



Lake Jackson Parks and Recreation Department
 91 Lake Rd, Lake Jackson, TX 77566
 979-297-4533 fax 979-297-0021

MADGE GRIFFITH OUTDOOR POOL PARTY RENTAL AGREEMENT

Renter Details

PLEASE PRINT CLEARLY

| | |
|--|--|
| Renters Name: | |
| Mailing Address/City/State/Zip: | |
| Contact Phone: | |
| Alternate Phone: | |
| Email: | |

Event Details

| | | | | | | |
|------------------------------|--------------------------------|--|-----------------|--|-----------------|--|
| Description of Event: | i.e. birthday party for "Name" | | | | | |
| Date of Event: | | | | | | |
| Friday | | | | | 7 – 9 pm | |
| 2-hour Saturday | 1 – 3 pm | | 4 – 6 pm | | 7 – 9 pm | |
| 4-hour Saturday | 1 – 5 pm | | 4 – 8 pm | | | |
| 2-hour Sunday | 1 – 3 pm | | 4 – 6 pm | | | |
| 4-hour Sunday | 1 – 5 pm | | | | | |

NOTE: NOTE: Anyone attending the party (adults and children) is counted as party guest whether they swim or not. Once you have reached the maximum number of guests designated in your contract (adults and children) others will not be permitted at the party.

| | | |
|-------------------------|---------------------------|----|
| Package: | 2-hour Party \$200 | \$ |
| | 4-hour Party \$400 | \$ |
| Deposit: | \$100 | \$ |
| Total Amount Due | | \$ |

Misrepresentation by the RENTER to the intent, type, or nature of activity to be held at the park will result in loss of deposit and possible ban from future rentals.

By signing you are affirming you have read, understand, and agree to comply with the rules and the regulations stated. Failure to comply may constitute forfeiture of deposit and /or event termination. Applicant understands that the City of Lake Jackson is not responsible for any actions that take place during or resulting from this event and is immune from liability for any cause of action which may arise as a result of negligence of the City of Lake Jackson, or any person involved with or attending this event. I agree to indemnify and hold the City of Lake Jackson harmless from all liability for the foregoing.

Signature: _____ **Date:** _____

FOR OFFICE USE ONLY

Employee Signature: _____ Date: _____

Verified by: _____ Date: _____

MADGE GRIFFITH OUTDOOR POOL RENTAL CHANGES

(use this for Inclement Weather Changes)

Renter Details

PLEASE PRINT CLEARLY

| | |
|----------------------------|--|
| Renters Name: | |
| Date: | |
| Reason for Changes: | |

Event Details

| | | | | | | |
|------------------------|-----------------|--|-----------------|--|--|-----------------|
| Date of Event: | | | | | | |
| Friday | | | | | | 7 – 9 pm |
| 2-hour Saturday | 1 – 3 pm | | 4 – 6 pm | | | 7 – 9 pm |
| 4-hour Saturday | 1 – 5 pm | | 4 – 8 pm | | | |
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| 4-hour Sunday | 1 – 5 pm | | | | | |

NOTE: NOTE: Anyone attending the party (adults and children) is counted as party guest whether they swim or not. Once you have reached the maximum number of guests designated in your contract (adults and children) others will not be permitted at the party.

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Signature: _____ **Date:** _____

FOR OFFICE USE ONLY

Employee Signature: _____ Date: _____

Verified by: _____ Date: _____

MADGE GRIFFITH OUTDOOR POOL RENTAL RULES AND REGULATIONS

OUTDOOR POOL PARTY PACKAGE

- The Outdoor Pool is available for private pool party rentals Friday, Saturday, or Sundays for 2-hour or 4-hour packages.
 - 2-hour Party for 1-75 guests \$200 rental fee/\$100 deposit
 - 4-hour Party for 1-75 guests \$400 rental fee/\$100 deposit
- Madge Griffith Pool is seasonal and only open from June-August.
- Reservations must be made at least 14 days in advance.
- Anyone attending the party (adults and children) are counted as party guests whether they swim or not. Once you have reached the maximum number of guests designated on your contract (adults and children) others will not be permitted into the party without paying the day pass fee upon entering the facility. **NO EXCEPTIONS.**
- **Party Guests Six Years & Under** must have a parent/guardian 18 years of age or older within an arm's reach of them anywhere in the facility.
 - This includes but is not limited to, the pool area and restrooms, and hallways. Adults will be required to enter the pool with the child.
- Proper swimwear must be worn, no makeshift bathing suits (athletic shorts, cut-offs etc.). Shirts are allowed if they are covered in a swimsuit. (For examples of proper swim wear ask our front desk staff)
- Swim diapers are required, regular diapers are prohibited in the pool.
- Swimmers will be pulled out of the pool 15 minutes prior to closing to ensure parties are over by the designated time.
- RENTER understands and will ensure their guests follow all pool rules. For a complete list of Outdoor Pool Rules and Regulations please contact the Front Desk staff.

RENTAL REQUIREMENTS

- Reservations must be made at least **14 days in advance.**
- RENTER must be 18 years of age to reserve the room. All applicable fees must be paid in full, and a facility rental agreement must be completed before the reservation is made.
- Individuals who are eligible for a refund will receive their deposit in the mail if paid by check/cash or refunded back to their credit card within three to four weeks after their reservation.
- The City may deny a rental agreement based upon the RENTER'S past use of City facilities.

RENTAL CHANGES/CANCELLATIONS

- Any cancellations and/or changes to the rental agreement will result in an additional \$12 cancellation/change fee. Cancellations and /or changes must be done in person/writing at the Recreation Center by the deadline. Cancellations and /or changes will not be accepted over the phone.
- No changes will be allowed during the week of the event.
- Rental cancellations made at least 14 days prior to rental date are eligible for a full refund, less cancellation/change fee. Cancellations made within 7-13 days prior to rental date are eligible for a 50% refund. Cancellations made less than seven (7) days prior to rental dates are not eligible for a refund.
- The Lake Jackson Parks & Recreation Department reserves the right to cancel pool party rentals for the following reasons: weather conditions, scheduling conflicts, pool conditions and/or facility misuse.

INCLEMENT WEATHER

- In the event of inclement weather, as determined by Parks and Recreation staff, a full rental refund will be issued if the renter cancels the event **IN WRITING 48 HOURS PRIOR** to the event. **LESS THAN A 48 HOUR NOTICE AND UP TO 2 HOURS PRIOR** to the event, the renter may contact the Recreation Center during normal facility hours and reschedule their rental to any available time slot for the same facility at no additional charge. **FAILURE TO CANCEL OR RESCHEDULE UP TO 2 HOURS PRIOR TO THE RENTAL WILL RESULT IN FORFEITURE OF THE RENTAL FEE.**

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SET-UP/CLEAN-UP

- All events will end at the time the facility was leased for, with no extensions of time allowed. Time allotted for setup/cleanup must be factored into the rental reservation time.
- Decorations may not be nailed, pinned, taped, or fastened to the walls, fences or ceilings.
- No banners or signs of any type may be displayed outside the room or be visible outside the building.
- No confetti, rice, glitter, hay, sawdust is permitted.
- Use of pinatas is prohibited.
- Use of candles, sparklers or fireworks is prohibited.
- No Moonwalks or inflatables allowed.
- The facility must be cleaned and returned to its original condition
- All food and personal items must be removed from the facility at the end of the event.
- RENTER must see the facility is cleaned and returned to its original condition at the conclusion of the event by picking up litter in and around the facility, cleaning tables/chairs, hosing off deck (if applicable), and emptying all trash cans into the provided dumpster early enough to cleanup and be out of the facility on time.
- Failure to leave the Outdoor Pool on time will result in loss of deposit.
- Damage to, or removal, of City property or equipment from the facility is prohibited.
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RENTAL RULES

1. Food and drinks must be kept in the designated areas only. ABSOLUTLY no food or drinks may be taken into the swimming pool.
2. The consumption or possession of alcohol is prohibited at all Lake Jackson Parks and Recreation Aquatic Facilities. Participation in aquatic activities while under the influence of alcohol is not permitted.
3. In accordance with the city ordinance Sec. 86-67 regarding sound amplification: it shall be unlawful for any person, group or entity, while in a public park or on a public street or sidewalk, to amplify noise, music or speech to such a volume that it would disturb the sensibilities of a reasonable person residing in a surrounding neighborhood.
4. Pets are prohibited, with the exception of those animals needed to assist the visually impaired.
5. Glass Bottles are prohibited in all City of Lake Jackson Parks and Recreation parks and facilities.
6. Smoking is prohibited in the facility or within 15 ft. of entry doors.
7. RENTER and guests must park in designated areas only.
8. The RENTER is responsible for all actions of their guests and will be held responsible for any complaints, damage or rule or law violation that may occur. Failure to abide by the rules will result in forfeiture of your deposit and termination of your event. In addition, if the Lake Jackson Police Department is required to respond to your event due to a complaint, damage or rule or law violation, ALL deposits will be forfeited.
9. Lake Jackson Parks and Recreation personnel have final say on all rule interpretations and may adapt rules if they feel safety is a concern to any patron.
10. Misrepresentation by the RENTER to the intent, type, or nature of activity to be held at the facility will result in loss of deposit and possible ban from future rentals.