transit sheds contain over 450,000 sq. ft. with one 60,000 sq. ft. back-up warehouse. The Port owns some 9,600 acres of land for use by port related companies. The Port of Freeport has also been designated Foreign Trade Zone #149.

Barges using the Intracoastal Waterway are serviced by over 15 docks and there are some 12 barge operations using the waterways in the area.

Utility Rates

Electricity

Supplier: Competitive Retail Provider

Natural Gas: Supplier: Reliant/Entex, Inc.

First 400 cubic feet or less	\$11.94 +	\$.17772 per 100 cubic feet
Next 2,600 cubic feet		.52065 per 100 cubic feet
Next 3,000 cubic feet		.51499 per 100 cubic feet
Next 4,000 cubic feet		.50135 per 100 cubic feet
Next 10,000 cubic feet		.49125 per 100 cubic feet
Over 20,000 cubic feet		.48115 per 100 cubic feet

Water: Supplier: City of Lake Jackson

2,000 gallons or less:	\$10.30
Over 2,000 gallons:	\$10.30 plus \$2.95 per thousand gallons for each thousand gallons over 2,000
Over 20,000 gallons:	\$63.40 plus \$3.20 per thousand gallons for each thousand gallons over 20,000

Sewer: Supplier: City of Lake Jackson

2,000 gallons or less	\$10.30
2,000 to 15,000 gallons:	\$10.30 plus \$3.23 per thousand gallons for each thousand gallons up to 15,000 gallons

Solid Waste Collection: Supplier: City of Lake Jackson

Commercial 3 yd dumpster per month		Commercial 4 yd dumpster per month	
2 pick ups per week	\$61.93	2 pick ups per week	\$ 82.55
3 pick ups per week	92.82	3 pick ups per week	123.86
4 pick ups per week	123.86	4 pick ups per week	165.57
5 pick ups per week	166.34	5 pick ups per week	206.43
6 pick ups per week	185.79	6 pick ups per week	247.68

Apartments/Multi family

Garbage and trash rates for apartments/multi family shall be charged at a flat rate fee of fourteen dollars (\$14.00) per individual family unit, excluding State Sales Tax.

Applicable Tax Rates 2009-10

Sales or Use Tax

State	6.25%
Lake Jackson	1.50%
Brazoria County	<u>.50%</u>
	8.25%

Hotel/Motel Tax

State	6.0%
City	<u>7.0%</u>
	13.00%

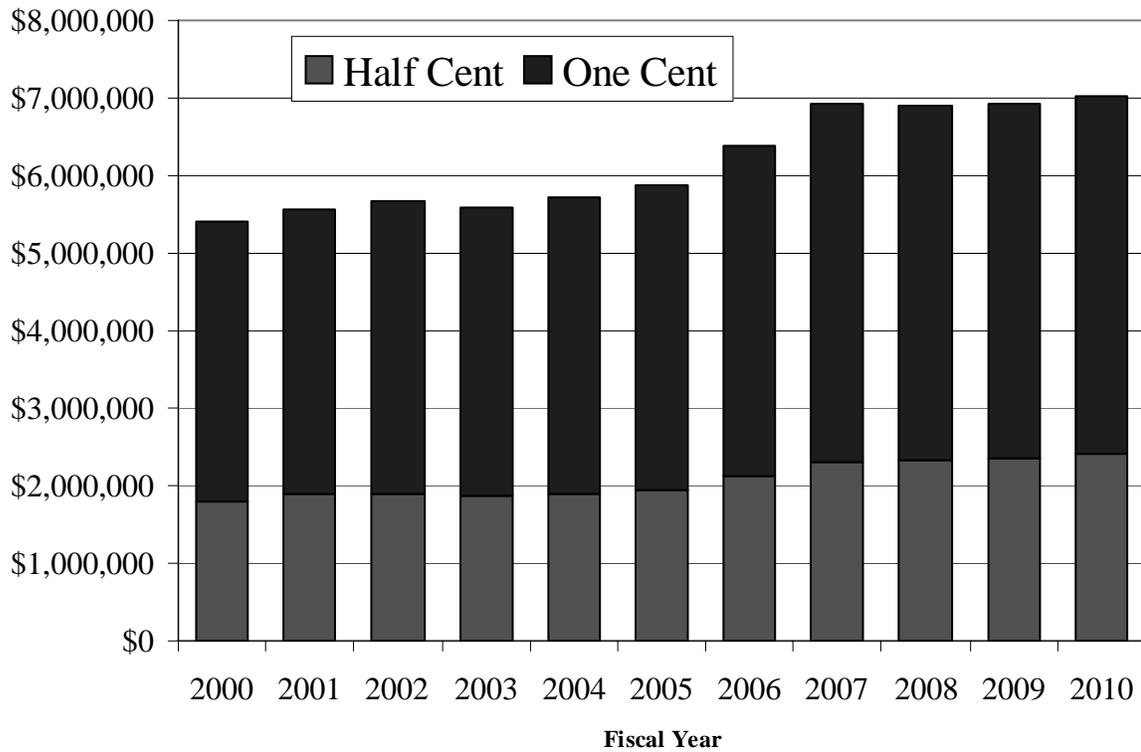
2008-09

Property Taxes - Rate/\$100 Assessed Value

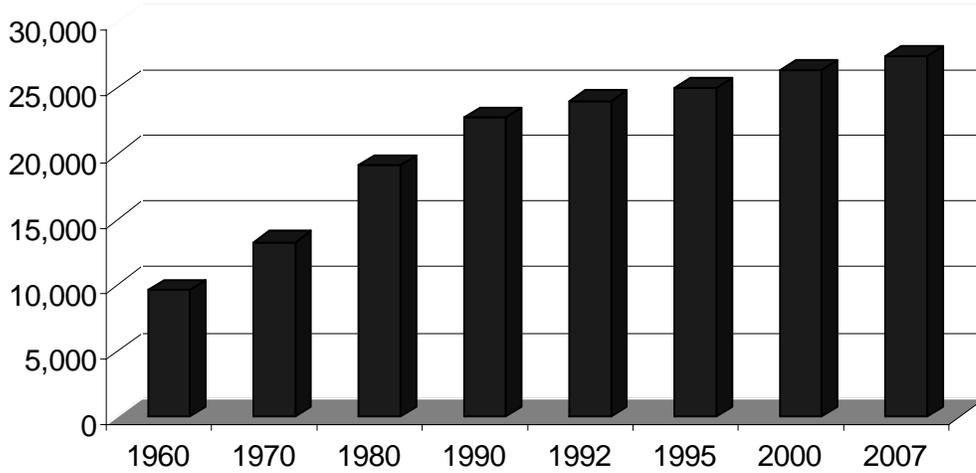
City of Lake Jackson	0.390000
Brazosport ISD	1.192200
Brazosport College	0.156488
Brazoria County (including Road & Bridge)	0.390000
Brazos River Harbor Navigation District	0.053500
Velasco Drainage District	<u>0.082075</u>
Aggregate Tax Rate	2.264263

Sales Tax History

	<u>Fiscal Year</u>	<u>One Cent Sales Tax</u>	<u>Half Cent Sales Tax</u>	<u>Percentage Growth</u>
	2000	3,601,981	1,800,991	4.08%
	2001	3,673,682	1,896,841	1.99%
	2002	3,778,512	1,889,256	2.85%
	2003	3,726,533	1,863,267	-1.38%
	2004	3,810,459	1,905,230	2.25%
	2005	3,914,130	1,957,065	2.72%
	2006	4,261,667	2,130,834	8.88%
	2007	4,618,469	2,309,235	8.37%
Actual	2008	4,553,842	2,337,052	-1.40%
Projected	2009	4,554,672	2,365,905	0.02%
Budgeted	2010	4,600,000	2,413,223	1.00%



Historical Population



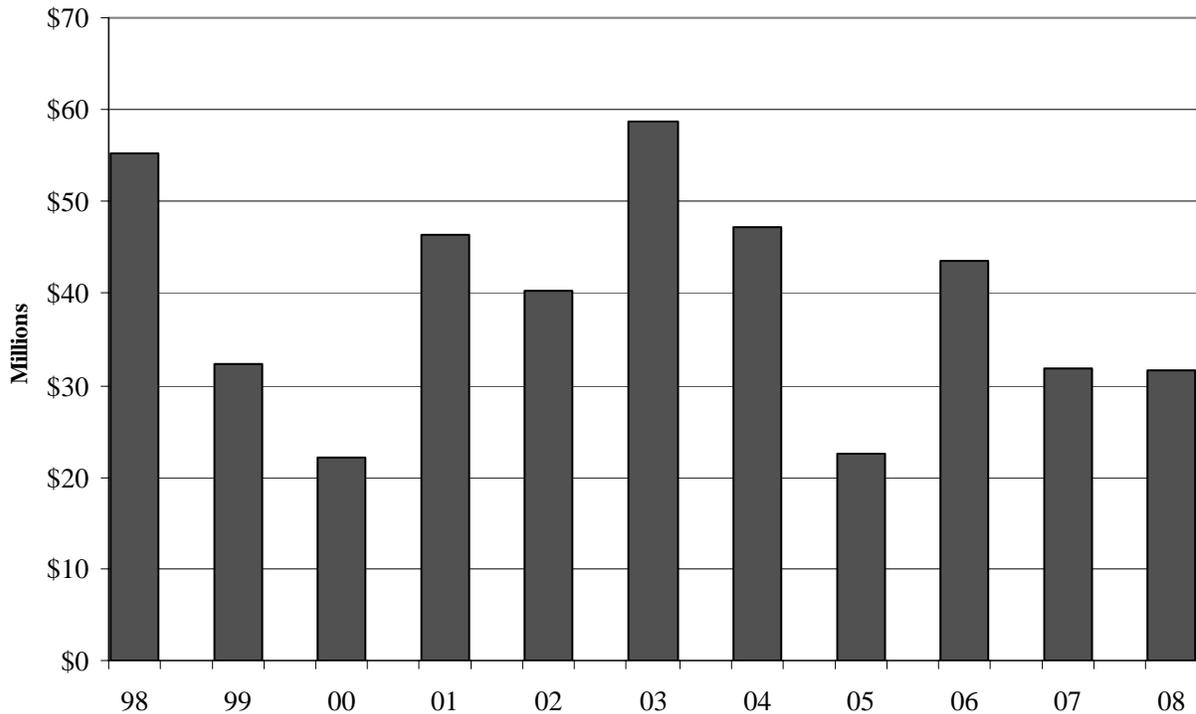
1960	9,651
1970	13,376
1980	19,102
1990	22,776
1992	24,000
1995	25,000
2000	26,386
2009	27,614 (estimate)

2000 Census Land Area & Population Density

	POPULATION	LAND AREA SQUARE MILES	PERSONS PER SQUARE MILE
Texas	23,507,783	261,914.2	89.00
Brazoria County	278,484	1,386.9	208.30
<i>Lake Jackson</i>	27,614	18	1,468

Building Permits Issued Last Ten Years

Year	RESIDENTIAL				COMMERCIAL				Total Building Permits
	New		Additions		New		Additions		
	Dollars	Number	Dollar	Number	Dollars	Number	Dollar	Number	
98	\$21,575,184	120	\$2,335,606	258	\$24,883,256	9	\$6,512,749	75	\$55,256,795
99	\$13,535,128	63	\$2,412,795	247	\$2,396,808	12	\$16,405,048	69	\$32,352,971
00	\$12,298,047	58	\$2,703,310	274	\$2,186,500	3	\$4,959,322	72	\$22,147,179
01	\$17,451,908	78	\$2,483,533	228	\$12,290,800	9	\$14,215,710	67	\$46,441,951
02	\$17,509,089	71	\$2,573,435	255	\$11,023,051	9	\$9,142,897	88	\$40,248,472
03	\$14,022,974	54	\$3,211,769	287	\$31,009,669	8	\$10,577,741	77	\$58,822,153
04	\$12,265,891	47	\$2,648,486	244	\$25,701,824	14	\$6,535,633	81	\$47,151,834
05	\$10,346,773	47	\$2,554,073	217	\$6,814,750	5	\$2,846,001	72	\$22,561,597
06	\$11,558,044	42	\$2,779,670	222	\$12,292,550	13	\$16,999,806	96	\$43,630,070
07	\$10,645,379	49	\$2,994,659	246	\$9,960,620	16	\$8,273,763	91	\$31,874,421
08	\$4,567,201	28	\$1,934,811	210	\$16,524,120	7	\$8,691,192	84	\$31,717,324



Brazosport Top Employers

Company	Type	Estimated No. Of Employees
Dow Chemical U.S.A. - (Texas operations)	Chemical	4,900
Texas Department of Criminal Justice	Prison	2,575
U. S. Contractors (supplier to primarily chemical plants-employment varies due to contractors)	Labor, etc.	1,817
Brazosport ISD	Education	1,800
Walmart	Retail	1,494
Brazoria County Government	County Courthouse	1156
Industrial Specialist, Inc.	Contractor	1,036
Phillips 66 Company	Chemical/Petroleum	1,000
BASF	Chemical	769
Benchmark	Assembles	700
HB Zachary Company		630
Solutia, Inc.		602
BP/Amoco Chemical	Chemical	750
Monsanto	Chemical	630
Brazosport Memorial Hospital	Medical	486
Oxy-Chem, Inc.	Chemical	464
Kroger	Retail/Grocery	345
City of Lake Jackson	Municipal	208
Mallinckrodt Medical	Medical Devices	165
Shintech	Chemical	158
American Rice	Manufacturer	150
Rhone-Poulenc	Chemical	150
U. S. Postal Services	Postal Services	140
Schenectady	Chemical	132
Gulf Chemical & Metallurgical	Chemical	123
Brazosport Facts	Publication/Newspaper	100
Quantum Chemicals	Specialty Chemicals	100
Pauluhn Electric	Electrical Devices	92
Reliant Energy/HL&P	Utility	63
Hoffman LaRoche	Beta-Carotene Plant	57

2000 Census Information

POPULATION SEX & RACE

TOTAL POPULATION	SEX		RACE					Total % Hispanic	
	Male	Female	White	Black	American Indian	Asian/Pacific Is.	Other		
20,851,820	49.6	50.4	71.0	11.5	0.6	2.7	14.2	32.0	
Brazoria County	241,767	51.6	48.4	77.1	8.5	0.5	2.0	11.8	22.8
Lake Jackson	26,386	48.8	51.2	86.2	3.9	0.4	2.5	7.0	14.7

POPULATION AGE

Under 5 Yrs.	5-19 Yrs.	20-34 Yrs.	35-54 Yrs.	55-64 Yrs.	65-74 Yrs.	75 Yrs. +	Median Age	
Texas	1,624,628	4,921,608	4,701,487	5,933,375	1,598,190	1,142,608	929,924	32.3
Brazoria County	18,708	57,217	48,856	76,547	19,109	12,747	8,583	34.0
Lake Jackson	1,946	6,778	4,645	8,453	1,954	1,454	1,156	34.5

HOUSEHOLD CHARACTERISTICS

Total	FAMILY HOUSEHOLDS		PERSONS PER -		
	Married Couple	Female HH No Husband	Household	Family	
Texas	5,247,794	54.0	12.7	2.74	3.28
Brazoria County	63,128	62.2	10.4	2.82	3.23
Lake Jackson	7,344	64.7	8.5	2.74	3.18

EDUCATION CHARACTERISTICS

Pre-primary School	Population 3 years & over enrolled in school		Population 16 to 19 years		Population 25 and over				
	Elementary or high school		Not enrolled in school and not high school graduate		Number	Percent with Bachelor's degree or higher			
	Number	Percent in private school	College or graduate school	Percent					
Texas	738,297	4,007,073	6.6	1,202,890	1,289,185	12.5	12,790,893	75.7	23.2
Brazoria County	8,697	47,800	7.1	11,894	13,901	11.1	152,244	79.5	19.6
Lake Jackson	1,126	5,792	6.2	1,323	1,506	5.3	16,237	91.8	33.6

2000 Census Information

EMPLOYMENT STATUS

	Population 16 years and over												
	Labor Force					Workers			Females with own children under 6 years		Own children under 6 years, all parents in family in labor force		
	Percent in labor force		Civilian labor force		Percent unemployed	Means of transportation		Number	Percent using car, truck, or van	Percent in carpools		Percent using public transport.	Number
	Total	Female	Male	Female		Male	Percent using car, truck, or van				Percent in carpools		
Texas	15,617,373	7,960,900	63.6	56.2	9,830,559	6.1	9,157,875	92.2	14.5	1.9	1,305,315	56.6	974,016
Brazoria County	180,217	87,268	62.6	56.6	112,798	5.4	104,832	95.4	12.6	0.3	15,962	57.3	11,582
Lake Jackson	19,289	9,928	66.2	56.7	12,775	4.1	12,050	94.9	9.8	0.18	1,780	52.9	1,083

WORK STATUS & INCOME

	Population 16 years and over, worked in 1999							Median income in 1999 (dollars)			Per capita income in 1999 (dollars)
	Total		Worked 40 or more weeks		Full-time, year-round		Households	Families	Nonfamily households		
	Male	Female	Male	Female	Male	Female					
Texas	5,948,300	4,943,201	4,863,920	3,659,567	3,860,032	2,539,072	39,927	45,861	25,623	19,617	19,617
Brazoria County	68,365	54,028	57,104	40,366	48,018	29,089	48,632	55,282	26,436	20,021	20,021
Lake Jackson	7,440	6,320	6,548	4,640	5,740	3,154	96,012	100,726	62,633	34,849	34,849

HOUSEHOLD INCOME IN 1999

	Household Income 1999						Percent of households with income in 1999 of \$100,000 or more
	Median income in 1999 (dollars)	Less than \$10,000	\$10,000 to \$24,999	\$25,000 to \$49,999	\$50,000 to \$74,999	\$75,000 to \$99,999	
Texas	39,927	767,505	1,495,277	2,215,499	1,359,437	705,684	11.5
Brazoria County	48,632	5,975	13,432	22,654	17,763	11,052	13.6
Lake Jackson	96,012	493	1,101	2,332	1,987	1,565	22.1

BUDGET HISTORY
Budgeted

EXPENDITURES/REVENUES												
	1997-98	1998-99	1999-00	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09
General fund	9,247,200	10,240,219	10,896,957	11,680,133	12,762,160	12,900,736	12,942,545	13,277,483	13,965,340	14,646,820	15,750,534	16,583,021
Utility fund	6,450,530	7,598,535	7,796,363	8,090,345	8,506,347	8,522,070	8,446,002	8,617,112	8,895,612	9,292,563	9,713,279	9,967,201
Total	15,697,730	17,838,754	18,693,320	19,770,478	21,268,507	21,422,806	21,388,547	21,894,595	22,860,952	23,939,383	25,463,813	26,550,222
% change	8.1%	12.0%	4.6%	5.4%	7.0%	0.7%	-0.2%	2.3%	4.2%	4.5%	6.0%	4.1%

GENERAL FUND												
	1997-98	1998-99	1999-00	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09
Salaries/benefits	6,179,435	6,587,355	7,034,893	7,494,210	7,940,850	8,231,120	8,380,996	8,570,040	8,943,800	9,266,900	9,769,700	10,384,263
Operating	2,510,765	2,783,507	3,282,115	3,458,425	3,803,298	3,864,428	3,806,085	3,967,808	4,314,533	4,645,080	4,978,619	5,252,518
Transfers	557,000	869,357	579,949	727,498	1,018,012	805,188	755,464	739,635	707,007	734,840	1,002,215	946,240
Total	9,247,200	10,240,219	10,896,957	11,680,133	12,762,160	12,900,736	12,942,545	13,277,483	13,965,340	14,646,820	15,750,534	16,583,021
% change	12.5%	9.7%	6.0%	6.7%	8.5%	1.1%	0.3%	2.5%	4.9%	4.7%	7.0%	5.0%

UTILITY FUND												
	1997-98	1998-99	1999-00	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09
Salaries/benefits	2,155,160	2,169,607	2,325,142	2,487,333	2,583,350	2,648,350	2,550,000	2,638,900	2,718,000	2,772,100	2,871,529	2,994,700
Operating	2,981,510	3,142,390	3,131,835	3,193,440	3,315,415	3,271,705	3,401,455	3,571,350	3,846,609	4,119,445	4,137,792	4,291,825
Transfers	1,313,860	2,286,538	2,339,386	2,409,572	2,607,582	2,602,015	2,494,547	2,406,862	2,331,003	2,401,018	2,703,958	2,680,676
Total	6,450,530	7,598,535	7,796,363	8,090,345	8,506,347	8,522,070	8,446,002	8,617,112	8,895,612	9,292,563	9,713,279	9,967,201
% change	1.7%	15.1%	2.5%	3.6%	4.9%	0.2%	-0.9%	2.0%	3.1%	4.3%	4.3%	2.5%

1995 - 2009
PERSONNEL SUMMARY BY DEPARTMENT

GENERAL FUND	1995-96	1996-97	1997-98	1998-99	1999-00	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09
	FT													
ADMINISTRATION	8.34	8.34	8.34	8.34	8.34	8.34	9.34	9.34	9.50	9.50	9.50	9.50	10.50	10.50
FINANCE	6.50	7.50	7.50	7.50	8.50	8.50	8.50	8.50	9.00	9.00	9.00	9.00	10.00	10.00
TAX	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MUNICIPAL COURT	2.00	2.00	2.00	3.00	3.00	3.00	3.00	3.00	3.00	4.00	4.00	4.00	4.00	4.00
LEGAL	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00	1.00	1.00
POLICE	47.50	48.50	51.50	52.50	52.50	56.50	56.50	56.50	56.50	57.00	58.00	58.00	59.00	59.00
FIRE	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.00	1.00	1.00	1.00	1.00
HUMANE	2.00	2.00	2.00	2.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
ENGINEERING	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
STREET	6.83	6.83	6.83	6.83	6.83	6.83	6.83	6.83	6.83	6.83	6.83	6.83	6.83	6.83
DRAINAGE	14.83	14.83	14.83	14.83	14.83	14.83	14.83	14.83	14.83	14.83	14.83	14.83	14.83	14.83
CODE ENFORCEMENT	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	8.00	8.00
PARKS	14.50	14.50	14.50	14.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50
RECREATION	6.50	6.50	10.50	11.50	12.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50	13.50
GARAGE	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00
LIBRARY	0.33	0.33	0.33	0.33	0.33	0.33	0.33	0.33	0.50	0.50	0.50	0.50	0.50	0.50
CIVIC CENTER	0.00	0.00	0.00	0.00	4.00	5.00	5.00	5.00	5.00	4.00	4.00	4.00	5.00	5.00
TOTAL GENERAL FUND	131.83	133.83	140.83	143.83	148.83	154.83	155.83	155.83	156.66	155.66	156.66	157.66	163.66	163.66
UTILITY FUND														
UTILITY ADMINISTRATION	7.83	7.83	7.83	7.83	8.83	9.83	9.83	9.83	8.00	8.00	7.00	6.00	6.00	6.00
WATER PRODUCTION	3.25	3.25	3.25	3.25	3.25	3.25	3.25	7.08	7.08	7.08	7.08	7.41	11.50	11.50
WATER DISTRIBUTION	5.25	5.25	5.25	5.25	5.25	5.25	5.25	4.75	4.75	4.75	4.75	4.75	0.00	0.00
WASTEWATER COLLECTION	7.25	9.25	9.25	11.25	11.25	11.25	11.25	10.08	10.08	10.08	10.08	10.41	19.50	19.50
WASTEWATER TREATMENT	11.25	11.25	11.25	11.25	11.25	11.25	11.25	8.09	8.09	8.09	8.09	8.43	0.00	0.00
SANITATION	25.34	25.34	27.34	25.34	25.34	25.34	25.34	25.34	25.34	25.34	25.34	25.34	25.34	25.34
TOTAL UTILITY FUND	60.17	62.17	64.17	64.17	65.17	66.17	66.17	65.17	63.34	63.34	62.34	62.34	62.34	62.34
TOTAL ALL FUNDS COMBINED	192.00	196.00	205.00	208.00	214.00	221.00	222.00	221.00	220.00	219.00	219.00	220.00	226.00	226.00

<u>YEAR</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>Add FTE</u>	<u>Delete</u>
2008-09	No New Positions		0.00	0.00
2007-08	Administrati on	Secretary	1.00	
2007-08	Finance	Payroll Clerk	1.00	
2007-08	Police	Narcotics Detective	1.00	
2007-08	Code Enforc ement	Apartment Inspector	1.00	
2007-08	Code Enforc ement	Code Enforcement Officer	1.00	
2007-08	Civic Center	Custodian	1.00	
2006-07	Legal	City Attorney	1.00	
2005-06	Utility Admin	Cashier		-1.00
2005-06	Recreation	Rec Leader	1.00	
2005-06	Recreation	Secretary		-1.00
2005-06	Police	School Resource Officer	1.00	
2004-05	Civic Center	Custodian		-1.00
2004-05	Fire	Custodian moved to PD		-0.50
2004-05	Legal	Secretary		-1.00
2004-05	Police	Custodian moved to PD	0.50	
2003-04	Administrati on	Bldg Custodian Moved	0.33	-0.33
2003-04	Finance	Finance Dir. Moved	0.50	-0.50
2003-04	Utility Admin	Meter Reader		-1.00
2002-03	Utilities	Laborer II		-1.00
2001-02	Administrati on	Personnel Director	1.00	
2000-01	Civic Center	Custodian	1.00	
2000-01	Police	Patrol Officers	4.00	
2000-01	Recreation	PT Custodian to FT	1.00	
2000-01	Utility Admin	Secretary	1.00	
1999-00	Civic Center	Custodian	2.00	
1999-00	Civic Center	Marketing Asst.	1.00	
1999-00	Civic Center	Civic Center Mgr.	1.00	
1999-00	Finance	MIS Systems Analyst	1.00	
1999-00	Finance	Cust. Service Super	1.00	-1.00
1999-00	Humane	Humane Officer	1.00	
1999-00	Parks	Groundskeeper II		-1.00
1999-00	Recreation	Rec Leader PT to FT	1.00	
1998-99	Court	Deputy Court Clerk	1.00	
1998-99	Police	PT Receptionist to FT	1.00	
1998-99	Recreation	Lead Lifeguard	1.00	
1998-99	Sanitation	Refuse Drivers		-2.00
1998-99	WW Collection	Lift Station Operator	2.00	
1997-98	Police	Patrol Officer	2.00	
1997-98	Police	Sergeant	1.00	
1997-98	Recreation	Pool Manager	1.00	
1997-98	Recreation	Facility Asst.	2.00	
1997-98	Recreation	Admin Asst.	1.00	
1997-98	Sanitation	Refuse Drivers	2.00	
1996-97	Administrati on	Vol Coordinator	1.00	
1996-97	Police	Det. Sergeant	1.00	
1996-97	WW Collection	Laborer II	2.00	
1995-96	Police	Police Officer	1.00	
			45.33	-11.33
			NET TOTAL	34.00

Information provided by the Brazoria County Tax Office 2-22-07

****BRAZORIA COUNTY CLASS A - SINGLE FAMILY RESIDENTIAL VALUES**

YEAR	# OF PARCELS	CLASS A MARKET VALUE CERTIFIED	CLASS A MARKET VALUE (ARB REVIEW)	TOTAL CLASS A MARKET VALUE	*NEW CLASS A MARKET VALUE
2000	67,733	\$ 4,735,920,670	\$ 51,252,090	\$ 4,787,172,760	\$ 306,185,984
2001	69,791	\$ 5,309,081,700	\$ 213,902,200	\$ 5,522,983,900	\$ 302,957,134
2002	71,902	\$ 6,034,310,820	\$ 197,563,770	\$ 6,231,874,590	\$ 351,795,261
2003	74,116	\$ 6,611,338,120	\$ 680,624,460	\$ 7,291,962,580	\$ 380,188,733
2004	76,813	\$ 7,578,856,060	\$ 487,446,100	\$ 8,066,302,160	\$ 459,478,475
2005	79,046	\$ 8,270,507,790	\$ 642,174,140	\$ 8,912,681,930	\$ 492,677,484
2006	82,263	\$ 9,232,795,790	\$ 611,210,790	\$ 9,844,006,580	\$ 574,367,860
2007	84,399	\$ 10,168,218,701	\$ 850,659,412	\$ 11,018,878,113	\$ 583,676,962
2008	86,608	\$ 11,229,716,724	\$ 302,173,693	\$ 11,531,890,417	\$ 491,545,699

*This number is included in "Total Market Value". Brazoria County Grants 20% general homestead exemption

****CITY OF LAKE JACKSON CLASS A - SINGLE FAMILY RESIDENTIAL VALUES**

YEAR	# OF PARCELS	CLASS A MARKET VALUE CERTIFIED	CLASS A MARKET VALUE (ARB REVIEW)	TOTAL CLASS A MARKET VALUE	*NEW CLASS A MARKET VALUE
2000	7,856	\$ 746,684,280	\$ 3,549,210	\$ 750,233,490	\$ 14,233,130
2001	7,917	\$ 788,066,900	\$ 34,442,680	\$ 822,509,580	\$ 11,702,900
2002	7,974	\$ 855,387,090	\$ 31,960,680	\$ 887,347,770	\$ 12,507,524
2003	8,050	\$ 886,839,240	\$ 84,023,620	\$ 970,862,860	\$ 15,710,597
2004	8,103	\$ 958,934,250	\$ 36,788,160	\$ 995,722,410	\$ 10,118,175
2005	8,135	\$ 969,890,970	\$ 55,233,910	\$ 1,025,124,880	\$ 11,345,801
2006	8,197	\$ 1,020,557,040	\$ 32,023,020	\$ 1,052,580,060	\$ 10,667,662
2007	8,256	\$ 1,047,335,160	\$ 60,799,370	\$ 1,108,134,530	\$ 10,601,770
2008	8,302	\$ 1,124,490,976	\$ 15,975,860	\$ 1,140,466,836	\$ 11,931,080

*This number is included in "Total Market Value". City of Lake Jackson grants no general homestead exemption

****CITY OF ANGLETON CLASS A1 - SINGLE FAMILY RESIDENTIAL VALUES**

YEAR	# OF PARCELS	CLASS A MARKET VALUE CERTIFIED	CLASS A MARKET VALUE (ARB REVIEW)	TOTAL CLASS A MARKET VALUE	*NEW CLASS A MARKET VALUE
2000	5,060	\$ 280,084,760	\$ 1,746,080	\$ 281,830,840	\$ 4,606,842
2001	5,094	\$ 303,466,760	\$ 6,667,260	\$ 310,134,020	\$ 4,281,524
2002	5,110	\$ 330,709,630	\$ 10,573,340	\$ 341,282,970	\$ 5,402,704
2003	5,148	\$ 347,304,680	\$ 28,571,210	\$ 375,875,890	\$ 7,498,060
2004	5,189	\$ 378,497,340	\$ 18,414,400	\$ 396,911,740	\$ 7,012,305
2005	5,209	\$ 385,639,610	\$ 31,963,330	\$ 417,602,940	\$ 5,719,290
2006	5,238	\$ 418,843,620	\$ 35,270,870	\$ 454,114,490	\$ 6,031,890
2007	5,255	\$ 450,648,069	\$ 41,562,380	\$ 492,210,449	\$ 7,446,050
2008	5,299	\$ 492,505,869	\$ 4,511,750	\$ 497,017,619	\$ 6,701,630

*This number is included in "Total Market Value". City of Angleton grants no general homestead exemption

****CITY OF PEARLAND CLASS A - SINGLE FAMILY RESIDENTIAL VALUES**

YEAR	# OF PARCELS	CLASS A MARKET VALUE CERTIFIED	CLASS A MARKET VALUE (ARB REVIEW)	TOTAL CLASS A MARKET VALUE	*NEW CLASS A MARKET VALUE
2000	10,696	\$ 1,100,278,510	\$ 28,472,940	\$ 1,128,751,450	\$ 88,243,576
2001	11,491	\$ 1,283,411,360	\$ 82,665,440	\$ 1,366,076,800	\$ 114,541,942
2002	12,574	\$ 1,520,707,640	\$ 79,653,810	\$ 1,600,361,450	\$ 160,607,326
2003	13,729	\$ 1,731,101,140	\$ 206,494,480	\$ 1,937,595,620	\$ 188,583,982
2004	15,065	\$ 2,070,670,360	\$ 179,224,030	\$ 2,249,894,390	\$ 220,647,241
2005	16,907	\$ 2,315,784,360	\$ 371,065,530	\$ 2,686,849,890	\$ 320,371,679
2006	20,674	\$ 3,186,641,930	\$ 211,908,080	\$ 3,398,550,010	\$ 355,004,030
2007	23,842	\$ 3,835,979,363	\$ 333,995,541	\$ 4,169,974,904	\$ 360,425,053
2008	23,579	\$ 4,041,858,496	\$ 149,055,212	\$ 4,190,913,708	\$ 284,426,562

*This number is included in "Total Market Value". City of Pearland grants no general homestead exemption

**All values are as of the original certification date for each individual tax year. Values have not been adjusted for changes since July of their respective tax year.

BUDGET GLOSSARY



LAKE JACKSON

City of Enchantment

City of
Enchantment



BUDGET GLOSSARY

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader in understanding these terms, a budget glossary has been included in the document.

ABATEMENT. A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

ACCRUAL BASIS. The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

ACCRUED EXPENSES. Expenses incurred but not due until a later date.

ACCRUED REVENUES. Revenues earned but not yet received.

ADMINISTRATIVE FEES. Administrative Services charges are allocated to all Enterprise Fund activities (e.g., water/sewer and sanitation) for indirect management and administrative support given by general fund departments.

AD VALOREM TAXES. (Current) All property, real personal, mixed tangible, intangible, annexations, additions, and improvements to property located within the taxing units jurisdiction which are subject to taxation on January 1 of the current fiscal year. Following the final passage of the appropriations ordinance, City Council sets the tax rate and levy for the current fiscal year beginning October 1 and continuing through the following September 30th.

AD VALOREM TAXES. (Delinquent) All taxes are due on receipt of bill and are delinquent if not paid before February 1 of the fiscal year in which it is imposed.

AD VALOREM TAXES. (Penalty and Interest) A delinquent tax incurs a penalty of six (6%) percent of the amount of the tax for the first calendar month it is delinquent, plus one (1%) percent for each additional month of portion of the month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent. However, the delinquent tax on July 1 incurs a total penalty of twelve (12%) percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. If a person exercises the split-payment option, as provided by the Property Tax Code, and fails to make the second payment before July 1, the second payment is delinquent and incurs a penalty of twelve (12%) percent of the amount of the unpaid tax. A delinquent tax incurs at the rate of one (1%) percent for each month or portion of a month the tax remains unpaid.

APPROPRIATION. A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

APPROPRIATION ORDINANCE. The official enactment by the City Council to establish legal authority for City officials to obligate and expend resources.

ASSESSED VALUATION. A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the Brazoria County Appraisal District.)

BISD – Brazosport Independent School District. All school age children living in the City limits of Lake Jackson attend school in this District.

BALANCED BUDGET – A fund’s budget is considered balance when estimated expenditures do not exceed prospective revenues plus cash on hand (fund balance).

B.O.D. Biochemical Oxygen Demand.

B.W.A. Brazosport Water Authority. A regional water supplier. The City has a contract to pay for 2 million gallons a day.

BOND. A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

BUDGET. A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term “budget” is used in two senses in practice. Sometimes it designates the financial plan presented to the City Council for adoption and sometimes the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is proposed or whether it has been adopted by the City Council.

BUDGET ADJUSTMENTS. A legal procedure utilized by the City staff and City Council to revise a budget appropriation. The City of Lake Jackson’s City Charter requires City Council approval through the adoption of a supplemental appropriation ordinance (which specifies both the source of revenue and the appropriate expenditure account) for any inter-departmental or inter-fund adjustments. City staff has the prerogative to adjust expenditures within a departmental budget.

BUDGET CALENDAR. The schedule of key dates or milestones which the City departments follow in the preparation, adoption, and administration of the budget.

BUDGET DOCUMENT. The instrument used by the budget-making authority to present a comprehensive financial program to the City Council.

BUDGET MESSAGE. The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

BUDGETED FUNDS. Funds that are planned for certain uses but have not been formally or legally appropriated by the legislative body. The budget document that is submitted for Council approval is composed of budgeted funds.

CASH BASIS. A basis of accounting under which transactions are recognized only when cash changes hands.

CASH MANAGEMENT. The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting

BUDGET GLOSSARY

the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

COST. (1) The amount of money or other consideration exchanged for property or services. (2) Expense.

DEPRECIATION. The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

DIVISION. An administrative segment of the City which indicates management responsibility for an operation or a group of related activities within a functional area. Divisions are the basic units of the budget upon which departments are composed of.

ENTERPRISE FUND. A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises--where the intent of the governing body is that the costs (expenses, including depreciation) for providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Examples of Enterprise Funds are those for water, gas, and electric utilities; swimming pools; airports; parking garages; and transit systems.

ENCUMBRANCES. Commitments related to unperformed (executory) contracts for goods or services.

EXPENDITURE. This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.

EXPENSES. Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.

FISCAL YEAR. The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Lake Jackson has specified October 1 to September 30 as its fiscal year.

FIXED ASSETS. Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

FRANCHISE TAX. This is a charge paid for the use of City streets and public right of way and is in lieu of all other municipal charges, fees, street rentals, pipe taxes or rentals, easement or other like franchise taxes, inspections fees, and/or charges of every kind except Ad Valorem and special assessment taxes for public improvements.

FUNCTION. A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible.

FUND. An accounting entity that has a set of self-balancing accounts and that records all financial transac-

tions for specific activities or government functions. Eight commonly used funds in public accounting are: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

FUND BALANCE. Fund balance is the excess of assets over liabilities and is therefore also known as surplus funds.

GENERAL FUND. The fund used to account for all financial resources except those required to be accounted for in another fund.

GENERAL OBLIGATION BONDS. Bonds that finance a variety of public projects such as streets, buildings, and improvements; the repayment of these bonds is usually made from the General Fund, and these bonds are backed by the full faith and credit of the issuing government.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP). Uniform minimum standards of and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. They encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. They provide a standard by which to measure financial presentations.

GOVERNMENTAL FUNDS – Government funds account for expendable resources based on the purposes for which the resources may or must be used. There are four fund types and there may be numerous individual funds within each fund type. The four government fund types are: General Fund, Special Revenue Funds, Capital Projects Funds and Debt Service Funds.

GRANTS. Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility.

HOTEL/MOTEL TAX. Pursuant to a State law, a tax is levied upon the cost of occupancy of any room or space furnished by any hotel. The current rate of taxation is 13% (7% of which is paid to the City and budgeted for limited uses and 6% is collected by the state). Revenue received from this resource is disbursed as follows: fourteen (14%) percent to the Fine Arts Council, twenty-nine (29%) percent for tourism, twenty one (21%) percent to the Museum of Natural Science, twenty-one (21%) percent to the Lake Jackson Historical Museum (Lake Jackson Historical Association), and fourteen (14%) to the Festival of Lights. The remaining fifty (78%) percent is appropriated annually as designated by Council through the budget process.

INTERFUND TRANSFERS. Amounts transferred from one fund to another.

INVESTMENTS. Securities and real estate held for the production of revenue in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

LEVY. (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or service charges imposed by a government.

LONG-TERM DEBT. Debt with a maturity of more than one year after the date of issuance.

BUDGET GLOSSARY

spending measurement focus. Under it, revenues are recognized when they become both “measurable” and “available to finance expenditures of the current period.” Expenditures are recognized when the related fund liability is incurred except for (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; (4) interest on special assessment indebtedness which may be recorded when due rather than accrued, if approximately offset by interest earnings on special assessment levies; and (5) principal and interest on long-term debt which are generally recognized when due.

MAJOR FUND - A Governmental or Enterprise fund that meets both of the following criteria: a.) Total assets, liabilities, revenues, or expenditures/expenses (excluding extraordinary items) of that individual governmental or enterprise fund are at least 10% of the corresponding total for all funds of that category or type (that is, total governmental or total enterprise funds), and b.) Total assets, liabilities, revenues, or expenditures/expenses (excluding extraordinary items) of the individual governmental fund or enterprise fund are at least 5% of the corresponding total for all governmental and enterprise funds combined. Any other government or enterprise fund may be reported as a major fund if the government’s officials believe that fund is particularly important to the financial statement users. The general fund is always a major fund (GASB 34).

OPERATING BUDGET. Plans of current expenditures and the proposed means of financing them. The annual

OPERATING EXPENSES. Proprietary fund expenses which are directly related to the fund’s primary service activities.

OPERATING GRANTS. Grants which are restricted by the grantor to operating purposes or which may be used for either capital or operating purposes at the discretion of the grantee.

OPERATING REVENUES. Proprietary fund revenues which are directly related to the fund’s primary service activities. They consist primarily of user charges for services.

OPERATING TRANSFERS. All interfund transfers other than residual equity transfers.

ORDINANCE. A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions which must be by ordinance and those which may be by resolution. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

OVERLAPPING DEBT. The proportionate share of the debts of local governments located wholly or in part within the limits of the reporting government which must be borne by property within each government.

PERFORMANCE AUDITS. Examinations intended to assess (1) the economy and efficiency of the audited entity’s operations and (2) program effectiveness--the extent to which program objectives are being attained.

PERFORMANCE MEASURES. Specific quantitative and qualitative measures of work performed as an objective of the department.

PROGRAM DESCRIPTION. Describe the nature of service delivery provided at this level of funding. It clearly explains how service delivery will be different from the prior budget year.

PROGRAM OBJECTIVES. Program Objectives are quantifiable steps toward accomplishing stated goals. They should have a specific time frame or measurable achievement. Objectives should be able to be reached or completed within the current fiscal year. Objective statements are not required for every activity performed, but should focus on the major steps necessary for achieving established goals.

PROGRAM GOALS. Program goals describe the purpose or benefit the division/department plans to provide to the community and/or organizations it serves. Goals identify the end result the division/department desires to achieve with its activities, but goals are often ongoing and may not be achieved in one year.

PRODUCTIVITY MEASURES. Productivity measures should reflect how well a program is performing its activities to meet the needs of the public and the organization. They should measure productivity, effectiveness, efficiency or the impact of a service provided. While activity measures indicate “how much” activity the division/department is performing, productivity measures identify “how well” the division/department is performing.

PROPERTY TAX. Property taxes are levied on both real and personal property according to the property’s valuation and the tax rate.

PROPRIETARY FUND – Proprietary funds follow accounting practices similar to those found in private business. Both attempt to be self supporting. The two types of proprietary funds are enterprise funds and internal service funds

RESERVE. An account to use to indicate that a portion of a fund’s balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

RETAINED EARNINGS. An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

RETAINED EARNINGS - Designated. An account used to segregate a portion of retained earnings that is to be used for a specified purpose.

REVENUE BONDS. Bonds whose principal and interest are payable exclusively from earnings of an Enterprise Fund. In addition to a pledge of revenues, such bonds sometimes contain a mortgage on the Enterprise Fund’s property.

REVENUES. (1) Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers. Under NCGA Statement 1, general long-term debt proceeds and operating transfers in are classified as “other financing sources” rather than revenues. (2) Increases in proprietary fund type net total assets from other than expense refunds, capital contributions, and residual equity transfers. Under NCGA Statement 1, operating transfers in are classified separately from revenues.

BUDGET GLOSSARY

RISK MANAGEMENT. All the ways and means used to avoid accidental loss or to reduce its consequences if it does occur.

SALES TAX. A general “sales tax” is levied on all persons and businesses selling merchandise in the city limits on a retail basis. Monies collected under authorization of this tax is for the use and benefit of the City; however, no city may pledge anticipated revenues from this source to secure the payment of funds or other indebtedness. The current sales tax rate for the City is 8.25% (1.5% rebated to the City from the State, .5% to the County, and the balance is retained by the State).

SHARED REVENUES. Revenues levied by one government but shared on a predetermined basis, often in proportion to the amount collected at the local level, with another government or class of governments.

T.C.E.Q. Texas Commission on Environmental Quality .

T.S.S. Total Suspended Solids.

TAX RATE. The amount of tax stated in terms of a unit of the tax base; for example, \$.50 per \$100 (one hundred dollars) assessed valuation of taxable property.

TAX RATE LIMIT. The maximum rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose, or to taxes imposed for all purposes, and may apply to a single government, to a class of governments, or to all governments operating in a particular area. Overall tax rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

TAX ROLL. The official list showing the amount of taxes levied against each taxpayer or property. Frequently, the tax roll and the assessment roll are combined, but even in these cases the two can be distinguished.

TAXES. Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

TRIAL BALANCE. A list of the balances of the accounts in a ledger kept by double entry with the debit and credit balances shown in separate columns.

UNENCUMBERED BALANCE. The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purchases.

WORKING CAPITAL – The amount current assets exceed current liabilities. Current assets can or will be converted to cash within 90 days and current liabilities will be paid within 90 days.

WORKLOAD MEASURES. Workload measures reflect major activities of the division/department. They indicate the amount of work that has been done in the past and projected workload levels for the current and next years. Workload measures should be able to be tracked with a reasonable amount of time and effort.