



Lake Jackson Parks and Recreation Department  
 91 Lake Rd, Lake Jackson, TX 77566  
 979-297-4533 fax 979-297-0021

## MADGE GRIFFITH OUTDOOR POOL PARTY RENTAL AGREEMENT

Package includes two-hour pool rental and admission for the guest.

**PLEASE PRINT CLEARLY**

<b>Renters Name:</b> (must be 18 or over)					
<b>Name of Person Receiving Deposit:</b> Deposits paid with a credit will be refunded back to the card unless specified otherwise.					
<b>Mailing Address/City/State/ZIP:</b> (needed to mail deposit refunds)					
<b>Contact Phone:</b>			<b>Alternate Phone:</b>		
<b>Email:</b>					
<b>Date of Event:</b>			<b>Description of Event:</b>		
<b>NOTE: Anyone attending the party (adults and children) are counted as party guest whether they swim or not. Once you have reached the maximum number of guests designated on your contract (adults and children) others will not be permitted into the party.</b>					
Please choose Party Day/Time				Please choose # of Guest/Fee & Deposit	
<b>Friday</b>				<b>7-9 pm</b>	1 – 75 party guests <b>\$110 rental fee/\$100 deposit</b>
<b>Saturday</b>	1-3 pm	4-6pm	7-9 pm	1 – 100 party guests <b>\$135 rental fee/\$100 deposit</b>	
<b>Sunday</b>	1-3 pm	4-6pm			1 – 125 party guests <b>\$160 rental fee/\$100 deposit</b>
<b>Deposit Required</b>					\$
<b>Rental Fee</b>					\$
<b>Total Amount Due</b>					\$

By signing you are affirming you have read, understand, and agree to comply with the rules and the regulations stated. Failure to comply may constitute forfeiture of deposit and /or event termination. Applicant understands that the City of Lake Jackson is not responsible for any actions that take place during or resulting from this event and is immune from liability for any cause of action which may arise as a result of negligence of the City of Lake Jackson, or any person involved with or attending this event. I agree to indemnify and hold the City of Lake Jackson harmless from all liability for the foregoing.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**FOR OFFICE USE ONLY**

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Payment:      Cash \_\_\_\_\_      Check Number \_\_\_\_\_      Credit Card: \_\_\_\_\_

## OUTDOOR POOL RENTAL CHANGES

(use this for Inclement Weather Changes or adding Additional Party Guest)

<b>Person Making Changes</b>					<b>Date of Change</b>	
<b>Reason for Change</b>						
<b>Date of Event:</b>				<b>Description of Event:</b>		
<b>NOTE: Anyone attending the party (adults and children) are counted as party guest whether they swim or not. Once you have reached the maximum number of guests designated on your contract (adults and children) others will not be permitted into the party.</b>						
<b>Please choose Party Day/Time</b>				<b>Please choose # of Guest/Fee &amp; Deposit</b>		
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<b>Sunday</b>	1-3 pm		4-6pm			1 – 125 party guests <b>\$160 rental fee/\$100 deposit</b>
					Administration Fee \$12.00	
					Additional Rental Fee Required	
					\$	
					<b>Total Amount Due</b>	
					\$	
<b>FOR OFFICE USE ONLY</b>						
Employee Signature: _____ Date: _____						
Payment:      Cash _____      Check Number _____      Credit Card: _____						

# MADGE GRIFFITH OUTDOOR POOL RENTAL RULES AND REGULATIONS

## Outdoor Pool Rental Fees:

- 1-75 guests \$110 rental fee/\$100 deposit
- 1-100 guests \$135 rental fee/\$100 deposit
- 1-125 guests \$160/\$100 deposit

## Rental Days/Time:

The Outdoor Pool is available for private pool party rentals Friday, Saturday, or Sunday's.

- Madge Griffith Pool is a seasonal and only opened from June-August.
- Reservations must be made at least 14 days in advance.
- Includes 2 hours in Party room with tables and chairs standard set-up.
- May purchase an additional 2-hour time block for \$70 (2-hour blocks only)
- All applicable fees must be paid in full, and a facility rental agreement must be completed before reservation will be made.
- Anyone attending the party (adults and children) are counted as party guest whether they swim or not. Once you have reached the maximum number of guests designated on your contract (adults and children) others will not be permitted into the party.
- Individuals who are eligible for a refund will receive their deposit in the mail if paid by check/cash or refunded back to their credit card within three to four weeks after their reservation.

## Set-up/Clean-up:

1. Decorations may not be nailed, pin, taped, or fasten to tables, walls or fences and renters may not use any glitter or confetti.
2. Reservation time includes set up and clean up and no extension of time will be allowed. Renters will be charged \$50 for every 15 minutes they are occupying the rental space beyond the contracted schedule end time.
3. Swimmers will be pulled out of the pool 15 minutes prior to closing to ensure parties are over by the designated time.
4. The facility must be cleaned and returned to its original condition by picking up litter in and around the facility, cleaning tables/chairs, hosing off deck (if applicable), and emptying all trash cans into the provided dumpster early enough to clean up and be out of the facility on time.
5. Food and drinks must be kept in the designated areas only. ABSOLUTLY no food or drinks may be taken into the swimming pool.
6. In accordance with the city ordinance Sec. 86-67 regarding sound amplification: it shall be unlawful for any person, group or entity, while in a public park or on a public street or sidewalk, to amplify noise, music or speech to such a volume that it would disturb the sensibilities of a reasonable person residing in a surrounding neighborhood.

## Rental Rules:

7. All party guests will be required to check-in with the front desk, sign-in and get a party wrist band. All party guests must enter through the front entrance of the Recreation Center, Wrist bands may not be removed until you leave the facility.
8. The renter is responsible for all actions of their guests and will be held responsible for any complaints, damage or rule or law violation that may occur. Failure to abide by the rules will result in forfeiture of your deposit and termination of your event. In addition, if the Lake Jackson Police Department is required to respond to your event due to a complaint, damage or rule or law violation, ALL deposits will be forfeited.
9. All children six (6) years of age and under must have a parent/guardian 18 years of age or older within arm's reach of them anywhere in the facility. Adults will be required to enter the pools with the child. (Each child and parent or guardian must wear a wrist band given by the Recreation Center staff).
10. Children ages seven (7) to nine (9) must have a parent/guardian 18 years or older in the facility at all times.
11. Proper swimwear must be worn, no makeshift bathing suits (athletic shorts, cut-offs etc.). Shirts are allowed if they are covering a swimsuit. (For examples of proper swim wear ask our front desk staff)
12. Swim diapers are required, regular diapers are prohibited in the pool.
13. Glass Bottles are prohibited in all City of Lake Jackson Parks and Recreation parks and facilities.
14. Smoking is prohibited in the facility or within 15 ft. of entry doors.
15. The consumption or possession of alcohol is prohibited at all Lake Jackson Parks and Recreation Aquatic Facilities. Participation in aquatic activities while under the influence of alcohol is not permitted.
16. Renters and guest must park in designated areas only.

### **Rental Changes/Cancellations:**

17. Any cancellations, and/or changes to the rental agreement will result in an additional \$12 cancellation/change fee. Cancellations and /or changes must be submitted in writing or in person by the deadline.
18. Rental cancellations made at least 14 days prior to rental date are eligible for a full refund, less cancellation/change fee. Cancellations made within 7-13 days prior to rental date are eligible for a 50% refund. Cancellations made less than seven (7) days prior to rental dates are not eligible for a refund.
19. Renters who would like to change their Outdoor Pool Party package size must do so in person at the Recreation Center no later than 14 days prior to their rental and pay the Reservation Change fee.

### **Inclement Weather:**

20. In the event of inclement weather, as determined by Parks and Recreation staff, a full rental refund will be issued if the renter cancels the event **IN WRITING 48 HOURS PRIOR** to the event. **LESS THAN A 48 HOUR NOTICE AND UP TO 2 HOURS PRIOR** to the event, the renter may contact the Recreation Center during normal facility hours and reschedule their rental to any available time slot for the same facility at no additional charge. **FAILURE TO CANCEL OR RESCHEDULE UP TO 2 HOURS PRIOR TO THE RENTAL WILL RESULT IN FORFEITURE OF THE RENTAL FEE.**
21. The Lake Jackson Parks & Recreation Department reserves the right to cancel pool party rentals for the following reasons: weather conditions, scheduling conflicts, pool conditions and/or facility misuse.

### **General Pool Rules:**

- Parents are the primary lifeguard for their children. Use of this facility is at your own risk. Our lifeguards are present for Emergency Response and Safety Enforcement. They monitor the pool by a Red Cross approved scanning technique and are not able to give each child personal attention 100% of the time. Your assistance in watching your own child is greatly appreciated.
- Renter understands and will ensure their guests follow all pool rules:
  - No running, diving, horseplay, or loud and unruly conduct.
  - No repetitive underwater breath holding, or hypoxic training allowed.
  - U.S. Coast Guard approved lifejackets only allowed as personal floatation devices.
  - Pool toys must be approved by lifeguards on duty.
  - Some guest may be required by lifeguard staff to wear a lifejacket if deemed necessary.
- Slide Rules
  - No headfirst sliding – Feet First Only!
  - No jumping or diving from slide
  - Stay clear of the slide runway exit.
  - Adult supervision is required anytime children are using the slide.
  - Children under 48" tall must be supervised closely by an adult at all times when using the slide or stairs.
  - Weight limit: 325 LBS
  - Make sure slide runway exit is unobstructed before descending.
  - Only one (1) person is allowed on slide steps and slide tube at a time.
  - No roughhousing on or near the slide.
  - Do not consume alcohol or drugs before or while using the slide.
  - Do not use slide if you are pregnant.
  - Non-Swimmers shall not use the slide.
  - Hold on to the handrails at all times.
  - People with medical conditions should consult their physician before using the slide.
  - No Lifejackets allowed on the slide.
- Lifeguards have final say on all rule interpretations and may adapt rules if they feel safety is a concern to any patron.